

MINUTES OF A COMMITTEE MEETING OF THE BOARD OF DIRECTORS OF THE ATLANTIC
RESEARCH CENTRE FOR MENTAL RETARDATION

Date: April 23th, 1968

Place: Committee Room, 15th Floor, Sir Charles Tupper Medical
Science Building, Dalhousie University, Halifax, N.S.

Chairman: Mr. I.M. MacKeigan

Members Present: Dr. C.B. Stewart

Miss Lillian Romkey

Mr. David Fraser

Dr. M.S. DeWolfe

Mr. W. Robert E. Butler

Purpose of Meeting:

To plan the official opening of the research laboratories
of the Atlantic Research Centre for Mental Retardation.

Proceedings:

Moved by Mr. Fraser and seconded by Miss Romkey that the
official opening of the Research Laboratories of the Atlantic Centre for Mental
Retardation be held on Friday, June 7th, 1968. Approved unanimously.

The time table agreed upon was as follows:

Meeting of the Board of Directors on the 15th floor of the
Sir Charles Tupper Building from 2 to 3 p.m.

Official opening in the large lecture theatre A of the Sir
Charles Tupper Building at 3 o'clock continuing until 4.

The suggested programme would include a 10 to 15 minute talk
by Dr. Allan Roeher on the National Crusade Programmes, brief talks by Dr.
R.B. Goldbloom, Dr. J.P. Welch and Dr. M.S. DeWolfe regarding the work going on
in the Centre.

Tour of the research laboratories between 4 and 5 p.m.

tea will also be served at this time. It was suggested by Dr. C.B. Stewart that tea be served in the students study area adjoining the research laboratories.

The prospective guest list was discussed and it was recommended that the following people receive invitations.

The Ministers of Health and the Deputy Ministers of Health for all four Atlantic Provinces.

The Minister and Deputy Minister of Public Welfare, Province of Nova Scotia.

Mr. Graham Simms, Hospital Insurance Commission, Nova Scotia,

Mrs Stewart Rowan-Legg, Chairman of the Board of the Children's Hospital, Halifax.

Mr. Cyril Matheson, Administrator of the Children's Hospital, Halifax.

Dr. Wride, Department of National Health & Welfare, Ottawa.

The Directors of the Mental Health Programmes of each of the four Atlantic Provinces.

The Superintendent of the Major Teaching Hospitals in Halifax - The Victoria General, Camp Hill, Halifax Infirmary, & Grace Maternity.

Dr. Allan Roeher,

Mr. Red Foster

Mr. Don Anderson

The President of the Provincial Associations of the Canadian Association for Retarded Children for all four Atlantic Provinces.

Mr. & Mrs Bruce Oland.

Mr. Harlan Cox, Chairman of the Inter-departmental committee on Mental Retardation.

The National President of the Canadian Association for Retarded Children.

The Lt. Governor and Mrs. H.P. McKeen.

The Members of the Honorary Board of Governors for the Provincial Divisions of the C.A.R.C.

The Executive of the Board of Governors of Dalhousie University .

The Minister of Education, Mr. Doucette.

The Local Branch Chairman of the 20 Nova Scotia Divisions of the C.A.R.C.

Dr. B. Doane.

Members of the Press.

The Assistant Deans of Dalhousie University.

Mrs. Freda Vickery, Social Service, Children's Hospital, Halifax.

The form of invitation was decided upon, the printing of these invitations to be arranged immediately. Mr. MacKeigan said the cost of invitations, postage and refreshments would be paid for by the Centre.

To assist in the catering arrangements Dr. Stewart suggested that an R.S.V.P. card be enclosed in the invitation.

Dr. Stewart also requested that Dr. R.O. Jones be told at once about the meeting as he might wish to arrange to get together his Director's of Psychiatry in the different Provinces at this time.

Dr. Stewart also suggested that Mr. Mann, Public Relations Officer of Dalhousie University be contacted to arrange for Press, Radio and Television coverage of this event. He pointed out that this opening was not only of significance for Dalhousie University and the city of Halifax but has a regional and national interest.

The secretary was requested to send copies of the minutes of this and previous meetings to Dr. Clarence Pottle if this has not already been done.

ACTION TAKEN April 29th, 1968

1. Committee Room 15th Floor, Sir Charles Tupper Building booked with Miss Barbara Blauvelt for Friday June 7th at 2 p.m.
2. Lecture theatre A, Sir Charles Tupper Building booked for 3 to 4 p.m. for the official opening ceremonies.
3. Discussed with Mr. Alec Todd, Versafood Services Limited, the possibility of Versafoods handling the cetering for the tea. Mr. Todd agreed that they would be able to handle it and definite arrangements will be made with him later.
4. Letters have been sent to the members of the board of directors notifying them of the meeting and informing them that their formal invitations to the opening will be sent later.
5. Letter to Dr. Allan Roehrer telling him about the official opening and asking him if he will be prepared to give a 10 to 15 minute talk about the National Programmes at the opening.
6. Read to Mr. MacKeigan over the telephone the proposed invitation for his approval. Approved by him.