

Dalhousie University Archives

Finding Aid - Women in Media Foundation fonds (MS-3-47.2011-029)

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Women in Media Foundation fonds

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Summary information

Repository: Dalhousie University Archives

Title: Women in Media Foundation fonds

Reference code: MS-3-47.2011-029

Date: 1990-2007 (date of creation)

Language: Cree

Language: English

Language: French

Physical description: 10 m of textual records

Administrative history / Biographical sketch

Note

The Women in Media Foundation, originally called The Women's Television Network Foundation, was formed in 1995 as part of the licenses agreement with the CRTC in launching the Women's Television Network. Funded by the cable network, the foundation aimed to develop programs to assist women in areas of broadcasting where they are underrepresented, specifically technical operation positions. Their Mission Statement and Core Principals were "At the WTN Foundation we inspire and educate Canadian women to participate and lead in the multi-media industry. In so doing we believe In diversity, equity, creative, excellence, integrity and learning."

The foundation offered multiple programs and workshops to promote women in media and broadcast technology fields. The Girls TV Camp offered training for pre-teen and teenage girls as television technicians. The Women's Technical Internship offered young women experience in hands on job skills in media and broadcasting technology and the Women's Television Network dowment, was an educational fund to assist professional women in broadcasting and media to update their technology skills. Other programs and workshops included gender equity workshops, speaking engagements, creating lesson plans in video production for teachers and a girls travelling documentary team, taking girls to educational and technology courses across Canada.

In 2001 Corus Entertainment bought the Women's Television Network, and moved all operations from Winnipeg, Manitoba to Toronto, Ontario. The media conglomerate planned on terminating the foundation. However, the foundation put forth a proposal to continue its funding by highlighting their accomplishments, their necessity, as well as the CRTC criteria in granting a license to the cable channel in 1995. Corus Entertainment agreed to continue funding the foundation until it wound down in 2008.

Custodial history

Material was located in the Women in Media Foundation's office in Winnipeg, Manitoba until they were donated to Dalhousie University in 2011.

Scope and content

Fonds contains comprehensive records documenting the functions and activities of the Women in Media Foundation between 1990 and 2007. Materials include administrative records, correspondence, financial records and video works created by young women who participated in the Foundation's summer camps and other programs. Fonds also contains communications and marketing material and records documenting the various girls camps operated by the Foundation across Canada.

Notes

Title notes

Immediate source of acquisition

Sylvia Hamilton

Restrictions on access

Some videos, textual records, and release forms are restricted. All other materials are open for research.

Conditions governing use

Materials do not circulate and must be used in the Archives and Special Collections Reading Room. Materials may be under copyright. Contact departmental staff for guidance on reproduction.

Accruals

Further accruals are possible, but not expected.

Other notes

Publication status: Published

• Level of detail: Full

Status description: Final

Access points

- Graphic material (documentary form)
- Moving images (documentary form)
- Multiple media (documentary form)
- Textual record (documentary form)
- Broadcasters--Canada (subject)
- Television programs (subject)
- Women volunteers in social service (subject)
- Women artists (subject)
- Winnipeg (Man.) (place)

Collection holdings

Series: Programs developed and administered by the Women in Media Foundation

<u>Title</u>: Programs developed and administered by the Women in Media Foundation

<u>Date</u>: 1990 - 2007 (date of creation)

Scope and content:

Series contains material relating to the promotion, development, and administration of the programs and workshops that were run by the Women in Media Foundation. Materials include completed evaluation forms from programs, curriculum material, script and teaching material, camp essays, and final reports. Series also contains applications, campers lists, release forms, and promotional materials. The following is a list of programs that Women in Media Foundation was involved in: Girl's TV Camp (later named Girls TV and New Media Camp), Women's Technical Internship, Diversity Workshop, Girl's Enterprise workshop, the Travelling Girls Documentary workshop, lesson plans and teaching materials for teachers, WTNdowment scholarship, CyberSafe program, Girl's Mini-Media workshop, Train the Trainer workshop, and Media Literacy workshop.

Programming materials may also be inter-filed within other series.

Restrictions on access:

Files that are restricted include camper's lists, release forms, application forms, and permission slips are restricted because of personal information.

Subseries: Girls TV Camp

Title: Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

<u>Date</u>: 1997 - 2007 (date of creation)

Scope and content:

Sub-series contains material relating to the Girls TV Camp (later named Girls TV and New Media Camp) that was run by the Women in Media Foundation. Materials include completed evaluation forms from the program, curriculum material, script and teaching material, correspondence and reports.

Programming materials may also be inter-filed within other series.

Restrictions on access:

Files that contain personal information have been restricted.

File: MS-3-47, Box 6, Folder 9 - Projects and commitments schedule and timelines

<u>Title</u>: Projects and commitments schedule and timelines

Reference code: MS-3-47, Box 6, Folder 9

Date: 2000 (date of creation)

Physical description: .5 cm of textual records

File: MS-3-47, Box 8, Folder 3 - Women in Media Foundation Train the Trainer workshop, and Girl's Television and New Media Camp curriculum materials manuals

<u>Title</u>: Women in Media Foundation Train the Trainer workshop, and Girl's Television and New Media Camp curriculum materials manuals

Reference code: MS-3-47, Box 8, Folder 3

Date: 2005-2006 (date of creation)

File: MS-3-47, Box 8, Folder 3 - Lesson plans material for Cyber Safety educational program

<u>Title</u>: Lesson plans material for Cyber Safety educational program

Reference code: MS-3-47, Box 8, Folder 3

Date: 2000 (date of creation)

Scope and content:

Also contains lists of programs and a pamphlet for Cyber Safety.

Physical description: .5 cm of textual records

File: MS-3-47, Box 10, Folder 16 - Women in Media Foundation programming materials for the creation of Aboriginal Youth and Media website

<u>Title</u>: Women in Media Foundation programming materials for the creation of Aboriginal Youth and Media website

Reference code: MS-3-47, Box 10, Folder 16

Date: 2005-2006 (date of creation)

Scope and content:

File also contains contract between Women in Media Foundation and K-Net, as well as a final report on the project. File also includes correspondence between the Foundation and K-net, as well as a contract engaging At Large Media to represent the Foundation as the project manager. File also contains material relating to the creation and design of the website, as well as a letter to the winner of the promotional website launch contest.

Physical description: 1 cm of textual records

File: MS-3-47, Box 11 Folder 3 - Policy manual for Women in Media Foundation Girls TV Camp and protocol for program development

<u>Title</u>: Policy manual for Women in Media Foundation Girls TV Camp and protocol for program development

Reference code: MS-3-47, Box 11 Folder 3

Date: 1999-2001 (date of creation)

Scope and content:

File also contains employee policy manual, a draft strategic plan, and a booklet outlining goals.

Physical description: 1 cm of textual records

File: MS-3-47, Box 11, Folder 6 - Women in Media Foundation mini-media camp proposal

<u>Title</u>: Women in Media Foundation mini-media camp proposal

Reference code: MS-3-47, Box 11, Folder 6

Date: 2003 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 12, Folder 5 - Evaluation reports on programs

<u>Title</u>: Evaluation reports on programs

Reference code: MS-3-47, Box 12, Folder 5

Date: 2000 (date of creation)

Scope and content:

File also contains letters between Women's Television Network Foundation and Leskiw Associates.

Physical description: 1.5 cm of textual records

File: MS-3-47, Box 14, Folder 4 - Release form for girls from Girls TV camp to attend a conference

Title: Release form for girls from Girls TV camp to attend a conference

Reference code: MS-3-47, Box 14, Folder 4

Date: 2001 (date of creation)

Scope and content:

File also contains correspondence between Women's Television Network Foundation and girls, and between conference organizers.

Physical description: .25 cm of textual records

Note [generalNote]:

21 photographs were removed and filed in the photograph series.

Restrictions on access:

Closed.

File: MS-3-47, Box 14, Folder 6 - Lists of participants from Girls TV Camp

<u>Title</u>: Lists of participants from Girls TV Camp

Reference code: MS-3-47, Box 14, Folder 6

Date: 1997-2001 (date of creation)

Scope and content:

File also contains a camera inventory list, camera shot lists, and story-line forms.

Physical description: .25 cm of textual records

Restrictions on access:

Closed

File: MS-3-47, Box 14, Folder 7 - Lesson plans for Cyber Safety program

<u>Title</u>: Lesson plans for Cyber Safety program

Reference code: MS-3-47, Box 14, Folder 7

Date: 2001 (date of creation)

Scope and content:

File also contains correspondence between parents and Women's Television Network Foundation regarding feedback, and internal correspondence regarding the development of the program.

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 10 - Virtual reality website visioning draft materials

<u>Title</u>: Virtual reality website visioning draft materials

Reference code: MS-3-47, Box 14, Folder 10

Date: [2001] (date of creation)

Scope and content:

File contains documents for a website design, that would give users a glimpse into the control rooms at top broadcasting companies, as well as and advertisement for Girls TV Camp, and two photo release forms for adults.

Physical description: .5 cm of textual records

File: MS-3-47 ,Box 14, Folder 12 - Proposal for Women's Television Network Foundation peer to peer Girls TV Workshop

Title: Proposal for Women's Television Network Foundation peer to peer Girls TV Workshop

Reference code: MS-3-47, Box 14, Folder 12

Date: [2001] (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 17 - Photo release forms for Girls TV Camp participants

<u>Title</u>: Photo release forms for Girls TV Camp participants

Reference code: MS-3-47, Box 14, Folder 17

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 18 - Agreement between Women's Television Network Foundation and Planet in Focus for screening of Girls TV Camp film.

<u>Title</u>: Agreement between Women's Television Network Foundation and Planet in Focus for screening of Girls TV Camp film.

Reference code: MS-3-47, Box 14, Folder 18

Date: 2001 (date of creation)

Scope and content:

File contains release forms for participants, correspondence between Women's Television Network Foundation and Planet in Focus, regarding the screening, as well as correspondence between Women's Television Network Foundation and the Girls TV Camp film creators.

Physical description: .25 cm of textual material

Restrictions on access:

Closed

File: MS-3-47, Box 14, Folder 22 - Research for Girls TV Camp curriculum

<u>Title</u>: Research for Girls TV Camp curriculum Reference code: MS-3-47, Box 14, Folder 22

Date: [1998-2002] (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 24 - Invitation to summit camper's work to Iskwew film festival

<u>Title</u>: Invitation to summit camper's work to Iskwew film festival

Reference code: MS-3-47, Box 14, Folder 24

<u>Date</u>: 1998-1999 (date of creation)

Scope and content:

File contains correspondence between Kids TV and Women's Television Network Foundation, promotional package for Iskewew film festival, research material for film training, and information package on the youth video initiative.

Physical description: .25 cm of textual records

File: MS-3-47, Box 15, Folder 2 - Programming and curriculum materials for Women's Television Network Foundation Girls TV Camp held at Balmoral Hall School

<u>Title</u>: Programming and curriculum materials for Women's Television Network Foundation Girls TV Camp held at Balmoral Hall School

Reference code: MS-3-47, Box 15, Folder 2

<u>Date</u>: 1998-1999 (date of creation)

Scope and content:

File contains correspondence between Balmoral Hall School and Women's Television Network Foundation, drafts of technical television curriculum, and rental agreement between the two parties.

Physical description: .5 cm of textual records

File: MS-3-47, Box 15, Folder 4 - Planning materials for Girls TV Camp

Title: Planning materials for Girls TV Camp

Reference code: MS-3-47, Box 15, Folder 4

Date: 1997-2000 (date of creation)

Scope and content:

File contains job posting for camp counselor, newspaper clippings on Women's Television Network, Manitoba Media Women mentoring application, Women in Technology workshop

materials, as well as correspondence between Women's Television Network Foundation, Wired Women, and Raven Innovations.

Physical description: .5 cm of textual records

File: MS-3-47, Box 15, Folder 5 - Curriculum material for Women's Television Network Foundation Girls TV Camp and Media Literacy program

Title: Curriculum material for Women's Television Network Foundation Girls TV Camp and

Media Literacy program

Reference code: MS-3-47, Box 15, Folder 5

Date: 1997 (date of creation)

Physical description: .5 cm of textual records

File: MS-3-47, Box 15, Folder 6 - Draft of Girls TV and New Media Camp lesson plan

<u>Title</u>: Draft of Girls TV and New Media Camp lesson plan

Reference code: MS-3-47, Box 15, Folder 6

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 15, Folder 17 - Participant applications to Girls TV Camp

<u>Title</u>: Participant applications to Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 15, Folder 17

Date: 2000 (date of creation)

Scope and content:

File consists of participant applications to the Girls TV Camp.

Physical description: 0.2 cm of textual records

Restrictions on access:

File is restricted due to personal information on application forms.

Alpha-numeric designations:

File originally labelled as "girl's applications".

File: MS-3-47, Box 15, Folder 18 - Correspondence between the WTN Foundation and others regarding Girls TV Camp

<u>Title</u>: Correspondence between the WTN Foundation and others regarding Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 15, Folder 18

Date: 2000 (date of creation)

Scope and content:

File consists of correspondence between the Women Television Network, camp participants, parents and guardians, and related associations and groups.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-1.

File: MS-3-47, Box 15, Folder 20 - Goals and objectives of Girls TV Camp

Title: Goals and objectives of Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 15, Folder 20

Date: March, 1999 (date of creation)

Scope and content:

File consists of a report from March 2, 1999 on the goals and objectives of the Girls TV Camp, and a report on the program's evaluation.

<u>Physical description</u>: 0.2 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-4.

File: MS-3-47, Box 16, Folder 1 - Policies and overviews of Girls TV Camp

Title: Policies and overviews of Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 1

<u>Date</u>: 1998 - 2000 (date of creation)

Scope and content:

File consists of a policies and procedures manual and an overview of Girls TV Camp in terms of what they have completed in the recent past and plan on completing in 1998 to 2000.

<u>Physical description</u>: 0.3 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-5.

File: MS-3-47, Box 16, Folder 2 - Invitation to Girls TV Camp video premiere in Ottawa

Title: Invitation to Girls TV Camp video premiere in Ottawa

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 2

Date: July 28, 2001 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-6.

File: MS-3-47, Box 16, Folder 3 - Correspondence and applications for potential national partners for Girls TV Camp

<u>Title</u>: Correspondence and applications for potential national partners for Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 3

Date: 1998 (date of creation)

Scope and content:

File consists of materials for potential partners to host Girls TV Camps across Canada, which includes correspondence between the Women's Television Network and potential partners, and application forms for becoming a partner.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File originally labelled as P-02-4.

File: MS-3-47, Box 16, Folder 4 - Videos produced at Girls TV Camp

Title: Videos produced at Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 4

<u>Date</u>: 1997 - 1999 (date of creation)

Scope and content:

File consists of a list of video projects completed during the Girls TV Camp program, which includes the films' titles, synopses, names of video producers and the counselors involved.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-10.

File: MS-3-47, Box 16, Folder 5 - Evaluation of Girls TV Camp

<u>Title</u>: Evaluation of Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 5

Date: 1999 - 2002 (date of creation)

Scope and content:

File consists of an evaluation and a report of Girls TV Camp by the program coordinator, counselors and participants of the camp spanning 1999 to 2002 from Winnipeg, Halifax, Ottawa and Iqaluit.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-11.

File: MS-3-47, Box 16, Folder 6 - Correspondence with ImagineNATIVE regarding videos produced at Girls TV Camp

<u>Title</u>: Correspondence with ImagineNATIVE regarding videos produced at Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 6

Date: 2005 (date of creation)

Scope and content:

File consists of correspondence to ImagineNATIVE Film + Media Arts Festival regarding videos produced at the Girls TV Camp. File also contains promotional material for ImagineNATIVE's 2005 festival.

<u>Physical description</u>: 1 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-13.

File: MS-3-47, Box 16, Folder 7 - Celebration Over the Years : [report]

<u>Title</u>: Celebration Over the Years : [report]

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 7

Date: 2001 (date of creation)

Scope and content:

File consists of a document entitled "Celebration Over the Years" which had a purpose to bring participants of the 1997 to 2000 Girls TV Camps together to enhance their skills in writing and the film sector in general.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-14.

File: MS-3-47, Box 16, Folder 8 - Mini version of Girls TV Camp

<u>Title</u>: Mini version of Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 8

Date: 2003 (date of creation)

Scope and content:

File consists of textual records of a proposal and a launch for a smaller version of a Girls TV Camp, a "mini multi-media camp". File also contains documents relating to the name change of the Women's Television Network to the Women in Media Foundation.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File originally labelled as "girl's mini camp 2003".

File: MS-3-47, Box 16, Folder 9 - Brainstorming session for a mini Girls TV Camp

<u>Title</u>: Brainstorming session for a mini Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 9

Date: 2003 (date of creation)

Scope and content:

File consists of documents relating to a brainstorming session regarding the creation of a mini Girls TV Camp.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-15.

File: MS-3-47, Box 16, Folder 10 - Winnipeg gala screening of Girls TV Camp

<u>Title</u>: Winnipeg gala screening of Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 10

<u>Date</u>: 2005 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-16.

File: MS-3-47, Box 16, Folder 11 - Girls TV Camp in Ottawa

Title: Girls TV Camp in Ottawa

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 16, Folder 11

Date: 2005 (date of creation)

Scope and content:

File consists of Girls TV Camp and New Media 2005 Ottawa final report, and this camp's curriculum, activities, list of required video equipment, lesson plans for the program and list of video/film terminology.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-17.

File: MS-3-47, Box 16, Folder 12 - Evaluation forms of Girls TV Camp

<u>Title</u>: Evaluation forms of Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 12

<u>Date</u>: 2004 - 2005 (date of creation)

Scope and content:

File consists of participant and parent evaluations of the 2004 and 2005 Girls TV Camp, which includes order forms for photographs of the participants at the camp.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File originally labelled as P-01-18.

File: MS-3-47, Box 16, Folder 13 - Girls TV Camp: [logos]

<u>Title</u>: Girls TV Camp : [logos]

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 13

Date: 1998 (date of creation)

Scope and content:

File consists of various logos and its forms of the Girls TV Camp.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File originally labelled as P-02-1.

File: MS-3-47, Box 16, Folder 14 - Partners of Girls TV Camp

Title: Partners of Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 14

Date: 1999 - 2001 (date of creation)

Scope and content:

File consists of partner application forms, Girls TV Camp application forms, and a polices and procedures manual.

Physical description: 0.5 cm of textual records

<u>Alpha-numeric designations</u>:

File originally labelled as P-02-4.

File: MS-3-47, Box 16, Folder 15 - Promise of performance to parents, guardians and camp participants

<u>Title</u>: Promise of performance to parents, guardians and camp participants

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 15

Date: 1998 - 1999 (date of creation)

Scope and content:

File consists of the Girls TV Camp's policy entitled: "Promise of Performance to Parents, Guardians and Camp Participants". Girls TV Camp's release and authorization forms are also included.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File originally labelled as P-02-5.

File: MS-3-47, Box 16, Folder 16 - Certificates of achievements for Girls TV Camp participants

<u>Title</u>: Certificates of achievements for Girls TV Camp participants

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 16

Date: 1997 - 2000 (date of creation)

Scope and content:

File consists of examples of the certificates of achievement that were given to the Girls TV Camp participants from 1997 to 2000.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File originally labelled as P-02-7.

File: MS-3-47, Box 16, Folder 17 - Girls TV Camp curriculum for Winnipeg

<u>Title</u>: Girls TV Camp curriculum for Winnipeg

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 17

Date: 2001 (date of creation)

Scope and content:

File consists of curriculum and lesson plans for the Winnipeg Girls TV Camp from 2001 and a separate lesson plan on cyber safety. Files also contains correspondence regarding both sets of documents between Women's Television Network Foundation members.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File originally labelled as P-02-8.

File: MS-3-47, Box 16, Folder 18 - Blank script forms for Girls TV Camp

Title: Blank script forms for Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 16, Folder 18

Date: 1998 - 1999 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as P-02-9.

File: MS-3-47, Box 17, Folder 1 - Woodlands Cultural Centre correspondence with Girls TV Camp

<u>Title</u>: Woodlands Cultural Centre correspondence with Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 1

<u>Date</u>: 1998 - 2005 (date of creation)

Scope and content:

File consists of correspondence with the Woodlands Cultural Centre in Brantford, Ontario with Liz Barron.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as P-03-1.

File: MS-3-47, Box 17, Folder 2 - Budget proposal for Girls TV Camp

<u>Title</u>: Budget proposal for Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 2

<u>Date</u>: 1998 - 2004 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as P-03-2.

File: MS-3-47, Box 17, Folder 3 - Correspondence of Liaison of Independent Film-makers of Toronto regarding Girls TV Camp

<u>Title</u>: Correspondence of Liaison of Independent Film-makers of Toronto regarding Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 3

Date: 2001 (date of creation)

Scope and content:

File consists of correspondence between Liz Barron and the Liaison of Independent Filmmakers of Toronto regarding a Girls TV Camp proposal from November 15, 2001.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as P-03-3.

File: MS-3-47, Box 17, Folder 4 - Partner applications for Girls TV Camp

<u>Title</u>: Partner applications for Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 4

Date: 2002 (date of creation)

Scope and content:

File consists of a letter from Liz Barron and the Women in Media Foundation requesting applications from potential partners to host a Girls TV Camp program in their local area.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as P-04-1.

File: MS-3-47, Box 17, Folder 5 - Preparatory work for Girls TV Camp in Halifax

<u>Title</u>: Preparatory work for Girls TV Camp in Halifax

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 5

Date: 2001 (date of creation)

Scope and content:

File consists of a budgets, employee contracts, proposal of the camp, correspondence to NSCC regarding hosting the Girls TV Camp and participant evaluations of the camp.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File originally labelled as P-04-2.

File: MS-3-47, Box 17, Folder 6 - Curriculum for Girls TV Camp in Halifax

Title: Curriculum for Girls TV Camp in Halifax

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 6

Date: 2001 (date of creation)

Scope and content:

File consists of schedules, curriculum, activities, correspondence, and a call for Girls TV Camp applications.

<u>Physical description</u>: 2.5 cm of textual records

Alpha-numeric designations:

File originally labelled as "Friends of WTN".

File: MS-3-47, Box 17, Folder 7 - List of counsellors and presenters at Girls TV Camp in Halifax

Title: List of counsellors and presenters at Girls TV Camp in Halifax

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 7

Date: 2001 (date of creation)

Scope and content:

File consists of a list of the events at the Girls TV Camp in Halifax, which includes the names of counsellors and presenters, the places of industry tours, and the locations of activities happening at community centres.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-04-3".

File: MS-3-47, Box 17, Folder 8 - Correspondence, evaluations and invitations for the Girls TV Camp in Halifax

<u>Title</u>: Correspondence, evaluations and invitations for the Girls TV Camp in Halifax

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 8

<u>Date</u>: 2001 (date of creation)

Scope and content:

File consists of correspondence regarding the Girls TV Camp in Halifax, counsellor evaluations and invitations to final screening of the videos produced at the Halifax camp.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-04-3".

File: MS-3-47, Box 17, Folder 9 - Review of the Girls TV Camp in Halifax

Title: Review of the Girls TV Camp in Halifax

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 9

Date: 2004 (date of creation)

Scope and content:

File consists of a review report of the Girls TV Camp in Halifax which includes expenses, names of counsellors and participants, invitations to the final video screening, and evaluations of the program by the counsellors and the coordinator.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-04-4".

File: MS-3-47, Box 17, Folder 10 - Evaluations of the Halifax Girls TV Camp

<u>Title</u>: Evaluations of the Halifax Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 10

Date: 2001 (date of creation)

Scope and content:

File consists of counsellor and participant evaluations of the 2001 Girls TV Camp in Halifax.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-05-1".

File: MS-3-47, Box 17, Folder 11 - Proposal and contract documents of the Girls TV Camp in Ottawa

<u>Title</u>: Proposal and contract documents of the Girls TV Camp in Ottawa

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 11

<u>Date</u>: 2001 - 2004 (date of creation)

Scope and content:

File consists of documents of correspondence, proposals and negotiations of the Girls TV Camp in Ottawa. File also contains contracts of employees.

Physical description: 1.5 cm of textual records

Restrictions on access:

Files are restricted because of the personal information within the contract records.

Alpha-numeric designations:

File originally labelled as "P-05-1".

File: MS-3-47, Box 17, Folder 12 - Finances for the Girls TV Camp in Ottawa

Title: Finances for the Girls TV Camp in Ottawa

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 12

<u>Date</u>: 2001 - 2002 (date of creation)

Scope and content:

File consists of correspondence regarding the finances of Girls TV Camp in Ottawa.

Physical description: 0.3 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-05-3".

File: MS-3-47, Box 17, Folder 13 - Evaluation of the Girls TV Camp in Ottawa

Title: Evaluation of the Girls TV Camp in Ottawa

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 17, Folder 13

Date: 2001 - 2002 (date of creation)

Scope and content:

File consists of correspondence after the 2001 camp ended regarding the preparatory work for the 2002 camp. File also includes documents of staff and counsellors evaluations of the program and an invitation to the première screening of the videos produced at the 2001 camp in Ottawa.

Physical description: 1.5 cm of textual records

Restrictions on access:

File is restricted became of personal information within the documents.

Alpha-numeric designations:

File originally labelled as "P-05-5".

File: MS-3-47, Box 18, Folder 1 - Coordinator's review of the Girls TV Camp in Ottawa

Title: Coordinator's review of the Girls TV Camp in Ottawa

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 18, Folder 1

<u>Date</u>: 2001 - 2002 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-05A-1".

File: MS-3-47, Box 18, Folder 2 - List of participants of the Girls TV Camp in Ottawa

Title: List of participants of the Girls TV Camp in Ottawa

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 18, Folder 2

Date: 2003 (date of creation)

Physical description: 0.1 cm of textual records

Restrictions on access:

File is restricted because of personal information within the documents.

Alpha-numeric designations:

File originally labelled as "Ottawa camp program".

File: MS-3-47, Box 18, Folder 3 - Proposals for Girls TV Camp

Title: Proposals for Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 18, Folder 3 <u>Date</u>: 2001 - 2003 (date of creation)

Scope and content:

File consists of proposals for a Girls TV Camp to happen in Nunavut, Ottawa and Halifax. File also consists of documents relating to the budgets for the camp Ottawa.

Physical description: 0.8 cm of textual records

Alpha-numeric designations:

File originally labelled as "Ottawa 2003 camp applications".

File: MS-3-47, Box 18, Folder 4 - Girls TV Camp in Ottawa in 2003

Title: Girls TV Camp in Ottawa in 2003

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 4

Date: 2003 (date of creation)

Scope and content:

File consists of documents relating to proposal, budget, curriculum outline and film screening of the Ottawa Girls TV Camp.

Physical description: 0.6 cm of textual records

Alpha-numeric designations:

File originally labelled as "WTN Girls TV Camp: Ottawa 2001 WTN Foundation's copy".

File: MS-3-47, Box 18, Folder 5 - Girls TV Camp in Ottawa in 2001

Title: Girls TV Camp in Ottawa in 2001

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 5

Date: 2001 (date of creation)

Scope and content:

File consists of documents relating to the curriculum, schedule, activities, visiting speakers, tour information. File also contains application forms, a policy on behaviour, release forms and contact information.

<u>Physical description</u>: 1.2 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-05-6".

File: MS-3-47, Box 18, Folder 6 - Girls TV Camp in Winnipeg

Title: Girls TV Camp in Winnipeg

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 6

Date: 2004 (date of creation)

Scope and content:

File consists of documents relating to the "Train the Trainer" workshop in Winnipeg by the Women in Media, a draft copy of the Girls TV Camp curriculum, and a report entitled "Club Sessions".

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-05-7a".

File: MS-3-47, Box 18, Folder 7 - Girls TV Camp Winnipeg gala

Title: Girls TV Camp Winnipeg gala

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 7

Date: 2004 (date of creation)

Scope and content:

File consists of a list of people and the related correspondence who were invited to the Girls TV Camp video screening in Winnipeg.

Physical description: 0.7 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-05-7a".

File: MS-3-47, Box 18, Folder 8 - Application for use of facilities at Red River College

<u>Title</u>: Application for use of facilities at Red River College

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 8

Date: 2005 (date of creation)

Scope and content:

File consists of an application for the Women in Media foundation and Rita Chahal to use the facilties of Red River College in Winnipeg for the Girls TV Camp.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-05".

File: MS-3-47, Box 18, Folder 9 - Pamela Wilson correspondence and the Women in Media Foundation

Title: Pamela Wilson correspondence and the Women in Media Foundation

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 9

Date: 2005 (date of creation)

Scope and content:

File consists of a note from Pamela Wilson, who was Chair of the School of Media and Design at Algonquin College.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-05-8".

File: MS-3-47, Box 18, Folder 10 - Agreement between Algonquin College and the Women in Media foundation

<u>Title</u>: Agreement between Algonquin College and the Women in Media foundation

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 10

Date: 2006 (date of creation)

Scope and content:

File consists of an agreement document for the Girls' Television and New Media Camp to happen at Algonquin College.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-05-9".

File: MS-3-47, Box 18, Folder 11 - Girls TV Camp in Calgary at the Southern Alberta Institute of Technology

Title: Girls TV Camp in Calgary at the Southern Alberta Institute of Technology

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 11

Date: 2004 (date of creation)

Scope and content:

File consists of applications for camp, agreement with the Southern Alberta Institute of Technology, and authorization forms.

