# Dalhousie University Libraries fonds

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Summary information

Repository: Dalhousie University Archives
Title: Dalhousie University Libraries fonds
Reference code: UA-23
Language: English
Physical description: 50 m of textual records and other material

Administrative history / Biographical sketch

Note
Dalhousie Library was established by order of the University Senate on 24 April 1867. The library, first housed in the “new” Dalhousie College (renamed the Forrest Building in 1919), was beset by financial difficulties during the early decades, especially after the Board’s 1890 decision to withdraw all library funding. During this period the collection grew only through sporadic donations, although 1894 witnessed both the advent of the class memorial book gifts and expanded hours of library service, increasing from two to seven hours per day, five days each week.
In 1916 the library was renamed and moved into the MacDonald Memorial Building, due to the generosity of Professor Charles MacDonald, who bequeathed $2000 to the library for books, a gesture that triggered an eponymous fundraising campaign. Despite several renovations and later additions, eventually the collection and its user population outgrew the space, and in 1971 the Killam Library was opened. Currently the University Libraries encompass five distinct units, including the Sir James Dunn Law Library; the Kellogg Health Sciences Library; the Sexton Design & Technology Library; the MacRae Library, at the Faculty of Agriculture Campus in Truro; and the Killam Library, which remains the administrative heart of the Libraries and houses the office of the University Librarian.
Each library has its own Head Librarian, who also serves as an Associate University Librarian across service areas including Scholarly Communications, Access Services, Learning and Curriculum Support, Discovery, and Resources. These broad areas are reflected in various units, which have shifted and evolved in both name and purpose over time. However, much of the University Libraries’ work continues to be accomplished through committees and working groups created to deal with initiatives and issues pertaining to particular library functions.
Past University Librarians include: Reverend Dr. William Lyell (1876-81); John Forrest (1881-85); Jacob Schurman (1885-86); William Alexander (1886-89); James Seth (1889-92); Walter Murray (1892-1902); Archibald MacMechan (1906-31); Ivy Prickler 1940-47; Dorothy MacKay (1947-51); Jean Carter (1951-52); Douglas G. Lochhead (1952-60); J.P. Wilkinson (1960-66); Louis G. Vagianos,(1966-79); William F. Birdsall (1981-97); William R. Maes (1998-2010); and Donna Bourne-Tyson (2010- ).
Notes

Title notes

Other notes

- **Publication status**: Published
- **Level of detail**: Full
- **Status description**: Final

Access points

- Dalhousie University. University Libraries.
- Textual record (documentary form)
- Account books (subject)
- Dalhousie University--Administration (subject)
- Dalhousie University--History (subject)
- Libraries (subject)
- Minutes and proceedings (subject)
- Photographs (subject)
- Reports, publications, studies, and documentation (subject)
- Halifax (N.S.) (place)

Collection holdings

**Series: Administration records of the Dalhousie University Libraries**

**Title**: Administration records of the Dalhousie University Libraries

**Date**: 1914-2003 (date of creation)

**Physical description**: 27.25 cm of textual records

**Subseries: Human resources**

**Title**: Human resources

**Date**: [19-] - [20-] (date of creation)

**Physical description**: 5 cm of textual records
File: UA-23, Box 87, Folder 10 - Article 11: professional librarian

Title: Article 11: professional librarian
Reference code: UA-23, Box 87, Folder 10
Date: [19-] (date of creation)
Scope and content:
File contains one copy of DFA agreement for professional librarian, article 11.

Physical description: 0.5 cm of textual records

File: UA-23, Box 87, Folder 16 - Circulation staff training program: 1994

Title: Circulation staff training program: 1994
Reference code: UA-23, Box 87, Folder 16
Date: 1994 (date of creation)
Scope and content:
File contains proposal for the circulation staff for the training program.

Physical description: 0.25 cm of textual records

File: UA-23, Box 177, Folder 8 - Court documents

Title: Court documents
Reference code: UA-23, Box 177, Folder 8
Date: 1977 (date of creation)
Scope and content:
File contains one copy of the court documents related to the case of Tammy Potter versus Dalhousie.

Physical description: 0.5 cm of textual records

Restrictions on access:
Materials are closed.

File: UA-23, Box 90, Folder 3 - Employee requisition forms
Title: Employee requisition forms
Reference code: UA-23, Box 90, Folder 3
Date: 1993-1994 (date of creation)
Scope and content:
File contains materials related to the requisition of new employees, this includes forms explaining why the employee is needed, date of hire, pay, along with an explanation of the job.
Physical description: 0.25 cm of textual records

File: UA-23, Box 87, Folder 14 - Faculty complement report : 1994
Title: Faculty complement report : 1994
Reference code: UA-23, Box 87, Folder 14
Date: 31 October 1994 (date of creation)
Scope and content:
File contains one copy of the report, Faculty Compliment of the Library Report.
Physical description: 0.25 cm of textual records

File: UA-23, Box 121, Folder 8 - Job evaluations : 1974-1981
Title: Job evaluations : 1974-1981
Reference code: UA-23, Box 121, Folder 8
Date: 1974-1981 (date of creation)
Scope and content:
File contains correspondence and moms related to job evaluations performed at the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records
Physical condition:
Paper is delicate- onion paper.

Title: Librarian appointments and promotions : 1964-1970

Reference code: UA-23, Box 195, Folder 12

Date: 1964-1970 (date of creation)

Scope and content:
File contains a list of employees hired and promoted, materials also include correspondence.

Physical description: 0.5 cm of textual records

File: UA-23, Box 119, Folder 3 - Librarian appointments and promotions : 1977-1981

Title: Librarian appointments and promotions : 1977-1981

Reference code: UA-23, Box 119, Folder 3

Date: 1977-1981 (date of creation)

Scope and content:
File contains a list of employees hired and promoted, materials also include correspondence.

Physical description: 0.25 cm of textual records

File: UA-23, Box 120, Folder 4 - Librarian appointments and promotions : 1982-1983

Title: Librarian appointments and promotions : 1982-1983

Reference code: UA-23, Box 120, Folder 4

Date: 1982-1983 (date of creation)

Scope and content:
File contains a list of employees hired and promoted, materials also include correspondence.

Physical description: 1 cm of textual records

Restrictions on access:
Materials are closed.

File: UA-23, Box 195, Folder 17 - Personnel files : 1987

Title: Personnel files : 1987
Reference code: UA-23, Box 195, Folder 17
Date: 1987 (date of creation)
Scope and content:
File contains personnel materials for the Human Resources department of the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 87, Folder 15 - Staff training and development : ESL in the library
Title: Staff training and development : ESL in the library
Reference code: UA-23, Box 87, Folder 15
Date: 1993 (date of creation)
Scope and content:
File contains materials related to library training for ESL students, handling ESL students in the library.
Physical description: 0.5 cm of textual records

File: UA-23, Box 122, Folder 9 - Staff training and development : 1990-1995
Title: Staff training and development : 1990-1995
Reference code: UA-23, Box 122, Folder 9
Date: 1990-1995 (date of creation)
Scope and content:
File contains correspondence and forms related to staff training and development.
Physical description: 1 cm of textual records

Subseries: Correspondence
Title: Correspondence
Date: 1968-1996 (date of creation)
Physical description: 6.25 cm of textual records
File: UA-23, Box 123, Folder 9 - Fire policies : correspondence

Title: Fire policies : correspondence
Reference code: UA-23, Box 123, Folder 9
Date: 1968 (date of creation)
Scope and content:
File contains correspondence related to the fire policies for the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records


Title: GST correspondence : 1993-1997
Reference code: UA-23, Box 113, Folder 15
Date: 1993-1997 (date of creation)
Scope and content:
File contains correspondence and related documents to the introduction of GST and the effect on the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 113, Folder 14 - GST correspondence : 1992

Title: GST correspondence : 1992
Reference code: UA-23, Box 113, Folder 14
Date: 1992 (date of creation)
Scope and content:
File contains correspondence and related documents to the introduction of GST and the effect on the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 113, Folder 13 - GST correspondence : 1991

Title: GST correspondence : 1991
Reference code: UA-23, Box 113, Folder 13
Date: 1991 (date of creation)

Scope and content:
File contains correspondence and related documents to the introduction of GST and the effect on the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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File: UA-23, Box 113, Folder 12 - GST Correspondence : 1990

Title: GST Correspondence : 1990
Reference code: UA-23, Box 113, Folder 12
Date: 1990 (date of creation)

Scope and content:
File contains correspondence and related documents to the introduction of GST and the effect on the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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File: UA-23, Box 114, Folder 1 - HST correspondence

Title: HST correspondence
Reference code: UA-23, Box 114, Folder 1
Date: 1996-1997 (date of creation)

Scope and content:
File contains correspondence and related documents to the introduction of HST and the effect on the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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File: UA-23, Box 114, Folder 2 - Identification systems correspondence : 1998-1999

Title: Identification systems correspondence : 1998-1999
Reference code: UA-23, Box 114, Folder 2
Date: 1998-1999 (date of creation)

Scope and content:
File contains correspondence and related attached documents for the implementation of the identification system at Dalhousie and its impact on the library.

**Physical description:** 1 cm of textual records

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**Subseries: Environmental health and safety**

**Title:** Environmental health and safety

**Date:** 1999 (date of creation)

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 116, Folder 2 - Report : 1999**

**Title:** Report : 1999

**Reference code:** UA-23, Box 116, Folder 2

**Date:** 1999 (date of creation)

**Scope and content:**

File contains correspondence and reports related to the Environmental Health and Safety.

**Physical description:** 0.25 cm of textual records

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**Subseries: Organizational charts and lists**

**Title:** Organizational charts and lists

**Date:** 1914, 1998-1999 (date of creation)

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 101, Folder 16 - Organizational chart and staff lists : 1998**

**Title:** Organizational chart and staff lists : 1998

**Reference code:** UA-23, Box 101, Folder 16

**Date:** 1998 (date of creation)

**Scope and content:**

File contains staff lists, subject specialist lists and an organizational chart for the Dalhousie University Library.
File: UA-23, Box 93, Folder 9 ; Box 144, Folder 4 - Organizational charts : 1988-1999

Title: Organizational charts : 1988-1999
Reference code: UA-23, Box 93, Folder 9 ; Box 144, Folder 4
Date: 1988-1999 (date of creation)
Scope and content:
File contains materials related to the organization of the university. These materials include several organizational charts for the hierarchy for the university library.
Physical description: 0.5 cm of textual records

File: UA-23, Box 161, Folder 16 - Substitute librarian list : 1914

Title: Substitute librarian list : 1914
Reference code: UA-23, Box 161, Folder 16
Date: 1914 (date of creation)
Physical description: 0.25 cm of textual records

Subseries: Policies and procedures

Title: Policies and procedures
Date: [19-] (date of creation)
Physical description: 5 cm of textual records


Title: Advertisements placed : 1987-1992
Reference code: UA-23, Box 120, Folder 13
Date: 1987-1992 (date of creation)
Scope and content:
File: UA-23, Box 120, Folder 14 - Custodial services : 1987-1992

Title: Custodial services : 1987-1992
Reference code: UA-23, Box 120, Folder 14
Date: 1987-1992 (date of creation)

Scope and content:
File contains correspondence related to the custodial services at the Killam Library.

Physical description: 1 cm of textual records

File: UA-23, Box 126, Folder 8 - Library announcements

Title: Library announcements
Reference code: UA-23, Box 126, Folder 8
Date: 1974-1988 (date of creation)

Scope and content:
File contains library announcements for radio advertisements or signage that had to be created.

Physical description: 1 cm of textual records

File: UA-23, Box 174, Folder 9 - Library hours : 1925-1931

Title: Library hours : 1925-1931
Reference code: UA-23, Box 174, Folder 9
Date: 1925-1931 (date of creation)

Scope and content:
File contains reports and correspondence regarding the University Libraries operating hours.

Physical description: 1 cm of textual records

File: UA-23, Box 102, Folder 11 - Overdue notices and letters

Title: Overdue notices and letters
Reference code: UA-23, Box 102, Folder 11
Date: [19-] (date of creation)
Scope and content:
File contains several drafts for notices and letters for overdue books.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 193, Folder 3 - Pets on campus
Title: Pets on campus
Reference code: UA-23, Box 193, Folder 3
Date: 1977 (date of creation)
Scope and content:
File contains one page of correspondence and one photo related to regulations regarding pets on campus.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 139, Folder 13 - Policy and procedures
Title: Policy and procedures
Reference code: UA-23, Box 139, Folder 13
Date: 1992, 2009 (date of creation)
Scope and content:
File contains the policies and procedures for the library staff from the Killam Memorial Library.

Physical description: 0.5 cm of textual records

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File: Reports
Title: Reports
Date: 1977-2003 (date of creation)
Physical description: 1.75 cm of textual records
File: UA-23, Box 119, Folder 16 - Cultural property export and import act

Title: Cultural property export and import act
Reference code: UA-23, Box 119, Folder 16
Date: 1977-1980 (date of creation)
Scope and content:
   File contains application and correspondence related to act.

Physical description: 0.25 cm of textual records

File: UA-23, Box 35, Folder 2 - Dalhousie university libraries strategic plan: 2001-2003

Title: Dalhousie university libraries strategic plan: 2001-2003
Reference code: UA-23, Box 35, Folder 2
Date: 2001-2003 (date of creation)
Scope and content:

Physical description: 0.5 cm of textual records

File: UA-23, Box 101, Folder 14 - Dalhousie university libraries: mission statement

Title: Dalhousie university libraries: mission statement
Reference code: UA-23, Box 101, Folder 14
Date: [19-] (date of creation)
Scope and content:
   File contains one copy of the Dalhousie University Libraries mission statement.

Physical description: 0.25 cm of textual records

File: UA-23, Box 102, Folder 1 - Delegation from the East China technical of water resources
Title: Delegation from the East China technical of water resources

Reference code: UA-23, Box 102, Folder 1

Date: 1985 (date of creation)

Scope and content:

File contains materials related to the Delegation from the East China Technical Water Resources, these materials include both the agenda and materials related to the discussion of the topic.

Physical description: 0.25 cm of textual records

File: UA-23, Box 101, Folder 19 - Faculty academic plan : 1986-1991

Title: Faculty academic plan : 1986-1991

Reference code: UA-23, Box 101, Folder 19

Date: 1986-1991 (date of creation)

Scope and content:


Physical description: 0.5 cm of textual records

Subseries: Staff matters

Title: Staff matters

Date: 1959-1998 (date of creation)

Physical description: 8 cm of textual records

File: UA-23, Box 187, Folder 3 - Correspondence and reports : 1959-1970

Title: Correspondence and reports : 1959-1970

Reference code: UA-23, Box 187, Folder 3

Date: 1959-1970 (date of creation)

Scope and content:

File contains correspondence, attachments, HR documents, personnel information, performance reviews and reports for Staff Matters for the Dalhousie University Libraries.

