

MINUTES OF MEETING OF BOARD OF DIRECTORS OF EYE LEVEL GALLERY
HELD 27 SEPTEMBER 1983.

Meeting commenced: 7:45

In attendance: Michael Fernandes, chair, Brian Paul, Cathy MacGillivray,
David Craig, Diane Moore, Marina Stewart, John Murchie,
Gary Conway, Stephen Horne, Ron Shuebrook, Danica Jovich.
John Greer.

Michael Fernandes opened the meeting by requesting members to review and approve the agenda. It was agreed to place item 7 g. concerning the upcoming Board show under Old business , item 4. The agenda was then approved.

Gary Conway read the minutes of the September 6th Board meeting. John Murchie moved that the minutes be approved as read. approved.

Michael Fernandes reported on the booking of the group "For the Moment" for a one night performance tentatively either November 13 or 20th. The Gallery will pay a fee of \$200.00 to the artists and provide \$150.00 towards a poster. The Gallery would be the location of the performance and a suggested donation of either \$2 or \$3 would be requested at the door.

Discussion arose concerning the nature of reportage of both the minutes and the financial report. John Murchie stated that he would like to see minutes and financial statements mailed to the Board prior to meetings. David Craig suggested that any formalized procedure for reporting such gallery business would fall properly under a job description and that such a job description currently did not exist.

There took place a lengthy discussion of the figures presented in the budget projection. It was felt that the format of the budget projection lead to confusion. It was suggested that for further projections the fees to artists and the publicity or other costs be segregated and not be presented as gross figures.

Discussion arose concerning a letter submitted to the Board by Marina Stewart, (presented with the minutes). The letter made reference to what she considered to be unfair treatment in regard to fees during the handling of hers and John Greer's exhibitions that took place in June. '83. Statements concerning aspects of the situation were made by the Director, David Craig, Marina and other members of the Board. Gary Conway suggested that the problem which arose within the situation in question was a failure of communication, and that communication within the organization and amongst the Board was something that the whole Board must deal with. Stephen Horne made the observation that the situation in question arose from a change in the formal aspects of administration, that Eye Level was becoming less infomal and more bureaucratic. It was suggested by John Murchie that this specific issue arising from Marina's letter be dealt with by the principle people involved, i.e. Marina, John Greer, David Craig and Michael Fernandes-. Ron Shuebrook suggested that the general question of fees and programming be dealt with according to item 7 of the agenda . This was agreed to.

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Mailing list: David Craig suggested that a schedule of mailings covering the programming year be drawn up. This schedule would facilitate the targeting of dates for receipt of material to be sent through the mail. This list would also be made available to the Centre for Art Tapes for the purpose of finding when mailings could be shared. Eye Level would conduct its mailings and its mailing list according to its own needs but where there is correspondance in mailing times the Centre for Art Tapes would be welcome to cost-share mailings.

A committee was struck to update mailing list. The committee consists of Michael, Ron Shuebrook, Jennifer Fisher, Brian Paul, and Marina.

Ron Shuebrook moved that Board meetings take place on the 4th Wednesday of each month. There was consensus on this.

It was also stated that the Chairman take on the responsibility of notifying Members of meetings, esp. meetings outside of the above stated routine.

Gary Conway moved that the meetings of the Board be chaired by different members of the Board on a rotating basis. The drawing up of the agenda would be the responsibility of the Member given the chair. This would be done in consultation with the Chairman of the organization (currently Michael)

Motion seconded by Jennifer Fisher.

Discussion: Ron Shuebrook asked how Board member would be given chair. Gary replied that it could be determined in advance at the end of each meeting.

Vote: 2 in favour 8 not in favour 1 abstension

Motion defeated.

Marina suggested that Gary Conway be named to the position of Vice-Chairman.

Board Show: Michael reported on the curent plans for the upcoming exhibition at the Gallery of Board members' work. It was stated that since invitations were not extended to all of the Board at the time that the show was conceived that those members ^{not invited to show} consider that they would have a similar opportunity to show at their descretion.

Fees paid to each participant will be \$50.00

Eye Level would contribute \$100.00 towards a poster.

David Craig reported that a grant of \$700.00 had been received from the N.S. Department of Culture, Recreation and Fitness for the purpose of documentation for the Locations show currently on display. John Murchie stated that utmost care should be taken to designate the money according to the letter of the grant request.

David Craig reported on the status of plans to submit an application to the Federal/Provincial Employment Development program. It was agreed that an application should be made to create jobs within the Gallery. David Craig solicited input from the Board in putting such an applicaion together.

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Michael Fernandes, Gary Conway and John Murchie said that they would contribute input.

David Craig announced that he would be absent from the Gallery from Oct. 3-6 for Canada Council jury duty and from the 20-24 Oct. for A.N.N.P.A.C. business.

David Craig stated that he would be preparing a quarterly report to the Council and a request for the 2nd disbursement of the 1983-84 program and operations grant.

The booking of "For the Moment" was approved by the Board
fee- \$200.00 Poster-\$150.00

Michael Fernandes requested that the Board accept the booking of an exhibition of the work of Heather Scott in the Winter/Spring 84 schedule. Heather had made several applications at several times to the Gallery and Michael said that there was merit in the work. The request was deferred by the Board since no one felt willing to book the show without seeing the work. It was suggested that Michael act as curator of such an exhibition. Michael expressed certain reservation about acting in such a capacity.

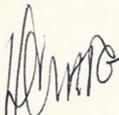
A clarification arising from the previous Board meeting was made. It has been agreed by the Board to book exhibitions by Robert Hammon and Jim Goss in the Winter/Spring 1984 exhibition programme. Arrangements are to be made with Marina Stewart who will contact the artists.

There was a clarification of Ron Shuebrook's booking in October. Ron will receive a fee of \$300.00 with \$100.00 for a mailer as is consistent with other fees being paid.

Meeting was moved adjourned by John Greer at 11 p.m.

Next meeting date established as 12th October, Wednesday, 7:30 p.m.

Respectfully submitted.



David Craig.