Physical description: 2.5 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-06-1".

File: Ms-3-47, Box 18, Folder 12 - Contracts and correspondence with Vancouver regarding Girls TV Camp

<u>Title</u>: Contracts and correspondence with Vancouver regarding Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: Ms-3-47, Box 18, Folder 12

<u>Date</u>: 2000 - 2001 (date of creation)

Scope and content:

File consists correspondence and contracts between the Women in Media Foundation and Vancouver regarding a 2000/2001 Girls TV Camp.

Physical description: 1.2 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-06-3".

File: MS-3-47, Box 18, Folder 13 - Correspondence between the Women in Media Foundation and Vancouver

Title: Correspondence between the Women in Media Foundation and Vancouver

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 18, Folder 13

Date: 2000 - 2001 (date of creation)

Physical description: 2 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-06-5".

File: MS-3-47, Box 18, Folder 14 - Correspondence with Dave Danyluk and the Girls TV Camp

Title: Correspondence with Dave Danyluk and the Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 14

Date: 2005 (date of creation)

Scope and content:

File consists of correspondence with Dave Danyluk from a secondary school in Port Hardy, British Columbia. The file also contains photographs of children operating video equipment.

Physical description: 0.2 cm of textual records

Restrictions on access:

File is restricted because of personal information contained in the correspondence.

Alpha-numeric designations:

File originally labelled as "P-06-6".

File: MS-3-47, Box 18, Folder 15 - Proposal and agreement between Women in Media Foundation and the British Columbia Institute of Technology

<u>Title</u>: Proposal and agreement between Women in Media Foundation and the British Columbia Institute of Technology

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 18, Folder 15

Date: 2005 (date of creation)

Physical description: 0.4 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-07-1".

File: MS-3-47, Box 18, Folder 16 - Proposal and agreement for Iqaluit Girls TV Camp

<u>Title</u>: Proposal and agreement for Iqaluit Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 16

<u>Date</u>: 2001 - 2002 (date of creation)

Scope and content:

File consists of a contract agreement, proposal and and equipment inventory list of the Girls TV Camp in Iqaluit.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-07-2".

File: MS-3-47, Box 18, Folder 17 - Finances of the Girls TV Camp in Iqaluit

<u>Title</u>: Finances of the Girls TV Camp in Iqaluit <u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 17

Date: 2002 (date of creation)

Scope and content:

File consists of a report on funding and expenses and correspondence about finances with the Women in Media Foundation.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File originally labelled as "Girls TV Camp Nunavut".

File: MS-3-47, Box 18, Folder 18 - Documents regarding Girls TV Camp in Nunavut

Title: Documents regarding Girls TV Camp in Nunavut

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 18

Date: 2002 (date of creation)

Scope and content:

File consists of documents regarding information about the camp in Nunavut and the Inuit Communication Systems, release forms, a loan agreement, Women's Television Network club report, and final report on the camp.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-07-3".

File: MS-3-47, Box 18, Folder 19 - Girls TV Camp correspondence with Inuit Broadcasting Corportation

Title: Girls TV Camp correspondence with Inuit Broadcasting Corportation

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 19

Date: 2002 (date of creation)

Scope and content:

File consists correspondence between the Women in Media Foundation and the Inuit Broadcasting Corporation regarding the Girls TV Camp.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-07-4".

File: MS-3-47, Box 18, Folder 20 - Report on Girls TV Camp in Iqaluit

Title: Report on Girls TV Camp in Iqaluit

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 20

Date: 2002 (date of creation)

Scope and content:

File consists of a report on the Iqaluit Girls TV Camp which includes curriculum, schedule, release forms and evaluations.

Physical description: 2 cm of textual records

Restrictions on access:

Files are restricted because of personal information within the documents.

Alpha-numeric designations:

File originally labelled as "P-07-4".

File: MS-3-47, Box 18, Folder 21 - Agreement between the Women's Television Network Foundation and the Inuit Communication Systems Ltd.

<u>Title</u>: Agreement between the Women's Television Network Foundation and the Inuit Communication Systems Ltd.

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 21

Date: 2002 (date of creation)

Scope and content:

File consists of an agreement for the Inuit Communication Systems Ltd. to host Girls TV Camp in 2002, which includes correspondence with the Women's Television Network regarding agreement.

Physical description: 0.5 cm of textual records

Restrictions on access:

Files are restricted because of personal information within the documents.

Alpha-numeric designations:

File originally labelled as "Friends of WTN".

File: MS-3-47, Box 18, Folder 22 - Halifax and Ottawa contact information lists for Girls TV Camp

<u>Title</u>: Halifax and Ottawa contact information lists for Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 18, Folder 22

Date: 2001? (date of creation)

Scope and content:

File consists of Ottawa's camp counselors' contact list, list of Halifax participants, and release forms.

Physical description: 2 cm of textual records

Restrictions on access:

Files are restricted because of personal information within the documents.

Alpha-numeric designations:

File originally labelled as "P-07-8".

File: MS-3-47, Box 19, Folder 1 - Draft for national Girls TV Camp

Title: Draft for national Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 1

Date: 2002 (date of creation)

Scope and content:

File consists of a draft advertisement for Girls TV Camps across Canada for participants and sponsors that explains the mandates of the WTN Foundation.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-07-9".

File: MS-3-47, Box 19, Folder 2 - Correspondence and contracts for Girls TV Camp in Regina

Title: Correspondence and contracts for Girls TV Camp in Regina

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 2

Date: 2002 (date of creation)

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-07-10".

File: MS-3-47, Box 19, Folder 3 - Correspondence between the Women in Media Foundation and Humber College

<u>Title</u>: Correspondence between the Women in Media Foundation and Humber College

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 3

Date: 2005 (date of creation)

Scope and content:

File consists of correspondence between Women in Media Foundation and Humber College in Toronto to hold a Girls TV and New Media Camp.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-56-1A".

File: MS-3-47, Box 22, Folder 12 - 2003 Girls TV Camp in Ottawa

Title: 2003 Girls TV Camp in Ottawa

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-47, Box 22, Folder 12

Date: 2003 (date of creation)

Scope and content:

File consists of correspondence related to insurance, programming and schedule, information on final screening and a Ottawa Sun newspaper from August 1, 2003.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File originally labelled as "P-56-1A".

File: MS-3-47, Box 27, Folder 11 - Agreements for post-secondary institutions to golf a Girls TV Camp

<u>Title</u>: Agreements for post-secondary institutions to golf a Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 27, Folder 11

Date: 2004 - 2005 (date of creation)

Scope and content:

File consists of agreements for the British Columbia Institute of Technology (BCIT) and the Nova Scotia Community College (NSCC) to hold a Girls TV Camp program.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 17 - Application to hold a Girls TV Camp

Title: Application to hold a Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 27, Folder 17

Date: 2003 (date of creation)

Scope and content:

File consists of applications to hold a Girls TV Camp by Mirabliss Media Productions and Southern Alberta Institute of Technology. File also consists of general information about the Women in Media Foundation.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-05-7".

File: MS-3-47, Box 28, Folder 3 - Girls TV Camp participant Charita Rose Downey

<u>Title</u>: Girls TV Camp participant Charita Rose Downey

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 28, Folder 3

Date: 2001 (date of creation)

Scope and content:

File consists of information on the participant, such as application essay, information form and questionnaire about the program after it ended.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-8".

File: MS-3-47, Box 28, Folder 4 - Girls TV Camp participant Lynette Drummond

Title: Girls TV Camp participant Lynette Drummond

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 28, Folder 4

<u>Date</u>: 2001 (date of creation)

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-9".

File: MS-3-47, Box 28, Folder 5 - Girls TV Camp participant Kaitlyn Hemphill

<u>Title</u>: Girls TV Camp participant Kaitlyn Hemphill

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 28, Folder 5

Date: 2001 (date of creation)

Scope and content:

File consists of information on the participant, such as application essay, information form and questionnaire about the program after it ended.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-10".

File: MS-3-47, Box 28, Folder 6 - Girls TV Camp participant Krista Holland

Title: Girls TV Camp participant Krista Holland

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 6

Date: 2001 (date of creation)

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-11".

File: MS-3-47, Box 28, Folder 7 - Girls TV Camp participant Jasmine Hudson

<u>Title</u>: Girls TV Camp participant Jasmine Hudson

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 7

Date: 2001 (date of creation)

Scope and content:

File consists of information on the participant, such as application essay, information form and questionnaire about the program after it ended.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-12".

File: MS-3-47, Box 28, Folder 8 - Girls TV Camp participant Kelsey Jones

<u>Title</u>: Girls TV Camp participant Kelsey Jones

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 8

Date: 2001 (date of creation)

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-13".

File: MS-3-47, Box 28, Folder 9 - Girls TV Camp participant Kate MacDonald

<u>Title</u>: Girls TV Camp participant Kate MacDonald

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 9

Date: 2001 (date of creation)

Scope and content:

File consists of information on the participant, such as application essay, information form and questionnaire about the program after it ended.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-14".

File: Ms-3-47, Box 28, Folder 10 - Girls TV Camp participant Alishia MacRae

<u>Title</u>: Girls TV Camp participant Alishia MacRae

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: Ms-3-47, Box 28, Folder 10

Date: 2001 (date of creation)

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-15".

File: MS-3-47, Box 28, Folder 11 - Girls TV Camp participant Desiree Mohr

<u>Title</u>: Girls TV Camp participant Desiree Mohr

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 28, Folder 11

Date: 2001 (date of creation)

Scope and content:

File consists of information on the participant, such as application essay, information form and questionnaire about the program after it ended.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-16".

File: MS-3-47, Box 28, Folder 12 - Girls TV Camp participant Courtney Murphy

<u>Title</u>: Girls TV Camp participant Courtney Murphy

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 12

Date: 2001 (date of creation)

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-17".

File: MS-3-47, Box 28, Folder 13 - Girls TV Camp participant Jaclyn Pleau

Title: Girls TV Camp participant Jaclyn Pleau

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 13

Date: 2001 (date of creation)

Scope and content:

File consists of information on the participant, such as application essay, information form and questionnaire about the program after it ended.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-18".

File: MS-3-47, Box 28, Folder 14 - Girls TV Camp participant Mandy Ramey

<u>Title</u>: Girls TV Camp participant Mandy Ramey

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 14

Date: 2001 (date of creation)

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-19".

File: MS-3-47, Box 28, Folder 15 - Girls TV Camp participant Jasmin Riley

<u>Title</u>: Girls TV Camp participant Jasmin Riley

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 15

Date: 2001 (date of creation)

Scope and content:

File consists of information on the participant, such as application essay, information form and questionnaire about the program after it ended.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-20".

File: Ms-3-47, Box 28, Folder 16 - Girls TV Camp participant Trisha White

Title: Girls TV Camp participant Trisha White

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: Ms-3-47, Box 28, Folder 16

Date: 2001 (date of creation)

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-06-01".

File: MS-3-47, Box 28, Folder 17 - Access to Media Education Society application

<u>Title</u>: Access to Media Education Society application

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 28, Folder 17

Date: 1998 (date of creation)

Scope and content:

File consists of application for a grant from Access to Media Education Society for funding their Young Women's Media Camp. File also includes correspondence.

<u>Physical description</u>: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-06-02".

File: MS-3-47, Box 28, Folder 18 - Access to Media Education Society supplementary information

Title: Access to Media Education Society supplementary information

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 18

Date: 1998 (date of creation)

Scope and content:

File consists of letters of support, supplementary information about the Access to Media Education Society, contracts and correspondence.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-06-07".

File: MS-3-47, Box 28, Folder 19 - Correspondence with GIFT and AMES

Title: Correspondence with GIFT and AMES

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 19

Date: 1998 (date of creation)

Scope and content:

File consists of correspondence with The Gulf Islands Film and TV School and the Access to Media Education Society.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-06-3".

File: MS-3-47, Box 28, Folder 20 - Contract with GIFTS and AMES

Title: Contract with GIFTS and AMES

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 20

Date: March 25, 1999 (date of creation)

Scope and content:

File consists of a contract for Girls TV Camp.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-06-4".

File: MS-3-47, Box 28, Folder 21 - Curriciulum for GIFT and AMES

Title: Curriciulum for GIFT and AMES

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 28, Folder 21

Date: 1999 (date of creation)

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-06-8".

File: MS-3-47, Box 30, Folder 1 - British Columbia camp material

Title: British Columbia camp material

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 30, Folder 1

<u>Date</u>: 1998 - 1999 (date of creation)

Scope and content:

File consists of correspondence, curriculum, and camp evaluations.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-07-2".

File: MS-3-47, Box 29, Folder 1 - Contract with the Canadian Screen Training Centre

<u>Title</u>: Contract with the Canadian Screen Training Centre

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 29, Folder 1

Date: 1999 (date of creation)

Scope and content:

File consists of a contract for the Girls TV Camp.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-07-3".

File: MS-3-47, Box 29, Folder 2 - Canadian Screen Training Centre camp proposal

<u>Title</u>: Canadian Screen Training Centre camp proposal

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 29, Folder 2

Date: 1999 (date of creation)

Scope and content:

File consists of a proposal for Girls Tv Camp, correspondence with the WTN Foundation, and materials regarding the start of the camp and participants.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-07-5".

File: MS-3-47, Box 30, Folder 2 - Canadian Screen Training Centre camp materials

<u>Title</u>: Canadian Screen Training Centre camp materials

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 30, Folder 2

Date: 2000 (date of creation)

Scope and content:

File consists of correspondence with the WTN Foundation, release forms of participants, camp evaluations, and application forms.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-07-6".

File: MS-3-47, Box 29, Folder 3 - Policy and procedures manuals and insurance information

Title: Policy and procedures manuals and insurance information

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 29, Folder 3

<u>Date</u>: 1997 - 2000 (date of creation)

Scope and content:

File consists of a policy and procedure manual for Girls TV Camp, insurance information for Girls TV Camp, and child protection information.

Physical description: 3 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-01-1".

File: MS-3-47, Box 29, Folder 28 - Participant release forms

<u>Title</u>: Participant release forms

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-47, Box 29, Folder 28

<u>Date</u>: 1999 - 2000 (date of creation)

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-01-3".

File: MS-3-47, Box 31, Folder 1 - Camp curriculum from 1997

Title: Camp curriculum from 1997

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-47, Box 31, Folder 1

Date: 1997 (date of creation)

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-01-4".

File: MS-3-47, Box 31, Folder 2 - Staff evaluation forms

Title: Staff evaluation forms

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 31, Folder 2

Date: 1997 (date of creation)

Physical description: 1.5 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-01-5".

File: MS-3-47, Box 31, Folder 3 - Staff release and authorization forms

Title: Staff release and authorization forms

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-47, Box 31, Folder 3

Date: 1997 (date of creation)

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-01-6".

File: MS-3-47, Box 31, Folder 4 - Application information for participants

<u>Title</u>: Application information for participants

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 31, Folder 4

Date: 1997 (date of creation)

Scope and content:

File consist of an information sheet titled "About Each Girl", application forms and release and authorization forms.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-01-7".

File: MS-3-47, Box 31, Folder 5 - Program application essays

Title: Program application essays

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 31, Folder 5

Date: 1997 (date of creation)

Scope and content:

File consist of application forms, which includes essays from applicants.

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-01-8".

File: MS-3-47, Box 31, Folder 6 - Participant and parent evaluation forms

<u>Title</u>: Participant and parent evaluation forms

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 31, Folder 6

Date: 1997 (date of creation)

Scope and content:

File consists of evaluations of the Girls TV Camp.

Physical description: 3 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-02-1".

File: MS-3-47, Box 31, Folder 7 - Camp curriculum

Title: Camp curriculum

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 31, Folder 7

Date: 1998 (date of creation)

Scope and content:

File consists of curriculum materials from the 1998 Girls TV Camp.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-02-2".

File: MS-3-47, Box 31, Folder 8 - Applicant information

Title: Applicant information

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 31, Folder 8

Date: 1998 (date of creation)

Scope and content:

File consists of application forms, attendance information and information on applicants.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-02-3".

File: MS-3-47, Box 31, Folder 9 - Staff information package

<u>Title</u>: Staff information package

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 31, Folder 9 Date: 1998 (date of creation)

Scope and content:

File consists of information for staff and a staff list.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-02-4".

File: MS-3-47, Box 31, Folder 10 - Parental information package for day camp

Title: Parental information package for day camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 31, Folder 10

Date: 1998 (date of creation)

Scope and content:

File consists of information on Girls TV Camp staff, and information on schedules and procedures.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-02-5".

File: MS-3-47, Box 31, Folder 11 - Camp essays for Girls TV Day Camp

<u>Title</u>: Camp essays for Girls TV Day Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 31, Folder 11

Date: 1998 (date of creation)

Physical description: 0.1 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "Girls TV Camp 1998 Shotlists".

File: MS-3-47, Box 31, Folder 12 - Shotlists for a Girls TV Camp project

Title: Shotlists for a Girls TV Camp project

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 31, Folder 12

Date: 1998 (date of creation)

Scope and content:

File consists of shot-lists for a film project and two floppy discs containing digital copies of the textual records.

Physical description: 0.1 cm of textual records and 3.5" floppy discs

Alpha-numeric designations:

File was originally labelled "GT-02-6".

File: MS-3-47, Box 31, Folder 13 - Staff release and authorization forms

Title: Staff release and authorization forms

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 31, Folder 13

Date: 1998 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-02-7".

File: MS-3-46, Box 31, Folder 14 - Day Camp Group Project release forms

<u>Title</u>: Day Camp Group Project release forms

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 31, Folder 14

Date: 1998 (date of creation)

Scope and content:

File consists of release forms and correspondence to Bill Hamelin from Shirley Muir.

Physical description: 0.3 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-02-8".

File: MS-3-46, Box 31, Folder 15 - Participants and parent evaluation forms

<u>Title</u>: Participants and parent evaluation forms

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 31, Folder 15

Date: 1998 (date of creation)

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

<u>Alpha-numeric designations</u>:

File was originally labelled "GT-02-9".

File: MS-3-46, Box 31, Folder 16 - Staff evaluation summary: [report]

Title: Staff evaluation summary: [report]

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 31, Folder 16

Date: July 18, 1998 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-03-1".

File: MS-3-46, Box 31, Folder 17 - Application forms

Title: Application forms

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-46, Box 31, Folder 17

Date: 1999 (date of creation)

Physical description: 4 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-03-2".

File: MS-3-47, Box 32, Folder 1 - Girls TV Club program

Title: Girls TV Club program

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 1

Date: 1998 (date of creation)

Scope and content:

File consists of applications, list of the Girls TV Camp participants, and information on the Club.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-03-3".

File: MS-3-47, Box 32, Folder 2 - Applications to Girls TV Camp

<u>Title</u>: Applications to Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 2

Date: 1999 (date of creation)

Scope and content:

File consists of applications, camp recruitment organizations, and acceptance letters.

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-03-4".

File: MS-3-47, Box 32, Folder 3 - Staff release forms

Title: Staff release forms

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 3

Date: 1999 (date of creation)

Physical description: 0.25 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-03-5".

File: Ms-3-47, Box 32, Folder 4 - Camp curriculum for day camp

Title: Camp curriculum for day camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: Ms-3-47, Box 32, Folder 4

Date: 1999 (date of creation)

Scope and content:

File consists of camp curriculum and a staff list.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-03-6".

File: MS-3-47, Box 32, Folder 5 - Participant and parent evaluation forms

Title: Participant and parent evaluation forms

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 5

Date: 1999 (date of creation)

Physical description: 3 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-03-7".

File: MS-3-47, Box 32, Folder 6 - Information on Girls TV Camp and the media broadcasting career

Title: Information on Girls TV Camp and the media broadcasting career

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 6

Date: 1999 (date of creation)

Physical description: 1.5 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-04-1".

File: MS-3-47, Box 32, Folder 7 - Participant release and authorization forms

<u>Title</u>: Participant release and authorization forms

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 7

Date: 2000 (date of creation)

Physical description: 1.5 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-04-2".

File: Ms-3-47, Box 32, Folder 8 - Winnipeg participant information

<u>Title</u>: Winnipeg participant information

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: Ms-3-47, Box 32, Folder 8

Date: 2000 (date of creation)

Scope and content:

File consists of a list of participants and schools, and also contains application forms.

Physical description: 1.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-04-3".

File: MS-3-47, Box 14, Folder 11 - Planning materials for Women's Television Network Foundation five year celebration of Girls TV Camp

<u>Title</u>: Planning materials for Women's Television Network Foundation five year celebration of

Girls TV Camp

Reference code: MS-3-47, Box 14, Folder 11

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 32, Folder 9 - Release forms and video interview information

Title: Release forms and video interview information

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 9

Date: 2000 (date of creation)

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-04-3".

File: MS-3-47, Box 32, Folder 10 - Information on Video Production Curriculum

Title: Information on Video Production Curriculum

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 10

Date: 2000 (date of creation)

Scope and content:

File consists of curriculum on steps to video production.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-04-8".

File: MS-3-47, Box 32, Folder 11 - Support staff and cultural activities information

<u>Title</u>: Support staff and cultural activities information

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 11

Date: 2000 (date of creation)

Physical description: 0.1 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-04-3".

File: MS-3-47, Box 32, Folder 12 - Participant and parent evaluation forms

<u>Title</u>: Participant and parent evaluation forms <u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 12

Date: 2000 (date of creation)

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-04-6".

File: MS-3-47, Box 32, Folder 13 - Blank application forms

<u>Title</u>: Blank application forms

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 13

Date: 2000 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-04-6".

File: MS-3-47, Box 32, Folder 14 - Camera care rules

Title: Camera care rules

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 14

Date: 2000 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-04-4".

File: MS-3-47, Box 32, Folder 15 - Idea generation exercise

<u>Title</u>: Idea generation exercise

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 15

Date: 2000 (date of creation)

Scope and content:

File consists of documents for the "Idea Generation" exercise, which was created by E.

MacPherson.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-04-10".

File: MS-3-47, Box 32, Folder 16 - Technical positions in television information

<u>Title</u>: Technical positions in television information

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 16

<u>Date</u>: 2000 (date of creation) <u>Physical description</u>: 0.3 cm

Alpha-numeric designations:

File was originally labelled "GT-04-11".

File: MS-3-47, Box 32, Folder 17 - Computer and IT job description information

Title: Computer and IT job description information

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 17

<u>Date</u>: 2000 (date of creation) <u>Physical description</u>: 0.3 cm

Alpha-numeric designations:

File was originally labelled "GT-04-12".

File: MS-3-47, Box 32, Folder 18 - Television and terminology exercise sheets

<u>Title</u>: Television and terminology exercise sheets

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 18

<u>Date</u>: 2000 (date of creation) <u>Physical description</u>: 1 cm

Alpha-numeric designations:

File was originally labelled "GT-04-12".

File: MS-3-47, Box 32, Folder 19 - In Good Company: Etiquette and Protocol exercise

Title: In Good Company: Etiquette and Protocol exercise

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-47, Box 32, Folder 19

<u>Date</u>: 2000 (date of creation) <u>Physical description</u>: 1 cm

Alpha-numeric designations:

File was originally labelled "GT-04-14".

File: MS-3-47, Box 32, Folder 20 - Blank employee information form

Title: Blank employee information form

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 20

<u>Date</u>: 2000 (date of creation) <u>Physical description</u>: 0.3 cm

Alpha-numeric designations:

File was originally labelled "GT-04-17".

File: MS-3-47, Box 32, Folder 21 - Behaviour policy forms

Title: Behaviour policy forms

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 21

Date: 2000 (date of creation)

Scope and content:

File consists of forms on behaviour policy, which are filled out with participant information.

Physical description: 0.5 cm

Alpha-numeric designations:

File was originally labelled "GT-04-16".

File: MS-3-47, Box 32, Folder 22 - Information for parents

Title: Information for parents

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 22

<u>Date</u>: 2000 (date of creation) <u>Physical description</u>: 0.3 cm

Alpha-numeric designations:

File was originally labelled "GT-04-18".

File: MS-3-47, Box 32, Folder 23 - Equipment and information checklist

Title: Equipment and information checklist

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 23

<u>Date</u>: 2000 (date of creation) <u>Physical description</u>: 0.1 cm

Alpha-numeric designations:

File was originally labelled "GT-04-19".

File: MS-3-47, Box 32, Folder 24 - Daily programming checklist forms

Title: Daily programming checklist forms

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 24

<u>Date</u>: 2000 (date of creation) <u>Physical description</u>: 0.1 cm

Alpha-numeric designations:

File was originally labelled "GT-04-20".

File: MS-3-47, Box 32, Folder 25 - Goals and objectives or Girls TV Camp

Title: Goals and objectives or Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 25

<u>Date</u>: 2000 (date of creation) Physical description: 0.1 cm

Alpha-numeric designations:

File was originally labelled "GT-04-21".

File: Ms-3-47, Box 32, Folder 26 - Exercise sheets of video project

<u>Title</u>: Exercise sheets of video project

Title [statRep]: Women in Media Foundation

Reference code: Ms-3-47, Box 32, Folder 26

<u>Date</u>: 2000 (date of creation) <u>Physical description</u>: 0.1 cm

Alpha-numeric designations:

File was originally labelled "GT-04-22".

File: MS-3-47, Box 32, Folder 27 - Staff information and release forms

Title: Staff information and release forms

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 32, Folder 27

Date: 2000 (date of creation)

Scope and content:

File consists of correspondence, staff lists, and release and authorization forms.

Physical description: 0.5 cm

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-04-23".

File: MS-3-47, Box 32, Folder 28 - Camp curriculum

Title: Camp curriculum

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 28

Date: 2000 (date of creation)

Scope and content:

File consists of correspondence, schedules, activities, and curriculum.

Physical description: 2 cm

Alpha-numeric designations:

File was originally labelled "GT-04-24".

File: MS-3-47, Box 32, Folder 29 - Audio production activity handouts

Title: Audio production activity handouts

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 29 <u>Date</u>: 2000 (date of creation) <u>Physical description</u>: 0.1 cm

Alpha-numeric designations:

File was originally labelled "GT-05-2".

File: MS-3-47, Box 32, Folder 30 - Communications

Title: Communications

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 32, Folder 30

Date: 2000 (date of creation)

Scope and content:

File consists of communications about Girls TV Camp, information on Sylvia Hamilton's films, newspaper clippings, and a Nova Scotia Mi'kmaw resource guide.

Physical description: 2 cm

Alpha-numeric designations:

File was originally labelled "GT-04-13".

File: MS-3-47, Box 30, Folder 3 - Pan Am Boxing and Athletic Club release forms

<u>Title</u>: Pan Am Boxing and Athletic Club release forms

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 30, Folder 3

<u>Date</u>: 2001 (date of creation) Physical description: 2 cm

Alpha-numeric designations:

File was originally labelled "GT-05-01".

File: MS-3-47, Box 33, Folder 1 - Curriculum of 2001 camp

Title: Curriculum of 2001 camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 1

Date: 2001 (date of creation)

Scope and content:

File consists of schedule, curriculum, and policies.

Physical description: 5 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-05-03".

File: MS-3-47, Box 33, Folder 2 - NSCC camp staff evaluation forms

Title: NSCC camp staff evaluation forms

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 2

Date: 2001 (date of creation)

Scope and content:

File consists of staff evaluation forms from the Girls TV Camp held at the Nova Scotia Community College.

<u>Physical description</u>: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled "GT-05-04".

File: MS-3-47, Box 33, Folder 3 - Applicant essays to Halifax camp

Title: Applicant essays to Halifax camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 3

Date: 2001 (date of creation)

Scope and content:

File consists of application essays and list of participants.

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-05".

File: MS-3-47, Box 33, Folder 4 - Release forms

Title: Release forms

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 4

Date: 2001 (date of creation)

Scope and content:

File consists of release forms for participation in video productions.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-06".

File: MS-3-47, Box 33, Folder 5 - Camp participant Rosyn Atuanya

Title: Camp participant Rosyn Atuanya

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 5

Date: 2001 (date of creation)

Scope and content:

File consists of information form and application.

Physical description: 0.3 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled "GT-05-06".

File: MS-3-47, Box 33, Folder 7 - Two final reports on Girls TV Camp

Title: Two final reports on Girls TV Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 7

Date: 2001 (date of creation)

Scope and content:

File consists of a report from the Ottawa Girls TV Camp in 2003 and a Girls TV and New Media Camp report for Rita Chahal.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 33, Folder 9 - Agreement with the Southern Alberta Institute of Technology

<u>Title</u>: Agreement with the Southern Alberta Institute of Technology

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 9

Date: 2004 (date of creation)

Scope and content:

File consists of an agreement with the Southern Alberta Institute of Technology for a Girls TV and New Media Camp.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 33, Folder 10 - Partner information package from the Nova Scotia Community College

<u>Title</u>: Partner information package from the Nova Scotia Community College

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 10

Date: July 1, 2004 (date of creation)

Scope and content:

File consists of Girls TV and New Media Camp program overview, goals and objectives, agreements, forms, parent information, schedule and testimonials.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 33, Folder 11 - Girls TV and New Media Camp information package

Title: Girls TV and New Media Camp information package

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 11

Date: April, 2004 (date of creation)

Scope and content:

File consists of Girls TV and New Media Camp program overview, goals and objectives, agreements, forms, parent information, schedule and testimonials.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 33, Folder 12 - Proposal for Girls "Mini" Multi-Media Camps

<u>Title</u>: Proposal for Girls "Mini" Multi-Media Camps

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 12

Date: July, 2003 (date of creation)

Scope and content:

File consists of a proposal by Rita Chahal for a new multi-media camp, which includes a report detailing the overview, goals and objectives, schedule, administration and budget.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: Ms-3-47, Box 34, Folder 1 - Girls TV and New Media Camp and Train the Trainer weekend workshop

<u>Title</u>: Girls TV and New Media Camp and Train the Trainer weekend workshop

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: Ms-3-47, Box 34, Folder 1

Date: June, 2004 (date of creation)

Scope and content:

File consists of a report for the workshop, which includes objectives, schedule and credits.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 34, Folder 5 - Camp coordinator manual for Winnipeg 2006

Title: Camp coordinator manual for Winnipeg 2006

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 34, Folder 5

Date: 2006 (date of creation)

Scope and content:

File consists of Winnipeg's Girls TV Camp manual that includes information on promotion, registration, preparation for the camp, running the camp, and wrap-up. The file also contains 2 discs.

Physical description: 6 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 35, Folder 1 - Vancouver camp coordinator manual

<u>Title</u>: Vancouver camp coordinator manual

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 35, Folder 1

Date: 2006 (date of creation)

Scope and content:

File consists of Vancouver's Girls TV Camp manual that includes information on promotion, registration, preparation for the camp, running the camp, and wrap-up.

Physical description: 5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 35, Folder 2 - Information binder on Vancouver and Calgary camps

<u>Title</u>: Information binder on Vancouver and Calgary camps

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 35, Folder 2

Date: 2005 - 2006 (date of creation)

Scope and content:

File consists of information for the Girls TV Camp, such as enrolment, final report, gala screening, contracts, applications and evaluations.

Physical description: 6 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 35, Folder 3 - Camp coordinator manual for Winnipeg

<u>Title</u>: Camp coordinator manual for Winnipeg

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 35, Folder 3

Date: 2005 (date of creation)

Scope and content:

File consists of information for Winnipeg's camp such as promotion, registration, subsidy, preparation for camp, forms, examples, and resources for instructors.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 35, Folder 5 - Girls TV and New Media Camp teaching manual

Title: Girls TV and New Media Camp teaching manual

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 35, Folder 5

Date: August, 2004 (date of creation)

Scope and content:

File consists of information for the camp in Halifax, which includes schedule, activities, forms, curriculum, and events.

Physical description: 5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 36, Folder 1 - Girls' Mini Multimedia Camp

Title: Girls' Mini Multimedia Camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 36, Folder 1

Date: 2003 (date of creation)

Scope and content:

File consists of contacts, participants, curriculum, and schedule for the Winnipeg camp.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 36, Folder 2 - Roles, Responsibilities, and functions of a Board: A Board Development Guide: [report]

<u>Title</u>: Roles, Responsibilities, and functions of a Board: A Board Development Guide: [report]

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 36, Folder 2

Date: 1994 (date of creation)

Scope and content:

File consists of a guide on how to develop a board which was prepared by the Manitoba Family Services. File also includes correspondence from the Manitoba Minister of Family Services, Volunteer Centre of Winnipeg, The Winnipeg Foundation, and United Way.

Physical description: 5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 37, Folder 4 - Halifax information binder

Title: Halifax information binder

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 37, Folder 4

Date: 2005 (date of creation)

Scope and content:

File consists of enrollment information, correspondence, contacts, applications, evaluations, and 14 photographs of the Halifax program.

Physical description: 5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 1 - Recruitment and marketing for camp

Title: Recruitment and marketing for camp

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 38, Folder 1

Date: 2005 (date of creation)

Scope and content:

File consists of marketing information, plan, and strategies for the 2005 camp.

Physical description: 1.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 2 - Information binder for Winnipeg

Title: Information binder for Winnipeg

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 38, Folder 2

Date: 2005 (date of creation)

Scope and content:

File consists of a final report, evaluations, and gala screening information.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 3 - Information binder for Regina and Ottawa

Title: Information binder for Regina and Ottawa

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 38, Folder 3

Date: 2005 (date of creation)

Scope and content:

File consists of a final report, information on a gala screening, correspondence, contracts, applications, and evaluations.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 4 - Curriculum manual

Title: Curriculum manual

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 38, Folder 4

Date: 2006 (date of creation)

Scope and content:

File consists of a manual, which includes a schedule, and information on activities such as video and audio production, media literacy, editing, and ice breakers.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 5 - Camp curriculum

Title: Camp curriculum

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-47, Box 38, Folder 5

Date: 2005 (date of creation)

Scope and content:

File consists of a manual which includes a schedule, activities and ice breakers.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 7 - Employee contracts

Title: Employee contracts

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 38, Folder 7

Date: 2006 (date of creation)

Scope and content:

File consists of employee contracts for Girls TV Camp. File also includes an expense booklet for the Halifax camp.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 8 - Train the Trainer weekend workshop

<u>Title</u>: Train the Trainer weekend workshop

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 38, Folder 8

Date: June, 2006 (date of creation)

Scope and content:

File consists of information for the Train the Trainer session held at Algonquin College in Ottawa from June 23 to 25, 2006. This workshop consisted on training the coordinators and instructors of the Girls TV and New Media Camp. File also includes a schedule of the weekend, and list of topics discussed.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 10 - Winnipeg camp administration

Title: Winnipeg camp administration

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 38, Folder 10

Date: 2006 (date of creation)

Scope and content:

File consists of sing in/out forms, behaviour policies, release and authorization forms, and pickup authorization forms.

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File: MS-3-47, Box 39, Folder 6 - Women's Television Network youth programs

<u>Title</u>: Women's Television Network youth programs

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 39, Folder 6

Date: 2002 - 2003 (date of creation)

Scope and content:

File consists of Girls TV Camp goals and objectives, declined application letter example, policy and procedures manual, incident/accident report form, release forms and evaluation forms.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 40, Folder 1 - Information package on Girls TV Camp

<u>Title</u>: Information package on Girls TV Camp

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 40, Folder 1

<u>Date</u>: 2001 - 2002 (date of creation)

Scope and content:

File consists of brochures, articles and a lesson plan on cyber safety.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 40, Folder 3 - Manuals and curriculum for camp staff

Title: Manuals and curriculum for camp staff

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 40, Folder 3

Date: 2004 (date of creation)

Scope and content:

File consists of manuals for Girls TV Camp staff. Manuals include: "Girls TV and New Media Camp Teaching Manual" from May, 2004 which has camp schedule, activities, ice-breaker activities and forms; "Girls TV and New Media Camp Curriculum" from May, 2004 which includes a camp schedule and activities; and "Girls TV and New Media Camp: Train the Trainer Workshop Weekend" which includes objectives, workshop schedule and activities.

Physical description: 3 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 40, Folder 5 - Girls mini multimedia camp

Title: Girls mini multimedia camp

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 40, Folder 5

Date: 2003 (date of creation)

Scope and content:

File consists of information on the Mini Multimedia Camp held in Winnipeg, which includes forms, list of participants, contacts, pitch letters, information on a media event, reports, evaluations, and equipment invoices.

Physical description: 5 cm of textual records

Alpha-numeric designations:

Subseries: Tech-Team

Title: Tech-Team

Title [statRep]: Women in Media Foundation

Date: 1999 - 2001 (date of creation)

Scope and content:

Sub-series contains material relating to the Tech-Team program that was run by the Women in Media Foundation. Files regarding the Tech-Team may be interfiled within the administration, finance, and communications series.

File: MS-3-47, Box 19, Folder 4 - Release forms for Women's Television Network Foundation

Title: Release forms for Women's Television Network Foundation

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 19, Folder 4

Date: 2001? (date of creation)

Scope and content:

File consists of two filled out release forms for the Tech-Team to appear in published media of the WTN Foundation and one blank form.

Physical description: 0.1 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-08-02".

File: MS-3-47, Box 19, Folder 5 - Partners for Tech-Team in 2001

Title: Partners for Tech-Team in 2001

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 5

Date: 2001 (date of creation)

Scope and content:

File consists of correspondence, contracts, and release forms about the Girls TV Camp and information about the 2001 Conference Board of Canada

<u>Physical description</u>: 0.2 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-08-03".

File: MS-3-47, Box 19, Folder 6 - Correspondence to Winnipeg high school principals

<u>Title</u>: Correspondence to Winnipeg high school principals

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 6

<u>Date</u>: 2001 - 2002 (date of creation)

Scope and content:

File consists of letters from Liz Barron addressed to principals of various secondary schools in Winnipeg explaining the mandate of the Girls TV Camp and identifying students from the particular schools who attended and benefited from the experience.

Physical description: 0.2 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-09-1".

File: MS-3-47, Box 19, Folder 7 - Documents regarding the iwomen university tour in 2001

Title: Documents regarding the iwomen university tour in 2001

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 7

Date: 2001 (date of creation)

Scope and content:

File consists of correspondence, contracts, and information regarding the tour in southern Ontario which was for advancing women in the technology fields.

Physical description: 0.2 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-09-2".

File: MS-3-47, Box 19, Folder 8 - Correspondence and contract with Partners for Careers

<u>Title</u>: Correspondence and contract with Partners for Careers

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 8

Date: 2001 (date of creation)

Scope and content:

File consists of correspondence and a contract between the Women's Television Network Foundation and Partners for Careers regarding a conference documentation in Winnipeg. File also contains material on information about the Partners for Careers' Showcase of Aboriginal Youth Initiatives.

Physical description: 0.3 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-09-3".

File: MS-3-47, Box 19, Folder 9 - Materials regarding documenting the 'University Conference 2002'

<u>Title</u>: Materials regarding documenting the 'University Conference 2002'

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 9

Date: 2001 (date of creation)

Scope and content:

File consists of an agreement, correspondence, and budget about the Women's Television Network Foundation's Teach-Team documenting the "University Conference 2002".

Physical description: 0.1 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-09-3".

File: MS-3-47, Box 19, Folder 10 - Materials regarding the Tech-Team documenting "Planet in Focus"

Title: Materials regarding the Tech-Team documenting "Planet in Focus"

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 10

Date: 2001 (date of creation)

Scope and content:

File consists of an agreement, correspondence, between both parties for documenting the conference in Toronto. File also includes general information on the Girls TV Camp, the Women's Television Network Foundation, and Planet in Focus.

<u>Physical description</u>: 0.3 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-09-4".

File: MS-3-47, Box 19, Folder 11 - Agreement to document the "Partners for Careers Symposium"

<u>Title</u>: Agreement to document the "Partners for Careers Symposium"

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 11

Date: 2001 (date of creation)

Scope and content:

File consists of an agreement for the Women's Television Network Foundation's Tech-Team to document Partners for Careers symposium on October 4, 2001. File also contains a letter from the Partners for Careers' executive director.

Physical description: 0.1 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-10-5".

File: MS-3-47, Box 19, Folder 12 - Schedule and information about Tech-Team documenting "Partners for Careers" symposium

<u>Title</u>: Schedule and information about Tech-Team documenting "Partners for Careers" symposium

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 12

Date: 2001 (date of creation)

Scope and content:

File consists of a schedule for the WTN's Tech-Team documenting the "Partners for Career" symposium.

<u>Physical description</u>: 0.2 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-10-6".

File: MS-3-47, Box 19, Folder 13 - Materials about the "Showcase of Aboriginal Youth Initiatives"

<u>Title</u>: Materials about the "Showcase of Aboriginal Youth Initiatives"

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 19, Folder 13

Date: 2001 (date of creation)

Scope and content:

File consists of a schedule, an agreement, registration forms, letters from participants, posters of the showcase by Partners for Careers.

Physical description: 0.5 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-10-8".

File: MS-3-47, Box 19, Folder 14 - Letters of Agreements of the Tech-Team

<u>Title</u>: Letters of Agreements of the Tech-Team

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 14

Date: 2001 (date of creation)

Scope and content:

File consists of letters of agreement for participants to be a part of the WTN Foundation's Tech-Team's documentary of the Partners for Careers symposium, which includes roles, payment, and documents relating to the documentary.

Physical description: 0.4 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-10-9".

File: MS-3-47, Box 19, Folder 15 - Materials regarding the production of the Aboriginal Youth Initiatives documentary

<u>Title</u>: Materials regarding the production of the Aboriginal Youth Initiatives documentary

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 15

Date: 2001 (date of creation)

Scope and content:

File consists of documents relating to the production of the documentary by the Tech-Team of Partners for Careers symposium.

Physical description: 0.5 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-10-10".

File: MS-3-47, Box 19, Folder 16 - Girls Teach Team procedures manual, conferences and public appearances: [report]

<u>Title</u>: Girls Teach Team procedures manual, conferences and public appearances : [report]

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 19, Folder 16

Date: 2001 (date of creation)

Scope and content:

File consists of a report regarding the requirements, policies, and guidelines on the Teach-Team program in their public appearances when filming.

Physical description: 0.5 cm of textual records.

Alpha-numeric designations:

File was originally labelled "P-10-10".

Subseries: WTN-Dowment

Title: WTN-Dowment

Title [statRep]: Women in Media Foundation

Date: 1995 - 2007 (date of creation)

Scope and content:

Sub-series contains material relating to the WTN-Dowment program that was run by the Women in Media Foundation. Files regarding the WTN-Dowment may be interfiled within the administration, finance and communications series.

File: MS-3-47, Box 9, Folder 6 - Photo release forms for WTNdowment fund and Women's Technical Internship recipients

Title: Photo release forms for WTNdowment fund and Women's Technical Internship recipients

Reference code: MS-3-47, Box 9, Folder 6

Date: 1997-2001 (date of creation)

Scope and content:

Also includes a group photo list for Equity and Cross-Culture Workshop participants,

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 8 - Applications to the Women's Television Network Foundation Wtndowment fund

Title: Applications to the Women's Television Network Foundation Wtndowment fund

Reference code: MS-3-47, Box 9, Folder 8

Date: 2000-2001 (date of creation)

Scope and content:

File also contains promotional correspondence from Women's Television Network Foundation to various parties, and a list of Girls TV Camp potential leaders.

Physical description: 1 cm of textual records

File: MS-3-47, Box 19, Folder 17 - Applications to WTNdowment

<u>Title</u>: Applications to WTNdowment

Reference code: MS-3-47, Box 19, Folder 17

<u>Date</u>: 1999 - 2002 (date of creation)

Scope and content:

File contains documents relating to the WTNdowment participants, which includes names of applicants, accepted participants, and how participants were selected by the jury committee.

<u>Physical description</u>: 0.2 cm of textual records

File: MS-3-47, Box 19, Folder 18 - Banff Centre for the Arts agreement for WTNdowment

<u>Title</u>: Banff Centre for the Arts agreement for WTNdowment

Reference code: MS-3-47, Box 19, Folder 18

Date: 1996 (date of creation)

Scope and content:

File contains correspondence and an agreement with the Banff Centre for the Arts regarding WTN using their facilities for education.

Physical description: 0.3 cm of textual records

File: MS-3-47, Box 19, Folder 19 - F.A.Q. about the WTNdowment fund : [report]

<u>Title</u>: F.A.Q. about the WTNdowment fund : [report]

Reference code: MS-3-47, Box 19, Folder 19

Date: 1999 (date of creation)

Scope and content:

File contains report about questions and answers about the program.

Physical description: 0.1 cm of textual records

File: MS-3-47, Box 19, Folder 20 - WTNdowment's application process on their website

<u>Title</u>: WTNdowment's application process on their website

Reference code: MS-3-47, Box 19, Folder 20

Date: 1999 (date of creation)

Scope and content:

File contains copies of documents of the WTNdowment's website, showing the application process and requirements.

<u>Physical description</u>: 0.3 cm of textual records

File: MS-3-47, Box 19, Folder 21 - Examples of WTNdowment application forms

<u>Title</u>: Examples of WTNdowment application forms

Reference code: MS-3-47, Box 19, Folder 21

Date: 1999 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-20-19".

File: MS-3-47, Box 19, Folder 22 - Drafts and materials of WTN alumni newsletters

Title: Drafts and materials of WTN alumni newsletters

Reference code: MS-3-47, Box 19, Folder 22

Date: 1998 - 2001 (date of creation)

Scope and content:

File consists of a draft of a newsletter, interviews of WTN participants, contact lists related to WTN's Foundation's alumni newsletter.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-20-20".

File: MS-3-47, Box 19, Folder 23 - Correspondence and newsletter of WTNdowment of WTN Foundation

<u>Title</u>: Correspondence and newsletter of WTNdowment of WTN Foundation

Reference code: MS-3-47, Box 19, Folder 23

<u>Date</u>: 1999 - 2001 (date of creation)

Scope and content:

File consists of correspondence, alumni newsletter, and WTN magazine from January and February 1999. File also contains correspondence to WTN director, Shirley, which contains photographs from a WTN social event with members in Toronto.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-20-22".

File: MS-3-47, Box 19, Folder 24 - Correspondence between Rita Chahal and Kristine Betker

Title: Correspondence between Rita Chahal and Kristine Betker

Reference code: MS-3-47, Box 19, Folder 24

Date: 2004 (date of creation)

Scope and content:

File consists of correspondence regarding a scholarship and bursary in Manitoba.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-21-2".

File: MS-3-47, Box 19, Folder 25 - Donna Smith and the Banff Centre for the Arts

Title: Donna Smith and the Banff Centre for the Arts

Reference code: MS-3-47, Box 19, Folder 25

Date: 1997 (date of creation)

Scope and content:

File consists of documents about Smith being accepted to the WTNDowment program and Smith's involvement with the Banff centre for the Arts. File also contains correspondence between Women in Media Foundation and the Banff Centre for the Arts regarding Smith's position.

Physical description: 0.3 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-21-2".

File: MS-3-47, Box 19, Folder 26 - Valerie Westgate and the Banff Centre for the Arts

<u>Title</u>: Valerie Westgate and the Banff Centre for the Arts

Reference code: MS-3-47, Box 19, Folder 26

Date: 1997 (date of creation)

Scope and content:

File consists of documents about Valerie Westgate's acceptance to the WTNDowment program and her involvement with the Banff Centre for the Arts.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-21-3".

File: MS-3-47, Box 19, Folder 27 - Sample application packages

Title: Sample application packages

Reference code: MS-3-47, Box 19, Folder 27

<u>Date</u>: 2001 - 2002 (date of creation)

Scope and content:

File consists of sample application packages with application forms, general information forms and a pamphlet on the Women in Media Foundation's WTNDowment program.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-26-3".

File: MS-3-47, Box 19, Folder 28 - French sample applications forms

<u>Title</u>: French sample applications forms

Reference code: MS-3-47, Box 19, Folder 28

<u>Date</u>: 2001 - 2002 (date of creation)

Scope and content:

File consists of sample application packages with application forms, general information forms and a pamphlet on the Women in Media Foundation's WTNDowment program in french.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-27-6".

File: MS-3-47, Box 19, Folder 29 - Jury review for 2002 WTNDowment

<u>Title</u>: Jury review for 2002 WTNDowment

Reference code: MS-3-47, Box 19, Folder 29

Date: 2002 (date of creation)

Scope and content:

File consists of applications to the 2002 WTNDowment program and the decisions made by the jury committee for the receipents.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-27-7".

File: MS-3-47, Box 19, Folder 30 - Sample regret letter of WTNDowment program

<u>Title</u>: Sample regret letter of WTNDowment program

Reference code: MS-3-47, Box 19, Folder 30

Date: 2002 (date of creation)

Scope and content:

File consists of a sample draft to be sent to rejected applicants to the 2002 WTNDowment program and a list of women accepted to the program.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-27-8".

File: MS-3-47, Box 19, Folder 31 - Recipients of the WTNDowment

Title: Recipients of the WTNDowment

Reference code: MS-3-47, Box 19, Folder 31

<u>Date</u>: 1997 - 2002 (date of creation)

Scope and content:

File consists of a list of recipients of the 2002 WTNDowment program, list of outstanding WTNDowment commitments, and percentages of applicants from specific Canadian regions/provinces from 1997 to 2002.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-27-9".

File: MS-3-47, Box 19, Folder 32 - 2002 WTNDowment recipient Robin Bain

Title: 2002 WTNDowment recipient Robin Bain

Reference code: MS-3-47, Box 19, Folder 32

Date: 2002 (date of creation)

Scope and content:

File consists of a documents related to Robin Bain's application and acceptance to the WTNDowment.

Physical description: 0.3 cm of textual records

Restrictions on access:

File is restricted because of personal information within the documents.

Alpha-numeric designations:

File was originally labelled as "P-27-10".

File: MS-3-47, Box 19, Folder 33 - 2002 WTNDowment recipient Dorothy Christian

<u>Title</u>: 2002 WTNDowment recipient Dorothy Christian

Reference code: MS-3-47, Box 19, Folder 33

Date: 2002 (date of creation)

Scope and content:

File consists of a documents related to Dorothy Christian's application and acceptance to the WTNDowment.

Physical description: 0.3 cm of textual records

Restrictions on access:

File is restricted because of personal information within the documents.

<u>Alpha-numeric designations:</u>

File was originally labelled as "P-27-11".

File: MS-3-47, Box 19, Folder 34 - 2002 WTNDowment recipient Angela Johnson

Title: 2002 WTNDowment recipient Angela Johnson

Reference code: MS-3-47, Box 19, Folder 34

Date: 2002 (date of creation)

Scope and content:

File consists of a documents related to Angela Johnson's application and acceptance to the WTNDowment.

Physical description: 0.3 cm of textual records

Restrictions on access:

File is restricted because of personal information within the documents.

Alpha-numeric designations:

File was originally labelled as "P-27-12".

File: MS-3-47, Box 19, Folder 35 - 2002 WTNDowment recipient Sheila Jordan

<u>Title</u>: 2002 WTNDowment recipient Sheila Jordan

Reference code: MS-3-47, Box 19, Folder 35

Date: 2002 (date of creation)

Scope and content:

File consists of a documents related to Sheila Jordan's application and acceptance to the WTNDowment.

Physical description: 0.3 cm of textual records

Restrictions on access:

File is restricted because of personal information within the documents.

Alpha-numeric designations:

File was originally labelled as "P-27-13".

File: MS-3-47, Box 19, Folder 36 - 2002 WTNDowment recipient Dena Kent

Title: 2002 WTNDowment recipient Dena Kent

Reference code: MS-3-47, Box 19, Folder 36

Date: 2002 (date of creation)

Scope and content:

File consists of a documents related to Dena Kent's application and acceptance to the WTNDowment.

Physical description: 0.3 cm of textual records

Restrictions on access:

File is restricted because of personal information within the documents.

Alpha-numeric designations:

File was originally labelled as "P-27-14".

File: MS-3-47, Box 19, Folder 37 - 2002 WTNDowment recipient Jane Porter

<u>Title</u>: 2002 WTNDowment recipient Jane Porter

Reference code: MS-3-47, Box 19, Folder 37

Date: 2002 (date of creation)

Scope and content:

File consists of a documents related to Jane Porter's application and acceptance to the WTNDowment.

Physical description: 0.3 cm of textual records

Restrictions on access:

File is restricted because of personal information within the documents.

Alpha-numeric designations:

File was originally labelled as "P-27-15".

File: MS-3-47, Box 19, Folder 38 - 2002 WTNDowment recipient Tamara Stone

Title: 2002 WTNDowment recipient Tamara Stone

Reference code: MS-3-47, Box 19, Folder 38

Date: 2002 (date of creation)

Scope and content:

File consists of a documents related to Tamara Stone's application and acceptance to the WTNDowment.

Physical description: 0.3 cm of textual records

Restrictions on access:

File is restricted because of personal information within the documents.

Alpha-numeric designations:

File was originally labelled as "P-55-4".

File: MS-3-47, Box 21, Folder 31 - WTND application

Title: WTND application

Reference code: MS-3-47, Box 21, Folder 31

Date: 2000 (date of creation)

Scope and content:

File consists of blank applications for the WTND program.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-56-1B".

File: MS-3-47, Box 22, Folder 14 - General information about the wtndowment fund

Title: General information about the wtndowment fund

Reference code: MS-3-47, Box 22, Folder 14

Date: 2002 (date of creation)

Scope and content:

File consists of wtndowment for technology training.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-22-2".

File: MS-3-47, Box 22, Folder 16 - wtndowment recipient Catherine Basaraba

Title: wtndowment recipient Catherine Basaraba

Reference code: MS-3-47, Box 22, Folder 16

<u>Date</u>: 1998 - 1999 (date of creation)

Scope and content:

File consists of materials related to wtndowment for technology training recipient Catherine

Basaraba.

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-22-3".

File: MS-3-47, Box 22, Folder 17 - wtndowment recipient Diane Boyer

Title: wtndowment recipient Diane Boyer

Reference code: MS-3-47, Box 22, Folder 17

Date: 1998 - 1999 (date of creation)

Scope and content:

File consists of materials related to wtndowment for technology training recipient Diane Boyer.

Physical description: 1.5 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-22-4".

File: MS-3-47, Box 22, Folder 18 - wtndowment recipient Marilyn Buggy

Title: wtndowment recipient Marilyn Buggy

Reference code: MS-3-47, Box 22, Folder 18

Date: 1998 - 1999 (date of creation)

Scope and content:

File consists of materials related to wtndowment for technology training recipient Peggy Buggy.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-22-5".

File: MS-3-47, Box 22, Folder 19 - wtndowment recipient Snookie Catholique

Title: wtndowment recipient Snookie Catholique

Reference code: MS-3-47, Box 22, Folder 19

<u>Date</u>: 1998 - 1999 (date of creation)

Scope and content:

File consists of materials related to wtndowment for technology training recipient Snookie Catholique.

Physical description: 1.5 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

<u>Alpha-numeric designations:</u>

File was originally labelled as "P-22-6".

File: MS-3-47, Box 22, Folder 20 - wtndowment recipient Desiree Marshall

<u>Title</u>: wtndowment recipient Desiree Marshall

Reference code: MS-3-47, Box 22, Folder 20

<u>Date</u>: 1998 - 1999 (date of creation)

Scope and content:

File consists of materials related to wtndowment for technology training recipient Desiree Marshall.

Physical description: 1.5 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-23-1".

File: MS-3-47, Box 22, Folder 21 - Correspondence regarding wtndowment

Title: Correspondence regarding wtndowment

Reference code: MS-3-47, Box 22, Folder 21

<u>Date</u>: 1998 - 1999 (date of creation)

Physical description: 0.1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-23-1".

File: MS-3-47, Box 22, Folder 22 - Jury for wtndowment

Title: Jury for wtndowment

Reference code: MS-3-47, Box 22, Folder 22

Date: 1999 (date of creation)

Scope and content:

File consists of information regarding the jury for the recipients of the wtndowment.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-23-3".

File: MS-3-47, Box 22, Folder 23 - wtndowment recipient Tricia Cooney

<u>Title</u>: wtndowment recipient Tricia Cooney

Reference code: MS-3-47, Box 22, Folder 23

Date: 2001 (date of creation)

Scope and content:

File consists of materials related to wtndowment recipient Tricia Cooney.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-23-4".

File: MS-3-47, Box 22, Folder 24 - wtndowment recipient Ellen Desrues

Title: wtndowment recipient Ellen Desrues

Reference code: MS-3-47, Box 22, Folder 24

Date: 1999 (date of creation)

Scope and content:

File consists of materials related to wtndowment recipient Ellen Desrues.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-23-5".

File: MS-3-47, Box 22, Folder 26 - wtndowment recipient Holly Gillanders

Title: wtndowment recipient Holly Gillanders

Reference code: MS-3-47, Box 22, Folder 26

Date: 1999 (date of creation)

Scope and content:

File consists of materials related to wtndowment recipient Holly Gillanders.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-23-6".

File: MS-3-47, Box 23, Folder 1 - wtndowment recipient Jacqueline Jubinville

Title: wtndowment recipient Jacqueline Jubinville

Reference code: MS-3-47, Box 23, Folder 1

Date: 1999 (date of creation)

Scope and content:

File consists of materials related to wtndowment recipient Jacqueline Jubinville.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-23-7".

File: MS-3-47, Box 23, Folder 2 - wtndowment recipient Debbie McGee

Title: wtndowment recipient Debbie McGee

Reference code: MS-3-47, Box 23, Folder 2

Date: 2000 (date of creation)

Scope and content:

File consists of materials related to wtndowment recipient Debbie McGee.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-23-8".

File: MS-3-47, Box 23, Folder 3 - wtndowment recipient Chantal Ouellet

Title: wtndowment recipient Chantal Ouellet

Reference code: MS-3-47, Box 23, Folder 3

Date: 1999 (date of creation)

Scope and content:

File consists of materials related to wtndowment recipient Chantal Ouellet.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-24-1".

File: MS-3-47, Box 23, Folder 4 - Correspondence and general information regarding wtndowment

Title: Correspondence and general information regarding wtndowment

Reference code: MS-3-47, Box 23, Folder 4

Date: 2000 (date of creation)

Scope and content:

File consists of general information about the wtndowment program, blank application forms, and correspondence regarding applications to the program.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-24-1".

File: MS-3-47, Box 23, Folder 5 - Dowment recipients

Title: Dowment recipients

Reference code: MS-3-47, Box 23, Folder 5

Date: 2000 (date of creation)

Scope and content:

File consists of a list of the recipients, their locations of their recipients, areas of employment and finances received from the wtndowment. File also contained a list of regional applications from 1997 to 2000 for statistical purposes.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-24-3".

File: MS-3-47, Box 23, Folder 6 - WTN's wtndowment jury

<u>Title</u>: WTN's wtndowment jury

Reference code: MS-3-47, Box 23, Folder 6

Date: 2001 (date of creation)

Scope and content:

File consists of information about the jury and on selecting recipients from the applicant to the program.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-24-4".

File: MS-3-47, Box 23, Folder 7 - wtndowment recipient Anne Dudka

Title: wtndowment recipient Anne Dudka

Reference code: MS-3-47, Box 23, Folder 7

Date: 2001 (date of creation)

Scope and content:

File consists of materials regarding wtndowment recipient Anne Dudka.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-24-5".

File: MS-3-47, Box 23, Folder 8 - wtndowment recipient Taryn Della

<u>Title</u>: wtndowment recipient Taryn Della

Reference code: MS-3-47, Box 23, Folder 8

Date: 2001 (date of creation)

Scope and content:

File consists of materials regarding wtndowment recipient Taryn Della.

Physical description: 2 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-24-6".

File: MS-3-47, Box 23, Folder 9 - wtndowment recipient Katherine Fry

<u>Title</u>: wtndowment recipient Katherine Fry

Reference code: MS-3-47, Box 23, Folder 9

<u>Date</u>: 2000 - 2002 (date of creation)

Scope and content:

File consists of materials regarding wtndowment recipient Katherine Fry.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-24-7".

File: MS-3-47, Box 23, Folder 10 - wtndowment recipient Sue Heddle

Title: wtndowment recipient Sue Heddle

Reference code: MS-3-47, Box 23, Folder 10

<u>Date</u>: 2000 - 2001 (date of creation)

Scope and content:

File consists of materials regarding wtndowment recipient Sue Heddle.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-24-8".

File: MS-3-47, Box 23, Folder 11 - wtndowment recipient Tammy Jones

Title: wtndowment recipient Tammy Jones

Reference code: MS-3-47, Box 23, Folder 11

Date: 2000 (date of creation)

Scope and content:

File consists of materials regarding wtndowment recipient Tammy Jones.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-24-9".

File: MS-3-47, Box 23, Folder 12 - wtndowment recipient Sandra Kipis

Title: wtndowment recipient Sandra Kipis

Reference code: MS-3-47, Box 23, Folder 12

Date: 2000 (date of creation)

Scope and content:

File consists of materials regarding wtndowment recipient Sandra Kipis.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-24-10".

File: MS-3-47, Box 23, Folder 13 - wtndowment recipient Maureen Marovitch

Title: wtndowment recipient Maureen Marovitch

Reference code: MS-3-47, Box 23, Folder 13

Date: 2000 (date of creation)

Scope and content:

File consists of materials regarding wtndowment recipient Maureen Mitovitch.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-24-11".

File: MS-3-47, Box 23, Folder 14 - wtndowment recipient Shona Miko

Title: wtndowment recipient Shona Miko

Reference code: MS-3-47, Box 23, Folder 14

Date: 2000 - 2001 (date of creation)

Scope and content:

File consists of materials regarding wtndowment recipient Shona Miko.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-24-12".

File: MS-3-47, Box 23, Folder 15 - wtndowment recipient Liz Scully

<u>Title</u>: wtndowment recipient Liz Scully

Reference code: MS-3-47, Box 23, Folder 15

<u>Date</u>: 2000 - 2001 (date of creation)

Scope and content:

File consists of materials regarding wtndowment recipient Liz Scully.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-24-13".

File: MS-3-47, Box 23, Folder 16 - wtndowment recipient Kim Stadfield

<u>Title</u>: wtndowment recipient Kim Stadfield

Reference code: MS-3-47, Box 23, Folder 16

Date: 2000 - 2001 (date of creation)

Scope and content:

File consists of materials regarding wtndowment recipient Kim Stadfield.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-25-1".

File: MS-3-47, Box 23, Folder 17 - Correspondence with applicants regarding lost applications

<u>Title</u>: Correspondence with applicants regarding lost applications

Reference code: MS-3-47, Box 23, Folder 17

Date: 2001 (date of creation)

Physical description: 0.5 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-25-2".

File: MS-3-47, Box 23, Folder 18 - Information on 2001 wtndowment recipients

<u>Title</u>: Information on 2001 wtndowment recipients

Reference code: MS-3-47, Box 23, Folder 18

Date: 2001 (date of creation)

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-25-3".

File: MS-3-47, Box 23, Folder 19 - Correspondence with jury members regarding applicant selection

<u>Title</u>: Correspondence with jury members regarding applicant selection

Reference code: MS-3-47, Box 23, Folder 19

Date: 2001 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-25-4".

File: MS-3-47, Box 23, Folder 20 - wtndowment recipient Anne Lynagh

Title: wtndowment recipient Anne Lynagh

Reference code: MS-3-47, Box 23, Folder 20

Date: 2001 - 2002 (date of creation)

Scope and content:

File consists of materials regarding wtndownment recipient Anne Lynagh.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-25-6".

File: MS-3-47, Box 23, Folder 21 - wtndowment recipient Lucie Ouimet

Title: wtndowment recipient Lucie Ouimet

Reference code: MS-3-47, Box 23, Folder 21

<u>Date</u>: 2000 - 2001 (date of creation)

Scope and content:

File consists of materials regarding wtndownment recipient Lucie Ouimet.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-25-7".

File: MS-3-47, Box 23, Folder 22 - wtndowment recipient Andrea Sadler

Title: wtndowment recipient Andrea Sadler

Reference code: MS-3-47, Box 23, Folder 22

Date: 2000 - 2001 (date of creation)

Scope and content:

File consists of materials regarding wtndownment recipient Andrea Sadler.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-25-8".

File: MS-3-47, Box 23, Folder 23 - wtndowment recipient Semra Yuksel

<u>Title</u>: wtndowment recipient Semra Yuksel

Reference code: MS-3-47, Box 23, Folder 23

<u>Date</u>: 2000 - 2001 (date of creation)

Scope and content:

File consists of materials regarding wtndownment recipient Semra Yuksel.

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-25-5".

File: MS-3-47, Box 23, Folder 24 - wtndowment recipient Shirley Mclean

Title: wtndowment recipient Shirley Mclean

Reference code: MS-3-47, Box 23, Folder 24

<u>Date</u>: 2000 - 2001 (date of creation)

Scope and content:

File consists of materials regarding wtndownment recipient Shirley Mclean.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-25-5".

Subseries: WTN-Internship

Title: WTN- Internship

<u>Title [statRep]</u>: Women in Media Foundation

<u>Date</u>: 1999 - 2007 (date of creation)

Scope and content:

Sub-series contains material relating to the Women's Technical Internship program that was run by the Women in Media Foundation. This internship program involved Canadian women gaining employment in the technical field. Files regarding the WTN-Internship may be interfiled within the administration, finance, and communications series.

Restrictions on access:

Some files are restricted because of personal information contained within the files.

File: MS-3-47, Box 9, Folder 16 - Information package for the Women in Media Internship Grant

<u>Title</u>: Information package for the Women in Media Internship Grant

Reference code: MS-3-47, Box 9, Folder 16

Date: 2004 (date of creation)

File also includes a press release announcing the winners of the 2004-5 Women in Media Internship Program. File also includes completed application forms for the program, correspondence between Women in Media and Conestoga College regarding the grant and jury selection, as well as a press release about he recipients. 2 video cassettes and 1 DVD was removed during processing and filed separately.

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 17 - Internship agreement between between Standard Radio Inc. and Women in Media

Title: Internship agreement between between Standard Radio Inc. and Women in Media

Reference code: MS-3-47, Box 9, Folder 17

Date: 2004-2005 (date of creation)

Scope and content:

File also contains an invitation to a Southern Institute of Technology (SAIT) event, sponsored in part by Women and Media Foundation.

Physical description: .25 cm of textual record

File: MS-3-47, Box 9, Folder 18 - Women in Media Foundation Internship program partner school information package

<u>Title</u>: Women in Media Foundation Internship program partner school information package

Reference code: MS-3-47, Box 9, Folder 18

Date: 2004 (date of creation)

Scope and content:

File also contains internship agreement between Rachael McNeil and City TV for internship, as well as a list of past recipients.

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 20 - Internship agreement between between Standard Radio Inc. and Women in Media regarding intern Michelle Tebo

<u>Title</u>: Internship agreement between between Standard Radio Inc. and Women in Media regarding intern Michelle Tebo

Reference code: MS-3-47, Box 9, Folder 20

Date: May 5 2005 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 19 - Application package to Women in Media Internship program

<u>Title</u>: Application package to Women in Media Internship program

Reference code: MS-3-47, Box 9, Folder 19

Date: 2005 (date of creation)

Scope and content:

File also contains acceptance letter to Ashley Letsch from Women in Media, a reference letter from Karen McLaughlin of Rogers Media, and a a letter from Conestgra College regarding Ashley Letsch's application.

Physical description: .25 cm of textual records

File: MS-3-47, Box 15, Folder 20 - Materials about the WTN internship

Title: Materials about the WTN internship

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 15, Folder 20

Date: 2002 (date of creation)

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-50-1".

File: MS-3-47, Box 19, Folder 39 - General correspondence regarding the WTN internship

<u>Title</u>: General correspondence regarding the WTN internship

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 39

<u>Date</u>: 2000 - 2001 (date of creation)

File consists of general correspondence, schedules of the different internships happening, information about the internship and the differences between the Women in Media Foundation's programs, such as Girls TV Camp, the WTN-Dowment and the WTN-internship, and evaluations of the internship program and a list of participants from 2000 to 2001.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-50-2".

File: MS-3-47, Box 19, Folder 40 - Sample of the WTN internship application forms

<u>Title</u>: Sample of the WTN internship application forms

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 19, Folder 40

Date: 2000 (date of creation)

Scope and content:

File consists of sample forms for individual applicants and schools, and a letter to the schools for jury selection process.

Physical description: 0.3 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-50-4".

File: MS-3-47, Box 20, Folder 1 - Application forms for the technical internship

<u>Title</u>: Application forms for the technical internship

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 1

Date: 1996 - 2000 (date of creation)

Scope and content:

File consists of application forms for the technical internship at the Women's Television Network.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-50-5".

File: MS-3-47, Box 20, Folder 2 - Internship applications for Northern Canada program

<u>Title</u>: Internship applications for Northern Canada program

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 20, Folder 2

<u>Date</u>: 2000 - 2001 (date of creation)

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-51-1".

File: MS-3-47, Box 20, Folder 3 - List of northern organizations contacted for the intership

<u>Title</u>: List of northern organizations contacted for the intership

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 3

<u>Date</u>: 2000 - 2001 (date of creation)

Scope and content:

File consists of a list of Northern Canadian organizations who were contacted regarding a Women's Television Network Internship.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-51-2".

File: MS-3-47, Box 20, Folder 4 - Information regarding the Women's Television Network internship in Northern Canada

Title: Information regarding the Women's Television Network internship in Northern Canada

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 4

Date: 1999 (date of creation)

Scope and content:

File consists of a general information about the Women's Television Network and correspondence.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-51-2".

File: MS-3-47, Box 20, Folder 5 - Northern Canada internship correspondence and information

<u>Title</u>: Northern Canada internship correspondence and information

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 5

Date: 2000 (date of creation)

Scope and content:

File consists of correspondence with Kim O'Grady, list of northern organizations who have been contacted in being a part of the internship, and Nunavut Arctic College calendar from 1999-2000.

Physical description: 0.3 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-51-3".

File: MS-3-47, Box 20, Folder 6 - List of Northern organizations for the WTN internship

<u>Title</u>: List of Northern organizations for the WTN internship

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 20, Folder 6

Date: 2001 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-52-2".

File: MS-3-47, Box 20, Folder 7 - Selection committee for WTN internship

Title: Selection committee for WTN internship

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 7

Date: 1999 (date of creation)

Scope and content:

File consists of examples letters to accepted program participants, correspondence to the selection committee and information on the individual members sitting on the selection committee.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-52-2".

File: Ms-3-47, Box 20, Folder 8 - General information on the Women's Television Network Internship

Title: General information on the Women's Television Network Internship

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: Ms-3-47, Box 20, Folder 8

Date: 1999 (date of creation)

Scope and content:

File consists a basic history about the internship program and a list of past employers and organizations who were involved.

Physical description: 0.3 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-51-4".

File: MS-3-47, Box 20, Folder 9 - Internship applicant Evelyn Blanchard

Title: Internship applicant Evelyn Blanchard

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 9

Date: 1999 (date of creation)

Scope and content:

File consists of information related to Evelyn Blanchard's application to the Women's Television Network Internship program.

Physical description: 1 cm of textual records

Restrictions on access:

Material is restricted because of personal information in the files.

Alpha-numeric designations:

File was originally labelled as "P-52-5".

File: MS-3-47, Box 20, Folder 10 - Internship applicant Dominique Bombardier

Title: Internship applicant Dominique Bombardier

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 10

Date: 1999 (date of creation)

Scope and content:

File consists of information related to Dominique Bombardier's application and acceptance to the Women's Television Network Internship program.

Physical description: 0.5 cm of textual records

Restrictions on access:

Material is restricted because of personal information in the files.

<u>Alpha-numeric designations</u>:

File was originally labelled as "P-52-6".

File: MS-3-47, Box 20, Folder 11 - Internship applicant Katrina Espanol

<u>Title</u>: Internship applicant Katrina Espanol

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 11

Date: 1999 (date of creation)

Scope and content:

File consists of information related to Katrina Espanol's application and acceptance to the Women's Television Network Internship program.

Physical description: 0.5 cm of textual records

Restrictions on access:

Material is restricted because of personal information in the files.

<u>Alpha-numeric designations</u>:

File was originally labelled as "P-52-8".

File: MS-3-47, Box 20, Folder 12 - Internship applicant Cynthia Gates

Title: Internship applicant Cynthia Gates

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 12

Date: 2000 (date of creation)

Scope and content:

File consists of information related to Cynthia Gates' application to the Women's Television Network Internship program.

Physical description: 0.5 cm of textual records

Restrictions on access:

Material is restricted because of personal information in the files.

Alpha-numeric designations:

File was originally labelled as "P-52-9".

File: MS-3-47, Box 20, Folder 13 - Women's Technical Internship application

<u>Title</u>: Women's Technical Internship application

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 13

Date: 1999 (date of creation)

Scope and content:

File consists of an application for the internship from Dome Productions & Services Ltd and an employment contract.

Physical description: 0.3 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-52-10".

File: Ms-3-47, Box 20, Folder 14 - Applicant Keon Mi Park

Title: Applicant Keon Mi Park

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: Ms-3-47, Box 20, Folder 14

Date: 1999 (date of creation)

Scope and content:

File consists of an application and employment information for Keon Mi Park at the Women's Technical Internship.

Physical description: 0.5 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-52-11".

File: MS-3-47, Box 20, Folder 15 - Applications for Tagramiut Productions Inc.

Title: Applications for Tagramiut Productions Inc.

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 15

<u>Date</u>: 1999 - 2000 (date of creation)

File consists of three applications for the Women's Technical Internship at Taqramiut Production Inc.

Physical description: 0.5 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-52-12".

File: MS-3-47, Box 20, Folder 16 - Internship application for Erin Wutke

<u>Title</u>: Internship application for Erin Wutke

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 16

Date: 1999 (date of creation)

Scope and content:

File consists of an internship application for Erin Wutke at the Craig Broadcast Systems in Brandon, Manitoba.

<u>Physical description</u>: 0.1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-52-12".

File: MS-3-47, Box 20, Folder 17 - Information on selecting schools for internship

<u>Title</u>: Information on selecting schools for internship

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 17

Date: 1999 (date of creation)

File consists of information that was sent to schools and the criteria on how schools were chosen for the internship by the Women's Television Network.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-53-4".

File: MS-3-47, Box 20, Folder 18 - Internship at Assiniboine College

<u>Title</u>: Internship at Assiniboine College

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 18

Date: 2000 (date of creation)

Scope and content:

File consists of applications and a selection committee information and criteria at the college for the internship.

<u>Physical description</u>: 0.5 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-53-4".

File: MS-3-47, Box 20, Folder 19 - Camosun College applicants

Title: Camosun College applicants

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 19

Date: 2000 (date of creation)

File consists of correspondence from Camosun College in Victoria, British Columbia regarding intern selection for the Women's Technical Internship program.

Physical description: 0.3 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-53-4".

File: MS-3-47, Box 20, Folder 20 - Cégep de Jonquière applicants

<u>Title</u>: Cégep de Jonquière applicants

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 20, Folder 20

Date: 2000 (date of creation)

Scope and content:

File consists of two applications for the internship at the Cégep de Jonquière in Quebec.

Physical description: 0.3 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-53-7".

File: MS-3-47, Box 20, Folder 21 - Confederation College applicants

<u>Title</u>: Confederation College applicants

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 20, Folder 21

Date: 2000 (date of creation)

File consists of materials regarding the Women's Technical Internship at the Confederation College.

Physical description: 0.3 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-53-8".

File: MS-3-47, Box 20, Folder 22 - Fanshawe College applicants

Title: Fanshawe College applicants

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 20, Folder 22

Date: 1999 (date of creation)

Scope and content:

File consists of materials regarding applicants for Women's Technical Internship based at Fanshawe College in London, Ontario.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-53-9".

File: MS-3-47, Box 20, Folder 23 - Humber College applicants

Title: Humber College applicants

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 20, Folder 23

Date: 2000 (date of creation)

Scope and content:

File consists of information regarding three applicants to the Women's Technical Internship at Humber College in Etobicoke, Ontario. File also includes the jury committee and the criteria in how the applicants were selected for the internship.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-53-10".

File: MS-3-47, Box 20, Folder 24 - NSCC Kingstec campus applicants

Title: NSCC Kingstec campus applicants

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 24

<u>Date</u>: 2000 (date of creation)

Scope and content:

File consists of information about two applicants, the selection criteria, resumes and references for the Women's Technical Internship at the NSCC Kingstec campus in Kentville, Nova Scotia.

Physical description: 0.2 cm of textual records

Restrictions on access:

Materials are restricted because of the personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-53-11".

File: MS-3-47, Box 20, Folder 25 - School applications

Title: School applications

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 25

Date: 1999 - 2000 (date of creation)

Scope and content:

File consists of material regarding the sixteen Canadian post-secondary institutions applying to be educational partners for the WTN Foundation's Women's Technical Internship.

Physical description: 3 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-53-12".

File: MS-3-47, Box 20, Folder 26 - Information on selecting interns

Title: Information on selecting interns

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 26

<u>Date</u>: 1999 - 2000 (date of creation)

Scope and content:

File consists of material for instructions and information on selecting interns for the Women's Technical Internship.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-53-13".

File: MS-3-47, Box 20, Folder 27 - Information on selecting interns

Title: Information on selecting interns

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 20, Folder 27

<u>Date</u>: 1999 - 2000 (date of creation)

Scope and content:

File consists of material for instructions and information on selecting interns for the Women's Technical Internship.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-53-15".

File: MS-3-47, Box 21, Folder 1 - List of interns

<u>Title</u>: List of interns

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 1

Scope and content:

File consists of a list of interns of the Women's Technical Internship.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-53-16".

File: MS-3-47, Box 21, Folder 2 - Stephanie Clark

Title: Stephanie Clark

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 2

Date: 2000 (date of creation)

Scope and content:

File consists of material related to WTN intern Stephanie Clark.

Physical description: 1 cm of textual records

Restrictions on access:

Materials are restricted due to personal information contained in the file.

<u>Alpha-numeric designations</u>:

File was originally labelled as "P-53-14".

File: MS-3-47, Box 21, Folder 3 - Correspondence regarding extra positions in the Women's Technical Internship

<u>Title</u>: Correspondence regarding extra positions in the Women's Technical Internship

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 3

Date: February 22, 2000 (date of creation)

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-53-17".

File: MS-3-47, Box 21, Folder 4 - Natalie Dixon

Title: Natalie Dixon

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 4

<u>Date</u>: 2000 - 2001 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Natalie Dixon.

<u>Physical description</u>: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-53-17".

File: MS-3-47, Box 21, Folder 5 - Darcie Grace

Title: Darcie Grace

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 5

Date: 2000 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Darcie Grace.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-53-19".

File: MS-3-47, Box 21, Folder 6 - Becky Johnson

Title: Becky Johnson

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 21, Folder 6

Date: 2000 - 2001 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Becky Johnson.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-53-20".

File: MS-3-47, Box 21, Folder 7 - Theresa Jongeneelen

<u>Title</u>: Theresa Jongeneelen

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-47, Box 21, Folder 7

<u>Date</u>: 1999 - 2000 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Theresa Jongeneelen.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-53-21".

File: MS-3-47, Box 21, Folder 8 - Melissa Lapointe

Title: Melissa Lapointe

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 8

Date: 2000 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Melissa Lapointe.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-53-22".

File: MS-3-47, Box 21, Folder 9 - Annie St-Laurent

Title: Annie St-Laurent

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 9

Date: 2000 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Annie St-Laurent.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-53-23".

File: MS-3-47, Box 21, Folder 10 - Souda Sonbouttasene

Title: Souda Sonbouttasene

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 10

Date: 2001 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Souda Sonbouttasene.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-53-24".

File: MS-3-47, Box 21, Folder 11 - Shauna Syms

Title: Shauna Syms

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 11

Date: 2000 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Shauna Syms at Global Television (Atlantic).

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-53-25".

File: MS-3-47, Box 21, Folder 12 - Tamara Woods

Title: Tamara Woods

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 12

Date: 2000 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Tamara Woods.

Physical description: 0.1 cm of textual records

Restrictions on access:

File is restricted due to personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-53-26".

File: MS-3-47, Box 21, Folder 13 - Michelle Zarichney

Title: Michelle Zarichney

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 13

Date: 2000 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Michelle Zarichney.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-53-27".

File: MS-3-47, Box 21, Folder 14 - Krista Uttak

Title: Krista Uttak

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 14

<u>Date</u>: 2000 - 2001 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Krista Uttak.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-54-1".

File: MS-3-47, Box 21, Folder 15 - List of interns and school partners

Title: List of interns and school partners

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 15

Date: 2000 (date of creation)

Scope and content:

File consists of correspondence stating the school partners and interns of the Women's Technical Internship program.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-54-2".

File: MS-3-47, Box 21, Folder 16 - List of Women's Technical Internship interns

<u>Title</u>: List of Women's Technical Internship interns

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 16

Date: 2001 (date of creation)

Scope and content:

File consists of a list of interns and their earnings.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-54-3".

File: MS-3-47, Box 21, Folder 17 - Information regarding the WTN Internship program

<u>Title</u>: Information regarding the WTN Internship program

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 21, Folder 17

Date: 2001 (date of creation)

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-54-5".

File: MS-3-47, Box 21, Folder 18 - Alisa Prokopchuk

Title: Alisa Prokopchuk

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 21, Folder 18

Date: 2001 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Alisa Prokopchuk.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted because of personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-54-6".

File: MS-3-47, Box 21, Folder 19 - Tia Buhl

Title: Tia Buhl

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-47, Box 21, Folder 19

Date: 2002 (date of creation)

File consists of materials regarding WTN intern Tia Buhl.

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted because of personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-54-6".

File: MS-3-47, Box 21, Folder 20 - Valerie Precourt

Title: Valerie Precourt

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 20

Date: 2001 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Valerie Precourt

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained in the file.

Alpha-numeric designations:

File was originally labelled as "P-54-7".

File: MS-3-47, Box 21, Folder 21 - Amanda Pugh

Title: Amanda Pugh

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 21

Date: 2001 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Amanda Pugh.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-54-9".

File: MS-3-47, Box 21, Folder 22 - Chantale Marentette

Title: Chantale Marentette

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-47, Box 21, Folder 22

Date: 2001 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Chantale Marentette.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-54-10".

File: MS-3-47, Box 21, Folder 23 - Sonia Godding

Title: Sonia Godding

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-47, Box 21, Folder 23

Date: 2002 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Sonia Godding.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-54-11".

File: MS-3-46, Box 21, Folder 24 - Alana Jenkins

Title: Alana Jenkins

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-46, Box 21, Folder 24

Date: 2001 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Alana Jenkins

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-54-12".

File: MS-3-46, Box 21, Folder 25 - Idel Arak

Title: Idel Arak

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-46, Box 21, Folder 25

Date: 2001 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Idel Arak.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-54-13".

File: MS-3-46, Box 21, Folder 26 - Jodi Woollam

Title: Jodi Woollam

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-46, Box 21, Folder 26 Date: 2001 (date of creation)

Scope and content:

File consists of materials regarding WTN intern Jodi Woollam,

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-54-14".

File: MS-3-46, Box 21, Folder 27 - Intern selection committee

Title: Intern selection committee

Title [statRep]: Women in Media Foundation

Reference code: MS-3-46, Box 21, Folder 27

Date: 2001 (date of creation)

Scope and content:

File consists of information on how interns were selected for the Women's Technical Internship program.

Physical description: 0.2 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-54-15".

File: MS-3-47, Box 21, Folder 28 - Jury information for institutions

Title: Jury information for institutions

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 28

Date: 2001 (date of creation)

File consists of blank jury information for institutions to select interns for the Women's Technical Internship.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-55-2".

File: MS-3-47, Box 21, Folder 29 - Partner selection for WTNI program

<u>Title</u>: Partner selection for WTNI program

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 21, Folder 29

Date: 2002 (date of creation)

Scope and content:

File consists of correspondence and information regarding the researching and contacting post-secondary institutions to be a partner for the Women's Technical Internship.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-55-3".

File: MS-3-46, Box 21, Folder 30 - Documents and application forms regarding the Women's Technical Intenship

<u>Title</u>: Documents and application forms regarding the Women's Technical Intenship

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 21, Folder 30

Date: 2002 (date of creation)

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-55-5".

File: MS-3-46, Box 21, Folder 32 - Potential schools for internship program

Title: Potential schools for internship program

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 21, Folder 32

Date: 2002 (date of creation)

Scope and content:

File consists of information about the internship program and a collection of information about potential schools to be involved with the program.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-55-6".

File: MS-3-47, Box 22, Folder 1 - Correspondence with Conestoga College

<u>Title</u>: Correspondence with Conestoga College

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 22, Folder 1

Date: 2002 (date of creation)

Scope and content:

File consists of correspondence and information with Conestoga College regarding WTNI application.

Physical description: 0.3 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-55-7".

File: MS-3-47, Box 22, Folder 2 - Correspondence with the Centre for Digital Imaging and Sound

<u>Title</u>: Correspondence with the Centre for Digital Imaging and Sound

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 22, Folder 2

Date: 2001 (date of creation)

File consists of a letter from CDIS in Burnaby, British Columbia with information about the school.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-55-8".

File: MS-3-47, Box 22, Folder 3 - Correspondence with NBCC in Miramichi

<u>Title</u>: Correspondence with NBCC in Miramichi

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 22, Folder 3

Date: 2001 (date of creation)

Scope and content:

File consists of correspondence with NBCC and WTNI about participating with the program, and blank intern application forms.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-55-9".

File: MS-3-47, Box 22, Folder 4 - Cegep de Jonquiere

Title: Cegep de Jonquiere

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 22, Folder 4

<u>Date</u>: 2001 - 2002 (date of creation)

Scope and content:

File consists of correspondence and an application from Cegep to receive internship.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-55-10".

File: MS-3-47, Box 22, Folder 5 - Application from Southern Alberta Institute of Technology

<u>Title</u>: Application from Southern Alberta Institute of Technology

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 22, Folder 5

Date: 2002 (date of creation)

Scope and content:

File consists of an application for SAIT to get a Women's Technical Internship.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-55-11".

File: MS-3-46, Box 22, Folder 6 - Application from Algonquin College

<u>Title</u>: Application from Algonquin College

Title [statRep]: Women in Media Foundation

Reference code: MS-3-46, Box 22, Folder 6

Date: 2001 (date of creation)

Scope and content:

File consists of an application and correspondence about having a Women's Technical Internship at Algonquin College.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-55-13".

File: MS-3-47, Box 22, Folder 7 - Information sent to partner institutions for the Women's Technical Internship

<u>Title</u>: Information sent to partner institutions for the Women's Technical Internship

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 22, Folder 7

Date: 2002 (date of creation)

Scope and content:

File consists of information that was sent to partner schools, which includes information regarding the process of selecting interns.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-55-13".

File: MS-3-47, Box 22, Folder 8 - Correspondence to Kathy Fedori from Kim O'Grady

Title: Correspondence to Kathy Fedori from Kim O'Grady

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 22, Folder 8

Date: November 13, 2001 (date of creation)

Scope and content:

File consists of information about the Women's Technical Internship program and the wtndowment fund for technology training.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-56-2.

File: MS-3-47, Box 22, Folder 9 - 2003-04 College Contact List: [document]

<u>Title</u>: 2003-04 College Contact List: [document]

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 22, Folder 9

<u>Date</u>: 2003 - 2004 (date of creation)

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-56-1A".

File: MS-3-47, Box 22, Folder 13 - Correspondence with the Southern Alberta Institute of Technology

<u>Title</u>: Correspondence with the Southern Alberta Institute of Technology

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 22, Folder 13

Date: 2005 (date of creation)

Scope and content:

File consists of correspondence with the SAIT, which includes an agreement to have a Women's Technical Internship placement.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-01-2".

File: MS-3-47, Box 29, Folder 5 - WTNI recipient: Shirley Cook

<u>Title</u>: WTNI recipient: Shirley Cook

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 29, Folder 5

Date: 1997 - 1998 (date of creation)

Scope and content:

File consists of correspondence, release and authorization form, and information regarding Cook's internship placement at Native communications in Yellowknife. File also includes four photos of Cook working with equipment.

<u>Physical description</u>: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-01-1".

File: MS-3-47, Box 29, Folder 4 - WTNI recipient: Vye Bourier

Title: WTNI recipient: Vye Bourier

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 29, Folder 4

<u>Date</u>: 1997 - 1998 (date of creation)

Scope and content:

File consists of application, and correspondence about receiving the Women's Technical

Internship.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-01-3".

File: MS-3-47, Box 29, Folder 6 - WTNI recipient: Laarni de los Reyes

Title: WTNI recipient: Laarni de los Reyes

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 29, Folder 6

Date: 1997 (date of creation)

Scope and content:

File consists of an application, acceptance letter, correspondence, WTNI information, resume,

and a photo of des los Reyes.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "WI-01-4".

File: MS-3-47, Box 29, Folder 7 - WTNI recipient: Cara Drewar

Title: WTNI recipient: Cara Drewar

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 29, Folder 7

Date: 1997 (date of creation)

Scope and content:

File consists of an application, acceptance letter, correspondence, WTNI information, and a release and authorization form.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "WI-01-5".

File: MS-3-47, Box 29, Folder 8 - WTNI recipient: Snake Kunda

Title: WTNI recipient: Snake Kunda

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 29, Folder 8

Date: 1997 (date of creation)

Scope and content:

File consists of an application, acceptance letter, correspondence, WTNI information, a release and authorization form, and a photograph of Kunda.

<u>Physical description</u>: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "WI-01-6".

File: MS-3-47, Box 29, Folder 9 - WTNI recipient: Elyse Lavallee

Title: WTNI recipient: Elyse Lavallee

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 29, Folder 9

Date: 1997 (date of creation)

Scope and content:

File consists of an application, acceptance letter, correspondence, WTNI information, employer information, a release and authorization form, and a photograph of Lavallee.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "WI-01-7".

File: MS-3-46, Box 29, Folder 10 - WTNI recipient: Johanna Neptan

Title: WTNI recipient: Johanna Neptan

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-46, Box 29, Folder 10

<u>Date</u>: 1997 - 1998 (date of creation)

Scope and content:

File consists of an application, correspondence, and a release and authorization form.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

<u>Alpha-numeric designations:</u>

File was originally labelled as "WI-01-7".

File: Ms-3-46, Box 29, Folder 11 - WTNI recipient: Kim O'Grady

Title: WTNI recipient: Kim O'Grady

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: Ms-3-46, Box 29, Folder 11

Date: 1996 - 1997 (date of creation)

Scope and content:

File consists of an application, correspondence, and a release and authorization form.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "WI-01-9".

File: MS-3-46, Box 29, Folder 12 - BC Institute of Technology

Title: BC Institute of Technology

Title [statRep]: Women in Media Foundation

Reference code: MS-3-46, Box 29, Folder 12

Date: 1997 (date of creation)

Scope and content:

File consists of an application and correspondence for the British Columbia Institute of Technology to take a WTN Fellowship.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-01-10".

File: MS-3-46, Box 29, Folder 13 - CEGEP de Jonquiere

Title: CEGEP de Jonquiere

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 29, Folder 13

Date: 1996 (date of creation)

Scope and content:

File consists of an application and correspondence for the CEGEP de Jonquiere to take a WTN intern applicant.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-01-11".

File: MS-3-46, Box 29, Folder 14 - Confederation College

Title: Confederation College

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 29, Folder 14

Date: 1997 (date of creation)

Scope and content:

File consists of correspondence regarding Confederation College holding a WTNI applicant through their Broadcasting Television Program.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-01-12".

File: MS-3-46, Box 29, Folder 15 - Grant McEwan College

Title: Grant McEwan College

Title [statRep]: Women in Media Foundation

Reference code: MS-3-46, Box 29, Folder 15

Date: 1996 (date of creation)

Scope and content:

File consists of correspondence regarding Grant McEwan College holding a WTNI applicant through their Audio Visual Communications Program.

<u>Physical description</u>: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-01-13".

File: MS-3-46, Box 29, Folder 16 - Kings Tech College applicants

<u>Title</u>: Kings Tech College applicants

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 29, Folder 16

Date: 1998 (date of creation)

Scope and content:

File consists of applicants Angela Moore and Patricia Cameron to the WTNI program.

Physical description: 0.3 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-01-14".

File: MS-3-46, Box 29, Folder 17 - Woodland Institute applicants

<u>Title</u>: Woodland Institute applicants

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 29, Folder 17

Date: September 13, 1996 (date of creation)

Scope and content:

File consists of application for the Audiovisual Technician Program at the Woodland Institute SIAST to establish an internship with the WTN Foundation.

<u>Physical description</u>: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-01-15".

File: MS-3-46, Box 29, Folder 18 - North applications for WTNI

Title: North applications for WTNI

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 29, Folder 18

<u>Date</u>: 1996 - 1997 (date of creation)

Scope and content:

File consists of correspondence with the Women's Technical Internship and the WTN Foundation to establish an internship.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-02-1".

File: MS-3-46, Box 29, Folder 19 - Internship calendar

Title: Internship calendar

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-46, Box 29, Folder 19

Date: 1999 (date of creation)

Scope and content:

File consists of information about the seven interns such as their employment locations and their start and end dates.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-02-2".

File: MS-3-46, Box 29, Folder 20 - WTNI intern: Melanie Carignan

Title: WTNI intern: Melanie Carignan

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-3-46, Box 29, Folder 20

Date: 1998 - 1999 (date of creation)

Scope and content:

File consists of application form, acceptance letter, and correspondence with WTN Foundation.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "WI-02-3".

File: MS-3-46, Box 29, Folder 21 - WTNI intern: Andrea Clark

Title: WTNI intern: Andrea Clark

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-46, Box 29, Folder 21

Date: 1996 - 1997 (date of creation)

Scope and content:

File consists of application form, and correspondence with WTN Foundation and Global Television Atlantic.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "WI-02-4".

File: MS-3-46, Box 29, Folder 22 - WTNI intern: Melodee Keschuk

Title: WTNI intern: Melodee Keschuk

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 29, Folder 22

Date: 1998 (date of creation)

Scope and content:

File consists of correspondence with the WTN Foundation regarding Keschuk as a WTNI recipient.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "WI-02-5".

Dalhousie University Archives

File: Ms-3-46, Box 29, Folder 23 - WTNI intern: Evie Mark

Title: WTNI intern: Evie Mark

<u>Title [statRep]</u>: Women in Media Foundation Reference code: Ms-3-46, Box 29, Folder 23

Date: 1998 - 2000 (date of creation)

Scope and content:

File consists of acceptance letter of recipient of the North WTNI position, and correspondence with the WTN Foundation and Tagramiut Productions.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "WI-02-6".

File: MS-3-46, Box 29, Folder 24 - WTNI intern: Renee Morrill

Title: WTNI intern: Renee Morrill

Title [statRep]: Women in Media Foundation

Reference code: MS-3-46, Box 29, Folder 24

<u>Date</u>: 1998 - 1999 (date of creation)

Scope and content:

File consists of correspondence and invoices from Magnetic North employer.

<u>Physical description</u>: 0.5 cm of textual records

<u>Alpha-numeric designations</u>:

File was originally labelled as "WI-02-7".

File: MS-3-46, Box 29, Folder 25 - WTNI intern: Marilyn Nicholas-Danan

<u>Title</u>: WTNI intern: Marilyn Nicholas-Danan <u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-46, Box 29, Folder 25

Date: 1998 - 1999 (date of creation)

Scope and content:

File consists of acceptance letter, and application form.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was originally labelled as "WI-02-8".

File: MS-3-46, Box 29, Folder 26 - WTNI intern: Sandra Seidel

Title: WTNI intern: Sandra Seidel

Title [statRep]: Women in Media Foundation

Reference code: MS-3-46, Box 29, Folder 26

<u>Date</u>: 1998 - 1999 (date of creation)

Scope and content:

File consists of resume, application form and correspondence from WTN Foundation and Craig Broadcasting Systems Inc.

<u>Physical description</u>: 1.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "WI-02-9".

File: MS-3-46, Box 29, Folder 27 - WTNI intern: Ngan Trinh

Title: WTNI intern: Ngan Trinh

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-46, Box 29, Folder 27

<u>Date</u>: 1999 - 2000 (date of creation)

Scope and content:

File consists of correspondence and invoices with Craig Broadcast Alberta.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File: MS-3-47, Box 39, Folder 3 - Women's Technical Internship desktop manual

<u>Title</u>: Women's Technical Internship desktop manual

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 39, Folder 3

<u>Date</u>: 2002 - 2004 (date of creation)

Scope and content:

File consists of a program overview, information on selecting school partners and interns working with employers. File also contains information on Women's Technical Internship in Northern Canada.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 39, Folder 5 - Programming committee meeting regarding Women's Technical Internship

Title: Programming committee meeting regarding Women's Technical Internship

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 39, Folder 5

Date: 1997-10-22 - 1997-11-22 (date of creation)

Scope and content:

File consists of an agenda for meeting, which includes information on 5 year projections, program updates and reviews, and proposals. File also contains correspondence to numerous post-secondary institutions and the WTNI program.

<u>Physical description</u>: 2.5 cm of textual records

Alpha-numeric designations:

Series: Administration records of the Women in Media Foundation

Title: Administration records of the Women in Media Foundation

Scope and content:

Series contains material relating to strategic planning, charitable, status, CRTC licensing for Women's Television network, and equipment inventory lists. Series also contains legal licencing agreements and service contracts, and minutes and reports from Board meetings and annual general meeting minutes. Executive meeting reports and minutes are also included in the series.

Subseries: General Administration of the Women in Media Foundation

<u>Title</u>: General Administration of the Women in Media Foundation

<u>Date</u>: 1995 - 2007 (date of creation)

Scope and content:

Sub-series contains general administration records of the Women in Media Foundation, which includes various policies, documents, and correspondence regarding the operation and organization of the foundation.

File: MS-3-47, Box 5, Folder 10 - Documents relating to a change in name from Lifestyle Foundation to Women's Television Network Foundation, and later to Women in Media Foundation

<u>Title</u>: Documents relating to a change in name from Lifestyle Foundation to Women's Television Network Foundation, and later to Women in Media Foundation

Reference code: MS-3-47, Box 5, Folder 10

Date: 1995-2003 (date of creation)

Physical description: 1 cm of textual records

File: MS-3-47, Box 5, Folder 11 - Incorporation documents for Women's Television Network Foundation

Title: Incorporation documents for Women's Television Network Foundation

Reference code: MS-3-47, Box 5, Folder 11

Date: 1994-2001 (date of creation)

Scope and content:

File also contains drafts of bylaws for foundation, CRTC documents, correspondence between Pitblado and Hoskin and Women's Television Network Foundation, documents relating to the incorporation of Lifestyle Foundation, and later, the Women's Television Network Foundation.

Physical description: 1.5 cm of textual records

File: MS-3-47, Box 7, Folder 8 - Planning materials for Women's Television Network Foundation Industry round table event

<u>Title</u>: Planning materials for Women's Television Network Foundation Industry round table event

Reference code: MS-3-47, Box 7, Folder 8

Date: 2001-2003 (date of creation)

Scope and content:

File also contains planning material for the Industry Round Table event put on by Women in Media Foundation. As previously noted

the Women's Television Network Foundation changed its name to Women in Media Foundation in 2002. The file also contains a fundraising report commissioned by the Women in Media Foundation.

Physical description: 1.5 cm of textual records

File: MS-3-47, Box 9, Folder 21 - Memorandum of understanding between between Corus Entertainment, Women's Television Network Foundation, and Lifestyle Television

<u>Title</u>: Memorandum of understanding between between Corus Entertainment, Women's Television Network Foundation, and Lifestyle Television

Reference code: MS-3-47, Box 9, Folder 21

Date: 2001 (date of creation)

Scope and content:

This file contains documents that outline the new funding structure for the take over of Women's Television Network Foundation by Corus Entertainment.

Physical description: .25 cm of textual records

File: MS-3-47, Box 11, Folder 2 - Job descriptions of various positions at the Women's Television Network Foundation

<u>Title</u>: Job descriptions of various positions at the Women's Television Network Foundation

Reference code: MS-3-47, Box 11, Folder 2

Date: 2002 (date of creation)

Scope and content:

File includes job description for the Executive Director position.

Physical description: .25 cm of textual records

File: MS-3-47, Box 11, Folder 4 - Women's Television Network Foundation privacy policies for programs and employees

<u>Title</u>: Women's Television Network Foundation privacy policies for programs and employees

Reference code: MS-3-47, Box 11, Folder 4

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 11, Folder 4 - Women's Television Network Foundation privacy policies for programs and employees

Title: Women's Television Network Foundation privacy policies for programs and employees

Reference code: MS-3-47, Box 11, Folder 4

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 11, Folder 7 - Operating agreement between Women's Television Network Foundation and Lifestyle Television

<u>Title</u>: Operating agreement between Women's Television Network Foundation and Lifestyle Television

Reference code: MS-3-47, Box 11, Folder 7

Date: Nov. 14, 1997 (date of creation)

Scope and content:

File also contains an overview of the Women's Television Network Foundation's objectives, as well as a letter from Pitblado and Hoskin (lawyers) detailing the operating agreement.

Physical description: .25 cm of textual records

File: MS-3-47, Box 11, Folder 10 - Women's Television Network CRTC licence renewal application documents

Title: Women's Television Network CRTC licence renewal application documents

Reference code: MS-3-47, Box 11, Folder 10

Date: 1996-2001 (date of creation)

Scope and content:

File contains letters of support for Women's Television Network, letter from Women's Television Network soliciting support, Corus application to purchase the Women's Television Network. This material is relevant to the Women's Television Network Foundation, because funding the foundation was a condition of CRTC licensing.

Physical description: 3 cm of textual records

File: MS-3-47, Box 11, Folder 11 - Application for Women's Television Network Foundation to receive mandated social benefit funding from Corus Media

<u>Title</u>: Application for Women's Television Network Foundation to receive mandated social benefit funding from Corus Media

Reference code: MS-3-47, Box 11, Folder 11

Date: 2000-2001 (date of creation)

Scope and content:

Also contains letters to board members re: the sale and continued funding of the Women's Television Network Foundation. Also contains pitches for funding to potential buyers of the Women's Television Network. File also contains a letter in support of the the Corus transfer from the Canadian Film and Television Production Association.

<u>Physical description</u>: .25 cm of textual records

File: MS-3-47, Box 11, Folder 12 - Documents relating to the sale of Women's Television Network to Corus Media

<u>Title</u>: Documents relating to the sale of Women's Television Network to Corus Media

Reference code: MS-3-47, Box 11, Folder 12

Date: 1999-2003 (date of creation)

Scope and content:

File contains letter between Red Deer College and Women's Television Network Foundation, as well as correspondence between Women's Television Network Foundation and Corus Media, and newspaper copies and clipping relating to the sale of Women's Television Network.

Physical description: .75 cm of textual records

File: MS-3-47, Box 11, Folder 13 - Documents relating to a meeting between Corus Media and Women's Television Network Foundation

<u>Title</u>: Documents relating to a meeting between Corus Media and Women's Television Network Foundation

Reference code: MS-3-47, Box 11, Folder 13

Date: 2002 (date of creation)

Scope and content:

Also includes letter from Women's Television Network Foundation to the board of directors, a budget sheet, letter of support for Women's Television Network Foundation, and correspondence between Corus Media and Women's Television Network Foundation.

Physical description: 1.5 cm of textual records

File: MS-3-47, Box 12, Folder 2 - Draft memorandum of understanding between Women's Television Network Foundation and Corus Media

<u>Title</u>: Draft memorandum of understanding between Women's Television Network Foundation and Corus Media

Reference code: MS-3-47, Box 12, Folder 2

Date: 2002-2003 (date of creation)

Scope and content:

File also contains a letter from Pitblado (barrister) to Women's Television Network Foundation.

Physical description: .25 cm of textual records

File: MS-3-47, Box 12, Folder 4 - Sponsorship strategy plan for Women's Television Network Foundation

Title: Sponsorship strategy plan for Women's Television Network Foundation

Reference code: MS-3-47, Box 12, Folder 4

<u>Date</u>: 1998-1999 (date of creation)

Scope and content:

File contains presentation slides for presentation to the board meeting, as well as correspondence between Women's Television Network Foundation and Media Delta.

Physical description: 1 cm of textual records

File: MS-3-47, Box 12, Folder 6 - Women's Television Network Foundation Board of Directors survey

<u>Title</u>: Women's Television Network Foundation Board of Directors survey

Reference code: MS-3-47, Box 12, Folder 6

Date: 2001 (date of creation)

Scope and content:

File also contains correspondence between Women's Television Network Foundation and Elizabeth Wilson and Associates regrading the funding strategy.

Physical description: .75 cm of textual records

File: MS-3-47, Box 13, Folder 3 - Biographical information on the Women's Television Network Foundation board of directors

<u>Title</u>: Biographical information on the Women's Television Network Foundation board of directors

Reference code: MS-3-47, Box 13, Folder 3

Date: 1998-2001 (date of creation)

Scope and content:

File also contains correspondence between the executive director and the board of directors regarding positions on the board, and newspaper clippings about members of the board.

Physical description: .75 cm of textual records

File: MS-3-47, Box 13, Folder 5 - Sponsorship strategy for Women in Media Foundation, and board member nominee documents

<u>Title</u>: Sponsorship strategy for Women in Media Foundation, and board member nominee

documents

Reference code: MS-3-47, Box 13, Folder 5

Date: 2005 (date of creation)

Scope and content:

File also contains letter to executive director Rita Chawal from the Wired Women board of

directors.

<u>Physical description</u>: .25 cm of textual records

File: MS-3-47, Box 13, Folder 8 - Women's Television Network Foundation documents relating to the nomination of board members

<u>Title</u>: Women's Television Network Foundation documents relating to the nomination of board members

Reference code: MS-3-47, Box 13, Folder 8

Date: 1999-2000 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 1 - Strategic planning for Women's Television Network Foundation document

<u>Title</u>: Strategic planning for Women's Television Network Foundation document

Reference code: MS-3-47, Box 14, Folder 1

Date: 1998-2002 (date of creation)

Scope and content:

File also contains a memo to the board of directors concerning the strategic plan.

Physical description: .25 cm of textual records

File: MS-3-47, Box 13, Folder 10 - Strategic planning for Women's Television Network Foundation

Title: Strategic planning for Women's Television Network Foundation

Reference code: MS-3-47, Box 13, Folder 10

Date: 1998-1999 (date of creation)

Scope and content:

File also contains agenda for the strategic planning meeting.

Physical description: 1 cm of textual records

File: MS-3-47, Box 14, Folder 2 - Memorandum of Understanding between Women in Media Foundation and Red Deer College

<u>Title</u>: Memorandum of Understanding between Women in Media Foundation and Red Deer College

Reference code: MS-3-47, Box 14, Folder 2

Date: 2003-2006 (date of creation)

Scope and content:

File also includes a letter from Women in Media to Red Deer College.

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 3 - Draft memorandum of understanding between Women's Television Network Foundation and Corus Media

<u>Title</u>: Draft memorandum of understanding between Women's Television Network Foundation and Corus Media

Reference code: MS-3-47, Box 14, Folder 3

Date: 2003 (date of creation)

Scope and content:

File includes correspondence between Women in Media and Pitblado, letter of severance to employees, blank release forms, and a letter from Corus to Women in Media.

<u>Physical description</u>: .25 cm of textual records

File: MS-3-47, Box 15, Folder 1 - Proposal for Partners between Women's Television Network Foundation and Cardinal Carter Academy of the Arts

<u>Title</u>: Proposal for Partners between Women's Television Network Foundation and Cardinal Carter

Academy of the Arts

Reference code: MS-3-47, Box 15, Folder 1

Date: 1998 (date of creation)

Scope and content:

File contains draft agreement.

<u>Physical description</u>: .25 cm of textual records

File: MS-3-47, Box 24, Folder 5 - Women in Media Foundation industry roundtable working committee documents

<u>Title</u>: Women in Media Foundation industry roundtable working committee documents

Reference code: MS-3-47, Box 24, Folder 5

Date: 2003 (date of creation)

Scope and content:

File consists of correspondence, documents, plans and proposals of the working committee for the Women in Media Foundation.

<u>Physical description</u>: 2 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File: MS-3-47, Box 24, Folder 6 - Women in Media Foundation operational information

Title: Women in Media Foundation operational information

Reference code: MS-3-47, Box 24, Folder 6

Date: 2003 - 2004 (date of creation)

Scope and content:

File consists of internship information, strategic plans and reports regarding the Women in Media Foundation.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 25, Folder 1 - Documents related to a Women's Television Network Foundation and Corus Entertainment meeting

<u>Title</u>: Documents related to a Women's Television Network Foundation and Corus Entertainment meeting

Reference code: MS-3-47, Box 25, Folder 1

Date: 2001 (date of creation)

Scope and content:

File consists of information regarding an overview of the Women's Television Network, which includes documents on programs, marketing and research, funding and budgets, and additional support material of the foundation.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 25, Folder 6 - Lifestyle Foundation Inc. board meeting

<u>Title</u>: Lifestyle Foundation Inc. board meeting

Reference code: MS-3-47, Box 25, Folder 6

Date: 1994 (date of creation)

Scope and content:

File consists of meeting minutes, updates and reviews of the foundation and their operations, information regarding charitable status, budget, and a name change.

Physical description: 3 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 25, Folder 3 - Information and review of the Girls TV Camp and the Women's Technical Internship programs

<u>Title</u>: Information and review of the Girls TV Camp and the Women's Technical Internship programs

Reference code: MS-3-47, Box 25, Folder 3

Date: 2001 (date of creation)

Scope and content:

File consists of Girls TV Camp and Women's Technical Internship information, such as evaluations of the programs, reports, correspondence, press releases and application forms.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 25, Folder 4 - Correspondence of the Women's Technical Internship Foundation

<u>Title</u>: Correspondence of the Women's Technical Internship Foundation

Reference code: MS-3-47, Box 25, Folder 4

Date: 2002 (date of creation)

Scope and content:

File consists of correspondence between and regarding members and employees of the WTN Foundation.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 25, Folder 7 - WTN Foundation's programming committee and grant committee reports

Title: WTN Foundation's programming committee and grant committee reports

Reference code: MS-3-47, Box 25, Folder 7

<u>Date</u>: 1995 - 1996 (date of creation)

Scope and content:

File consists of a programming committee report from 1996 and a grant committee report from 1995. Also included are meeting minutes from three board meetings from January to September 1995.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 6 - Board of Directors updates and correspondence

<u>Title</u>: Board of Directors updates and correspondence

Reference code: MS-3-47, Box 26, Folder 6

<u>Date</u>: 2006 - 2008 (date of creation)

Scope and content:

File consists of correspondence regarding updates and requirements of the Board of Directors, formal updates to the executive board of the foundation, and updates from the Executive Director and Chair of the foundation.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 20 - Information regarding the United Nations Conference on Women

Title: Information regarding the United Nations Conference on Women

Reference code: MS-3-47, Box 26, Folder 20

Date: 2005 (date of creation)

Scope and content:

File consists of a document entitled "Beijing +10", which is a fact sheet and information regarding 10 years after the United Nations World Conference on Women was held in Beijing, China in 1995. File also includes a report entitled "From Poverty to Empowerment: A Research REport on Women and Community Ecological Development (CED) in Canada".

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 13 - Personal files of Rita Chahal

Title: Personal files of Rita Chahal

Reference code: MS-3-47, Box 26, Folder 13

Date: 2002 - 2006 (date of creation)

Scope and content:

File consists of personal files from the Executive Director of the Women in Media Foundation. The file includes a booklet "Looking Down the Road", presentation notes of Rita's from 2002 entitled "Interview Presentation", a booklet "Keewaywin First Nation" from December 2004 by Rita, Rita's resume, two invitations to events and a holiday card from a Member of Parliament in Nunavut from 2006.

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

<u>Alpha-numeric designations</u>:

File: MS-3-47, Box 26, Folder 9 - Board of Directors updates

Title: Board of Directors updates

Reference code: MS-3-47, Box 26, Folder 9

<u>Date</u>: 2007 (date of creation)

Scope and content:

File consists of Board of Directors updates and Chair reports.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 8 - Report by the Women in Media Foundation and documents regarding an employee complaint

<u>Title</u>: Report by the Women in Media Foundation and documents regarding an employee complaint

Reference code: MS-3-47, Box 26, Folder 8

Date: May, 2007 (date of creation)

Scope and content:

File consists of government documents and documents created by the Women in Media Foundation regarding an employee who filed a complaint with employee standards against the foundation.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 16 - Women in Media Foundation and the National Film Board of Canada: Girls Animation Camp, Winnipeg 2006: [report]

Title: Women in Media Foundation and the National Film Board of Canada: Girls Animation

Camp, Winnipeg 2006: [report]

Reference code: MS-3-47, Box 26, Folder 16

Date: 2006 (date of creation)

Scope and content:

File consists a report which includes a budget, revenue, expenses, and information about the foundation.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 15 - Manitoba Arts Council application

<u>Title</u>: Manitoba Arts Council application

Reference code: MS-3-47, Box 26, Folder 15

Date: March, 2007 (date of creation)

Scope and content:

File consists of a letter to the Manitoba Arts Council, application to the "Artist in Community Residency Program" which includes a report entitled "Women in Media Foundation and the Manitoba Arts Council" that has general information about the foundation, and two brochures on the Manitoba Arts Council and grants.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 3 - Canada Summer Jobs information

Title: Canada Summer Jobs information

Reference code: MS-3-47, Box 27, Folder 3

Date: 2007 (date of creation)

Scope and content:

File consists of information for the Canada Summer Jobs program and miscellaneous information with the Red River College, and the Girls Television and New Media Camp.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 21 - Women in Media Foundation and CHUM Ltd. scholarships at Red River College

Title: Women in Media Foundation and CHUM Ltd. scholarships at Red River College

Reference code: MS-3-47, Box 26, Folder 21

Date: 2005 (date of creation)

Scope and content:

File consists of documents related to scholarships provided to students at the Red River College, through the Women in Media Foundation and CHUM Limited.

Physical description: 1 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

<u>Alpha-numeric designations</u>:

File: MS-3-47, Box 27, Folder 1 - Internship applications for Women in Media Foundation and CHUM Ltd. program

Title: Internship applications for Women in Media Foundation and CHUM Ltd. program

Reference code: MS-3-47, Box 27, Folder 1

Date: 2007 (date of creation)

Scope and content:

File consists of information about the internship and applications for the internship. File also includes a cd entitled "Amie Lesyls: WIMF internship sampler".

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

<u>Alpha-numeric designations</u>:

File: MS-3-47, Box 26, Folder 22 - Applications for CHUM Limited and Women in Media Foundation scholarships

Title: Applications for CHUM Limited and Women in Media Foundation scholarships

Reference code: MS-3-47, Box 26, Folder 22

Date: 2007 (date of creation)

Scope and content:

File consists of Red River College students applications for scholarships.

Physical description: 3 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 9 - Employee complaint

<u>Title</u>: Employee complaint

Reference code: MS-3-47, Box 27, Folder 9

<u>Date</u>: 2007 - 2008 (date of creation)

Scope and content:

File consists of documents from the Manitoba Labour board because of a complaint from a former employee.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 10 - Employment at the Women in Media Foundation

Title: Employment at the Women in Media Foundation

Reference code: MS-3-47, Box 27, Folder 10

Date: 2007 (date of creation)

Scope and content:

File consists of documents regarding a camp instructor at the Girls TV and New Media Camp, and a rejection letter from the federal funding program, "Gateway Fund".

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 6 - Information package for partner schools regarding internship program

<u>Title</u>: Information package for partner schools regarding internship program

Reference code: MS-3-47, Box 27, Folder 6

Date: 2004 (date of creation)

Scope and content:

File consists of a packaged that includes information on the Women in Media, such as overview, goals and objectives, partner responsibilities, jury information, student and employer application forms.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 35, Folder 4 - Information on the Women in Media Foundation

Title: Information on the Women in Media Foundation

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 35, Folder 4

<u>Date</u>: 2003 - 2004 (date of creation)

Scope and content:

File consists of a description, goals, investment, and governance about the Foundation. Information on a Media Literacy workshop is also included. File also includes 2 discs: "TV + Me" and "Media Literacy: Bairdmore School, May 2003".

Physical description: 5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 14 - General information about the WTN Foundation and budget

<u>Title</u>: General information about the WTN Foundation and budget

Reference code: MS-3-47, Box 27, Folder 14

Date: 2002 (date of creation)

Physical description: 0.25 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 6 - Back ups of files

Title: Back ups of files

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 38, Folder 6

Date: 2004 (date of creation)

Scope and content:

File consists of two 3.5" floppy discs which are labelled: "WIMF Inc. FY 2004-2005 Back up/Simply. Back up January 10, 2006".

Physical description: 2 3.5" floppy discs

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 9 - Aboriginal scholarship in communications applicant

Title: Aboriginal scholarship in communications applicant

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 38, Folder 9

Date: 2006 (date of creation)

Scope and content:

File consists of an application by Kathryn McBurney for the Red River College scholarship, which includes two references and a transcript.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File: MS-3-47, Box 39, Folder 1 - Strategic planning session report

Title: Strategic planning session report

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 39, Folder 1

<u>Date</u>: November 17, 2001 (date of creation)

Scope and content:

File consists of a report that includes the meeting agenda, and environmental scans.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 12 - 2003 operations

Title: 2003 operations

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 38, Folder 12

Date: 2003 (date of creation)

Scope and content:

File consists of reports: Girls Mini Multimedia Camp from August 2003, an Industry Round Table report from September 2003, a Fundraising and Strategic report from October 2003, and Board of Directors meeting materials from September and March 2003.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 39, Folder 8 - Materials from planning day session

<u>Title</u>: Materials from planning day session

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 39, Folder 8

Date: January 22, 2004 (date of creation)

Scope and content:

File consists of reports from the session, which includes: Fund Development Strategy, Strategic Plan, Communication and Marketing Plan, ans Fundraising Plan.

Physical description: 3 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 39, Folder 9 - Summer institution multimedia session

<u>Title</u>: Summer institution multimedia session <u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 39, Folder 9 Date: 2001 (date of creation)

Scope and content:

File consists of an agenda for a meeting regarding the curriculum for Girls TV Camp.

Physical description: 3 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 39, Folder 7 - Preparation work for upcoming relaunch event for the Women in Media Foundation

<u>Title</u>: Preparation work for upcoming relaunch event for the Women in Media Foundation

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 39, Folder 7

Date: 2003 (date of creation)

Scope and content:

File consists of the organizational profile and history, form board members and staff, list of invitees for the event, list of endowment and internship participants. This material was prepared to the re-launching event that occurred in September 2003, when the Women's Television Network changed its name to the Women in Media Foundation.

Physical description: 3 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File: MS-3-47, Box 14, Folder 15 - Planning materials for filming a Conference Board of Canada Conference

Title: Planning materials for filming a Conference Board of Canada Conference

Reference code: MS-3-47, Box 14, Folder 15

Date: 2001 (date of creation)

Scope and content:

File also includes release forms for adult participants, as well as agreements between Women's Television Network Foundation and the Conference Board of Canada.

Physical description: .25 cm of textual records

Subseries: Staff Meetings of the Women in Media Foundation

<u>Title</u>: Staff Meetings of the Women in Media Foundation

<u>Date</u>: 1995 - 2007 (date of creation)

Scope and content:

Sub-series contains materials related to board and staff meetings of the Women in Media Foundation. This material includes agendas and minutes of meetings.

File: MS-3-47, Box 5, Folder 12 - Women in Media Foundation nominating committee for board members meeting minutes

<u>Title</u>: Women in Media Foundation nominating committee for board members meeting minutes

Reference code: MS-3-47, Box 5, Folder 12

Date: 1996-2000 (date of creation)

Physical description: 1 cm of textual records

File: MS-3-47, Box 12, Folder 13 - Women's Television Network Foundation board of director's meeting agendas

Title: Women's Television Network Foundation board of director's meeting agendas

Reference code: MS-3-47, Box 12, Folder 13

Date: 1994-2002 (date of creation)

Scope and content:

File also includes correspondence between Women's Television Network Foundation and the board of directors.

Physical description: .25 cm of textual records

File: MS-3-47, Box 12, Folder 14 - Women's Television Network Foundation Executive Director's report to the board of directors

<u>Title</u>: Women's Television Network Foundation Executive Director's report to the board of

directors

Reference code: MS-3-47, Box 12, Folder 14

Date: 1998-2003 (date of creation)

Scope and content:

File also includes correspondence between the board of directors and the executive director.

Physical description: 1.25 cm of textual records

File: MS-3-47, Box 13, Folder 1 - Women's Television Network Foundation Executive Director's report to the board of directors

<u>Title</u>: Women's Television Network Foundation Executive Director's report to the board of directors

Reference code: MS-3-47, Box 13, Folder 1

<u>Date</u>: 1995-1997 (date of creation)

Scope and content:

File also includes correspondence between the executive director Shirley Muir, the board of directors, and WTN president Elaine Muir.

Physical description: 1.5 cm of textual records

File: MS-3-47, Box 13, Folder 2 - Women's Television Network Foundation action lists for the board of director's meeting.

Title: Women's Television Network Foundation action lists for the board of director's meeting.

Reference code: MS-3-47, Box 13, Folder 2

Date: 1999-2000 (date of creation)

<u>Physical description</u>: .25 cm of textual records

File: MS-3-47, Box 13, Folder 2 - Women's Television Network Foundation action lists for the board of director's meeting.

Title: Women's Television Network Foundation action lists for the board of director's meeting.

Reference code: MS-3-47, Box 13, Folder 2

Date: 1999-2000 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 13, Folder 4 - Women's Television Network Foundation board of director's meeting minutes and nominee member documents

<u>Title</u>: Women's Television Network Foundation board of director's meeting minutes and nominee member documents

Reference code: MS-3-47, Box 13, Folder 4

Date: 2001-2004 (date of creation)

Physical description: .25 cm

File: MS-3-47, Box 13, Folder 6 - Women in Media Foundation executive board of director's meeting minutes

Title: Women in Media Foundation executive board of director's meeting minutes

Reference code: MS-3-47, Box 13, Folder 6

Date: 1998-2002 (date of creation)

Physical description: .5 cm of textual records

File: MS-3-47, Box 22, Folder 15 - Materials related to May, 1997 board meeting

<u>Title</u>: Materials related to May, 1997 board meeting

Reference code: MS-3-47, Box 22, Folder 15

Date: 2002 (date of creation)

Scope and content:

File consists of director's, president's and grants committee reports, mandate of WTN, media coverage and budget.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File was originally labelled as "P-56-1B".

File: MS-3-47, Box 23, Folder 25 - 2002 Annual General Meeting of the WTN Foundation Inc. : [report]

<u>Title</u>: 2002 Annual General Meeting of the WTN Foundation Inc. : [report]

Reference code: MS-3-47, Box 23, Folder 25

Date: 2002 (date of creation)

Scope and content:

File consists of a report detailing: 1. board meeting preparation, 2. payroll, 3. accounts payable and 4. additional information.

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-56-1B".

File: MS-3-47, Box 24, Folder 1 - Annual General Meeting of the WTN Foundation's Board Meeting: [report]

<u>Title</u>: Annual General Meeting of the WTN Foundation's Board Meeting: [report]

Reference code: MS-3-47, Box 24, Folder 1

Date: November, 1999 (date of creation)

Scope and content:

File consists of information on the Board of Director's meeting, strategic planning, nominating committee report, finance committee report, program committee report, communications plan review, and the WTN President's report.

Physical description: 3 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-56-1B".

File: MS-3-47, Box 24, Folder 2 - Meeting of the Board of Directors of the WTN Foundation Inc. : [report]

Title: Meeting of the Board of Directors of the WTN Foundation Inc. : [report]

Reference code: MS-3-47, Box 24, Folder 2

Date: June, 2000 (date of creation)

Scope and content:

File consists of an agenda, WTN Foundation Board of Directors report, Executive Director's Report, nominating committee report, finance committee report, program committee report and WTN President's report.

Physical description: 3 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File was originally labelled as "P-56-1B".

File: MS-3-47, Box 24, Folder 3 - WTN Foundation Board of Directors Meeting: [report]

<u>Title</u>: WTN Foundation Board of Directors Meeting : [report]

Reference code: MS-3-47, Box 24, Folder 3

<u>Date</u>: February 22, 2002 (date of creation)

Scope and content:

File consists of an agenda, WTN Foundation Board of Directors report, finance and governance committee report, program committee report, information on communications and future planning.

Physical description: 2 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

<u>Alpha-numeric designations:</u>

File was originally labelled as "P-56-1B".

File: MS-3-47, Box 24, Folder 4 - Meeting of the Board of Directors of the WTN Foundation Inc. : [report]

Title: Meeting of the Board of Directors of the WTN Foundation Inc. : [report]

Reference code: MS-3-47, Box 24, Folder 4

Date: April, 1999 (date of creation)

Scope and content:

File consists of information regarding a board meeting agenda, Board of Directors meeting report, strategic planning, nominating committee report, finance committee report, program committee report, communication plan review, WTN President's report and WTN Foundation staff report.

Physical description: 3 cm of textual records

Restrictions on access:

File is restricted due to personal information contained within the file.

Alpha-numeric designations:

File: MS-3-47, Box 25, Folder 2 - Board of Directors meeting documents

<u>Title</u>: Board of Directors meeting documents

Reference code: MS-3-47, Box 25, Folder 2

Date: 2001 (date of creation)

Scope and content:

File consists of documents from a teleconference highlighting past and upcoming events and functions. Also included is correspondence, press releases, and reports of the foundation.

Physical description: 3 cm of textual records

<u>Alpha-numeric designations:</u>

File: MS-3-47, Box 25, Folder 5 - Board of Directors meeting documents

<u>Title</u>: Board of Directors meeting documents

Reference code: MS-3-47, Box 25, Folder 5

Date: May 4, 2001 (date of creation)

Scope and content:

File consists of a meeting agenda, executive committee minutes, finance and governance committee report, program committee report and other business and correspondence of the Women's Television Network.

Physical description: 3 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 12, Folder 3 - Corporate communication plans for Women's Television Network Foundation

<u>Title</u>: Corporate communication plans for Women's Television Network Foundation

Reference code: MS-3-47, Box 12, Folder 3

Date: 1997-2000 (date of creation)

Scope and content:

File also includes photocopies of newspapers detailing past program participants achievements.

Physical description: .5 cm of textual records

File: MS-3-47, Box 26, Folder 4 - Board of Directors meeting minutes : [report]

<u>Title</u>: Board of Directors meeting minutes : [report]

Reference code: MS-3-47, Box 26, Folder 4

Date: October 15, 2004 (date of creation)

Scope and content:

File consists of meeting minutes from a teleconference which includes an agenda, an approval of last meeting's minutes, reports by the President and Executive Director, Nomination committee report, fund development, approval of budget and the next steps that require action.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 3 - Board of Directors meeting minutes : [report]

<u>Title</u>: Board of Directors meeting minutes : [report]

Reference code: MS-3-47, Box 26, Folder 3

Date: April 5, 2005 (date of creation)

Scope and content:

File consists of meeting minutes from a teleconference which includes a review of revised financials, CBC promotional plan, review of potential sponsors and new board members.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 1 - Annual Board Report, December 2000 : [report]

<u>Title</u>: Annual Board Report, December 2000 : [report]

Reference code: MS-3-47, Box 26, Folder 1

Date: December, 2000 (date of creation)

Scope and content:

File consists of a bound book of the annual report which includes: the meeting's agenda, board report, executive director's report, nominating committee report, finance committee report, and programming committee report. The title page of this report features a Women's Television Network poster for "The All-Girl Technical Countdown".

Physical description: 3 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 12, Folder 11 - Agenda for Women's Television Network Foundation annual general meeting

Title: Agenda for Women's Television Network Foundation annual general meeting

Reference code: MS-3-47, Box 12, Folder 11

Date: 1999-2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 27, Folder 13 - AGM meeting minutes

Title: AGM meeting minutes

Reference code: MS-3-47, Box 27, Folder 13

Date: 2001-111 - 2006-03-01 (date of creation)

Scope and content:

File consists of meeting minutes, lists of members of the Foundation, financial information, programming discussion and planning and related correspondence regarding meetings.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 18 - Agendas, meeting notes and minutes from 2002

Title: Agendas, meeting notes and minutes from 2002

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 27, Folder 18

<u>Date</u>: 2002 - 2003 (date of creation)

Scope and content:

File consists of meeting agendas, minutes, and notices from board meetings from August 2002 to January 2003. File also includes Executive Committee meeting minutes from September 2002.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 33, Folder 8 - Annual General Meeting and regular board meeting reports

<u>Title</u>: Annual General Meeting and regular board meeting reports

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 8

<u>Date</u>: February 23, 2004 (date of creation)

Scope and content:

File consists of a meeting agenda from Ottawa and review reports.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 33, Folder 13 - Board-In-Camera meeting

Title: Board-In-Camera meeting

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 13

<u>Date</u>: February 9, 2005 (date of creation)

Scope and content:

File consists of a meeting that discussed finances, promotional plans, sponsors, curriculum and funding.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 34, Folder 2 - Board of directors meeting agenda and minutes

<u>Title</u>: Board of directors meeting agenda and minutes

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 34, Folder 2

<u>Date</u>: 2004 - 2006 (date of creation)

Scope and content:

File consists of meeting minutes, year-end reports, meeting agenda and minutes, finance information, and organizational structure.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 34, Folder 3 - Annual general meeting agendas and minutes

<u>Title</u>: Annual general meeting agendas and minutes

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 34, Folder 3

<u>Date</u>: February 23, 2004 (date of creation)

Scope and content:

File consists of minutes, financial reports, nominating committee report, and consultant information.

Physical description: 5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 34, Folder 4 - Annual general meeting and regular boarding meeting

Title: Annual general meeting and regular boarding meeting

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 34, Folder 4

<u>Date</u>: February 23, 2004 (date of creation)

Scope and content:

File consists of reports, minutes, financials and a mission and vision.

Physical description: 2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 36, Folder 3 - WTN Foundation Board meeting, October 1996

Title: WTN Foundation Board meeting, October 1996

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 36, Folder 3

Date: 1996 (date of creation)

Scope and content:

File consists of information related to the board meeting, which includes an agenda, approval of previous minutes, the foundation's goals and objectives, a review of summer research and recommendations for the Foundation's direction.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 36, Folder 6 - Annual general meeting, November 1998

Title: Annual general meeting, November 1998

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 36, Folder 6

Date: 1998 (date of creation)

Scope and content:

File consists of material that was discussed at the meeting, such as finances, programming, nominating committee, by-law review, president's report, staff report and strategic planning.

Physical description: 5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 36, Folder 4 - Annual general meeting, October 1997

<u>Title</u>: Annual general meeting, October 1997

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 36, Folder 4

Date: 1997 (date of creation)

Scope and content:

File consists of information related to the meeting such as: programming, finances and members.

Physical description: 4 cm of textual records

<u>Alpha-numeric designations:</u>

File: MS-3-47, Box 36, Folder 5 - Annual general meeting, May 1998

<u>Title</u>: Annual general meeting, May 1998

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 36, Folder 5

Date: 1998 (date of creation)

Scope and content:

File consists of material that was discussed at the meeting, such as finances, programming and strategic planning.

Physical description: 5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 37, Folder 1 - Board meeting materials, May 1998

Title: Board meeting materials, May 1998

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 37, Folder 1

Date: May 8, 1998 (date of creation)

Scope and content:

File consists of material that was discussed at the meeting, such as finances, programming, nominating committee, by-law review, president's report, staff report and strategic planning. File also includes an agenda for the meeting.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 37, Folder 2 - Board meeting materials, November 1998

<u>Title</u>: Board meeting materials, November 1998

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 37, Folder 2

Date: November 7, 1998 (date of creation)

Scope and content:

File consists of material regarding the meeting, such as an agenda, reports, strategic planning information and a by-law review.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 37, Folder 3 - Annual general meeting, November 2001

Title: Annual general meeting, November 2001

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 37, Folder 3

Date: November 16, 2001 (date of creation)

Scope and content:

File consists of material regarding the meeting, such as a minutes, correspondence, strategic planning, appointments of members and directors and reports.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 38, Folder 11 - Board of Directors meeting materials

<u>Title</u>: Board of Directors meeting materials

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 38, Folder 11

<u>Date</u>: 2003 - 2004 (date of creation)

Scope and content:

File consists of agendas, minutes, executive director reports, and other reports. Files were once contained within a binder.

Physical description: 4 cm of textual records

<u>Alpha-numeric designations:</u>

File: MS-3-47, Box 13, Folder 7 - Women in Media Foundation board of directors finance and governance committee meeting minutes

<u>Title</u>: Women in Media Foundation board of directors finance and governance committee meeting minutes

Reference code: MS-3-47, Box 13, Folder 7

Date: 1997-2002 (date of creation)

Physical description: 2 cm of textual records

File: MS-3-47, Box 13, Folder 9 - Women in Media Foundation program advisory committee meeting minutes

<u>Title</u>: Women in Media Foundation program advisory committee meeting minutes

Reference code: MS-3-47, Box 13, Folder 9

Date: 1996-2001 (date of creation)

Physical description: 1.5 cm of textual records

Series: Financial records of the Women in Media Foundation

Title: Financial records of the Women in Media Foundation

<u>Date</u>: 1990 - 2001 (date of creation)

Scope and content:

This series contains financial reports, spreadsheets, budgets, and balance sheets, as well as fundraising and grant application material. The fundraising materials are included in this series because it was originally filed in the organization's financial records.

Alpha-numeric designations:

Files within the series where originally labelled as Finance and had organizational codes ranging from "F-01-1" to "F-05-35". The original records management organization had sub-series of general, awards and budget within the Finance series.

File: MS-3-47, Box 5, Folder 1 - Women in Media Foundation programming, communications, and conference budgets

<u>Title</u>: Women in Media Foundation programming, communications, and conference budgets

Reference code: MS-3-47, Box 5, Folder 1

Date: 2001-2002 (date of creation)

Physical description: 8 pages

File: MS-3-47, Box 5, Folder 2 - Budget sheets for Women's Television Network Foundation

<u>Title</u>: Budget sheets for Women's Television Network Foundation

Reference code: MS-3-47, Box 5, Folder 2

Date: 2001-2003 (date of creation)

Physical description: .25 cm of textual record

File: MS-3-47, Box 5, Folder 3 - Balance sheets and income statements for Women's Television Network Foundation

Title: Balance sheets and income statements for Women's Television Network Foundation

Reference code: MS-3-47, Box 5, Folder 3

Date: 1997-2002 (date of creation)

Physical description: 1.5 cm of textual records

File: MS-3-47, Box 5, Folder 5 - Balance sheets for Women's Television Network Foundation conference attendance, and speaking engagements

<u>Title</u>: Balance sheets for Women's Television Network Foundation conference attendance, and speaking engagements

Reference code: MS-3-47, Box 5, Folder 5

Date: 1998-2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 5, Folder 6 - Budgets for Women's Television Network Foundation communications

Title: Budgets for Women's Television Network Foundation communications

Reference code: MS-3-47, Box 5, Folder 6

Date: 2000-2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 5, Folder 7 - Balance sheets for Women's Television Network Foundation Internship fund, and WTNdowment fund

<u>Title</u>: Balance sheets for Women's Television Network Foundation Internship fund, and WTNdowment fund

Reference code: MS-3-47, Box 5, Folder 7

Date: 2000-2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 5, Folder 8 - Budget sheets for Women's Television Network Foundation general administrative functions

<u>Title</u>: Budget sheets for Women's Television Network Foundation general administrative functions

Reference code: MS-3-47, Box 5, Folder 8

Scope and content:

File also includes correspondence between Women's Television Network president Elaine Ali, and Women's Television Network Foundation director Shirley Muir regarding changes in budgets. Also includes memos regarding financial support for Lifestyle Television, which owned WTN.

Physical description: .25 cm of textual records

File: MS-3-47, Box 7, Folder 5 - Women's Television Network Foundation fundraising pitch

<u>Title</u>: Women's Television Network Foundation fundraising pitch

Reference code: MS-3-47, Box 7, Folder 5

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 7, Folder 6 - Fundraising research and grant proposals

<u>Title</u>: Fundraising research and grant proposals

Reference code: MS-3-47, Box 7, Folder 6

Date: 1997-2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 7, Folder 9 - Memorandum of understanding between Women in Media Foundation and fundraising consultant Isabel Metcalfe

<u>Title</u>: Memorandum of understanding between Women in Media Foundation and fundraising consultant Isabel Metcalfe

Reference code: MS-3-47, Box 7, Folder 9

Date: 2003 (date of creation)

Scope and content:

File also contains schedule for funding and networking meetings

Physical description: .25 cm of textual records

File: MS-3-47, Box 7, Folder 9 - Memorandum of understanding between Women in Media Foundation and fundraising consultant Isabel Metcalfe

<u>Title</u>: Memorandum of understanding between Women in Media Foundation and fundraising consultant Isabel Metcalfe

Reference code: MS-3-47, Box 7, Folder 9

Date: 2003 (date of creation)

Scope and content:

File also contains schedule for funding and networking meetings.

Physical description: .25 cm of textual records

File: MS-3-47, Box 7, Folder 10 - Memorandum of understanding between Women in Media Foundation and fundraising consultant Emma Payne

<u>Title</u>: Memorandum of understanding between Women in Media Foundation and fundraising consultant Emma Payne

Reference code: MS-3-47, Box 7, Folder 10

Date: 2003-2004 (date of creation)

Physical description: .25 cm

File: MS-3-47, Box 7, Folder 11 - Memorandum of understanding between Women in Media Foundation and fundraising consultant Monika Feist

<u>Title</u>: Memorandum of understanding between Women in Media Foundation and fundraising consultant Monika Feist

Reference code: MS-3-47, Box 7, Folder 11

Date: 2004 (date of creation)

Scope and content:

Files contains agreement that Fiest will study the fundraising needs of Girl's Multimedia Summer Camp.

Physical description: .25 cm of textual records

File: MS-3-47, Box 7, Folder 12 - Memorandum of understanding between Women in Media Foundation and fundraising consultant At Large Media

<u>Title</u>: Memorandum of understanding between Women in Media Foundation and fundraising consultant At Large Media

Reference code: MS-3-47, Box 7, Folder 12

Date: 2003-2004 (date of creation)

Scope and content:

File also contains resumes for Emma Payne and Isabel Metcalfe.

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 22 - Budget sheets for Women's Television Network Foundation

<u>Title</u>: Budget sheets for Women's Television Network Foundation

Reference code: MS-3-47, Box 9, Folder 22

Date: 2002 (date of creation)

Scope and content:

File also contains a tax statement for the Women's Television Network Foundation.

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 1 - Balance sheets and program budget materials for Women's Television Network Foundation

<u>Title</u>: Balance sheets and program budget materials for Women's Television Network Foundation

Reference code: MS-3-47, Box 10, Folder 1

Date: 2001-2003 (date of creation)

Scope and content:

File also contains financial report dated March 14 2003, which was prepared for the Board of Director's meeting.

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 2 - Women's Television Network Foundation external awards applications and correspondence.

Title: Women's Television Network Foundation external awards applications and correspondence.

Reference code: MS-3-47, Box 10, Folder 2

Date: 2001 (date of creation)

Scope and content:

File contains material relating to Women's Television Network Foundation's applications for awards.

Physical description: .5 cm of textual records

File: MS-3-47, Box 10, Folder 4 - Balance sheets and program budget materials for Women's Television Network Foundation

<u>Title</u>: Balance sheets and program budget materials for Women's Television Network Foundation

Reference code: MS-3-47, Box 10, Folder 4

Date: 1998-2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 5 - Budget sheets for Women's Television Network Foundation Girls TV Camp

<u>Title</u>: Budget sheets for Women's Television Network Foundation Girls TV Camp

Reference code: MS-3-47, Box 10, Folder 5

Date: 1999-2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 6 - Budget sheets, cash flow sheets, and program budgets

<u>Title</u>: Budget sheets, cash flow sheets, and program budgets

Reference code: MS-3-47, Box 10, Folder 6

Date: 1998-2000 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 7 - Women in Media Foundation grant application to the Winnipeg foundation

<u>Title</u>: Women in Media Foundation grant application to the Winnipeg foundation

Reference code: MS-3-47, Box 10, Folder 7

Date: 2004-2005 (date of creation)

Scope and content:

File also contains correspondence between Women in Media Foundation and the Winnipeg Foundation regarding the grant applications, as well as a brochure for the Winnipeg Foundation program. File also includes an information package for Girls TV and New Media Camp, as well as a final report for the 2005 Girls TV and New Media Camp in Winnipeg. File also includes operational statistics.

Physical description: .5 cm of textual records

File: MS-3-47, Box 10, Folder 13 - Women in Media Foundation grant application to the Gateway Fund and the Joe Brain Foundation

<u>Title</u>: Women in Media Foundation grant application to the Gateway Fund and the Joe Brain Foundation

Reference code: MS-3-47, Box 10, Folder 13

Date: 2005-2006 (date of creation)

Scope and content:

File also contains letter of acknowledgement of receipt of grant application.

Physical description: .5 cm of textual records

File: MS-3-47, Box 10, Folder 14 - Agreement between Women in Media Foundation and CBC regarding sponsorship of Girls TV and New Media Camps

<u>Title</u>: Agreement between Women in Media Foundation and CBC regarding sponsorship of Girls TV and New Media Camps

Reference code: MS-3-47, Box 10, Folder 14

Date: 2005-2006 (date of creation)

Scope and content:

Files also contains a Girls Camp final report, as well a correspondence between Women in Media Foundation and CBC. File also contains correspondence between Women in Media Foundation and the CRTC regarding support for CBC's proposal for the installation of additional broadcasting technology.

Physical description: 1.25 cm of textual records

File: MS-3-47, Box 27, Folder 7 - Can West Global fund development

Title: Can West Global fund development

Reference code: MS-3-47, Box 27, Folder 7

<u>Date</u>: 2004 - 2007 (date of creation)

Scope and content:

File consists of documents and correspondence with Can West. File also includes a final report of Girls' TV and New Media Camp and Red River College.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File was previously labelled "F-05-28".

File: MS-3-47, Box 26, Folder 5 - Financial report provided for a Board of Directors meeting

<u>Title</u>: Financial report provided for a Board of Directors meeting

Reference code: MS-3-47, Box 26, Folder 5

Date: March 14, 2003 (date of creation)

Scope and content:

File consists of a financial report since partnering with Corus Entertainment, which provides estimated administration and program revenue, in-kind contributions from Corus, and proposed budgets.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 2 - Letter to Canada Customs and Revenue Agency Tax Centre from Rita Chahal

Title: Letter to Canada Customs and Revenue Agency Tax Centre from Rita Chahal

Reference code: MS-3-47, Box 26, Folder 2

Date: February 7, 2005 (date of creation)

Scope and content:

File consists of a letter about non-profit organization infromation return, specifically regarding the name change, ownership and operations from 2000 to 2003, when new ownership changed the name to Women in Media Foundation.

Physical description: 0.1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 8 - CPAC and RBC scholarship and fund development

<u>Title</u>: CPAC and RBC scholarship and fund development

Reference code: MS-3-47, Box 27, Folder 8

Date: 2007 (date of creation)

Scope and content:

File consists of documents and correspondence related to funds from CPAC and RBC for scholarships for the Women in Media Foundation, which includes documents related to the Women in Media and CPAC Aboriginal Scholarship in Communications at River River College's Creative Communications program.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File was previously labelled "F-05-28".

File: MS-3-47, Box 28, Folder 1 - Women in Media Foundation Financials from September 2006 to August 31, 2007 : [report]

<u>Title</u>: Women in Media Foundation Financials from September 2006 to August 31, 2007 : [report]

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 28, Folder 1

<u>Date</u>: 2006 - 2007 (date of creation)

Scope and content:

File consists of documents of entire finances based on monthly divisions.

Physical description: 3 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 33, Folder 6 - Information for the Canada Customs and Revenue Agency

<u>Title</u>: Information for the Canada Customs and Revenue Agency

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 33, Folder 6

Date: 2006 (date of creation)

Scope and content:

File consists of information provided to the Canada Customs and Revenue Agency.

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 20 - Correspondence regarding charitable status

Title: Correspondence regarding charitable status

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 27, Folder 20

Date: 1995 - 2004 (date of creation)

Scope and content:

File consists of correspondence with Pitblado Barristers and Solicitors in Winnipeg and with Canada Customs and Revenue Agency, regarding charitable status. File also consists of general information and upcoming plans, programs and budget.

Physical description: 4 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 15 - Un-audited financial statements

Title: Un-audited financial statements

Reference code: MS-3-47, Box 27, Folder 15

Date: August 13, 2007 (date of creation)

Physical description: 0.5 cm of textual records

<u>Alpha-numeric designations</u>:

Series: Communications of the Women in Media Foundation

Title: Communications of the Women in Media Foundation

Date: 1990 - 2007 (date of creation)

Scope and content:

Series contains outgoing and incoming correspondence, which deal with areas of finance, grant applications, as well as communication between partner organizations and program applicants. Series may also contain correspondence belonging the Executive Director. Correspondence is also inter-filed in other series, related to the subject.

Subseries: Press Releases of the Women in Media Foundation

Title: Press Releases of the Women in Media Foundation

<u>Date</u>: 1990 - 2004 (date of creation)

Scope and content:

Sub-series contains materials related to press releases or interactions with the media of the Women in Media Foundation.

Alpha-numeric designations:

Sub-series originally labelled as "Press Releases/Media" within the Communications series. The original records management had these files labelled from "C-01-1" to "C-01-6".

File: MS-3-47, Box 6, Folder 13 - Women's Television Network Foundation Gift of Wisdom Speaker Series planning material

<u>Title</u>: Women's Television Network Foundation Gift of Wisdom Speaker Series planning material

Reference code: MS-3-47, Box 6, Folder 13

Date: 2000 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 6, Folder 14 - Women in Media Foundation speaking notes and press releases for Innoversity Creative Summit

<u>Title</u>: Women in Media Foundation speaking notes and press releases for Innoversity Creative

Summit

Reference code: MS-3-47, Box 6, Folder 14

Date: 2003 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 7, Folder 7 - Outgoing correspondence from Women's Television Network Foundation to Alan Simple of Events Simple Co.

<u>Title</u>: Outgoing correspondence from Women's Television Network Foundation to Alan Simple of Events Simple Co.

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Reference code: MS-3-47, Box 7, Folder 7

Date: 2001 (date of creation)

Scope and content:

File also contain several versions of proposed logos for the foundation.

Physical description: .25 cm of textual records

File: MS-3-47, Box 8, Folder 1 - Press releases for Women's Television Network Foundation

<u>Title</u>: Press releases for Women's Television Network Foundation

Reference code: MS-3-47, Box 8, Folder 1

Date: 1997-2004 (date of creation)

Scope and content:

File also contains photocopies of newspaper clippings regarding Corus' acquisition of the Women's Television Network, as well as a newspaper clipping about Girl's TV and New Media camp.

Physical description: .25 cm of textual records

File: MS-3-47, Box 8, Folder 4 - Letters to accompany teaching packages for Cyber Safety and Girl's technology teaching kit

<u>Title</u>: Letters to accompany teaching packages for Cyber Safety and Girl's technology teaching kit

Reference code: MS-3-47, Box 8, Folder 4

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 8, Folder 2 - Press releases and media packs for Women's Television Network Foundation

Title: Press releases and media packs for Women's Television Network Foundation

Reference code: MS-3-47, Box 8, Folder 2

Date: 2001 (date of creation)

Scope and content:

File also contains pamphlet for Girls TV camp in French, English and Cree, and photocopies of newspaper clippings from program, as well a magazine produced by the Women's Television Network.

Physical description: 1 cm of textual records

File: MS-3-47, Box 9, Folder 9 - Drafts for advertisements, and newspaper clippings of Women's Television Network Foundation advertisements

<u>Title</u>: Drafts for advertisements, and newspaper clippings of Women's Television Network Foundation advertisements

Reference code: MS-3-47, Box 9, Folder 9

Date: 2000-2001 (date of creation)

Scope and content:

File also includes correspondence between print agencies such as Windspeaker and Northern News.

Physical description: .75 cm of textual material

File: MS-3-47, Box 9, Folder 11 - Press releases for Women's Television Network Foundation

<u>Title</u>: Press releases for Women's Television Network Foundation

Reference code: MS-3-47, Box 9, Folder 11

<u>Date</u>: 1996-1997 (date of creation)

Scope and content:

File also includes an invitation to a press event for the first program to advance women in broadcasting.

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 12 - Promotional material relating to the award of Women's Television Network Foundation internship funding to colleges

<u>Title</u>: Promotional material relating to the award of Women's Television Network Foundation internship funding to colleges

Reference code: MS-3-47, Box 9, Folder 12

<u>Date</u>: 1997-1998 (date of creation)

Scope and content:

File also includes correspondence between Women's Television Network Foundation and various colleges regarding approval for press releases about the internships.

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 14 - Press releases about recipients of Women's Television Network Foundation Technical Internship funding

<u>Title</u>: Press releases about recipients of Women's Television Network Foundation Technical Internship funding

Reference code: MS-3-47, Box 9, Folder 14

Date: 2000 (date of creation)

Scope and content:

File also contains interviews with former internship and Wtndowment recipients, and interviews with employers and school representatives.

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 15 - Press release outlining Women's Television Network Foundation's goals and objectives

<u>Title</u>: Press release outlining Women's Television Network Foundation's goals and objectives

Reference code: MS-3-47, Box 9, Folder 15

Date: [2000] (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 5 - Women in Technology and Trades Conference presentation material for Women's Television Network Foundation

<u>Title</u>: Women in Technology and Trades Conference presentation material for Women's Television Network Foundation

Reference code: MS-3-47, Box 14, Folder 5

Date: 2001 (date of creation)

Scope and content:

File also includes correspondence between the conference organizers and Women's Television Network Foundation, advertisements for the foundation's programs. File also contains draft materials for conference booth, as well as a conference booklet.

Physical description: .5 cm of textual records

File: MS-3-47, Box 14, Folder 9 - Script for documentary created by Women's Television Network Foundation of the Digitize Conference

<u>Title</u>: Script for documentary created by Women's Television Network Foundation of the Digitize Conference

Reference code: MS-3-47, Box 14, Folder 9

Date: [2001] (date of creation)

Physical description: .25 cm of textual materials

File: MS-3-47, Box 14, Folder 13 - Materials related to planning school videography project

Title: Materials related to planning school videography project

Reference code: MS-3-47, Box 14, Folder 13

Date: 2001 (date of creation)

Scope and content:

File also includes correspondence between Women's Television Network Foundation and a director of Otetiskiwin School in Nelson House, Manitoba.

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 14 - Planning materials for a Women's Television Network Foundation documentary on corporate responsibility

<u>Title</u>: Planning materials for a Women's Television Network Foundation documentary on corporate responsibility

Reference code: MS-3-47, Box 14, Folder 14

Date: 2001 (date of creation)

Scope and content:

File also includes correspondence between Women's Television Network Foundation and potential documentary participants.

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 20 - Thank you to Sony Canada for support of Girls TV Camp

<u>Title</u>: Thank you to Sony Canada for support of Girls TV Camp

Reference code: MS-3-47, Box 14, Folder 20

Date: 2000-2002 (date of creation)

Physical description: .25 cm of textual records

File: MS-4-47, Box 14, Folder 21 - Alumni newsletter for past participants of Women's Television Network Foundation programs

<u>Title</u>: Alumni newsletter for past participants of Women's Television Network Foundation

programs

Reference code: MS-4-47, Box 14, Folder 21

Date: 1999 (date of creation)

Scope and content:

File contains draft of newsletter and finished newsletter.

<u>Physical description</u>: .25 cm of textual records

Subseries: General communications of the Women in Media Foundation

<u>Title</u>: General communications of the Women in Media Foundation

<u>Date</u>: 1990 - 2000 (date of creation)

Scope and content:

This sub-series contains general communications of the Women in Media Foundation.

Physical description: .5 cm of textual records

File: MS-3-47, Box 5, Folder 9 - Correspondence between Women's Television Network Foundation and Pitblado, Buchwald, and Asper

<u>Title</u>: Correspondence between Women's Television Network Foundation and Pitblado, Buchwald, and Asper

Reference code: MS-3-47, Box 5, Folder 9

Date: 1994-1998 (date of creation)

Scope and content:

File also includes documents which detail the relationship between Women's Television Network Foundation and Women's Television Network, as well as invoices for legal services, and an application for charitable status. File also contains a copy of the foundation's by-laws.

Physical description: .25 cm of textual records

File: MS-3-47, Box 6, Folder 1 - Correspondence between Cable in the Classroom and Women's Television Network Foundation

<u>Title</u>: Correspondence between Cable in the Classroom and Women's Television Network Foundation

Reference code: MS-3-47, Box 6, Folder 1

Date: 2000 (date of creation)

Scope and content:

File contains a letter regarding promotion of Women's Television Network Foundation through Cable in the Classroom.

Physical description: .25 cm of textual records

File: MS-3-47, Box 6, Folder 2 - Correspondence between Women's Television Network Foundation and CBC

Title: Correspondence between Women's Television Network Foundation and CBC

Reference code: MS-3-47, Box 6, Folder 2

<u>Date</u>: 1999 (date of creation) Physical description: 6 pages

File: MS-3-47, Box 6, Folder 4 - Correspondence between Women's Television Network Foundation and Mindset, regarding program development

<u>Title</u>: Correspondence between Women's Television Network Foundation and Mindset, regarding program development

Reference code: MS-3-47, Box 6, Folder 4

Date: 2000 (date of creation)

Physical description: .5 cm of textual records

File: MS-3-47, Box 6, Folder 5 - Correspondence between Women's Television Network Foundation and Canadian Heritage

<u>Title</u>: Correspondence between Women's Television Network Foundation and Canadian Heritage

Reference code: MS-3-47, Box 6, Folder 5

Physical description: .25 cm of textual records

File: MS-3-47, Box 6, Folder 6 - Correspondence between Women's Television Network Foundation and Women's Mentor Awards Foundation

<u>Title</u>: Correspondence between Women's Television Network Foundation and Women's Mentor

Awards Foundation

Reference code: MS-3-47, Box 6, Folder 6

Date: 2000 (date of creation)

Physical description: .5 cm of textual records

File: MS-3-47, Box 6, Folder 8 - Outgoing correspondence from the Women's Television Network Foundation's Executive Director, Shirley Muir

Title: Outgoing correspondence from the Women's Television Network Foundation's Executive

Director, Shirley Muir

Reference code: MS-3-47, Box 6, Folder 8

Date: 1998-2000 (date of creation)

Physical description: .5 cm or textual records

File: MS-3-47, Box 6, Folder 16 - Women's Television Network Foundation workshop materials

<u>Title</u>: Women's Television Network Foundation workshop materials

Reference code: MS-3-47, Box 6, Folder 16

Date: 2001 (date of creation)

Scope and content:

File contains planning materials such as draft budgets, and proposals.

Physical description: .5 cm of textual records

File: MS-3-47, Box 7, Folder 1 - Women's Television Network Foundation workshop materials

Title: Women's Television Network Foundation workshop materials

Reference code: MS-3-47, Box 7, Folder 1

Date: 2001 (date of creation)

Scope and content:

File contains workshop attendee lists, planning material, correspondence, post-workshop final reports, and evaluations, as well as budget materials.

Physical description: 3 cm of textual records

File: MS-3-47, Box 7, Folder 13 - Invitation to Manitoba Legislature reception in honour of International Women's Day

Title: Invitation to Manitoba Legislature reception in honour of International Women's Day

Reference code: MS-3-47, Box 7, Folder 13

Date: 2004 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 7, Folder 14 - Testimonials and letters to Women's Television Network Foundation from program participants

<u>Title</u>: Testimonials and letters to Women's Television Network Foundation from program participants

Reference code: MS-3-47, Box 7, Folder 14

Date: 1999-2000 (date of creation)

Scope and content:

File also contains a report on website traffic.

Physical description: .25 cm of textual records

File: MS-3-47, Box 7, Folder 15 - Correspondence between W network and Women in Media Foundation regarding airtime

<u>Title</u>: Correspondence between W network and Women in Media Foundation regarding airtime

Reference code: MS-3-47, Box 7, Folder 15

Date: 2004-2005 (date of creation)

Scope and content:

File contains correspondence W network and Women in Media Foundation regarding airtime for personal safety announcements,

Physical description: .25 cm of textual records

File: MS-3-47, Box 7, Folder 16 - Invitation for Rita Chawal to attend the Governor General's Awards in commemoration of the Persons Case

<u>Title</u>: Invitation for Rita Chawal to attend the Governor General's Awards in commemoration of

the Persons Case

Reference code: MS-3-47, Box 7, Folder 16

Date: 2005 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 8, Folder 8 - List of invitees to Women in Media Foundation's promotional events

<u>Title</u>: List of invitees to Women in Media Foundation's promotional events

Reference code: MS-3-47, Box 8, Folder 8

Date: 2003 (date of creation)

Physical description: .5 cm of textual records

File: MS-3-47, Box 9, Folder 5 - Planning materials for Women's Television Network Foundation programs

<u>Title</u>: Planning materials for Women's Television Network Foundation programs

Reference code: MS-3-47, Box 9, Folder 5

Date: 1999 (date of creation)

Scope and content:

File contains overviews of the WTNdowment, TechNical Internships, and Girls TV Camp.

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 3 - Outgoing correspondence between Women's Television Network Foundation and Women's Action Organization regarding promotion of programs.

<u>Title</u>: Outgoing correspondence between Women's Television Network Foundation and Women's Action Organization regarding promotion of programs.

Reference code: MS-3-47, Box 10, Folder 3

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 8 - Correspondence between Women in Media Foundation and the CRTC

<u>Title</u>: Correspondence between Women in Media Foundation and the CRTC

Reference code: MS-3-47, Box 10, Folder 8

Date: 2004 (date of creation)

Scope and content:

File also includes a report of the Women in Media Foundation activities.

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 11 - Correspondence between Women in Media Foundation and Algonquin College regarding hosting Girls TV and New Media Camp

<u>Title</u>: Correspondence between Women in Media Foundation and Algonquin College regarding hosting Girls TV and New Media Camp

Reference code: MS-3-47, Box 10, Folder 11

Scope and content:

File also contains correspondence between the Women in Media Foundation and Humber College regarding hosting a camp at Humber. File also includes a sponsorship application submitted to the Community Microskills Development Center.

<u>Physical description</u>: .25 cm of textual records

File: MS-2-47, Box 11, Folder 5 - Resignation letter of Women's Television Network Foundation executive director Shirley Muir to Corus Media

<u>Title</u>: Resignation letter of Women's Television Network Foundation executive director Shirley Muir to Corus Media

Reference code: MS-2-47, Box 11, Folder 5

Date: 1998-2002 (date of creation)

Scope and content:

File also contains a resume for Shirley Muir, letters of congratulations on winning an award, and an employee package from Corus Media.

Physical description: .5 cm of textual records

File: MS-3-47, Box 11, Folder 8 - Correspondence between Women in Media Foundation and Pitblado regarding funding grant from Corus Media

Title: Correspondence between Women in Media Foundation and Pitblado regarding funding grant

from Corus Media

Reference code: MS-3-47, Box 11, Folder 8

<u>Date</u>: 2003 (date of creation) <u>Physical description</u>: .25 cm

File: MS-3-47, Box 11, Folder 9 - Correspondence between Women in Media Foundation and Pitblado regarding copyrighting curriculum material for Girls TV Camps

<u>Title</u>: Correspondence between Women in Media Foundation and Pitblado regarding copyrighting curriculum material for Girls TV Camps

Reference code: MS-3-47, Box 11, Folder 9

<u>Date</u>: 2005 (date of creation) <u>Physical description</u>: .25 cm

File: MS-3-47, Box 12, Folder 1 - Support letters for Women's Television Network Foundation to Corus Media

Title: Support letters for Women's Television Network Foundation to Corus Media

Reference code: MS-3-47, Box 12, Folder 1

Date: 2001-2002 (date of creation)

Scope and content:

File contains letters of support, as well as response letters from Women's Television Network Foundation.

Physical description: .5 cm of textual records

File: MS-3-47, Box 12, Folder 10 - Correspondence Women's Television Network Foundation and board members

<u>Title</u>: Correspondence Women's Television Network Foundation and board members

Reference code: MS-3-47, Box 12, Folder 10

Date: 1994-2004 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 12, Folder 12 - Correspondence between Women's Television Network Foundation and board members

Title: Correspondence between Women's Television Network Foundation and board members

Reference code: MS-3-47, Box 12, Folder 12

Date: 2003 (date of creation)

Scope and content:

File also contains lists of potential board nominees.

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 25 - Correspondence between Women's Television Network Foundation, Pitblado, and Aboriginal Broadcast Training Initiative

<u>Title</u>: Correspondence between Women's Television Network Foundation, Pitblado, and Aboriginal Broadcast Training Initiative

Reference code: MS-3-47, Box 14, Folder 25

Date: 1997-2000 (date of creation)

Scope and content:

File contains service agreements between Women's Television Network Foundation and the Aboriginal Broadcast Training Initiative.

Physical description: .25 cm of textual records

File: MS-3-47, Box 27, Folder 12 - Correspondence with MTS

Title: Correspondence with MTS

Reference code: MS-3-47, Box 27, Folder 12

Date: 2003 (date of creation)

Physical description: 0.5 cm of textual records

File: MS-3-47, Box 39, Folder 4 - Correspondence to Adrienne Clarkson from Sylvia Hamilton

<u>Title</u>: Correspondence to Adrienne Clarkson from Sylvia Hamilton

Reference code: MS-3-47, Box 39, Folder 4

Date: July 8, 2003 (date of creation)

Scope and content:

File consists of correspondence to the Governor General describing the new Women in Media Foundation since its name change from the Women's Television Network and inviting Clarkson to the re-launching event in Toronto.

Physical description: 0.1 cm of textual records

File: MS-3-47, Box 27, Folder 4 - Correspondence regarding the acquisition of CHUM Limited

<u>Title</u>: Correspondence regarding the acquisition of CHUM Limited

Reference code: MS-3-47, Box 27, Folder 4

Date: 2006 - 2007 (date of creation)

Scope and content:

File consists of correspondence with Bell Globe Media and CTV Globe Media in regards for support for the television companies to independently acquire the radio and television assets owned by CHUM Limited.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 11 - Correspondence with Corus Entertainment and Southern Alberta Institute of Technology

<u>Title</u>: Correspondence with Corus Entertainment and Southern Alberta Institute of Technology

Reference code: MS-3-47, Box 26, Folder 11

<u>Date</u>: 2016-06-08 - 2016-08-08 (date of creation)

Scope and content:

File consists of correspondence from Southern Alberta Institute of Technology, and Corus Entertainment about a VHS copy of "Fine Cut". Also included is a report entitled "Cross-Canada Review of Film and Television Training for Emerging Content Creators: Inventory and Discussion" from June, 2004.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 12 - Correspondence with The Calgary Foundation and Community Foundations of Canada

<u>Title</u>: Correspondence with The Calgary Foundation and Community Foundations of Canada

Reference code: MS-3-47, Box 26, Folder 12

Date: August, 2006 (date of creation)

Scope and content:

File consists of correspondence regarding event "Looking Down the Road: Leadership for Canada's Changing Communities", which occurred in October 2006 in Calgary.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 10 - Correspondence regarding CBC Newsworld's application to the CRTC to be mandatory carriage

<u>Title</u>: Correspondence regarding CBC Newsworld's application to the CRTC to be mandatory carriage

Reference code: MS-3-47, Box 26, Folder 10

Date: 2007 (date of creation)

Scope and content:

File consists of correspondence to the CBC and CRTC and a booklet entitled "Women in Media Foundation and CBC Television: Together We Can Make a Difference".

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 14 - Correspondence with The Winnipeg Foundation and related documents

<u>Title</u>: Correspondence with The Winnipeg Foundation and related documents

Reference code: MS-3-47, Box 26, Folder 14

Date: 2007 (date of creation)

Scope and content:

File consists of correspondence regarding a grant the The Winnipeg Foundation provided for the operation of the 2007 Girls TV Camp, a report on the Women in Media Foundation, a final report of the Girls TV and New Media Camp 2006 in Winnipeg, and a Fall 2006 and Spring 2007 copies of "Working Together: A Magazine of The Winnipeg Foundation".

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 19 - Correspondence between Women in Media Foundation's Executive Director and Chair

<u>Title</u>: Correspondence between Women in Media Foundation's Executive Director and Chair

Reference code: MS-3-47, Box 26, Folder 19

<u>Date</u>: 2006 - 2007 (date of creation)

Scope and content:

File consists of a letter and contract of Rita Chahal as Executive Director of the Women in Media Foundation. File also includes correspondence to Rita from the Chair of the foundation, Sylvia Hamilton.

Physical description: 0.5 cm of textual records

Restrictions on access:

File is restricted because of personal information contained within the file.

<u>Alpha-numeric designations</u>:

File: MS-3-47, Box 26, Folder 18 - Correspondence with the REBC Foundation regarding Girls Television and New Media Camp

<u>Title</u>: Correspondence with the REBC Foundation regarding Girls Television and New Media

Camp

Reference code: MS-3-47, Box 26, Folder 18

Date: January 8, 2007 (date of creation)

Scope and content:

File consists of correspondence thanking RBC for support for 2006 Girls Television and New Media Camp. File also includes a final report on the 2006 Girls Television and New Media Camp prepared for the Royal Bank Foundation.

Physical description: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 5 - Correspondence with RBC and CHUM Ltd.

Title: Correspondence with RBC and CHUM Ltd.

Reference code: MS-3-47, Box 27, Folder 5

Date: 2006 (date of creation)

Scope and content:

File consists of correspondence with CHUM Ltd. and RBC regarding funding and scholarships for the Women in Media Foundation. File also includes a report on the Women in Media Foundation entitled "Building from the Ground Up".

<u>Physical description</u>: 1 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 19 - Correspondence regarding 2003 WTN programming

<u>Title</u>: Correspondence regarding 2003 WTN programming

<u>Title [statRep]</u>: Women in Media Foundation Reference code: MS-3-47, Box 27, Folder 19 <u>Date</u>: 2002-08-01 - 2002-101 (date of creation)

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 16 - Agreement and correspondence between Red River College and Women in Media Foundation

Title: Agreement and correspondence between Red River College and Women in Media

Foundation

Reference code: MS-3-47, Box 27, Folder 16

Date: 2002 (date of creation)

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

Subseries: Marketing communication of the Women in Media Foundation

Title: Marketing communication of the Women in Media Foundation

Date: 1997 - 2006 (date of creation)

File: MS-3-47, Box 6, Folder 3 - Designing Our Future conference package and Women's Television Network Foundation presentation.

<u>Title</u>: Designing Our Future conference package and Women's Television Network Foundation presentation.

Reference code: MS-3-47, Box 6, Folder 3

Date: 2000 (date of creation)

Physical description: .25 cm of textural records

File: MS-3-47, Box 6, Folder 10 - Feedback from Women's Television Network Foundation presentation at the Made to Measure Conference

<u>Title</u>: Feedback from Women's Television Network Foundation presentation at the Made to Measure Conference

Reference code: MS-3-47, Box 6, Folder 10

Date: 1999 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 6, Folder 10 - Feedback from Women's Television Network Foundation presentation at Made to Measure Conference

<u>Title</u>: Feedback from Women's Television Network Foundation presentation at Made to Measure

Conference

Reference code: MS-3-47, Box 6, Folder 10

Date: 1999 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 8, Folder 5 - Report on Women's Television Network Foundation marketing opportunities

<u>Title</u>: Report on Women's Television Network Foundation marketing opportunities

Reference code: MS-3-47, Box 8, Folder 5

Date: 1997-1998 (date of creation)

Scope and content:

File also contains newspaper clippings of ads and photocopies of print ads.

File: MS-3-47, Box 8, Folder 10 - Communications and media plan final report and drafts prepared by Taylor George Designs

<u>Title</u>: Communications and media plan final report and drafts prepared by Taylor George Designs

Reference code: MS-3-47, Box 8, Folder 10

Date: 1999-2002 (date of creation)

Scope and content:

File also includes correspondence between Taylor George designs and Women's Television Network Foundation, and budget sheets for communication

Physical description: 1 cm of textual records

File: MS-3-47, Box 8, Folder 11 - Marketing and promotional materials for Women's Television Network Foundation

<u>Title</u>: Marketing and promotional materials for Women's Television Network Foundation

Reference code: MS-3-47, Box 8, Folder 11

Date: 1997-2000 (date of creation)

Scope and content:

File also includes a Women's Television Network magazine year end report, and an online presence strategy plan.

Physical description: 1.5 cm of textual records

File: MS-3-47, Box 9, Folder 1 - Women's Television Network Foundation staff meeting on marketing strategy

<u>Title</u>: Women's Television Network Foundation staff meeting on marketing strategy

Reference code: MS-3-47, Box 9, Folder 1

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 1 - Women's Television Network Foundation staff meeting on marketing strategy

Title: Women's Television Network Foundation staff meeting on marketing strategy

Reference code: MS-3-47, Box 9, Folder 1

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 2 - Promotional material for Women's Television Network Foundation

<u>Title</u>: Promotional material for Women's Television Network Foundation

Reference code: MS-3-47, Box 9, Folder 2

Date: 2001-2002 (date of creation)

Scope and content:

File contains pamphlets and flyers advertising various programs.

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 3 - +Marketing and promotional materials relating to the relaunch of Women in Media Foundation

<u>Title</u>: +Marketing and promotional materials relating to the relaunch of Women in Media

Foundation

Reference code: MS-3-47, Box 9, Folder 3

Date: 2003 (date of creation)

Scope and content:

File also includes contract between Scott Thornley Co. and Women in Media Foundation for promotional material design and creation, as well as drafts of new business cards.

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 4 - Women in Media website launch material

Title: Women in Media website launch material

Reference code: MS-3-47, Box 9, Folder 4

Date: 2003 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 7 - Printouts of Women's Television Network Foundation website design

<u>Title</u>: Printouts of Women's Television Network Foundation website design

Reference code: MS-3-47, Box 9, Folder 7

Date: 2000 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 9, Folder 10 - Drafts for Women's Television Network Foundation program brochures

<u>Title</u>: Drafts for Women's Television Network Foundation program brochures

Reference code: MS-3-47, Box 9, Folder 10

Date: 2000 (date of creation)

File: MS-3-47, Box 9, Folder 13 - Promotional material relating to the award of Women's Television Network Foundation internship funding to colleges

<u>Title</u>: Promotional material relating to the award of Women's Television Network Foundation internship funding to colleges

Reference code: MS-3-47, Box 9, Folder 13

Date: 2000 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 9 - Correspondence between Women in Media Foundation and Rogers Media and CBC regarding funding and grants

<u>Title</u>: Correspondence between Women in Media Foundation and Rogers Media and CBC regarding funding and grants

Reference code: MS-3-47, Box 10, Folder 9

Date: 2004-2005 (date of creation)

Scope and content:

File also includes a report on the Women in Media Foundation.

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 10 - Correspondence between Women in Media Foundation and City TV regarding funding of Girls TV and New Media Camps

<u>Title</u>: Correspondence between Women in Media Foundation and City TV regarding funding of Girls TV and New Media Camps

Reference code: MS-3-47, Box 10, Folder 10

Date: 2004-2005 (date of creation)

Scope and content:

File also includes a final report from the 2004 Girls TV and New Media Camp in Vancouver.

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 12 - Outgoing correspondence from Women in Media Foundation to Sony Canada and Alliance Atlantis regarding sponsorship

<u>Title</u>: Outgoing correspondence from Women in Media Foundation to Sony Canada and Alliance

Atlantis regarding sponsorship

Reference code: MS-3-47, Box 10, Folder 12

Date: 2004-2005 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 15 - Outgoing correspondence from Women in Media Foundation regarding funding and sponsorship inquiries

<u>Title</u>: Outgoing correspondence from Women in Media Foundation regarding funding and sponsorship inquiries

Reference code: MS-3-47, Box 10, Folder 15

Date: 2004-2005 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 10, Folder 17 - Outgoing correspondence from Women in Media Foundation regarding funding and sponsorship pitches

<u>Title</u>: Outgoing correspondence from Women in Media Foundation regarding funding and sponsorship pitches

Reference code: MS-3-47, Box 10, Folder 17

Date: 2005-2006 (date of creation)

Scope and content:

File contains sponsorship letters and media packages to a number of organization such as CBC. Each letter was accompanied by a booklet entitled, "Case for Support." One book was retained, to eliminate duplication.

Physical description: .5 cm of textual records

File: MS-3-47, Box 11, Folder 1 - Correspondence belonging to Women in Media Foundation regarding website redesign

Title: Correspondence belonging to Women in Media Foundation regarding website redesign

Reference code: MS-3-47, Box 11, Folder 1

Date: 2006 (date of creation)

Scope and content:

File also contains a proposal for the re-design project.

Physical description: .25 cm of textual records

File: MS-3-47 ,Box 15, Folder 3 - Draft proposal for Women in New Media Project

Title: Draft proposal for Women in New Media Project

Reference code: MS-3-47, Box 15, Folder 3

Date: 1999 (date of creation)

Scope and content:

File contains correspondence between Women's Television Network Foundation and Raven Innovation regarding partnering to create an Aboriginal Girls TV Camp.

Physical description: .25 cm of textual records

File: MS-3-47, Box 15, Folder 12 - Outgoing correspondence from Women's Television Network Foundation to colleges regarding creation of internship program

<u>Title</u>: Outgoing correspondence from Women's Television Network Foundation to colleges regarding creation of internship program

Reference code: MS-3-47, Box 15, Folder 12

Date: 1996 (date of creation)

Scope and content:

File also contains correspondence between Women in Film and Television regarding partnerships opportunities.

<u>Physical description</u>: .25 cm of textual records

File: MS-3-47, Box 28, Folder 2 - Promotional materials

Title: Promotional materials

Reference code: MS-3-47, Box 28, Folder 2

Date: 2005 (date of creation)

Scope and content:

File contains two brochures for the Girls TV and New Media Camp, a poster for the Girls TV and New Media Camp happening at Red River College in Winnipeg. File also includes miscellaneous promotion, such as copies of articles and publications, and general information about the Women in Media Foundation.

Physical description: 1 cm of textual records

File: MS-3-47, Box 40, Folder 2 - 30 second public service announcement

Title: 30 second public service announcement

Reference code: MS-3-47, Box 40, Folder 2

Date: 2006-07-22 - 2006-08-22 (date of creation)

Scope and content:

File consists of a description of a video project for a public service announcement. File also contained video production information on the Toronto and Calgary filming locations.

Physical description: 1 cm of textual records

File: MS-3-47, Box 40, Folder 4 - Brochures for the Women in Media Foundation programs

<u>Title</u>: Brochures for the Women in Media Foundation programs

Reference code: MS-3-47, Box 40, Folder 4

Date: 2003 (date of creation)

Scope and content:

File consists of five brochures on the Women in Media Foundation and their programs.

Brochures are in French and English.

Physical description: 1 cm of textual records

File: MS-3-47, Box 39, Folder 2 - News stories, articles, press releases and promotional material

<u>Title</u>: News stories, articles, press releases and promotional material

Title [statRep]: Women in Media Foundation

Reference code: MS-3-47, Box 39, Folder 2

<u>Date</u>: 2003 - 2007 (date of creation)

Scope and content:

File consists of news stories, articles, press releases and promotional material. File also includes invitations, graphic materials for promotion, and one DVD.

Physical description: 2.5 cm of textual records

Alpha-numeric designations:

Subseries: Speeches of the Women in Media Foundation

<u>Title</u>: Speeches of the Women in Media Foundation

<u>Date</u>: 1996 - 2001 (date of creation)

Scope and content:

This sub-series contains materials related to speeches and presentations of the Women in Media Foundation.

Alpha-numeric designations:

Sub-series originally labelled as "Press Releases/Media" within the Communications series. The original records management had these files labelled from "C-01-1" to "C-01-6".

File: MS-3-47, Box 6, Folder 7 - Powerpoint printout from Women's Television Network Foundation and Actua presentation

<u>Title</u>: Powerpoint printout from Women's Television Network Foundation and Actua presentation

Reference code: MS-3-47, Box 6, Folder 7

<u>Date</u>: [2000] (date of creation) <u>Physical description</u>: 11 pages

File: MS-3-47, Box 6, Folder 11 - Women's Television Network Foundation Executive Director Shirley Muir's speech for Technology with Curves conference

<u>Title</u>: Women's Television Network Foundation Executive Director Shirley Muir's speech for Technology with Curves conference

Reference code: MS-3-47, Box 6, Folder 11

Date: 1999 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 6, Folder 12 - Women's Television Network Foundation Executive Director Shirley Muir's speech for Directions 2000 conference at Red Deer College

<u>Title</u>: Women's Television Network Foundation Executive Director Shirley Muir's speech for Directions 2000 conference at Red Deer College

Reference code: MS-3-47, Box 6, Folder 12

Date: 2000 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 8, Folder 6 - Promotional speeches prepared by Women's Television Network Foundation

<u>Title</u>: Promotional speeches prepared by Women's Television Network Foundation

Reference code: MS-3-47, Box 8, Folder 6

Date: 1997-2000 (date of creation)

Physical description: 1.25 cm of textual records

File: MS-3-47, Box 8, Folder 7 - Promotional speeches prepared by Women's Television Network Foundation

Title: Promotional speeches prepared by Women's Television Network Foundation

Reference code: MS-3-47, Box 8, Folder 7

Date: 2001 (date of creation)

Scope and content:

File also contains conference package for "Having the Edge," which Executive Director Shirley Muir spoke at.

Physical description: 1 cm of textual records

File: MS-3-47, Box 15, Folder 11 - Speaking engagement materials for Women in Media Conference

Title: Speaking engagement materials for Women in Media Conference

Reference code: MS-3-47, Box 15, Folder 11

Date: 1996 (date of creation)

Scope and content:

File also contains correspondence between Women's Television Network Foundation and conference organizers, as well as correspondence between Women's Television Network Foundation and Canadian Women in Communications.

Physical description: .25 cm of textual records

Series: Projects of the Women in Media Foundation

Title: Projects of the Women in Media Foundation

Date: 1990 - 2005 (date of creation)

Scope and content:

Series contains materials related to projects and programs of the Women in Media Foundation. Related files may be interfiled in Programs, Financial, and Administration series.

File: MS-3-47, Box 6, Folder 15 - Women's Television Network Foundation workshop materials for Diversity and Cross-Cultural workshops

<u>Title</u>: Women's Television Network Foundation workshop materials for Diversity and Cross-Cultural workshops

Reference code: MS-3-47, Box 6, Folder 15

Date: 1997-1999 (date of creation)

Physical description: 2 cm of textual materials

File: MS-3-47, Box 6, Folder 18 - Women's Television Network Foundation and Women's Enterprise of Manitoba workshop materials

<u>Title</u>: Women's Television Network Foundation and Women's Enterprise of Manitoba workshop materials

Reference code: MS-3-47, Box 6, Folder 18

Date: 2001 (date of creation)

Physical description: .5 cm of textual records

File: MS-3-47, Box 14, Folder 8 - Train the Trainer workshop materials

<u>Title</u>: Train the Trainer workshop materials Reference code: MS-3-47, Box 14, Folder 8

Date: 2001 (date of creation)

Scope and content:

File also contains letters to participants from Women's Television Network Foundation.

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 16 - Draft proposal for Technical Television school educational program

Title: Draft proposal for Technical Television school educational program

Reference code: MS-3-47, Box 14, Folder 16

<u>Date</u>: 1998-1999 (date of creation)

Scope and content:

File also contains correspondence between Women's Television Network Foundation and the principal of Leila North School, Winnipeg.

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 19 - Programming research and draft for Women's Television Network Foundation Silent Film Program

<u>Title</u>: Programming research and draft for Women's Television Network Foundation Silent Film Program

Reference code: MS-3-47, Box 14, Folder 19

Date: 2001 (date of creation)

Scope and content:

File contains internal correspondence regarding the creation of the Silent Movie program.

Physical description: .25 cm of textual records

File: MS-3-47, Box 14, Folder 23 - Women's Television Network's Enterprise Center Business workshop materials

<u>Title</u>: Women's Television Network's Enterprise Center Business workshop materials

Reference code: MS-3-47, Box 14, Folder 23

Date: 2000 (date of creation)

Scope and content:

File contains letter from Women's Television Network Foundation to board of meeting regarding involvement in conference.

Physical description: .25 cm of textual records

File: MS-3-47, Box 15, Folder 13 - Women's Television Network Foundation proposal to develop a new program in management studies for women

<u>Title</u>: Women's Television Network Foundation proposal to develop a new program in management studies for women

Reference code: MS-3-47, Box 15, Folder 13

Date: 1997 (date of creation)

Scope and content:

File also includes protocol for program development document.

Physical description: .25 cm of textual records

File: MS-3-47, Box 7, Folder 3 - Women's Television Network Foundation Train the Trainer workshop participant evaluations and report

<u>Title</u>: Women's Television Network Foundation Train the Trainer workshop participant evaluations and report

Reference code: MS-3-47, Box 7, Folder 3

Date: 2001 (date of creation)

Physical description: .5 cm of textual records

File: MS-3-47, Box 7, Folder 2 - Women's Television Network Foundation Train the Trainer workshop manual

Title: Women's Television Network Foundation Train the Trainer workshop manual

Reference code: MS-3-47, Box 7, Folder 2

Date: 2001 (date of creation)

Physical description: .5 cm of textual records

File: MS-3-47, Box 6, Folder 17 - Materials from Women's Television Network Foundation Train the Trainer workshop for Mindset's Summer Institute

Title: Materials from Women's Television Network Foundation Train the Trainer workshop for

Mindset's Summer Institute

Reference code: MS-3-47, Box 6, Folder 17

Date: 2001 (date of creation)

Physical description: 1 cm of textual records

Series: Research of the Women in Media Foundation

<u>Title</u>: Research of the Women in Media Foundation

<u>Title [statRep]</u>: Women in Media Foundation

Date: 1990 - 2005 (date of creation)

File: MS-3-47, Box 5, Folder 4 - Papers from a task force on the creation of an award strategy for new Women's Television Network Foundation awards.

<u>Title</u>: Papers from a task force on the creation of an award strategy for new Women's Television Network Foundation awards.

Reference code: MS-3-47, Box 5, Folder 4

Date: 1999 (date of creation)

Scope and content:

File also includes research into other awards and grants, as well as a nomination letter supporting Executive Director Shirley Muir for the CWC Trailblazer Award.

Physical description: .25 cm of textual records

File: MS-3-47, Box 5, Folder 13 - Research on employment equity

<u>Title</u>: Research on employment equity

Reference code: MS-3-47, Box 5, Folder 13

Date: 1995-2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 8, Folder 9 - Notes and research in girl's involvement in science, technology, engineering, and maths areas of study

<u>Title</u>: Notes and research in girl's involvement in science, technology, engineering, and maths areas of study

Reference code: MS-3-47, Box 8, Folder 9

Date: 1997-2003 (date of creation)

Scope and content:

File also includes drafts for a Women's Television Network Foundation sponsorship pitch, and media release realting to the change of names and direction for the Foundation.

Physical description: .75 cm of textual records

File: MS-3-47, Box 12, Folder 7 - Report on industry trends prepared be the Women's Television Network Foundation

<u>Title</u>: Report on industry trends prepared be the Women's Television Network Foundation

Reference code: MS-3-47, Box 12, Folder 7

Date: 1999 (date of creation)

Physical description: .5 cm of textual records

File: MS-3-47, Box 12, Folder 8 - Industry research report prepared by Women's Television Network Foundation

<u>Title</u>: Industry research report prepared by Women's Television Network Foundation

Reference code: MS-3-47, Box 12, Folder 8

Date: 2000 (date of creation)

Physical description: .5 cm of textual records

File: MS-3-47, Box 12, Folder 9 - Industry research report prepared by Women's Television Network Foundation

Title: Industry research report prepared by Women's Television Network Foundation

Reference code: MS-3-47, Box 12, Folder 9

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 15, Folder 7 - Diversity statistics for Women's Television Network Foundation

<u>Title</u>: Diversity statistics for Women's Television Network Foundation

Reference code: MS-3-47, Box 15, Folder 7

Date: 2001 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 15, Folder 8 - Research and report titled, "Getting girls a foothold in technology"

<u>Title</u>: Research and report titled, "Getting girls a foothold in technology"

Reference code: MS-3-47, Box 15, Folder 8

Date: 1999 (date of creation)

Scope and content:

File contains correspondence between Women's Television Network Foundation and Think Big productions.

Physical description: .5 cm of textual records

File: MS-3-47, Box 15, Folder 9 - Women's Television Network Foundation report on media education available in Manitoba junior and high school schools in Manitoba

<u>Title</u>: Women's Television Network Foundation report on media education available in Manitoba junior and high school schools in Manitoba

Reference code: MS-3-47, Box 15, Folder 9

Date: 1999 (date of creation)

Scope and content:

File also contains letter to a school that participated in the report.

Physical description: 1.25 cm of textual records

File: MS-3-47, Box 15, Folder 10 - Education, gender based data analysis report produced by the Women's Television Network Foundation

<u>Title</u>: Education, gender based data analysis report produced by the Women's Television Network

Foundation

Reference code: MS-3-47, Box 15, Folder 10

Date: 2000 (date of creation)

Physical description: .25 cm of textual records

File: MS-3-47, Box 15, Folder 14 - Research report on trends in the broadcast and telecommunication industries

<u>Title</u>: Research report on trends in the broadcast and telecommunication industries

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 15, Folder 14

Date: 1999 (date of creation)

Scope and content:

File consists of a report on the industry and a report entitled "Women in Management" which was presented to the board of directors of the WTN Foundation Inc. Awards.

Physical description: 0.5 cm of textual records

File: MS-2-47, Box 15, Folder 15 - From meek speak to potent parlance: the ruly and unruly women of prime-time situation comedy: [report]

<u>Title</u>: From meek speak to potent parlance: the ruly and unruly women of prime-time situation

comedy: [report]

<u>Title [statRep]</u>: Women in Media Foundation <u>Reference code</u>: MS-2-47, Box 15, Folder 15

Date: 1997 (date of creation)

Physical description: 0.5 cm of textual records

File: MS-3-47, Box 15, Folder 16 - Telefilm Canada research on aboriginal training opportunities: [report]

<u>Title</u>: Telefilm Canada research on aboriginal training opportunities : [report]

<u>Title [statRep]</u>: Women in Media Foundation

Reference code: MS-3-47, Box 15, Folder 16

Date: 2002 (date of creation)

Physical description: 0.2 cm of textual records

Alpha-numeric designations:

File originally labelled as "PG-01-00".

File: MS-3-47, Box 26, Folder 7 - Women in Media Foundation, Building from the Ground Up: [report]

<u>Title</u>: Women in Media Foundation, Building from the Ground Up: [report]

Reference code: MS-3-47, Box 26, Folder 7

Date: April 22, 2004 (date of creation)

Scope and content:

File consists of a report about the Women in Media Foundation, which provides an overview of the foundation, its mission and vision, and recognition and awards received. The report also lists CHUM Limited internships and scholarships, promotional activities, budgets. The report was given to the Vice President of Public Affairs, Radio and Television at CHUM Limited from Rita Chahal, Executive Director of the foundation.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 26, Folder 17 - Women in Media Foundation and Assiniboine Community College: Case for Support : [report]

<u>Title</u>: Women in Media Foundation and Assiniboine Community College: Case for Support : [report]

Reference code: MS-3-47, Box 26, Folder 17

Date: March 30, 2007 (date of creation)

Scope and content:

File consists a a report with Women in Media Foundation information, which includes working with the college, Girls TV and New Media Camps and Women in Media Foundation partnerships.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

File: MS-3-47, Box 27, Folder 2 - Draft report for the National Film Board of Canada

Title: Draft report for the National Film Board of Canada

Reference code: MS-3-47, Box 27, Folder 2

Date: 2006 (date of creation)

Scope and content:

File consists of a report for an animation camp for the National Film Board of Canada.

Physical description: 0.5 cm of textual records

Alpha-numeric designations:

Series: Videos belonging to the Women in Media Foundation

<u>Title</u>: Videos belonging to the Women in Media Foundation

<u>Date</u>: 1990 - 2005 (date of creation)

Scope and content:

This series consists of videos created by the Women's Television Network, the WTN's Foundations Girls TV Camp participants, as well as videos collected by the foundation on women's issues, such as body image, violence against women, careers, and medical issues.

File: MS-3-47.2011-029, Box 1, Folder 1 - Wayson Choy, a documentary on the award winning author of the Jade peony and Paper shadows

<u>Title</u>: Wayson Choy, a documentary on the award winning author of the Jade peony and Paper shadows

Reference code: MS-3-47.2011-029, Box 1, Folder 1

Date: 2000 (date of creation)

Scope and content:

43:03 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 1, Folder 2 - No more secrets, the talking circle - part 1

Title: No more secrets, the talking circle - part 1

Reference code: MS-3-47.2011-029, Box 1, Folder 2

Date: 1999 (date of creation)

Scope and content:

37:38 minutes.

Physical description: 1 videocassette (VHS). - Includes one booklet.

File: MS-3-47.2011-029, Box 1, Folder 3 - No more secrets, understanding violence against women - part 2

<u>Title</u>: No more secrets, understanding violence against women - part 2

Reference code: MS-3-47.2011-029, Box 1, Folder 3

Date: 1999 (date of creation)

Scope and content:

28:27 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 1, Folder 4 - Raising young voices = Elever de jeunes voix / Ministry of Women's Equality, British Columbia

<u>Title</u>: Raising young voices = Elever de jeunes voix / Ministry of Women's Equality, British Columbia

Reference code: MS-3-47.2011-029, Box 1, Folder 4

Date: 1994 (date of creation)

Scope and content:

18:17 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 1, Folder 5 - The Road to rose / a film by Anne Lynagh

Title: The Road to rose / a film by Anne Lynagh

Reference code: MS-3-47.2011-029, Box 1, Folder 5

Date: 1996 (date of creation)

Scope and content:

13 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 1, Folder 6 - Get real!

Title: Get real!

Reference code: MS-3-47.2011-029, Box 1, Folder 6

Date: 1995 (date of creation)

Scope and content:

35 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 1, Folder 7 - Rap-o-matics, catch the beat of science and math / Industry, Science and Technology Canada

<u>Title</u>: Rap-o-matics, catch the beat of science and math / Industry, Science and Technology Canada

Reference code: MS-3-47.2011-029, Box 1, Folder 7

Date: 1991 (date of creation)

Scope and content:

11:52 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 1, Folder 8 - A Girl's guide to kissing and other nightmares in teenland

<u>Title</u>: A Girl's guide to kissing and other nightmares in teenland

Reference code: MS-3-47.2011-029, Box 1, Folder 8

Date: 1996 (date of creation)

Scope and content:

17:26 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 1, Folder 9 - Sipley hall residence / Confereation college broadcasting program

<u>Title</u>: Sipley hall residence / Confereation college broadcasting program

Reference code: MS-3-47.2011-029, Box 1, Folder 9

Date: [2001?] (date of creation)

Scope and content:

2:27 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 1, Folder 10 - Jesse a documentary / by Jeff Fedrau and Jessica Parker

<u>Title</u>: Jesse a documentary / by Jeff Fedrau and Jessica Parker

Reference code: MS-3-47.2011-029, Box 1, Folder 10

Date: 2001 (date of creation)

Scope and content:

11:40 minutes

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 1, Folder 13 - How to be someone you're not: a step by step guide to fake body image, self-deception and lower-self esteem

<u>Title</u>: How to be someone you're not: a step by step guide to fake body image, self-deception and lower-self esteem

Reference code: MS-3-47.2011-029, Box 1, Folder 13

Date: 1998 (date of creation)

Scope and content:

90 seconds.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 2, Folder 14 - F.I.T.T. more than just a job (British Columbia version)

<u>Title</u>: F.I.T.T. more than just a job (British Columbia version)

Reference code: MS-3-47.2011-029, Box 2, Folder 14

Date: 1990 (date of creation)

Scope and content:

17 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 2, Folder 15 - Living with M.S. / Amanda Pugh and Lisa Merkley, Confereation College

Title: Living with M.S. / Amanda Pugh and Lisa Merkley, Conferention College

Reference code: MS-3-47.2011-029, Box 2, Folder 15

Date: n.d. (date of creation)

Scope and content:

10 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 2, Folder 17 - Partners for careers

Title: Partners for careers

Reference code: MS-3-47.2011-029, Box 2, Folder 17

Date: n.d. (date of creation)

Scope and content:

19:30 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 2, Folder 22 - The Conference Board of Canada awards presentation

Title: The Conference Board of Canada awards presentation

Reference code: MS-3-47.2011-029, Box 2, Folder 22

Date: 2001 (date of creation)

Scope and content:

93 minutes.

Physical description: 1 videocassette (VHS)

Related material:

See 3.30 for awards entertainment.

File: MS-3-47.2011-029, Box 2, Folder 23 - Stop racism, youth challenge: a pilot project for Canadian heritage

Title: Stop racism, youth challenge: a pilot project for Canadian heritage

Reference code: MS-3-47.2011-029, Box 2, Folder 23

Date: 1999 (date of creation)

Scope and content:

9:25 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 2, Folder 26 - Consider this!

Title: Consider this!

Reference code: MS-3-47.2011-029, Box 2, Folder 26

Date: 2000 (date of creation)

Scope and content:

14:20 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 28 - She's making choices

Title: She's making choices

Reference code: MS-3-47.2011-029, Box 3, Folder 28

<u>Date</u>: n.d. (date of creation)

Scope and content:

15 minutes.

<u>Physical description</u>: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 30 - The Conference Board of Canada awards entertainment

Title: The Conference Board of Canada awards entertainment

Reference code: MS-3-47.2011-029, Box 3, Folder 30

Date: 2001 (date of creation)

Scope and content:

93 minutes.

Physical description: 1 videocassette (VHS)

Related material:

See 2.22 for awards presentation.

File: MS-3-47.2011-029, Box 3, Folder 30 - You... me and the kids: [episode 13, "The Computer game"]

Title: You... me and the kids: [episode 13, "The Computer game"]

Reference code: MS-3-47.2011-029, Box 3, Folder 30

Date: 1998 (date of creation)

<u>Physical description</u>: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 31 - Picture this!

Title: Picture this!

Reference code: MS-3-47.2011-029, Box 3, Folder 31

Date: n.d. (date of creation)

Scope and content:

11 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 32 - Wise woman wisdom: circle of blood / Jennifer A. Machiolatti

Title: Wise woman wisdom: circle of blood / Jennifer A. Machiolatti

Reference code: MS-3-47.2011-029, Box 3, Folder 32

Date: 1996 (date of creation)

Scope and content:

19:30 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 33 - Wise woman wisdom: holding the blood / Jennifer A. Machiolatti

<u>Title</u>: Wise woman wisdom: holding the blood / Jennifer A. Machiolatti

Reference code: MS-3-47.2011-029, Box 3, Folder 33

Date: 1999 (date of creation)

Scope and content:

28 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 35 - Loving spoonfuls - rough cut

Title: Loving spoonfuls - rough cut

Reference code: MS-3-47.2011-029, Box 3, Folder 35

Date: 1999 (date of creation)

Scope and content:

Episode: Pearl Geneen (Scottish)

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 38 - TV and me = La tele et moi

Title: TV and me = La tele et moi

Reference code: MS-3-47.2011-029, Box 3, Folder 38

Date: 2004 (date of creation)

Scope and content:

35:30 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 4, Folder 47 - Gangs: violence, crimes and friends (master)

Title: Gangs: violence, crimes and friends (master)

Reference code: MS-3-47.2011-029, Box 4, Folder 47

Date: 2005 (date of creation)

Scope and content:

5:19 minutes

Physical description: 1 videocassette (Beta SP)

File: MS-3-47.2011-029, Box 4, Folder 47 - Perspectives on foster care (master)

Title: Perspectives on foster care (master)

Reference code: MS-3-47.2011-029, Box 4, Folder 47

Date: 2005 (date of creation)

Scope and content:

5:39 minutes

<u>Physical description</u>: 1 videocassette (Beta SP)

Subseries: Women's Television Network Productions

Title: Women's Television Network Productions

Scope and content:

Sub-Series contains videocassettes created during girls television camps and the Gulf Islands Film and Television School.

File: MS-3-47.2011-029, Box 1, Folder 11 - Girls television camp footage: [part 1]

<u>Title</u>: Girls television camp footage : [part 1]

Reference code: MS-3-47.2011-029, Box 1, Folder 11

Date: 2003 (date of creation)

Scope and content:

59:00 minutes. See 1-12 for part two.

<u>Physical description</u>: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 1, Folder 12 - Girls television camp footage: [part 2]

Title: Girls television camp footage: [part 2]

Reference code: MS-3-47.2011-029, Box 1, Folder 12

Date: 2003 (date of creation)

Scope and content:

52:30 minutes. See 1-11 for part one.

<u>Physical description</u>: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 1, Folder 45 - Gulf Islands film and television school: Women's Television Network Foundation AMES compilation

Title: Gulf Islands film and television school: Women's Television Network Foundation AMES

compilation

Reference code: MS-3-47.2011-029, Box 1, Folder 45

Date: 1999 (date of creation)

Scope and content:

Climate change PSA - legacy 1:00 / Climate change PSA - Bikini Babe 0:30 / Climate change PSA - Frog 0:30 / Maybe I'm All Messed Up 5:45 / Outline 5:55 / Pride 6:05 / Brother 5:50 / Please Consider This - Crucifix Talk Blues 7:05 / Climate Change PSA S.O.V. Rant 0:30 / Climate Change PSA - Gas Face 0:30 / Climate Change PSA - Wisdom of the Future 0:30

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 2, Folder 16 - Girls television camp: Ottawa

Title: Girls television camp: Ottawa

Reference code: MS-3-47.2011-029, Box 2, Folder 16

<u>Date</u>: 2000 (date of creation)

Scope and content:

27 minutes.

<u>Physical description</u>: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 2, Folder 18 - Video letter to the board of directors

Title: Video letter to the board of directors

Reference code: MS-3-47.2011-029, Box 2, Folder 18

Date: 2001 (date of creation)

Scope and content:

5 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 2, Folder 19 - Women's Television Network Foundations recipients 1998-short version

Title: Women's Television Network Foundations recipients 1998-short version

Reference code: MS-3-47.2011-029, Box 2, Folder 19

Date: 1998 (date of creation)

Scope and content:

7 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 2, Folder 20 - Girls television camp

Title: Girls television camp

Reference code: MS-3-47.2011-029, Box 2, Folder 20

Date: 2002 (date of creation)

Scope and content:

Introduction / Artic Animals / Legends of Apex / Girls Rock / Makkutuit Tusaavut / Credits

Physical description: 1 videocassette: VHS, 33 minutes

File: MS-3-47.2011-029, Box 2, Folder 22 - Girls television camp

Title: Girls television camp

Reference code: MS-3-47.2011-029, Box 2, Folder 22

Date: 1999 (date of creation)

Scope and content:

20:41 minutes.

<u>Physical description</u>: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 2, Folder 24 - Girls television camp : girls' messages

<u>Title</u>: Girls television camp : girls' messages

Reference code: MS-3-47.2011-029, Box 2, Folder 24

Date: 2000 (date of creation)

Scope and content:

5:25 minutes.

<u>Physical description</u>: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 2, Folder 25 - Girls television camp

Title: Girls television camp

Reference code: MS-3-47.2011-029, Box 2, Folder 25

Date: 1997 (date of creation)

Scope and content:

17:15 minutes

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 27 - Girls television camp : Nova Scotia open house

<u>Title</u>: Girls television camp: Nova Scotia open house

Reference code: MS-3-47.2011-029, Box 3, Folder 27

Date: 1999 (date of creation)

Scope and content:

5:25 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 29 - Girls television camp

Title: Girls television camp

Reference code: MS-3-47.2011-029, Box 3, Folder 29

Date: 2001 (date of creation)

Scope and content:

28 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 34 - Women's Television Network programming 1999-2000 season

Title: Women's Television Network programming 1999-2000 season

Reference code: MS-3-47.2011-029, Box 3, Folder 34

Date: 1999-2000 (date of creation)

Scope and content:

5:56 cable presentations / 2x30 second generic promos

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 37 - Women's Television Network sales, marketing to women

<u>Title</u>: Women's Television Network sales, marketing to women

Reference code: MS-3-47.2011-029, Box 3, Folder 37

Date: 200 (date of creation)

Scope and content:

8:00 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 39 - Her story: Before you go, a daughter's diary

Title: Her story: Before you go, a daughter's diary

Reference code: MS-3-47.2011-029, Box 3, Folder 39

Date: 2000 (date of creation)

Scope and content:

55 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 3, Folder 40 - Suspended animation / a film by Megan Davison

<u>Title</u>: Suspended animation / a film by Megan Davison

Reference code: MS-3-47.2011-029, Box 3, Folder 40

Date: 2000 (date of creation)

Scope and content:

7 minutes.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 4, Folder 42 - Video works created at the Gulf Islands Film and Television School

<u>Title</u>: Video works created at the Gulf Islands Film and Television School

Reference code: MS-3-47.2011-029, Box 4, Folder 42

Date: 1999 (date of creation)

Scope and content:

Total running length 28:15 minutes

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 4, Folder 43 - Gulf Islands film and television school: Women's Television Network Foundation girls tv camp

<u>Title</u>: Gulf Islands film and television school: Women's Television Network Foundation girls to camp

Reference code: MS-3-47.2011-029, Box 4, Folder 43

Date: 1999 (date of creation)

Scope and content:

Changing images - Shelley Baart 00:00-04:40 / Changing images - Mary Alice 04:40-12:15 / Changing images - Remy Campbell 12:15-20:20 / Changing images - Jackie Friesen 202:20-24:25 / Behind the scenes - doc footage 24:25-30:00.

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 4, Folder 44 - Gulf Islands film and television school: Women's Television Network Foundation girls tv camp

<u>Title</u>: Gulf Islands film and television school: Women's Television Network Foundation girls to camp

Reference code: MS-3-47.2011-029, Box 4, Folder 44

Date: 1999 (date of creation)

Scope and content:

Introductions 00:00-01:55 / Changing images - Shelley Baart 01:55-11:55 / Changing images - Kenna Fair 11:55-16:30 / Changing images - Kira Wu 16:30-20:35 / Introductions

20:35-25:15 / Changing images - Deblekha Guin 25:15-28:00 / Behind the scenes - doc footage 28:00-30:00

Physical description: 1 videocassette (VHS)

File: MS-3-47.2011-029, Box 4, Folder 41 - Gulf Islands film and television school: Women's Television Network Foundation youth media intensive program (screening copy)

<u>Title</u>: Gulf Islands film and television school: Women's Television Network Foundation youth media intensive program (screening copy)

Reference code: MS-3-47.2011-029, Box 4, Folder 41

Date: 1999 (date of creation)

Scope and content:

Total running length 19:46 minutes.

Physical description: 1 videocassette (VHS)

Series: Photographs belonging to the Women in Media Foundation

<u>Title</u>: Photographs belonging to the Women in Media Foundation

Scope and content:

Series contains photographs from the programs that Women in Media Foundation administered.