Physical description: 1 cm of textual records
File: UA-23, Box 177, Folder 5 - Correspondence and reports : 1977-1984

Title: Correspondence and reports : 1977-1984
Reference code: UA-23, Box 177, Folder 5
Date: 1977-1984 (date of creation)
Scope and content:

File contains correspondence, attachments, HR documents, personnel information, performance reviews and reports for Staff Matters for the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 177, Folder 6 - Correspondence and reports : 1988-1989

Title: Correspondence and reports : 1988-1989
Reference code: UA-23, Box 177, Folder 6
Date: 1988-1989 (date of creation)
Scope and content:

File contains correspondence, attachments, HR documents, personnel information, performance reviews and reports for Staff Matters for the Dalhousie University Libraries.

Physical description: 2.5 cm of textual records

File: UA-23, Box 177, Folder 7 - Correspondence and reports : 1990-1992

Title: Correspondence and reports : 1990-1992
Reference code: UA-23, Box 177, Folder 7
Date: 1990-1992 (date of creation)
Scope and content:

File contains correspondence, attachments, HR documents, personnel information, performance reviews and reports for Staff Matters for the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 177, Folder 4 - Correspondence and reports : 1994-1998
Title: Correspondence and reports : 1994-1998
Reference code: UA-23, Box 177, Folder 4
Date: 1994-1998 (date of creation)
Scope and content:
File contains correspondence, attachments and reports for Staff Matters for the Dalhousie University Libraries.
Physical description: 1.5 cm of textual records

File: UA-23, Box 195, Folder 20 - Staff matters correspondence : 1990
Title: Staff matters correspondence : 1990
Reference code: UA-23, Box 195, Folder 20
Date: 1990 (date of creation)
Scope and content:
File contains correspondence related to Staff Matters.
Physical description: 1 cm of textual records

Series: Annual reports of the Dalhousie University Libraries
Title: Annual reports of the Dalhousie University Libraries

File: UA-23, Box 141, Folder 11 ; Box 181, Folder 9 - Dalhousie University library annual report : 1961-1964
Title: Dalhousie University library annual report : 1961-1964
Reference code: UA-23, Box 141, Folder 11 ; Box 181, Folder 9
Date: 1962 and 1964 (date of creation)
Scope and content:
Physical description: 1 cm of textual records 2 folders
File: UA-23, Box 80, Folder 6 - Dalhousie university library annual report: 1966-1967

Title: Dalhousie university library annual report : 1966-1967
Reference code: UA-23, Box 80, Folder 6
Date: 1967 (date of creation)
Scope and content:
Physical description: 1 cm of textual records

File: UA-23, Box 91, Folder 9 - Information services : 1985-1986

Title: Information services : 1985-1986
Reference code: UA-23, Box 91, Folder 9
Date: 1985-1986 (date of creation)
Scope and content:
File contains one copy of the annual report for the Information Services Department of the Killam Library for 1985-1986 by Jane Archibald, Head of Information Services.
Physical description: 0.5 cm of textual records

File: UA-23, Box 196, Folder 11 - Departmental annual reports : 1970-1972

Title: Departmental annual reports : 1970-1972
Reference code: UA-23, Box 196, Folder 11
Date: 1970-1972 (date of creation)
Scope and content:
File contains annual reports for the various departments in the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records


Title: Library orientation and instruction : 1989-1990
Reference code: UA-23, Box 91, Folder 7

Title: Library orientation and instruction : 1986-1987

Scope and content:


Title: Library orientation and instruction : 1988-1989

Reference code: UA-23, Box 91, Folder 12

Date: 1988-1989 (date of creation)

Scope and content:


File: UA-23, Box 141, Folder 8 - Special Collections : 1972-1973

Title: Special Collections : 1972-1973

Reference code: UA-23, Box 141, Folder 8

Date: 1972-1973 (date of creation)

Scope and content:

File contains the annual reports for the Special Collections department.

Physical description: 0.25 cm of textual records
File: UA-23, Box 91, Folder 10 - Online services : April 1985 - March 1986
Title: Online services : April 1985 - March 1986
Reference code: UA-23, Box 91, Folder 10
Date: 30 May 1986 (date of creation)
Scope and content:
Physical description: 0.5 cm of textual records

File: UA-23, Box 125, Folder 7 - Statistics : 1984-1985
Title: Statistics : 1984-1985
Reference code: UA-23, Box 125, Folder 7
Date: 1984-1985 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 196, Folder 9 - Departmental annual reports : 1980-1984
Title: Departmental annual reports : 1980-1984
Reference code: UA-23, Box 196, Folder 9
Date: 1980-1984 (date of creation)
Scope and content:
File contains annual reports for the various departments in the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 196, Folder 10 - Departmental annual reports : 1976
Title: Departmental annual reports : 1976
Reference code: UA-23, Box 196, Folder 10
Date: 1976 (date of creation)
Scope and content:
File contains annual reports for the various departments in the Dalhousie University Libraries.

**Physical description:** 0.5 cm of textual records

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**Series: Associations, councils and foundations files of the Dalhousie University Libraries**

**Title:** Associations, councils and foundations files of the Dalhousie University Libraries  
**Date:** 1948-2003 (date of creation)  
**Scope and content:**  
The series Associations, councils and foundations consists of various organizations which Dalhousie University Libraries were affiliated. Materials include correspondence, reports and meeting minutes.

**Physical description:** 66.75 cm of textual records

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**Series: Atlantic Institute of Education**

**Title:** Atlantic Institute of Education  
**Date:** 1971-1983 (date of creation)  
**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 122, Folder 14 - Correspondence : 1971-1972**

**Title:** Correspondence : 1971-1972  
**Reference code:** UA-23, Box 122, Folder 14  
**Date:** 1971-1972 (date of creation)  
**Scope and content:**  
File contains correspondence related to the Atlantic Institute of Education.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 90, Folder 5 - Correspondence : 1982-1983**

**Title:** Correspondence : 1982-1983  
**Reference code:** UA-23, Box 90, Folder 5  
**Date:** 1982-1983 (date of creation)
Scope and content:
File contains correspondence and agreements related to the Atlantic Institute of Education's amalgamation with Dalhousie University.

Physical description: 0.25 cm of textual records

Subseries: Canadian foundation for innovation
Title: Canadian foundation for innovation
Date: 1997-1998 (date of creation)
Physical description: 5 cm of textual records

File: UA-23, Box 99, Folder 7 - Canada foundation for innovation : potential cfi submissions
Title: Canada foundation for innovation : potential cfi submissions
Reference code: UA-23, Box 99, Folder 7
Date: [20-] (date of creation)
Scope and content:
File contains one draft copy of Potential CFI Submissions Involving Dalhousie Faculty : Annotated List.

Physical description: 0.5 cm of textual records

File: UA-23, Box 99, Folder 11 - Correspondence : 1997
Title: Correspondence : 1997
Reference code: UA-23, Box 99, Folder 11
Date: 1997 (date of creation)
Scope and content:
File contains correspondence for the CFI between Dalhousie and other universities and within Dalhousie regarding the state of the project.

Physical description: 1 cm of textual records
**File: UA-23, Box 99, Folder 10 - Correspondence : 1998**

**Title:** Correspondence : 1998  
**Reference code:** UA-23, Box 99, Folder 10  
**Date:** 1998 (date of creation)  
**Scope and content:**  
File contains correspondence for the CFI between Dalhousie and other universities and within Dalhousie regarding the state of the project.  
**Physical description:** 1 cm of textual records

**File: UA-23, Box 131, Folder 12 - Correspondence : 1998-2000**

**Title:** Correspondence : 1998-2000  
**Reference code:** UA-23, Box 131, Folder 12  
**Date:** 1998-2000 (date of creation)  
**Scope and content:**  
File contains correspondence related to the CFI.  
**Physical description:** 0.5 cm of textual records

**File: UA-23, Box 99, Folder 9 - Project summary : COPPUL**

**Title:** Project summary : COPPUL  
**Reference code:** UA-23, Box 99, Folder 9  
**Date:** June 1998 (date of creation)  
**Scope and content:**  
File contains one copy of CFI : Regional Site Licences for Full Text and Database Research Information Services.  
**Physical description:** 1 cm of textual records

**File: UA-23, Box 99, Folder 8 - Proposal for the cfi**

**Title:** Proposal for the cfi  
**Reference code:** UA-23, Box 99, Folder 8
Dalhousie University Libraries fonds

Date: 1998 (date of creation)

Scope and content:

File contains one copy of the Proposal for CFI : Centre for Advanced Research and Development in Global Information Networking, Dalhousie University.

Physical description: 1 cm of textual records

Subseries: Canadian association of college and university libraries (CACUL)

Title: Canadian association of college and university libraries (CACUL)
Date: 1962-1968 (date of creation)

Physical description: 1.75 cm of textual records

File: UA-23, Box 172, Folder 12 - Correspondence : 1962-1968

Title: Correspondence : 1962-1968
Reference code: UA-23, Box 172, Folder 12
Date: 1962-1968 (date of creation)

Scope and content:

File contains correspondence and reports for the Canadian Association of College and University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 172, Folder 11 - Meeting minutes : 1962-1965

Title: Meeting minutes : 1962-1965
Reference code: UA-23, Box 172, Folder 11
Date: 1962-1965 (date of creation)

Scope and content:

File contains the meeting minutes for the Canadian Association of College and University Libraries.

Physical description: 0.25 cm of textual records
Subseries: Canadian council of libraries

Title: Canadian council of libraries
Date: 1963-1969 (date of creation)
Physical description: 5.25 cm of textual records

File: UA-23, Box 172, Folder 5 - Correspondence and reports : 1963-1969

Title: Correspondence and reports : 1963-1969
Reference code: UA-23, Box 172, Folder 5
Date: 1963-1969 (date of creation)
Scope and content: File contains correspondence and attached documents for the Canadian Council.
Physical description: 0.25 cm of textual records

File: UA-23, Box 140, Folder 11 - Correspondence and reports : 1965-1966

Title: Correspondence and reports : 1965-1966
Reference code: UA-23, Box 140, Folder 11
Date: 1965-1966 (date of creation)
Scope and content: File contains correspondence and related documents and reports from the Canadian Council of Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 141, Folder 1 - Correspondence and reports : 1966-1968

Title: Correspondence and reports : 1966-1968
Reference code: UA-23, Box 141, Folder 1
Date: 1966-1968 (date of creation)
Scope and content: File contains correspondence and related documents and reports from the Canadian Council of Libraries.
File: UA-23, Box 135, Folder 17 - Correspondence and reports : 1968-1969
Title: Correspondence and reports : 1968-1969
Reference code: UA-23, Box 135, Folder 17
Date: 1968-1969 (date of creation)
Scope and content:
File contains correspondence and related documents and reports from the Canadian Council of Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 140, Folder 10 - Correspondence and reports : 1969-1972
Title: Correspondence and reports : 1969-1972
Reference code: UA-23, Box 140, Folder 10
Date: 1969-1972 (date of creation)
Scope and content:
File contains correspondence and related documents and reports from the Canadian Council of Libraries.
Physical description: 2 cm of textual records

Subseries: Canadian library association
Title: Canadian library association
Date: 1948-1969 (date of creation)
Physical description: 4 cm of textual records

File: UA-23, Box 145, Folder 13 - Correspondence : 1948-1962
Title: Correspondence : 1948-1962
Reference code: UA-23, Box 145, Folder 13
Date: 1948-1962 (date of creation)
Scope and content:
File contains correspondence and attachments for the Canadian Library Association.

**Physical description**: 2 cm of textual records

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**File: UA-23, Box 145, Folder 14 - Correspondence : 1963**

**Title**: Correspondence : 1963  
**Reference code**: UA-23, Box 145, Folder 14  
**Date**: 1963 (date of creation)  

**Scope and content**:

File contains correspondence and attachments for the Canadian Library Association.

**Physical description**: 1 cm of textual records

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**File: UA-23, Box 172, Folder 6 - Correspondence : 1961-1969**

**Title**: Correspondence : 1961-1969  
**Reference code**: UA-23, Box 172, Folder 6  
**Date**: 1961-1969 (date of creation)  

**Scope and content**:

File contains correspondence and attachments for the Canadian Library Association.

**Physical description**: 1 cm of textual records

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**Subseries: Canadian universities foundation**

**Title**: Canadian universities foundation  
**Date**: 1962-1964 (date of creation)  
**Physical description**: 0.25 cm of textual records

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**File: UA-23, Box 161, Folder 20 - Correspondence : 1962-1964**

**Title**: Correspondence : 1962-1964  
**Reference code**: UA-23, Box 161, Folder 20  
**Date**: 1962-1964 (date of creation)
Scope and content:
File contains correspondence related to the Canadian Universities Foundation.

Physical description: 0.25 cm of textual records

File: UA-23, Box 120, Folder 5 - CAN/OLE consortium

Title: CAN/OLE consortium
Reference code: UA-23, Box 120, Folder 5
Date: 1973-1980 (date of creation)
Scope and content:
File contains correspondence, reports and meeting minutes related to consortium.

Physical description: 1 cm of textual records

Series: Canadian association of research libraries (CARL)

Title: Canadian association of research libraries (CARL)
Date: 1972-2003 (date of creation)
Physical description: 22.75 cm of textual records


Title: Annual statistical report: 1979-1980
Reference code: UA-23, Box 109, Folder 14
Date: 1979-1980 (date of creation)
Scope and content:
File contains the completed statistical report for CARL.

Physical description: 0.25 cm of textual records


Title: Annual statistical report: 1980-1981
Reference code: UA-23, Box 109, Folder 12
Date: 1980-1981 (date of creation)

Scope and content:

File contains the completed statistical report for CARL.

Physical description: 0.5 cm of textual records

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Title: Annual statistical report : 1981-1982
Reference code: UA-23, Box 109, Folder 13
Date: 1981-1982 (date of creation)

Scope and content:

File contains the completed statistical report for CARL.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 109, Folder 19 - CARL/ABRC action plan

Title: CARL/ABRC action plan
Reference code: UA-23, Box 109, Folder 19
Date: May 1995 (date of creation)

Scope and content:

File contains one copy of the CARL/ABRC Action Plan developed by David McCallum, executive director of CARL/ABRC.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 110, Folder 2 - CARL/ABRC inventory

Title: CARL/ABRC inventory
Reference code: UA-23, Box 110, Folder 2
Date: 1987 (date of creation)

Scope and content:

File contains one copy of the report on inventory.

Physical description: 0.25 cm of textual records
**File: UA-23, Box 110, Folder 3 - CARL sub-committee on preservation on research library materials**

**Title:** CARL sub-committee on preservation on research library materials  
**Reference code:** UA-23, Box 110, Folder 3  
**Date:** 8 October 1986 (date of creation)  
**Scope and content:**  
File contains one copy of the report to the chairman of the CARL committee on collecting and preserving.

**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 110, Folder 1 - CISTI report to June 1987**

**Title:** CISTI report to June 1987  
**Reference code:** UA-23, Box 110, Folder 1  
**Date:** 19 May 1987 (date of creation)  
**Scope and content:**  
File contains one copy of the CISTI report to June 1987 CARL Meeting, prepared by Bernard Dumouchel, assistant director resource development.

**Physical description:** 0.5 cm of textual records

**File: UA-23, Box 110, Folder 4 - Collections inventory project**

**Title:** Collections inventory project  
**Reference code:** UA-23, Box 110, Folder 4  
**Date:** 1986 (date of creation)  
**Scope and content:**  
File contains materials related to the CARL : Collections Inventory Project.

**Physical description:** 0.5 cm of textual records

**File: UA-23, Box 109, Folder 16 - Librarian salary survey : 1992-1993**
Title: Librarian salary survey : 1992-1993
Reference code: UA-23, Box 109, Folder 16
Date: 1992-1993 (date of creation)
Scope and content:
File contains one copy of the report along with related correspondence.
Physical description: 1 cm of textual records

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File: UA-23, Box 110, Folder 5 - Meeting minutes : 1972-1978
Title: Meeting minutes : 1972-1978
Reference code: UA-23, Box 110, Folder 5
Date: 1972-1978 (date of creation)
Scope and content:
File contains meeting minutes for CARL and associated documents, reports and correspondence.
Physical description: 1 cm of textual records

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File: UA-23, Box 110, Folder 6 - Meeting minutes : 1979-1981
Title: Meeting minutes : 1979-1981
Reference code: UA-23, Box 110, Folder 6
Date: 1979-1981 (date of creation)
Scope and content:
File contains meeting minutes for CARL and associated documents, reports and correspondence.
Physical description: 1 cm of textual records

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File: UA-23, Box 110, Folder 7 - Meeting minutes : 1982-1986
Title: Meeting minutes : 1982-1986
Reference code: UA-23, Box 110, Folder 7
Date: 1982-1986 (date of creation)
Scope and content:
File contains meeting minutes for CARL and associated documents, reports and correspondence.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 110, Folder 8 - Meeting minutes : 1987-1991**

**Title:** Meeting minutes : 1987-1991

**Reference code:** UA-23, Box 110, Folder 8

**Date:** 1987-1991 (date of creation)

**Scope and content:**

File contains meeting minutes for CARL and associated documents, reports and correspondence.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 110, Folder 9 - Meeting minutes : 1992-1994**

**Title:** Meeting minutes : 1992-1994

**Reference code:** UA-23, Box 110, Folder 9

**Date:** 1992-1994 (date of creation)

**Scope and content:**

File contains meeting minutes for CARL and associated documents, reports and correspondence.

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 110, Folder 10 - Meeting minutes : 1995-1997**

**Title:** Meeting minutes : 1995-1997

**Reference code:** UA-23, Box 110, Folder 10

**Date:** 1995-1997 (date of creation)

**Scope and content:**

File contains meeting minutes for CARL and associated documents, reports and correspondence.

**Physical description:** 1.5 cm of textual records
File: UA-23, Box 111, Folder 1 - Meeting minutes : 1998
Title: Meeting minutes : 1998
Reference code: UA-23, Box 111, Folder 1
Date: 1998 (date of creation)
Scope and content:
File contains meeting minutes for CARL and associated documents, reports and correspondence.
Physical description: 1 cm of textual records

File: UA-23, Box 111, Folder 2 - Meeting minutes : 1999
Title: Meeting minutes : 1999
Reference code: UA-23, Box 111, Folder 2
Date: 1999 (date of creation)
Scope and content:
File contains meeting minutes for CARL and associated documents, reports and correspondence.
Physical description: 1 cm of textual records

File: UA-23, Box 111, Folder 3 - Meeting minutes : 2000
Title: Meeting minutes : 2000
Reference code: UA-23, Box 111, Folder 3
Date: 2000 (date of creation)
Scope and content:
File contains meeting minutes for CARL and associated documents, reports and correspondence.
Physical description: 1 cm of textual records

File: UA-23, Box 111, Folder 4 - Meeting minutes : 2001
Title: Meeting minutes : 2001
Reference code: UA-23, Box 111, Folder 4
Date: 2001 (date of creation)

Scope and content:
File contains meeting minutes for CARL and associated documents, reports and correspondence.

Physical description: 1 cm of textual records

File: UA-23, Box 111, Folder 6 - Meeting minutes : 2002

Title: Meeting minutes : 2002
Reference code: UA-23, Box 111, Folder 6
Date: 2002 (date of creation)

Scope and content:
File contains meeting minutes for CARL and associated documents, reports and correspondence.

Physical description: 1.5 cm of textual records

File: UA-23, Box 111, Folder 9 - Meeting minutes : 2003

Title: Meeting minutes : 2003
Reference code: UA-23, Box 111, Folder 9
Date: 2003 (date of creation)

Scope and content:
File contains meeting minutes for CARL and associated documents, reports and correspondence.

Physical description: 1 cm of textual records

File: UA-23, Box 111, Folder 5 - Member handbook

Title: Member handbook
Reference code: UA-23, Box 111, Folder 5
Date: 2000 (date of creation)
Scope and content:
File contains one draft copy and one final copy of the CARL member handbook.

Physical description: 1 cm of textual records

File: UA-23, Box 109, Folder 17 - National library activities and projects: semi-annual update

Title: National library activities and projects: semi-annual update
Reference code: UA-23, Box 109, Folder 17
Date: June 2000 (date of creation)
Scope and content:
File contains one copy of the semi-annual update.

Physical description: 0.5 cm of textual records

File: UA-23, Box 112, Folder 1 - Presentation to the CARL fall general meeting: our transformation journey

Title: Presentation to the CARL fall general meeting: our transformation journey
Reference code: UA-23, Box 112, Folder 1
Date: 9 November 2003 (date of creation)
Scope and content:
File contains one copy of report by Paul McCormick, Director of Strategic Policy and Planning

Physical description: 0.5 cm of textual records

File: UA-23, Box 109, Folder 15 - Salary and salary scales of full-time staff at Canadian universities: 1992-1993

Title: Salary and salary scales of full-time staff at Canadian universities: 1992-1993
Reference code: UA-23, Box 109, Folder 15
Date: 1992-1993 (date of creation)
Scope and content:
File contains one copy of report.
Physical description: 1 cm of textual records

File: UA-23, Box 109, Folder 18 - Strategic plan consultations

Title: Strategic plan consultations
Reference code: UA-23, Box 109, Folder 18
Date: 9 November 1999 (date of creation)
Scope and content:
File contains one copy of the report.

Physical description: 0.25 cm of textual records

File: UA-23, Box 111, Folder 7 - The six r's : research proposal for a national study on human resource development in Canadian libraries

Title: The six r's : research proposal for a national study on human resource development in Canadian libraries
Reference code: UA-23, Box 111, Folder 7
Date: 28 October 2002 (date of creation)
Scope and content:
File contains one draft copy of the report.

Physical description: 0.5 cm of textual records

File: UA-23, Box 111, Folder 8 - University of Guelph library : library extended hours and services report and recommendations

Title: University of Guelph library : library extended hours and services report and recommendations
Reference code: UA-23, Box 111, Folder 8
Date: 2003 (date of creation)
Scope and content:
File contains one copy of report.

Physical description: 0.5 cm of textual records
**Series: Council of Atlantic university libraries (CAUL)**

*Title:* Council of Atlantic university libraries (CAUL)

*Date:* 2000-2003 (date of creation)

*Physical description:* 2 cm of textual records

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**File: UA-23, Box 172, Folder 7 - Meeting minutes : 2000-2001**

*Title:* Meeting minutes : 2000-2001

*Reference code:* UA-23, Box 172, Folder 7

*Date:* 2000-2001 (date of creation)

*Scope and content:*

File contains meeting minutes with associated documents for the Council of Atlantic University Libraries.

*Physical description:* 0.5 cm of textual records

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**File: UA-23, Box 173, Folder 8 - Meeting minutes : 2002**

*Title:* Meeting minutes : 2002

*Reference code:* UA-23, Box 173, Folder 8

*Date:* 2002 (date of creation)

*Scope and content:*

File contains meeting minutes with associated documents for the Council of Atlantic University Libraries.

*Physical description:* 0.5 cm of textual records

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**File: UA-23, Box 172, Folder 8 - Meeting minutes : 2003**

*Title:* Meeting minutes : 2003

*Reference code:* UA-23, Box 172, Folder 8

*Date:* 2003 (date of creation)

*Scope and content:*
File contains meeting minutes with associated documents for the Council of Atlantic University Libraries.

Physical description: 1 cm of textual records

Subseries: Council of Nova Scotia university libraries (CONSUL)

Title: Council of Nova Scotia university libraries (CONSUL)
Date: 1991-1996 (date of creation)
Physical description: 5.5 cm of textual records

File: UA-23, Box 173, Folder 5 - A proposal from the council of Nova Scotia university librarians to the Nova Scotia council on higher education

Title: A proposal from the council of Nova Scotia university librarians to the Nova Scotia council on higher education
Reference code: UA-23, Box 173, Folder 5
Date: 1 March 1995 (date of creation)
Scope and content:
File contains one copy of the proposal for the Council of Nova Scotia University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 172, Folder 15 ; Box 195, Folder 3 - Correspondence : 1991-1992

Title: Correspondence : 1991-1992
Reference code: UA-23, Box 172, Folder 15 ; Box 195, Folder 3
Date: 1991-1992 (date of creation)
Scope and content:
File contains correspondence and attachments for the Council of Nova Scotia University Libraries.

Physical description: 1.5 cm of textual records 2 folders

File: UA-23, Box 173, Folder 1 - Correspondence : 1993-1995
Title: Correspondence : 1993-1995
Reference code: UA-23, Box 173, Folder 1
Date: 1993-1995 (date of creation)
Scope and content:
File contains correspondence and attachments for the Council of Nova Scotia University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 172, Folder 14 - Meeting minutes : 1992
Title: Meeting minutes : 1992
Reference code: UA-23, Box 172, Folder 14
Date: 1992 (date of creation)
Scope and content:
File contains the meeting minutes and attachments for the Council of Nova Scotia University Libraries.
Physical description: 0.5 cm of textual records

File: UA-23, Box 173, Folder 2 - Meeting minutes : 1993-1995
Title: Meeting minutes : 1993-1995
Reference code: UA-23, Box 173, Folder 2
Date: 1993-1995 (date of creation)
Scope and content:
File contains the meeting minutes and attachments for the Council of Nova Scotia University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 127, Folder 14 - Meeting minutes : 1996
Title: Meeting minutes : 1996
Reference code: UA-23, Box 127, Folder 14
Date: 1996 (date of creation)
Scope and content:

File contains meeting minutes and related correspondence for CONSUL.

Physical description: 1 cm of textual records

Subseries: Council of metro university libraries (COMUL)

Title: Council of metro university libraries (COMUL)
Date: 1982-1990 (date of creation)
Physical description: 6 cm of textual records

File: UA-23, Box 192, Folder 10 ; Box 172, Folder 10 - Correspondence and reports : 1982-1983

Title: Correspondence and reports : 1982-1983
Reference code: UA-23, Box 192, Folder 10 ; Box 172, Folder 10
Date: 1982-1983 (date of creation)
Scope and content:

File contains correspondence and attached reports for COMUL.

Physical description: 2.5 cm of textual records 2 folders

File: UA-23, Box 173, folder 3 - Correspondence and reports : 1984-1989

Title: Correspondence and reports : 1984-1989
Reference code: UA-23, Box 173, folder 3
Date: 1984-1989 (date of creation)
Scope and content:

File contains correspondence and attached reports for COMUL.

Physical description: 1 cm of textual records

File: UA-23, Box 144, Folder 7 - Correspondence and reports : 1990

Title: Correspondence and reports : 1990
Reference code: UA-23, Box 144, Folder 7
File: UA-23, Box 172, Folder 9 - Meeting minutes : 1982-1983
Title: Meeting minutes : 1982-1983
Reference code: UA-23, Box 172, Folder 9
Date: 1982-1983 (date of creation)
Scope and content:
File contains the meeting minutes for the Council of Metro University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 173, Folder 4 - Meeting minutes : 1984-1990
Title: Meeting minutes : 1984-1990
Reference code: UA-23, Box 173, Folder 4
Date: 1984-1990 (date of creation)
Scope and content:
File contains meeting minutes and attached reports for COMUL.
Physical description: 0.5 cm of textual records

Series: Council of Prairie and Pacific University Libraries (COPPUL)
Title: Council of Prairie and Pacific University Libraries (COPPUL)
Date: 1997-1999 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 121, Folder 4 - Correspondence : 1997
Title: Correspondence : 1997
Reference code: UA-23, Box 121, Folder 4
Date: 1997 (date of creation)
Scope and content:
File contains correspondence for COPPUL.

Physical description: 0.25 cm of textual records

File: UA-23, Box 191, Folder 12 - Correspondence : 1998-1999
Title: Correspondence : 1998-1999
Reference code: UA-23, Box 191, Folder 12
Date: 1998-1999 (date of creation)
Scope and content:
File contains correspondence for COPPUL.

Physical description: 0.25 cm of textual records

File: UA-23, Box 46, Folder 5 - Dalhousie University library council meeting minutes
Title: Dalhousie University library council meeting minutes
Reference code: UA-23, Box 46, Folder 5
Date: 1961-1966 (date of creation)
Scope and content:
File contains minutes numbers 1 through 152. Also included are staff meeting minutes and cabinet meeting minutes.

Physical description: 2 cm of textual records

Subseries: Library council
Title: Library council
Date: 1953-1966 (date of creation)
Physical description: 3 cm of textual records
**File: UA-23, Box 146, Folder 6 - Council minutes : 1953-1955**

**Title:** Council minutes : 1953-1955  
**Reference code:** UA-23, Box 146, Folder 6  
**Date:** 1953-1955 (date of creation)  
**Scope and content:**  
File contains one bound copy of the Library Council Minutes.  

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 146, Folder 7 - Council minutes : 1960-1962**

**Title:** Council minutes : 1960-1962  
**Reference code:** UA-23, Box 146, Folder 7  
**Date:** September 1960-June 1962 (date of creation)  
**Scope and content:**  
File contains one bound copy of the Library Council Minutes.  

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 146, Folder 8 - Council minutes : 1962-1963**

**Title:** Council minutes : 1962-1963  
**Reference code:** UA-23, Box 146, Folder 8  
**Date:** July 1962 - June 1963 (date of creation)  
**Scope and content:**  
File contains one bound copy of the Library Council Minutes.  

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 146, Folder 2 - Council minutes : 1964-1965**

**Title:** Council minutes : 1964-1965  
**Reference code:** UA-23, Box 146, Folder 2  
**Date:** July 1964 - June 1965 (date of creation)
Scope and content:
File contains one bound copy of the Library Council Minutes.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 146, Folder 1 - Council minutes : 1963-1964**

**Title:** Council minutes : 1963-1964  
**Reference code:** UA-23, Box 146, Folder 1  
**Date:** July 1963-June 1964 (date of creation)  
**Scope and content:**  
File contains one bound copy of the Library Council Minutes.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 146, Folder 3 - Council minutes : 1965-1966**

**Title:** Council minutes : 1965-1966  
**Reference code:** UA-23, Box 146, Folder 3  
**Date:** July 1965 - March 1966 (date of creation)  
**Scope and content:**  
File contains one bound copy of the Library Council Minutes.

**Physical description:** 0.5 cm of textual records

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**Series: National library of Canada**

**Title:** National library of Canada  
**Date:** 1981-1982 (date of creation)  
**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 135, Folder 15 - Correspondence : 1981-1982**

**Title:** Correspondence : 1981-1982  
**Reference code:** UA-23, Box 135, Folder 15
Date: 1981-1982 (date of creation)

Scope and content:

File contains correspondence related to the National Library of Canada and Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

Series: Nova Scotia council on library resources

Title: Nova Scotia council on library resources
Date: 1967-1972 (date of creation)
Physical description: 5.75 cm of textual records

File: UA-23, Box 120, Folder 11 - Correspondence : 1967-1972

Title: Correspondence : 1967-1972
Reference code: UA-23, Box 120, Folder 11
Date: 1967-1972 (date of creation)
Scope and content:

File contains correspondence related to the council.

Physical description: 1 cm of textual records

File: UA-23, Box 120, Folder 10 - Meeting minutes : 1967-1972

Title: Meeting minutes : 1967-1972
Reference code: UA-23, Box 120, Folder 10
Date: 1967-1972 (date of creation)
Scope and content:

File contains meeting minutes and attached documents for council.

Physical description: 1.5 cm of textual records

File: UA-23, Box 119, Folder 5 - Nova Scotia council on library resources : survey

Title: Nova Scotia council on library resources : survey
Reference code: UA-23, Box 119, Folder 5
Date: 1968-1969 (date of creation)
Scope and content:
Physical description: 2 cm of textual records

File: UA-23, Box 174, Folder 1 - Rationalization of resources: report and recommendations
Title: Rationalization of resources: report and recommendations
Reference code: UA-23, Box 174, Folder 1
Date: [19-] (date of creation)
Scope and content:
File contains one copy of report/
Physical description: 1 cm of textual records

File: UA-23, Box 174, Folder 2 - Survey: 1968
Title: Survey: 1968
Reference code: UA-23, Box 174, Folder 2
Date: 1968 (date of creation)
Scope and content:
File contains correspondence and surveys related to the Nova Scotia Council on Library Resources.
Physical description: 0.25 cm of textual records

Series: Atlantic School of Theology
Title: Atlantic School of Theology
Date: 1974-1975 (date of creation)
Physical description: 0.25 cm of textual records
File: UA-23, Box 122, Folder 15 - Correspondence : 1974-1975

Title: Correspondence : 1974-1975
Reference code: UA-23, Box 122, Folder 15
Date: 1974-1975 (date of creation)
Scope and content:
File contains correspondence for the Atlantic School of Theology.
Physical description: 0.25 cm of textual records

Subseries: Bibliographies

Title: Bibliographies
Date: 1968-1974 (date of creation)
Physical description: 31.25 cm of textual records

File: UA-23, Box 59, Folder 17 - African government publications : a selective bibliography of bibliographies

Title: African government publications : a selective bibliography of bibliographies
Reference code: UA-23, Box 59, Folder 17
Date: February 1973 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records


Title: Alan Nowlan : checklist 1956-1970
Reference code: UA-23, Box 59, Folder 16
Date: [197-] (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
File: UA-23, Box 74, Folder 22 - Applied psychology for nursing

Title: Applied psychology for nursing

Reference code: UA-23, Box 74, Folder 22

Date: [19-] (date of creation)

Scope and content:

File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 5 ; Box 73, Folder 44 - Art and artefact : publications of governments, museums and galleries

Title: Art and artefact : publications of governments, museums and galleries

Reference code: UA-23, Box 73, Folder 5 ; Box 73, Folder 44

Date: July 1971 (date of creation)

Scope and content:

File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 77, Folder 13 - Bibliographic and reference tools in education

Title: Bibliographic and reference tools in education

Reference code: UA-23, Box 77, Folder 13

Date: June 1969 (date of creation)

Scope and content:

File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 14 - Bibliography and reference tools for French language and literature
Title: Bibliography and reference tools for French language and literature
Reference code: UA-23, Box 73, Folder 14
Date: August 1969 and September 1971 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 38 - Bibliographic guide to German language publications
Title: Bibliographic guide to German language publications
Reference code: UA-23, Box 73, Folder 38
Date: [19-] (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 74, Folder 20 ; Box 59, Folder 13 - Bibliography of business materials concerning companies and industries
Title: Bibliography of business materials concerning companies and industries
Reference code: UA-23, Box 74, Folder 20 ; Box 59, Folder 13
Date: November 1972 (date of creation)
Scope and content:
File contains two copies of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records 2 copies

File: UA-23, Box 59, Folder 19 - Bibliography of English literature, 1750-1800
Title: Bibliography of English literature, 1750-1800
Reference code: UA-23, Box 59, Folder 19
Date: November 1972 (date of creation)
Scope and content:

File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 73, Folder 33 - Bibliography of reference collection coverage of Canada and USA companies and industries

Title: Bibliography of reference collection coverage of Canada and USA companies and industries
Reference code: UA-23, Box 73, Folder 33
Date: December 1968 (date of creation)
Scope and content:

File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 22 ; Box 74, Folder 25 - Bibliography on Spanish studies in the reference and information collection

Title: Bibliography on Spanish studies in the reference and information collection
Reference code: UA-23, Box 73, Folder 22 ; Box 74, Folder 25
Date: July 1971 (date of creation)
Scope and content:

File contains two copies of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records 2 files

File: UA-23, Box 77, Folder 14 ; Box 74, Folder 3 - Bibliographic tools in economics

Title: Bibliographic tools in economics
Reference code: UA-23, Box 77, Folder 14 ; Box 74, Folder 3
Date: November 1969 (date of creation)
Scope and content:

Files contain one copy of bibliography which was published by the Dalhousie University Libraries.
File: UA-23, Box 77, Folder 8 - Bibliographic tools in the political sciences

Title: Bibliographic tools in the political sciences
Reference code: UA-23, Box 77, Folder 8
Date: October 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 74, Folder 5 - Bibliographies

Title: Bibliographies
Reference code: UA-23, Box 74, Folder 5
Date: [19-] (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 26 ; Box 152, Folder 8 - Biological sciences bibliography

Title: Biological sciences bibliography
Reference code: UA-23, Box 73, Folder 26 ; Box 152, Folder 8
Date: 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records 2 folders

File: UA-23, Box 73, Folder 6 - Blacks in Canada : representative source material

Title: Blacks in Canada : representative source material
Reference code: UA-23, Box 73, Folder 6
Date: September 1970 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 27 - Black history
Title: Black history
Reference code: UA-23, Box 73, Folder 27
Date: September 1970 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 74, Folder 10 - Book reviews : A guide to sources
Title: Book reviews : A guide to sources
Reference code: UA-23, Box 74, Folder 10
Date: January 1969 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 7 - British and American economic relations : 1968
Title: British and American economic relations : 1968
Reference code: UA-23, Box 73, Folder 7
Date: 1968 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records
File: UA-23, Box 73, Folder 8 ; Box 74, Folder 18 - Canadian Indians : representative sources

Title: Canadian Indians : representative sources
Reference code: UA-23, Box 73, Folder 8 ; Box 74, Folder 18
Date: October 1970 (date of creation)
Scope and content:
File contains two copies of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records 2 copies

File: UA-23, Box 73, Folder 31 - Children's literature

Title: Children's literature
Reference code: UA-23, Box 73, Folder 31
Date: [19-] (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 77, Folder 16 - Classics bibliography

Title: Classics bibliography
Reference code: UA-23, Box 77, Folder 16
Date: September 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 32 - Classical Greece and Rome : reference sources

Title: Classical Greece and Rome : reference sources
Reference code: UA-23, Box 73, Folder 32
Date: July 1971 (date of creation)

Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 73, Folder 10 - Dalhousie holdings for periodicals indexed in Canadian periodical index: 1929-1970**

**Title:** Dalhousie holdings for periodicals indexed in Canadian periodical index: 1929-1970

**Reference code:** UA-23, Box 73, Folder 10

**Date:** July 1971 (date of creation)

**Scope and content:**
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 74, Folder 1 - Doukobois in Canada**

**Title:** Doukobois in Canada

**Reference code:** UA-23, Box 74, Folder 1

**Date:** January 1969 (date of creation)

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 74, Folder 2 - Drama finding guide**

**Title:** Drama finding guide

**Reference code:** UA-23, Box 74, Folder 2

**Date:** July 1969 (date of creation)

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 73, Folder 41 - Early cotton industry in the US**

**Title:** Early cotton industry in the US

**Reference code:** UA-23, Box 73, Folder 41
File: UA-23, Box 73, Folder 28 - Economics of the Caribbean : 1600-1800

Title: Economics of the Caribbean : 1600-1800
Reference code: UA-23, Box 73, Folder 28
Date: [19-] (date of creation)
Physical description: 0.25 cm of textual records

Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

File: UA-23, Box 77, Folder 12 - English literature and language

Title: English literature and language
Reference code: UA-23, Box 77, Folder 12
Date: June 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 2 - Ernest Buckles : checklist 1941-1970

Title: Ernest Buckles : checklist 1941-1970
Reference code: UA-23, Box 73, Folder 2
Date: [19-] (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 42 ; Box 77, Folder 15 - Finding guide for material on counselling, guidance and child development
Title: Finding guide for material on counselling, guidance and child development

Reference code: UA-23, Box 73, Folder 42 ; Box 77, Folder 15

Date: March 1969 and November 1969 (date of creation)

Scope and content:

Files contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records 2 folders

File: UA-23, Box 76, Folder 11 - Geology : brief guide to literature

Title: Geology : brief guide to literature

Reference code: UA-23, Box 76, Folder 11

Date: October 1971 (date of creation)

Scope and content:

File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 36 - Geohydrology

Title: Geohydrology

Reference code: UA-23, Box 73, Folder 36

Date: January 1969 (date of creation)

Scope and content:

File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 74, Folder 19 - Government publications of Great Britain : guides to their use

Title: Government publications of Great Britain : guides to their use

Reference code: UA-23, Box 74, Folder 19

Date: October 1973 (date of creation)

Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 77, Folder 19 ; Box 74, Folder 26 - Guides and bibliographies produced by the Dalhousie university library**

**Title:** Guides and bibliographies produced by the Dalhousie university library

**Reference code:** UA-23, Box 77, Folder 19 ; Box 74, Folder 26

**Date:** [19-] (date of creation)

**Scope and content:**

Files contain one copy of bibliography which was published by the Dalhousie University Libraries.

**Physical description:** 0.5 cm of textual records 2 folders

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**File: UA-23, Box 73, Folder 3 - Guide to African documents**

**Title:** Guide to African documents

**Reference code:** UA-23, Box 73, Folder 3

**Date:** January 1970 and 1971 (date of creation)

**Scope and content:**

File contains one copy of bibliography which was published by the Dalhousie University Libraries.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 59, Folder 18 - Guide to books about childrens literature**

**Title:** Guide to books about childrens literature

**Reference code:** UA-23, Box 59, Folder 18

**Date:** March 1970 and October 1972 (date of creation)

**Scope and content:**

File contains two copies of bibliography, one dated 1970 and one dated 1972, which was published by the Dalhousie University Libraries.

**Physical description:** 0.5 cm of textual records
File: UA-23, Box 73, Folder 1 - Guide to Canadian government publications

Title: Guide to Canadian government publications
Reference code: UA-23, Box 73, Folder 1
Date: April 1973 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 73, Folder 9 - Guide to congressional publications of the United States : 1971

Title: Guide to congressional publications of the United States : 1971
Reference code: UA-23, Box 73, Folder 9
Date: April 1970 and April 1971 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records

File: UA-23, Box 73, Folder 35 - Guide to geography department

Title: Guide to geography department
Reference code: UA-23, Box 73, Folder 35
Date: March 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 74, Folder 16 - Guide to legislature papers of Nova Scotia

Title: Guide to legislature papers of Nova Scotia
Reference code: UA-23, Box 74, Folder 16
Date: September 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 73, Folder 17 - Guide to parliamentary publications of Canada**

**Title:** Guide to parliamentary publications of Canada

**Reference code:** UA-23, Box 73, Folder 17

**Date:** January 1971 (date of creation)

**Scope and content:**

File contains one copy of bibliography which was published by the Dalhousie University Libraries.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 73, Folder 40 - Guide to parliamentary publications of Great Britain**

**Title:** Guide to parliamentary publications of Great Britain

**Reference code:** UA-23, Box 73, Folder 40

**Date:** February 1971 (date of creation)

**Scope and content:**

File contains one copy of bibliography which was published by the Dalhousie University Libraries.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 74, Folder 6 ; Box 77, Folder 18 - Guide to sources for addresses**

**Title:** Guide to sources for addresses

**Reference code:** UA-23, Box 74, Folder 6 ; Box 77, Folder 18

**Date:** February 1970 (date of creation)

**Scope and content:**

Files contain one copy of bibliography which was published by the Dalhousie University Libraries.

**Physical description:** 0.5 cm of textual records 2 folders
**File: UA-23, Box 59, Folder 15 - Guide to United Nations documents**

- **Title:** Guide to United Nations documents
- **Reference code:** UA-23, Box 59, Folder 15
- **Date:** 1973 (date of creation)
- **Scope and content:**
  - File contains one copy of bibliography which was published by the Dalhousie University Libraries.
- **Physical description:** 0.5 cm of textual records

**File: UA-23, Box 77, Folder 10 - HELP no. 1-4**

- **Title:** HELP no. 1-4
- **Reference code:** UA-23, Box 77, Folder 10
- **Date:** [19-] (date of creation)
- **Scope and content:**
  - File contains four copies of the HELP bibliographies which answer frequently asked questions.
- **Physical description:** 0.25 cm of textual records

**File: UA-23, Box 73, Folder 15 - History : a selected list of reference sources**

- **Title:** History : a selected list of reference sources
- **Reference code:** UA-23, Box 73, Folder 15
- **Date:** October 1971 (date of creation)
- **Scope and content:**
  - File contains one copy of bibliography which was published by the Dalhousie University Libraries.
- **Physical description:** 0.25 cm of textual records

**File: UA-23, Box 77, Folder 9 - History : a selected list of materials for its study**

- **Title:** History : a selected list of materials for its study
- **Reference code:** UA-23, Box 77, Folder 9
- **Date:** June 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 74, Folder 9 - History of science

Title: History of science
Reference code: UA-23, Box 74, Folder 9
Date: December 1970 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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File: UA-23, Box 74, Folder 21 - Index to bibliographies by number and title

Title: Index to bibliographies by number and title
Reference code: UA-23, Box 74, Folder 21
Date: [19-] (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 74, Folder 12 - Journals on public administration and small group behaviours

Title: Journals on public administration and small group behaviours
Reference code: UA-23, Box 74, Folder 12
Date: [19-] (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records
File: UA-23, Box 73, Folder 43 - Journals of relevance to counselling, guidance and child development

Title: Journals of relevance to counselling, guidance and child development
Reference code: UA-23, Box 73, Folder 43
Date: March 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 74, Folder 17 ; Box 73, Folder 16 - Mental testing

Title: Mental testing
Reference code: UA-23, Box 74, Folder 17 ; Box 73, Folder 16
Date: December 1970 (date of creation)
Scope and content:
File contains two copies of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records 2 copies

File: UA-23, Box 73, Folder 25 - Monasticism : England

Title: Monasticism : England
Reference code: UA-23, Box 73, Folder 25
Date: February 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 4 ; Box 77, Folder 20 - Periodicals about Africa

Title: Periodicals about Africa
Reference code: UA-23, Box 73, Folder 4 ; Box 77, Folder 20
Date: January 1970 and November 1971 (date of creation)

Scope and content:
Files contains copies of bibliography which was published by the Dalhousie University Libraries.

Physical description: 1 cm of textual records 2 folders

File: UA-23, Box 74, Folder 15 - Poetry : a guide to sources of information

Title: Poetry : a guide to sources of information
Reference code: UA-23, Box 74, Folder 15
Date: September 1969 (date of creation)

Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 76, Folder 9 ; Box 73, Folder 19 - Pollution : air, land, water a selective bibliography of serial holdings in the MacDonald science library

Title: Pollution : air, land, water a selective bibliography of serial holdings in the MacDonald science library
Reference code: UA-23, Box 76, Folder 9 ; Box 73, Folder 19
Date: April 1973 and August 1978 (date of creation)

Scope and content:
File contains two copies of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records 2 files

File: UA-23, Box 73, Folder 20 ; Box 74, Folder 13 - Psychology bibliography

Title: Psychology bibliography
Reference code: UA-23, Box 73, Folder 20 ; Box 74, Folder 13
Date: February 1971 (date of creation)

Scope and content:
File contains two copies of bibliography which was published by the Dalhousie University Libraries.

**Physical description:** 0.5 cm of textual records 2 copies

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**File: UA-23, Box 73, Folder 24 ; Box 74, Folder 11 - Rand corporation publications**

**Title:** Rand corporation publications

**Reference code:** UA-23, Box 73, Folder 24 ; Box 74, Folder 11

**Date:** February 1970 (date of creation)

**Scope and content:**

File contains two copies of bibliography which was published by the Dalhousie University Libraries.

**Physical description:** 0.5 cm of textual records 2 copies

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**File: UA-23, Box 73, Folder 37 ; Box 77, Folder 6 - Reference collection : German language and literature**

**Title:** Reference collection : German language and literature

**Reference code:** UA-23, Box 73, Folder 37 ; Box 77, Folder 6

**Date:** September 1969 and July 1971 (date of creation)

**Scope and content:**

Files contains two copies of bibliography which was published by the Dalhousie University Libraries.

**Physical description:** 0.5 cm of textual records 2 folders

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**File: UA-23, Box 74, Folder 23 - Reference sources in American literature**

**Title:** Reference sources in American literature

**Reference code:** UA-23, Box 74, Folder 23

**Date:** July 1971 (date of creation)

**Scope and content:**

File contains one copy of bibliography which was published by the Dalhousie University Libraries.
File: UA-23, Box 73, Folder 12 - References sources in education

Title: References sources in education
Reference code: UA-23, Box 73, Folder 12
Date: 1971 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 13 - Reference sources in English literature

Title: Reference sources in English literature
Reference code: UA-23, Box 73, Folder 13
Date: June 1971 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 59, Folder 9 - Reference sources in philosophy

Title: Reference sources in philosophy
Reference code: UA-23, Box 59, Folder 9
Date: July 1971 and 1973 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 73, Folder 18 - Reference tools for physical education

Title: Reference tools for physical education
Reference code: UA-23, Box 73, Folder 18
Date: 10 April 1972 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 59, Folder 14 - Reference tools in anthropology
Title: Reference tools in anthropology
Reference code: UA-23, Box 59, Folder 14
Date: 1 December 1972 (date of creation)
Scope and content:
File contains two copies of the bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 152, Folder 9 - Reference tools in geology
Title: Reference tools in geology
Reference code: UA-23, Box 152, Folder 9
Date: August 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 74, Folder 7 - Reference tools in sociology
Title: Reference tools in sociology
Reference code: UA-23, Box 74, Folder 7
Date: July 1971 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

**File: UA-23, Box 74, Folder 4 ; Box 77, Folder 17 - Resources for the study of Canadian government and politics**

**Title:** Resources for the study of Canadian government and politics  
**Reference code:** UA-23, Box 74, Folder 4 ; Box 77, Folder 17  
**Date:** October 1969 (date of creation)  
**Scope and content:**
Files contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records 2 folders

**File: UA-23, Box 77, Folder 7 - Sample guide to reference materials**

**Title:** Sample guide to reference materials  
**Reference code:** UA-23, Box 77, Folder 7  
**Date:** September 1969 and February 1970 (date of creation)  
**Scope and content:**
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

**File: UA-23, Box 73, Folder 23 ; Box 74, Folder 8 - Short stories : a guide to sources of information**

**Title:** Short stories : a guide to sources of information  
**Reference code:** UA-23, Box 73, Folder 23 ; Box 74, Folder 8  
**Date:** September 1969 (date of creation)  
**Scope and content:**
File contains two copies of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records 2 copies
File: UA-23, Box 73, Folder 39 - Social and cultural aspects of alcoholism

Title: Social and cultural aspects of alcoholism
Reference code: UA-23, Box 73, Folder 39
Date: January 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 152, Folder 10 ; Box 73, Folder 30 - Sources of information in chemistry

Title: Sources of information in chemistry
Reference code: UA-23, Box 152, Folder 10 ; Box 73, Folder 30
Date: August 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records 2 folders

File: UA-23, Box 74, Folder 14 - Sources of information in the physical sciences

Title: Sources of information in the physical sciences
Reference code: UA-23, Box 74, Folder 14
Date: August 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 76, Folder 10 - Tidal currents : a selective bibliography

Title: Tidal currents : a selective bibliography
Reference code: UA-23, Box 76, Folder 10
Date: October 1974 (date of creation)

Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 73, Folder 11 - The changing role of women

Title: The changing role of women
Reference code: UA-23, Box 73, Folder 11
Date: [19-] (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 77, Folder 11 ; Box 73, Folder 34 - The eskimos : representative sources

Title: The eskimos : representative sources
Reference code: UA-23, Box 77, Folder 11 ; Box 73, Folder 34
Date: November 1970 (date of creation)
Scope and content:
File contains two copies of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records 2 folders

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File: UA-23, Box 73, Folder 29 - The history of coal mining in Nova Scotia

Title: The history of coal mining in Nova Scotia
Reference code: UA-23, Box 73, Folder 29
Date: January 1969 (date of creation)
Scope and content:
File contains one copy of bibliography which was published by the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 73, Folder 21 ; Box 74, Folder 24 - What governments print about library and archives

Title: What governments print about library and archives
Reference code: UA-23, Box 73, Folder 21 ; Box 74, Folder 24
Date: July 1971 (date of creation)
Scope and content:
File contains two copies of bibliography which was published by the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records 2 files

Series: Library buildings

Title: Library buildings
Date: [19-] (date of creation)
Physical description: 23 cm of textual records

Subseries: Killam Memorial Library

Title: Killam Memorial Library
Date: 1965-1995 (date of creation)
Physical description: 21 cm of textual records

File: UA-23, Box 50, Folder 6 - Killam building contract : addendum

Title: Killam building contract : addendum
Reference code: UA-23, Box 50, Folder 6
Date: 1967 (date of creation)
Scope and content:
File contains correspondence and addendum to the contract with the firm constructing the Killam Memorial Library.
File: UA-23, Box 50, Folder 5 - Killam building contract : specifications for furniture and equipment [draft]

Title: Killam building contract : specifications for furniture and equipment [draft]

Reference code: UA-23, Box 50, Folder 5

Date: 1969 (date of creation)

Scope and content:
File contains one copy of the Killam Memorial Library Building contract with specifications on furniture, equipment, and draperies by Lesley R. Fairn and Associate, Architects and Engineers.

Physical description: 2 cm of textual records

File: UA-23, Box 50, Folder 4 - Killam building contract : specifications for furniture and equipment [final]

Title: Killam building contract : specifications for furniture and equipment [final]

Reference code: UA-23, Box 50, Folder 4

Date: 1969 (date of creation)

Scope and content:
File contains one copy of the Killam Memorial Library Building contract with specifications on furniture, equipment, and draperies by Lesley R. Fairn and Associate, Architects and Engineers.

Physical description: 2 cm of textual records

File: UA-23, Box 180, Folder 13 - Killam department usages

Title: Killam department usages

Reference code: UA-23, Box 180, Folder 13

Date: 1968-1977 (date of creation)

Scope and content:
File contains correspondence and attachments for the department usages in the Killam Memorial Library.

Physical description: 1 cm of textual records
File: UA-23, Box 181, Folder 1 - Killam general planning

Title: Killam general planning
Reference code: UA-23, Box 181, Folder 1
Date: 1966-1974 (date of creation)
Scope and content:
   File contains correspondence and reports related to the general planning of the Killam Memorial Library.
Physical description: 1 cm of textual records

File: UA-23, Box 174, Folder 5 - Killam library : doors and storage

Title: Killam library : doors and storage
Reference code: UA-23, Box 174, Folder 5
Date: 1968-1970 (date of creation)
Scope and content:
   File contains correspondence and information about the installation of doors and storage.
Physical description: 1 cm of textual records

File: UA-23, Box 183, Folder 4 - Killam library correspondence : 1970-1971

Title: Killam library correspondence : 1970-1971
Reference code: UA-23, Box 183, Folder 4
Date: 1970-1971 (date of creation)
Scope and content:
   File contains correspondence and attachments for the Killam Memorial Library.
Physical description: 1 cm of textual records


Title: Killam library correspondence : 1987-1989
Reference code: UA-23, Box 181, Folder 3
Date: 1987-1989 (date of creation)
Scope and content:
File contains correspondence and attachments for the Killam Memorial Library.

Physical description: 1 cm of textual records

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Title: Killam library correspondence : 1990-1991
Reference code: UA-23, Box 181, Folder 4
Date: 1990-1991 (date of creation)
Scope and content:
File contains correspondence and attachments regarding the Killam Memorial Library building.

Physical description: 1.5 cm of textual records

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Title: Killam library correspondence : 1992-1995
Reference code: UA-23, Box 181, Folder 5
Date: 1992-1995 (date of creation)
Scope and content:
File contains correspondence and attachments regarding the Killam Memorial Library building.

Physical description: 1.5 cm of textual records

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Title: Killam library correspondence : 1996-1997
Reference code: UA-23, Box 181, Folder 6
Date: 1996-1997 (date of creation)
Scope and content:
File contains correspondence and attachments regarding the Killam Memorial Library building.

Physical description: 0.25 cm of textual records

Title: Killam library fire : 1987-1995
Reference code: UA-23, Box 130, Folder 9
Date: 1987-1995 (date of creation)
Scope and content:
File contains correspondence and reports related to the Killam Memorial Library fire.

Physical description: 1 cm of textual records

File: UA-23, Box 181, Folder 7 - Killam library floor plans

Title: Killam library floor plans
Reference code: UA-23, Box 181, Folder 7
Date: [19-] (date of creation)
Scope and content:
File contains correspondence and attachments regarding the Killam Memorial Library building.

Physical description: 0.25 cm of textual records

File: UA-23, Box 180, Folder 9 - Killam library furniture

Title: Killam library furniture
Reference code: UA-23, Box 180, Folder 9
Date: 1969-1977 (date of creation)
Scope and content:
File contains correspondence and related documents related to the furniture purchased for the new Killam Memorial Library.

Physical description: 0.5 cm of textual records

File: UA-23, Box 174, Folder 4 - Killam library : language library expansion

Title: Killam library : language library expansion
Reference code: UA-23, Box 174, Folder 4
Date: 1971 (date of creation)

Scope and content:

File contains materials related to the Killam Library Expansion which includes correspondence, reports and building plans.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 180, Folder 10 - Killam library lighting

Title: Killam library lighting
Reference code: UA-23, Box 180, Folder 10
Date: 1970-1972 (date of creation)

Scope and content:

File contains correspondence related to the lighting to be installed for the new building.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 174, Folder 6 - Killam library : named areas

Title: Killam library : named areas
Reference code: UA-23, Box 174, Folder 6
Date: 1965-1976 (date of creation)

Scope and content:

File contains correspondence and reports related to the Killam library named areas.

Physical description: 1.5 cm of textual records

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File: UA-23, Box 180, Folder 11 - Killam library physical problems

Title: Killam library physical problems
Reference code: UA-23, Box 180, Folder 11
Date: 1971-1981 (date of creation)

Scope and content:

File contains correspondence related to the physical problems of the Killam Memorial Library, including temperature and ventilation.
File: UA-23, Box 130, Folder 10 - Killam library planning : 1969

Title: Killam library planning : 1969
Reference code: UA-23, Box 130, Folder 10
Date: 1969 (date of creation)
Scope and content:

File contains correspondence and reports related to the Library Planning completed for the Killam Memorial Library.

Physical description: 0.5 cm of textual records

File: UA-23, Box 180, Folder 12 - Killam library telephones

Title: Killam library telephones
Reference code: UA-23, Box 180, Folder 12
Date: 1968-1981 (date of creation)
Scope and content:

File contains correspondence and materials about the telephones installed throughout the Killam library.

Physical description: 1 cm of textual records

File: UA-23, Box 50, Folder 1 - Killam Memorial Library building contracts : draft

Title: Killam Memorial Library building contracts : draft
Reference code: UA-23, Box 50, Folder 1
Date: [19-] (date of creation)
Scope and content:

File contains one draft copy of the building contract for the Killam Memorial Library, set no. 24 of the specifications of the archives and engineers for the building of the Killam.

Physical description: 2 cm of textual records
File: UA-23, Box 50, Folder 2 - Killam Memorial Library building contracts: final

Title: Killam Memorial Library building contracts: final
Reference code: UA-23, Box 50, Folder 2
Date: [19-] (date of creation)
Scope and content:

File contains one final copy of the building contract for the Killam Memorial Library, set no. 24 of the specifications of the archives and engineers for the building of the Killam.

Physical description: 2 cm of textual records

Subseries: MacDonald Memorial Library

Title: MacDonald Memorial Library
Date: [19-] (date of creation)
Physical description: 1.25 cm of textual records

File: UA-23, Box 174, Folder 7 - MacDonald library building plans

Title: MacDonald library building plans
Reference code: UA-23, Box 174, Folder 7
Date: [19-] (date of creation)
Scope and content:

File contains several building plans for the MacDonald library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 181, Folder 8 - MacDonald science library correspondence: 1961-1986

Title: MacDonald science library correspondence: 1961-1986
Reference code: UA-23, Box 181, Folder 8
Date: 1961-1986 (date of creation)
Scope and content:
File contains correspondence and attached documents for the MacDonalld Science Library building.

Physical description: 1 cm of textual records

Subseries: Law library

Title: Law library
Date: [19-] (date of creation)
Physical description: 0.75 cm of textual records

File: UA-23, Box 180, Folder 8 - Law library

Title: Law library
Reference code: UA-23, Box 180, Folder 8
Date: [19-] (date of creation)
Scope and content:
File includes specifications on plans, bidders and several actual plans.
Physical description: 0.5 cm of textual records

File: UA-23, Box 181, Folder 2 - Weldon law school building plan

Title: Weldon law school building plan
Reference code: UA-23, Box 181, Folder 2
Date: [19-] (date of creation)
Scope and content:
File contains one bound copy of the information on building and plans.
Physical description: 0.25 cm of textual records

Subseries: Budget

Title: Budget
Date: 1896-2008 (date of creation)
Subseries: Budget envelope

Title: Budget envelope
Date: 1980-1999 (date of creation)
Physical description: 0.75 cm of textual records


Title: Budget envelope calculation : 1980-1989
Reference code: UA-23, Box 174, Folder 13
Date: 1980-1989 (date of creation)
Scope and content:
File contains the budget envelope calculator for the various years for the various libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 184, Folder 13 - Budget plan envelope : 1990-1999

Title: Budget plan envelope : 1990-1999
Reference code: UA-23, Box 184, Folder 13
Date: 1990-1999 (date of creation)
Scope and content:
File contains correspondence and reports related to the Budget Plan Envelope.
Physical description: 0.5 cm of textual records

Subseries: Collections operating budget

Title: Collections operating budget
Date: 1980-2008 (date of creation)
Physical description: 1 cm of textual records
Title: Collections budget : 1980-1989
Reference code: UA-23, Box 174, Folder 12
Date: 1980-1989 (date of creation)
Scope and content:
File contains the budget for the Collections department for the various libraries for various years.
Physical description: 0.5 cm of textual records

File: UA-23, Box 184, Folder 9 - Collections operating budget : 1990-1999
Title: Collections operating budget : 1990-1999
Reference code: UA-23, Box 184, Folder 9
Date: 1990-1999 (date of creation)
Scope and content:
File contains the budget for the Collections department for the various libraries for various years.
Physical description: 0.25 cm of textual records

File: UA-23, Box 186, Folder 9 - Collections operating budget : 2000-2008
Title: Collections operating budget : 2000-2008
Reference code: UA-23, Box 186, Folder 9
Date: 2000-2008 (date of creation)
Scope and content:
File contains the budget for the Collections department for the various libraries for various years.
Physical description: 0.25 cm of textual records

Subseries: Correspondence
Title: Correspondence
Date: 1896-2006 (date of creation)

Physical description: 25.25 cm of textual records

File: UA-23, Box 183, Folder 6 - Correspondence : 1896-1929

Title: Correspondence : 1896-1929
Reference code: UA-23, Box 183, Folder 6
Date: 1896-1929 (date of creation)
Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 1 cm of textual records

File: UA-23, Box 183, Folder 7 - Correspondence : 1930-1939

Title: Correspondence : 1930-1939
Reference code: UA-23, Box 183, Folder 7
Date: 1930-1939 (date of creation)
Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 1 cm of textual records

File: UA-23, Box 195, Folder 18 ; Box 192, Folder 3 ; Box 196, Folder 3 ; Box 186, Folder 4 ; Box 186, Folder 4 - Correspondence : 1960-1969

Title: Correspondence : 1960-1969
Reference code: UA-23, Box 195, Folder 18 ; Box 192, Folder 3 ; Box 196, Folder 3 ; Box 186, Folder 4 ; Box 186, Folder 4
Date: 1960-1969 (date of creation)
Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.
File: UA-23, Box 186, Folder 5 - Correspondence : 1970-1979

Title: Correspondence : 1970-1979
Reference code: UA-23, Box 186, Folder 5
Date: 1970-1979 (date of creation)
Scope and content:
   File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.
Physical description: 1 cm of textual records

File: UA-23, Box 181, Folder 10 - Correspondence : 1980-1983

Title: Correspondence : 1980-1983
Reference code: UA-23, Box 181, Folder 10
Date: 1980-1983 (date of creation)
Scope and content:
   File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.
Physical description: 1.5 cm of textual records

File: UA-23, Box 181, Folder 11 - Correspondence : 1984-1985

Title: Correspondence : 1984-1985
Reference code: UA-23, Box 181, Folder 11
Date: 1984-1985 (date of creation)
Scope and content:
   File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.
Physical description: 1.5 cm of textual records
File: UA-23, Box 182, Folder 2 - Correspondence : 1986

Title: Correspondence : 1986
Reference code: UA-23, Box 182, Folder 2
Date: 1986 (date of creation)
Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 1 cm of textual records

File: UA-23, Box 182, Folder 3 - Correspondence : 1987

Title: Correspondence : 1987
Reference code: UA-23, Box 182, Folder 3
Date: 1987 (date of creation)
Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 2 cm of textual records

File: UA-23, Box 182, Folder 4 - Correspondence : 1988

Title: Correspondence : 1988
Reference code: UA-23, Box 182, Folder 4
Date: 1988 (date of creation)
Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 1 cm of textual records

File: UA-23, Box 182, Folder 5 - Correspondence : 1989

Title: Correspondence : 1989
Reference code: UA-23, Box 182, Folder 5

Date: 1989 (date of creation)

Scope and content:

File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 1.5 cm of textual records

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**File: UA-23, Box 182, Folder 7 - Correspondence : 1990**

Title: Correspondence : 1990

Reference code: UA-23, Box 182, Folder 7

Date: 1990 (date of creation)

Scope and content:

File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 1 cm of textual records

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**File: UA-23, Box 182, Folder 8 - Correspondence : 1991-1992**

Title: Correspondence : 1991-1992

Reference code: UA-23, Box 182, Folder 8

Date: 1991-1992 (date of creation)

Scope and content:

File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 184, Folder 1 - Correspondence : 1993**

Title: Correspondence : 1993

Reference code: UA-23, Box 184, Folder 1

Date: 1993 (date of creation)

Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 1.5 cm of textual records

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File: UA-23, Box 184, Folder 2 ; Box 192, Folder 7 - Correspondence : 1994

Title: Correspondence : 1994
Reference code: UA-23, Box 184, Folder 2 ; Box 192, Folder 7
Date: 1994 (date of creation)
Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.
Physical description: 1.5 cm of textual records

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File: UA-23, Box 184, Folder 3 - Correspondence : 1995

Title: Correspondence : 1995
Reference code: UA-23, Box 184, Folder 3
Date: 1995 (date of creation)
Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.
Physical description: 1 cm of textual records

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File: UA-23, Box 184, Folder 4 - Correspondence : 1996

Title: Correspondence : 1996
Reference code: UA-23, Box 184, Folder 4
Date: 1996 (date of creation)
Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.
Physical description: 1 cm of textual records
File: UA-23, Box 184, Folder 5 - Correspondence : 1997

Title: Correspondence : 1997
Reference code: UA-23, Box 184, Folder 5
Date: 1997 (date of creation)
Scope and content:
  File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 1.5 cm of textual records

File: UA-23, Box 184, Folder 6 ; Box 184, Folder 7 - Correspondence : 1998

Title: Correspondence : 1998
Reference code: UA-23, Box 184, Folder 6 ; Box 184, Folder 7
Date: 1998 (date of creation)
Scope and content:
  File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 2 cm of textual records 2 folders

File: UA-23, Box 184, Folder 8 - Correspondence : 1999

Title: Correspondence : 1999
Reference code: UA-23, Box 184, Folder 8
Date: 1999 (date of creation)
Scope and content:
  File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.

Physical description: 0.5 cm of textual records

File: UA-23, Box 186, Folder 6 - Correspondence : 2001-2004
Title: Correspondence : 2001-2004
Reference code: UA-23, Box 186, Folder 6
Date: 2001-2004 (date of creation)
Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.
Physical description: 1 cm of textual records

File: UA-23, Box 186, Folder 7 - Correspondence : 2005-2006
Title: Correspondence : 2005-2006
Reference code: UA-23, Box 186, Folder 7
Date: 2005-2006 (date of creation)
Scope and content:
File contains correspondence, internal to Dalhousie and internal to the library, with some attachments.
Physical description: 1 cm of textual records

File: UA-23, Box 192, Folder 6 - General correspondence : 1901-1927
Title: General correspondence : 1901-1927
Reference code: UA-23, Box 192, Folder 6
Date: 1901-1927 (date of creation)
Scope and content:
File contains general correspondence regarding the budget for the university and some regarding the library.
Physical description: 0.25 cm of textual records

Subseries: Operating budget
Title: Operating budget
Date: 1940-2006 (date of creation)
Physical description: 8.25 cm of textual records
Title: Operating budget : 1960-1979
Reference code: UA-23, Box 187, Folder 1
Date: 1960-1979 (date of creation)
Scope and content:
Physical description: 3 cm of textual records

Title: Operating budget : 1980-1989
Reference code: UA-23, Box 174, Folder 11
Date: 1980-1989 (date of creation)
Scope and content:
File contains the operating budget for the Dalhousie University Libraries for various departments for various years.
Physical description: 1.5 cm of textual records

File: UA-23, Box 184, Folder 11 - Operating budget : 1990-1999
Title: Operating budget : 1990-1999
Reference code: UA-23, Box 184, Folder 11
Date: 1990-1999 (date of creation)
Scope and content:
File contains the operating budget for the Dalhousie University Libraries for various departments for various years.
Physical description: 1.5 cm of textual records

Title: Operating budget : 2000-2006
Reference code: UA-23, Box 183, Folder 9
Date: 2000-2006 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

File: UA-23, Box 183, Folder 8 - Statement of income: operating budget and funds
Title: Statement of income: operating budget and funds
Reference code: UA-23, Box 183, Folder 8
Date: 1940-1959 (date of creation)
Physical description: 2 cm of textual records

Subseries: Reports
Title: Reports
Date: 1965-1997 (date of creation)
Physical description: 1.5 cm of textual records

File: UA-23, Box 184, Folder 12 - Budget plan reports: 1993-1997
Title: Budget plan reports: 1993-1997
Reference code: UA-23, Box 184, Folder 12
Date: 1993-1997 (date of creation)
Scope and content:
File contains several budget plan reports for 1993-1997.
Physical description: 0.5 cm of textual records

Title: Report of the university library asking budget: 1966-1967
Reference code: UA-23, Box 186, Folder 13
Date: 1966-1967 (date of creation)
Scope and content:
File contains one copy of report.
Physical description: 0.25 cm of textual records

Title: Report of the university library asking budget: 1965-1966
Reference code: UA-23, Box 186, Folder 14
Date: 1965-1966 (date of creation)
Scope and content:
File contains one copy of the report.
Physical description: 0.25 cm of textual records

Title: Variance report: 1980-1989
Reference code: UA-23, Box 174, Folder 14
Date: 1980-1989 (date of creation)
Scope and content:
File contains the variance reports for various libraries at Dalhousie University and for various years.
Physical description: 0.5 cm of textual records

File: UA-23, Box 182, Folder 6 - Application of planning criteria: programs and prewrites
Title: Application of planning criteria: programs and prewrites
Reference code: UA-23, Box 182, Folder 6
Date: [19-] (date of creation)
Scope and content:
File contains applications for various collections, completed by budget department.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 192, Folder 4 - Application for appropriation : 1965**

**Title:** Application for appropriation : 1965  
**Reference code:** UA-23, Box 192, Folder 4  
**Date:** 1965 (date of creation)  
**Scope and content:**  
File contains one copy of an Application for Appropriation for the Dalhousie University Libraries for 1965.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 183, Folder 1 - Alterations and renovations : 1990-1999**

**Title:** Alterations and renovations : 1990-1999  
**Reference code:** UA-23, Box 183, Folder 1  
**Date:** 1990-1999 (date of creation)  
**Scope and content:**  
File contains several budgets for alterations and renovations for the Dalhousie University Libraries.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 183, Folder 10 - Books, binding and periodicals : 1960-1979**

**Title:** Books, binding and periodicals : 1960-1979  
**Reference code:** UA-23, Box 183, Folder 10  
**Date:** 1960-1979 (date of creation)  
**Scope and content:**  

**Physical description:** 2 cm of textual records

Title: Books, binding and periodicals : 1967-1968
Reference code: UA-23, Box 195, Folder 19
Date: 1967-1968 (date of creation)

Scope and content:
File contains estimates and allocations for book bindings and periodicals for 1967-68.

Physical description: 1 cm of textual records


Title: Budget allocation requests : 1980-1989
Reference code: UA-23, Box 174, Folder 15
Date: 1980-1989 (date of creation)

Scope and content:
File contains reports related to Budget Allocation Requests for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 195, Folder 21 - Departmental budgets

Title: Departmental budgets
Reference code: UA-23, Box 195, Folder 21
Date: 1971-1972 (date of creation)

Scope and content:
File contains the departmental budgets for each department.

Physical description: 0.25 cm of textual records

File: UA-23, Box 196, Folder 8 - Departmental budgets correspondence : 1961-1969

Title: Departmental budgets correspondence : 1961-1969
Reference code: UA-23, Box 196, Folder 8
Date: 1961-1969 (date of creation)
Scope and content:
File contains correspondence for the departmental budgets for the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 184, Folder 10 - Employee positions : 1990-1999
Title: Employee positions : 1990-1999
Reference code: UA-23, Box 184, Folder 10
Date: 1990-1999 (date of creation)
Scope and content:
File contains materials related to the employee and student positions.

Physical description: 0.25 cm of textual records

File: UA-23, Box 183, Folder 11 - Employee salaries : 1960-1979
Title: Employee salaries : 1960-1979
Reference code: UA-23, Box 183, Folder 11
Date: 1960-1979 (date of creation)
Scope and content:
File contains salaries for employees, both professional and otherwise for the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 192, Folder 5 ; Box 183, Folder 2 - Equipment allocation requests : 1990-1999
Title: Equipment allocation requests : 1990-1999
Reference code: UA-23, Box 192, Folder 5 ; Box 183, Folder 2
Date: 1990-1999 (date of creation)
Scope and content:
File contains several budgets for the equipment allocation requests for 1990-1999.

Physical description: 1.5 cm of textual records
Title: Librarian salaries : 1980-1989
Reference code: UA-23, Box 174, Folder 16
Date: 1980-1989 (date of creation)
Scope and content:
File contains reports and lists for services for the Librarian Salaries for the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 174, Folder 11 - Other expenses : 1980-1989
Title: Other expenses : 1980-1989
Reference code: UA-23, Box 174, Folder 11
Date: 1980-1989 (date of creation)
Scope and content:
File contains copies of listings for other expenses for the University Libraries for 1980-1989.
Physical description: 0.25 cm of textual records

File: UA-23, Box 103, Folder 11 - Redistribution and development funds : 1988-1989
Title: Redistribution and development funds : 1988-1989
Reference code: UA-23, Box 103, Folder 11
Date: 1988-1989 (date of creation)
Scope and content:
File contains correspondence and applications for the Redistribution and Development funds for within the university.
Physical description: 1 cm of textual records

File: UA-23, Box 182, Folder 1 - Staff reduction exercise
Title: Staff reduction exercise
Reference code: UA-23, Box 182, Folder 1
Date: 1987 (date of creation)
Scope and content:
File contains correspondence and reports related to the Staff Reduction Exercise.
Physical description: 0.5 cm of textual records

File: UA-23, Box 183, Folder 3 - Variance reports : 1990-1999
Title: Variance reports : 1990-1999
Reference code: UA-23, Box 183, Folder 3
Date: 1990-1999 (date of creation)
Scope and content:
File contains variable reports for several years.
Physical description: 0.25 cm of textual records

Series: Canadian book information centre
Title: Canadian book information centre
Date: 1979-1986 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 120, Folder 6 - Correspondence : 1979-1981
Title: Correspondence : 1979-1981
Reference code: UA-23, Box 120, Folder 6
Date: 1979-1981 (date of creation)
Scope and content:
File contains correspondence related to the Canadian Book Information Centre.
Physical description: 0.25 cm of textual records

File: UA-23, Box 121, Folder 1 - Correspondence : 1985-1986
Title: Correspondence : 1985-1986
Reference code: UA-23, Box 121, Folder 1
Date: 1985-1986 (date of creation)
Scope and content:
File contains correspondence related to the Canadian Book Information Centre.
Physical description: 0.25 cm of textual records

Subseries: Canada Resource Sharing
Title: Canada Resource Sharing
Date: 1991-1992 (date of creation)
Physical description: 3 cm of textual records

File: UA-23, Box 142, Folder 9 - Correspondence and reports : 1991-1992
Title: Correspondence and reports : 1991-1992
Reference code: UA-23, Box 142, Folder 9
Date: 1991-1992 (date of creation)
Scope and content:
File contains correspondence and reports for the Canada Resource Sharing Committee.
Physical description: 1.5 cm of textual records

Collection: UA-23, Box 142, Folder 4 - Correspondence and reports : 1992
Title: Correspondence and reports : 1992
Reference code: UA-23, Box 142, Folder 4
Date: 1992 (date of creation)
Scope and content:
File contains correspondence and reports related to the Canada Resource Sharing.
Physical description: 1.5 cm of textual records
File: Cataloguing in publication

Title: Cataloguing in publication
Date: 1986-2000 (date of creation)
Physical description: 5.75 cm of textual records


Title: Contracts : 1999-2000
Reference code: UA-23, Box 134, Folder 3
Date: 1999-2000 (date of creation)
Scope and content:
File contains contracts for Cataloguing in Publication.

Physical description: 1 cm of textual records

File: UA-23, Box 130, Folder 8 - Contracts with NLA

Title: Contracts with NLA
Reference code: UA-23, Box 130, Folder 8
Date: 1986 and 1988 (date of creation)
Scope and content:
File contains two contracts for Cataloguing in Publications.

Physical description: 1 cm of textual records

File: UA-23, Box 173, Folder 6 - Correspondence : 1988-1989

Title: Correspondence : 1988-1989
Reference code: UA-23, Box 173, Folder 6
Date: 1988-1989 (date of creation)
Scope and content:
File contains correspondence related to the Cataloguing in Publication.

Physical description: 0.5 cm of textual records
File: UA-23, Box 131, Folder 8 - Correspondence : 1988-1995
Title: Correspondence : 1988-1995
Reference code: UA-23, Box 131, Folder 8
Date: 1988-1995 (date of creation)
Scope and content:
File contains correspondence and reports for 1988-1995
Physical description: 0.5 cm of textual records

File: UA-23, Box 130, Folder 18 - Correspondence and reports : 1990
Title: Correspondence and reports : 1990
Reference code: UA-23, Box 130, Folder 18
Date: 1990 (date of creation)
Scope and content:
File contains correspondence and reports for the Cataloguing in Publication for the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 119, Folder 6 - Correspondence : 1993
Title: Correspondence : 1993
Reference code: UA-23, Box 119, Folder 6
Date: 1993 (date of creation)
Scope and content:
File contains correspondence related to the Cataloguing in Publication.
Physical description: 0.5 cm of textual records

File: UA-23, Box 122, Folder 13 - Correspondence : 1994
Title: Correspondence : 1994
Reference code: UA-23, Box 122, Folder 13
Date: 1994 (date of creation)

Scope and content:

File contains correspondence related to the Cataloguing in Publication.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 136, Folder 2 - Correspondence : 1995

Title: Correspondence : 1995
Reference code: UA-23, Box 136, Folder 2
Date: 1995 (date of creation)

Scope and content:

File contains correspondence related to the Cataloguing in Publication.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 134, Folder 12 - Correspondence : 1995-2000

Title: Correspondence : 1995-2000
Reference code: UA-23, Box 134, Folder 12
Date: 1995-2000 (date of creation)

Scope and content:

File contains one copy of the contract between UTLAS and Dalhousie.

Physical description: 1 cm of textual records

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Title: Reports : 1988-1991
Reference code: UA-23, Box 137, Folder 14
Date: 1988-1991 (date of creation)

Scope and content:

File contains several reports related to the Cataloguing in Publication.

Physical description: 0.5 cm of textual records
Series: Claims

Title: Claims
Date: 1971-1972 (date of creation)
Physical description: 6.5 cm of textual records

File: UA-23, Box 99, Folder 15 - Correspondence : December 1971

Title: Correspondence : December 1971
Reference code: UA-23, Box 99, Folder 15
Date: December 1971 (date of creation)
Scope and content:
File contains copy of correspondence for claims for library orders.
Physical description: 1 cm of textual records

File: UA-23, Box 101, Folder 13 - Correspondence : October 1971

Title: Correspondence : October 1971
Reference code: UA-23, Box 101, Folder 13
Date: October 1971 (date of creation)
Scope and content:
File contains copy of correspondence for claims for library orders.
Physical description: 1 cm of textual records

File: UA-23, Box 101, Folder 11 - Correspondence : October to November 1971

Title: Correspondence : October to November 1971
Reference code: UA-23, Box 101, Folder 11
Date: October 1971 - November 1971 (date of creation)
Scope and content:
File contains copy of correspondence for claims for library orders.
Physical description: 1.5 cm of textual records
File: UA-23, Box 101, Folder 12 - Correspondence : January 1972

Title: Correspondence : January 1972
Reference code: UA-23, Box 101, Folder 12
Date: January 1972 (date of creation)
Scope and content:
   File contains copy of correspondence for claims for library orders.

Physical description: 2 cm of textual records

File: UA-23, Box 99, Folder 16 - Correspondence : February 1972

Title: Correspondence : February 1972
Reference code: UA-23, Box 99, Folder 16
Date: 1972 (date of creation)
Scope and content:
   File contains copy of correspondence for claims for library orders.

Physical description: 1 cm of textual records

Series: Library committees and task forces
Title: Library committees and task forces

Subseries: Administrative group
Title: Administrative group

File: UA-23, Box 136, Folder 8 - Meeting minutes : 1971

Title: Meeting minutes : 1971
Reference code: UA-23, Box 136, Folder 8
Date: 1971 (date of creation)
Scope and content:
File contains the meeting minutes for the Administrative Group and attached reports.

Physical description: 1 cm of textual records

File: UA-23, Box 136, Folder 9 - Correspondence : 1981-1985
Title: Correspondence : 1981-1985
Reference code: UA-23, Box 136, Folder 9
Date: 1981-1985 (date of creation)
Scope and content:

Physical description: 0.5 cm of textual records

Subseries: Administrative group
Title: Administrative group

File: UA-23, Box 127, Folder 16 - Meeting minutes : 1971-1972
Title: Meeting minutes : 1971-1972
Reference code: UA-23, Box 127, Folder 16
Date: 1971-1972 (date of creation)
Scope and content:
File contains meeting minutes for the administrative group, which also includes attached documents.

Physical description: 1 cm of textual records

File: UA-23, Box 127, Folder 18 - Report of the committee to examine the proposed classification system for the excluded administration group at Dalhousie University
Title: Report of the committee to examine the proposed classification system for the excluded administration group at Dalhousie University
Reference code: UA-23, Box 127, Folder 18
Date: 27 May 1980 (date of creation)
Physical description: 0.25 cm of textual records

Subseries: American Library Association
Title: American Library Association

File: UA-23, Box 160, Folder 3 - Correspondence : 1962-1963
Title: Correspondence : 1962-1963
Reference code: UA-23, Box 160, Folder 3
Date: 1962-1963 (date of creation)
Scope and content:
File contains correspondence and attachments for the American Library Association.
Physical description: 0.25 cm of textual records

File: UA-23, Box 18, Folder 10 - Archival advisory committee
Title: Archival advisory committee
Reference code: UA-23, Box 18, Folder 10
Date: 1992 (date of creation)
Scope and content:
File contains materials related to the Archives Advisory Committee for 1992. These materials includes correspondence, draft proposals and terms of reference. Also include are letters requesting individuals take part in this committee, which includes and explanation of its purpose.
Physical description: 0.5 cm of textual records

Subseries: Area heads
Title: Area heads

File: UA-23, Box 77, Folder 21 - Correspondence : 1981
Title: Correspondence : 1981

Reference code: UA-23, Box 77, Folder 21

Date: 1981 (date of creation)

Scope and content:

File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.

Physical description: 0.25 cm of textual records

File: UA-23, Box 77, Folder 25 - Correspondence : 1982

Title: Correspondence : 1982

Reference code: UA-23, Box 77, Folder 25

Date: 1982 (date of creation)

Scope and content:

File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.

Physical description: 1 cm of textual records

File: UA-23, Box 77, Folder 27 - Correspondence : 1983

Title: Correspondence : 1983

Reference code: UA-23, Box 77, Folder 27

Date: 1983 (date of creation)

Scope and content:

File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.
File: UA-23, Box 78, Folder 2 - Correspondence : 1984

Title: Correspondence : 1984
Reference code: UA-23, Box 78, Folder 2
Date: 1984 (date of creation)
Scope and content:

File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.

Physical description: 1 cm of textual records

File: UA-23, Box 78, Folder 6 - Correspondence : 1985

Title: Correspondence : 1985
Reference code: UA-23, Box 78, Folder 6
Date: 1985 (date of creation)
Scope and content:

File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.

Physical description: 1.5 cm of textual records

File: UA-23, Box 78, Folder 8 - Correspondence : 1986

Title: Correspondence : 1986
Reference code: UA-23, Box 78, Folder 8
Date: 1986 (date of creation)
Scope and content:
File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 78, Folder 9 - Correspondence : 1987**

**Title:** Correspondence : 1987  
**Reference code:** UA-23, Box 78, Folder 9  
**Date:** 1987 (date of creation)  
**Scope and content:**

File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.

Physical description: 1 cm of textual records

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**File: UA-23, Box 79, Folder 2 - Correspondence : 1988**

**Title:** Correspondence : 1988  
**Reference code:** UA-23, Box 79, Folder 2  
**Date:** 1988 (date of creation)  
**Scope and content:**

File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 79, Folder 6 - Correspondence : 1989**

**Title:** Correspondence : 1989
Reference code: UA-23, Box 79, Folder 6  
Date: 1989 (date of creation)  
Scope and content:  
File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.  
Physical description: 0.25 cm of textual records

File: UA-23, Box 79, Folder 10 - Correspondence : 1990  
Title: Correspondence : 1990  
Reference code: UA-23, Box 79, Folder 10  
Date: 1990 (date of creation)  
Scope and content:  
File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.  
Physical description: 1 cm of textual records

File: UA-23, Box 79, Folder 13 - Correspondence : 1991  
Title: Correspondence : 1991  
Reference code: UA-23, Box 79, Folder 13  
Date: 1991 (date of creation)  
Scope and content:  
File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.  
Physical description: 1 cm of textual records
**File: UA-23, Box 79, Folder 15 - Correspondence : 1992**

**Title:** Correspondence : 1992  
**Reference code:** UA-23, Box 79, Folder 15  
**Date:** 1992 (date of creation)  
**Scope and content:**  
File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 79, Folder 17 - Correspondence : 1993**

**Title:** Correspondence : 1993  
**Reference code:** UA-23, Box 79, Folder 17  
**Date:** 1993 (date of creation)  
**Scope and content:**  
File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 80, Folder 1 - Correspondence : 1994**

**Title:** Correspondence : 1994  
**Reference code:** UA-23, Box 80, Folder 1  
**Date:** 1994 (date of creation)  
**Scope and content:**  
File contains correspondence for the Dalhousie University Libraries Area Heads' committee. The majority of this correspondence is internal to Dalhousie, especially within the library. A large portion of the internal correspondence is between the University Librarian and members
of the Area Heads committee. Another portion of the materials are memorandums from or addressed to the Area Heads committee.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 77, Folder 22 - Meeting minutes : 1981**

**Title:** Meeting minutes : 1981  
**Reference code:** UA-23, Box 77, Folder 22  
**Date:** 1981 (date of creation)  
**Scope and content:**  
File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.  
**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 77, Folder 24 - Meeting minutes : 1982**

**Title:** Meeting minutes : 1982  
**Reference code:** UA-23, Box 77, Folder 24  
**Date:** 1982 (date of creation)  
**Scope and content:**  
File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 77, Folder 26 - Meeting minutes : 1983**

**Title:** Meeting minutes : 1983  
**Reference code:** UA-23, Box 77, Folder 26  
**Date:** 1983 (date of creation)  
**Scope and content:**  
File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.  
**Physical description:** 1 cm of textual records
File: UA-23, Box 78, Folder 3 - Meeting minutes : 1984
Title: Meeting minutes : 1984
Reference code: UA-23, Box 78, Folder 3
Date: 1984 (date of creation)
Scope and content:
File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.
Physical description: 0.25 cm of textual records

File: UA-23, Box 78, Folder 5 - Meeting minutes : 1985
Title: Meeting minutes : 1985
Reference code: UA-23, Box 78, Folder 5
Date: 1985 (date of creation)
Scope and content:
File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.
Physical description: 1 cm of textual records

File: UA-23, Box 78, Folder 7 - Meeting minutes : 1986
Title: Meeting minutes : 1986
Reference code: UA-23, Box 78, Folder 7
Date: 1986 (date of creation)
Scope and content:
File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.
Physical description: 0.25 cm of textual records

File: UA-23, Box 78, Folder 9 - Meeting minutes : 1987
Meeting minutes: 1987

Reference code: UA-23, Box 78, Folder 9

Date: 1987 (date of creation)

Scope and content:

File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.

Physical description: 1 cm of textual records

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Meeting minutes: 1988

Reference code: UA-23, Box 79, Folder 3

Date: 1988 (date of creation)

Scope and content:

File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.

Physical description: 0.25 cm of textual records

---

Meeting minutes: 1989

Reference code: UA-23, Box 79, Folder 5

Date: 1989 (date of creation)

Scope and content:

File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.

Physical description: 0.25 cm of textual records

---

Meeting minutes: 1990

Reference code: UA-23, Box 79, Folder 9

Date: 1990 (date of creation)
Scope and content:
File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 79, Folder 12 - Meeting minutes : 1991**

Title: Meeting minutes : 1991
Reference code: UA-23, Box 79, Folder 12
Date: 0.25 (date of creation)
Scope and content:
File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.
Physical description: 0.25 cm of textual records

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**File: UA-23, Box 77, Folder 23 - Meeting minutes : 1970**

Title: Meeting minutes : 1970
Reference code: UA-23, Box 77, Folder 23
Date: 1970 (date of creation)
Scope and content:
File contains meeting minutes for the Dalhousie University Libraries Area Heads meetings. Materials also include relevant accompanying documents.
Physical description: 0.25 cm of textual records

Physical condition:
Some pages have water damage.

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**Subseries: Article delivery working group**

Title: Article delivery working group

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**File: UA-23, Box 143, Folder 4 - Correspondence : 1993-1994**
Title: Correspondence : 1993-1994
Reference code: UA-23, Box 143, Folder 4
Date: 1993-1994 (date of creation)
Scope and content:
File contains correspondence and attached documents for the Article Delivery Working Group.
Physical description: 1 cm of textual records

File: UA-23, Box 143, Folder 5 - Meeting minutes : 1993-1994
Title: Meeting minutes : 1993-1994
Reference code: UA-23, Box 143, Folder 5
Date: 1993-1994 (date of creation)
Scope and content:
File contains meeting minutes for the Article Delivery Working Group.
Physical description: 0.25 cm of textual records

File: UA-23, Box 143, Folder 7 - Report of the article delivery working group to the management policy advisory committee
Title: Report of the article delivery working group to the management policy advisory committee
Reference code: UA-23, Box 143, Folder 7
Date: 15 July 1996 (date of creation)
Scope and content:
File contains one copy of the report from the Article Delivery Working Group.
Physical description: 0.25 cm of textual records

Subseries: Article delivery working group
Title: Article delivery working group

File: UA-23, Box 122, Folder 7 - Meeting minutes : 1992
Title: Meeting minutes : 1992
Reference code: UA-23, Box 122, Folder 7

Date: 1992 (date of creation)

Scope and content:
File contains meeting minutes and correspondence for the Article Delivery Working Group.

Physical description: 0.25 cm of textual records

Subseries: Association of Atlantic Universities Librarians Committee

Title: Association of Atlantic Universities Librarians Committee

File: UA-23, Box 88, Folder 8 - Cost Study of Cataloguing and Card Production

Title: Cost Study of Cataloguing and Card Production
Reference code: UA-23, Box 88, Folder 8
Date: 1975 (date of creation)
Scope and content:
File contains one copy of the report done for the Atlantic Universities Computer Study Report.

Physical description: 0.25 cm of textual records

File: UA-23, Box 88, Folder 19 - Meeting Minutes: 1965-1971

Title: Meeting Minutes: 1965-1971
Reference code: UA-23, Box 88, Folder 19
Date: 1965-1971 (date of creation)
Scope and content:
File contains meeting minutes for AAULC for 1965-1971

Physical description: 0.5 cm of textual records


Title: Meeting Minutes: 1972-1974
Reference code: UA-23, Box 88, Folder 14
Date: 1972-1974 (date of creation)

Scope and content:

File contains meeting minutes for the AAULC for 1972-1974.

Physical description: 1 cm of textual records

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File: UA-23, Box 88, Folder 9 - Meeting minutes : 1975-1978

Title: Meeting minutes : 1975-1978

Reference code: UA-23, Box 88, Folder 9

Date: 1975-1978 (date of creation)

Scope and content:

File contains meeting minutes for the AAULC for 1975-1978.

Physical description: 1 cm of textual records

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File: UA-23, Box 172, Folder 2 - Meeting minutes : 1977

Title: Meeting minutes : 1977

Reference code: UA-23, Box 172, Folder 2

Date: 1977 (date of creation)

Scope and content:

File contains meeting minutes for the AAULC for 1977.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 88, Folder 12 ; Box 171, Folder 16 ; Box 171, Folder 14 - Meeting minutes : 1979-1982

Title: Meeting minutes : 1979-1982

Reference code: UA-23, Box 88, Folder 12 ; Box 171, Folder 16 ; Box 171, Folder 14

Date: 1979-1982 (date of creation)

Scope and content:

File contains meeting minutes for the AAULC for 1979-1981.

Physical description: 3 cm of textual records
File: UA-23, Box 171, Folder 15 ; Box 171, Folder 2 - Meeting minutes : 1983-1984

Title: Meeting minutes : 1983-1984
Reference code: UA-23, Box 171, Folder 15 ; Box 171, Folder 2
Date: 1983-1984 (date of creation)
Scope and content:
   File contains meeting minutes for the AAULC for 1983-1984.
Physical description: 1 cm of textual records

File: UA-23, Box 171, Folder 9 - Meeting minutes : 1985-1986

Title: Meeting minutes : 1985-1986
Reference code: UA-23, Box 171, Folder 9
Date: 1985-1986 (date of creation)
Scope and content:
   File contains meeting minutes for the AAULC for 1985-1986.
Physical description: 0.5 cm of textual records


Title: Meeting minutes : 1987-1988
Reference code: UA-23, Box 171, Folder 10
Date: 1987-1988 (date of creation)
Scope and content:
Physical description: 0.5 cm of textual records

File: UA-23, Box 170, Folder 19 - Meeting minutes : 1989-1990

Title: Meeting minutes : 1989-1990
Reference code: UA-23, Box 170, Folder 19

Title: Meeting minutes : 1991-1992
Reference code: UA-23, Box 171, Folder 11
Date: 1991-1992 (date of creation)
Scope and content:
Physical description: 0.5 cm of textual records

File: UA-23, Box 171, Folder 1 - Meeting minutes : 1993-1994

Title: Meeting minutes : 1993-1994
Reference code: UA-23, Box 171, Folder 1
Date: 1993-1994 (date of creation)
Scope and content:
Physical description: 1 cm of textual records

File: UA-23, Box 172, Folder 1 - Meeting minutes : 1995-1997

Title: Meeting minutes : 1995-1997
Reference code: UA-23, Box 172, Folder 1
Date: 1995-1997 (date of creation)
Scope and content:
File contains meeting minutes for the AAULC for 1995-1997.
Physical description: 0.5 cm of textual records
File: UA-23, Box 195, Folder 11 - Correspondence : 1963-1966

Title: Correspondence : 1963-1966
Reference code: UA-23, Box 195, Folder 11
Date: 1963-1966 (date of creation)
Scope and content:
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.
Physical description: 0.25 cm of textual records

File: UA-23, Box 91, Folder 1 - Correspondence : 1965-1971

Title: Correspondence : 1965-1971
Reference code: UA-23, Box 91, Folder 1
Date: 1965-1971 (date of creation)
Scope and content:
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.
Physical description: 1 cm of textual records

File: UA-23, Box 171, Folder 18 - Correspondence : 1967-1968

Title: Correspondence : 1967-1968
Reference code: UA-23, Box 171, Folder 18
Date: 1967-1968 (date of creation)
Scope and content:
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.
Physical description: 0.25 cm of textual records

File: UA-23, Box 171, Folder 17 - Correspondence : 1970

Title: Correspondence : 1970
Reference code: UA-23, Box 171, Folder 17
Date: 1970 (date of creation)
Scope and content:
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.

Physical description: 0.25 cm of textual records

File: UA-23, Box 88, Folder 15 - Correspondence : 1972-1974
Title: Correspondence : 1972-1974
Reference code: UA-23, Box 88, Folder 15
Date: 1972-1974 (date of creation)
Scope and content:
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.

Physical description: 1 cm of textual records

File: UA-23, Box 172, Folder 3 ; Box 88, Folder 10 - Correspondence : 1975-1978
Title: Correspondence : 1975-1978
Reference code: UA-23, Box 172, Folder 3 ; Box 88, Folder 10
Date: 1975-1978 (date of creation)
Scope and content:
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.

Physical description: 1.5 cm of textual records

File: UA-23, Box 171, Folder 13 - Correspondence : 1978-1979
Title: Correspondence : 1978-1979
Reference code: UA-23, Box 171, Folder 13
Date: 1978-1979 (date of creation)
Scope and content:
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.

Physical description: 0.5 cm of textual records

**File: UA-23, Box 88, Folder 13 - Correspondence : 1979-1980**

**Title:** Correspondence : 1979-1980  
**Reference code:** UA-23, Box 88, Folder 13  
**Date:** 1979-1980 (date of creation)  
**Scope and content:**  
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.  
**Physical description:** 0.5 cm of textual records

**File: UA-23, Box 171, Folder 12 - Correspondence : 1980-1982**

**Title:** Correspondence : 1980-1982  
**Reference code:** UA-23, Box 171, Folder 12  
**Date:** 1980-1982 (date of creation)  
**Scope and content:**  
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.  
**Physical description:** 1 cm of textual records

**File: UA-23, Box 171, Folder 4 - Correspondence : 1985-1986**

**Title:** Correspondence : 1985-1986  
**Reference code:** UA-23, Box 171, Folder 4  
**Date:** 1985-1986 (date of creation)  
**Scope and content:**  
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.  
**Physical description:** 0.5 cm of textual records
File: UA-23, Box 171, Folder 7 - Correspondence : 1986-1987

Title: Correspondence : 1986-1987
Reference code: UA-23, Box 171, Folder 7
Date: 1986-1987 (date of creation)
Scope and content:
   File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.
Physical description: 0.5 cm of textual records

File: UA-23, Box 171, Folder 8 - Correspondence : 1988-1989

Title: Correspondence : 1988-1989
Reference code: UA-23, Box 171, Folder 8
Date: 1988-1989 (date of creation)
Scope and content:
   File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.
Physical description: 1 cm of textual records

File: UA-23, Box 171, Folder 19 - Correspondence : 1990-1992

Title: Correspondence : 1990-1992
Reference code: UA-23, Box 171, Folder 19
Date: 1990-1992 (date of creation)
Scope and content:
   File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.
Physical description: 0.25 cm of textual records

File: UA-23, Box 171, Folder 3 - Correspondence : 1993-1994
File: UA-23, Box 171, Folder 3 - Correspondence : 1993-1994

Title: Correspondence : 1993-1994
Reference code: UA-23, Box 171, Folder 3
Date: 1993-1994 (date of creation)
Scope and content:
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.

Physical description: 0.5 cm of textual records

File: UA-23, Box 171, Folder 5 - Correspondence : 1995-1996

Title: Correspondence : 1995-1996
Reference code: UA-23, Box 171, Folder 5
Date: 1995-1996 (date of creation)
Scope and content:
File contains correspondence for the AAULC, this includes libraries external and internal memos and internal correspondence.

Physical description: 1 cm of textual records

File: UA-23, Box 88, Folder 11 - Atlantic university non-salary price index : 1980

Title: Atlantic university non-salary price index : 1980
Reference code: UA-23, Box 88, Folder 11
Date: April 1980 (date of creation)
Scope and content:
File contains one copy of the Association of Atlantic Universities Non-Salary Price Index.

Physical description: 0.25 cm of textual records

File: UA-23, Box 88, Folder 16 - Report from the association of atlantic universities librarians committee

Title: Report from the association of atlantic universities librarians committee
Reference code: UA-23, Box 88, Folder 16
Date: [197-] (date of creation)
Scope and content:

File contains one copy of "Report from the AAU Librarian's Committee, this report was the first formal report from the committee.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 88, Folder 17 - Summary prepared for university manuals**

**Title:** Summary prepared for university manuals  
**Reference code:** UA-23, Box 88, Folder 17  
**Date:** May 1975 (date of creation)  
**Scope and content:**

File contains one copy of the summary prepared from University manuals supplement no. 1, revised.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 88, Folder 18 - Rules and regulations for full-time employees**

**Title:** Rules and regulations for full-time employees  
**Reference code:** UA-23, Box 88, Folder 18  
**Date:** November 1972 (date of creation)  
**Scope and content:**

File contains one copy of the Rules and Regulations for Full Time Employees (Maintenance Staff Excluded).

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 89, Folder 6 - Library holdings : 1980-1981**

**Title:** Library holdings : 1980-1981  
**Reference code:** UA-23, Box 89, Folder 6  
**Date:** 1980-1981 (date of creation)  
**Scope and content:**

File: UA-23, Box 90, Folder 1 - Inter-library loan in the Atlantic Provinces: a position paper

Title: Inter-library loan in the Atlantic Provinces: a position paper
Reference code: UA-23, Box 90, Folder 1
Date: 12 September 1972 (date of creation)
Scope and content:
File contains one copy of the Inter-library Loan in the Atlantic Provinces: A Position Paper.

Physical description: 0.25 cm of textual records

File: UA-23, Box 90, Folder 2 - Library committees of member institutions: a report

Title: Library committees of member institutions: a report
Reference code: UA-23, Box 90, Folder 2
Date: [19-] (date of creation)
Scope and content:
File contains one copy of report, prepared by E. Magee for the AAULC.

Physical description: 0.25 cm of textual records

File: UA-23, Box 91, Folder 2 - Report of librarians' committee

Title: Report of librarians' committee
Reference code: UA-23, Box 91, Folder 2
Date: [19-] (date of creation)
Scope and content:
File contains one copy of report based on meeting from 23 November 1963.

Physical description: 0.25 cm of textual records

File: UA-23, Box 101, Folder 6 - Library support for distant learners
Title: Library support for distant learners
Reference code: UA-23, Box 101, Folder 6
Date: 23 May 1996 (date of creation)
Scope and content:
File contains materials related to library support for distant learners from the AAULC.
Physical description: 0.25 cm of textual records

File: UA-23, