

Number 7
STATIONARY
HOSPITAL

BY - LAWS

1937.

No. 7 Stationary Hospital Benevolent Association

BY-LAWS

MEMBERSHIP

1. The members of the Association shall be those persons who were at any time on the strength of No. 7 Stationary Hospital.

OFFICERS

2. The officers of the Association shall consist of a President, a Vice-President and a Secretary-Treasurer. Such Officers shall be members of the Association and shall be elected at the Annual Meeting in each year.

MANAGEMENT COMMITTEE

3. The Association shall at its Annual Meeting in each year appoint from among its members not more than five persons who, with the officers elected for the year, shall constitute the Management Committee of the Association.

4. The Management Committee shall have charge of the administration of the business of the Association subject to such directions as the Association in general meeting may from time to time

decide upon. The Management Committee shall, subject as aforesaid, have control of the investments and income of the Company and shall decide upon the disbursements of such income and the investment of the capital of the Association.

MEETINGS AND NOTICES

5. In addition to the Annual Meeting the Management Committee may summon General Meetings of the Association from time to time for the transaction of special business.

6. Three clear days' notice of the Annual Meeting and of every other General Meeting shall be given to all members of the Association by notice in writing stating the time and place of the Meeting and, in a general way, the business to be transacted. Such notice shall be mailed to the last known place and address of the person to whom sent.

7. Meetings of the Management Committee may be held on twenty-four hours' notice on the call of the President or Secretary-Treasurer or of any two members of the Management Committee. Such notice shall be given either in writing or by telephone and shall specify the time and place of the Meeting.

8. At any General Meeting of the Association ten members personally present shall constitute a Quorum. At any Meeting of the Management Committee a Quorum shall be three.

ACCOUNTS

9. There shall be made before the Association at its Annual Meeting in each year a proper statement of the revenue and disbursements of the Association for a period of twelve months terminating not more than three months prior to the date of such Annual Meeting. The said statement shall be accompanied by a statement showing the capital account of the Association and particulars of the investment thereof.

RECORDS

10. It shall be the duty of the Management Committee to prepare a register of the members of the Association containing their names and addresses insofar as the same are known to the Management Committee. Upon the death of any member his name shall be stricken from the said register. All changes of address known to the Management Committee shall be noted on the register.

11. Proper Minutes shall be kept of all Meetings of the Association and of all Meetings of the Management Committee. No investment or sale of investment shall be made unless the same has been approved by the Management Committee or the Association in General Meeting and an appropriate Minute of any such investment or sale of investment shall be made in the Minutes of the Management Committee or the Association as the case may be.

GENERAL

12. Until the Association shall otherwise determine in any specific case, the officers and members of the Committee shall not be entitled to remuneration for their services.

13. These By-Laws may be amended or altered by Resolution of the Association in General Meeting by a majority consisting of not less than two-thirds of those present in person at the Meeting, provided that due notice of the intention to amend these By-Laws has been given in the notice summoning the Meeting.

14. The procedure at all Meetings of the Association and of the Management Committee shall, so far as the rules thereof are applicable, be Parliamentary procedure.

15. Either the Association or the Management Committee may appoint committees or sub-committees for the purpose of any investigation on behalf of the Association or for the transaction of any part of the business of the Association but no such committee or sub-committee shall consist of less than three members and no expenditure of the Association's funds shall be made by any such committee or sub-committee without the approval by affirmative vote either of the Association or the Management Committee.



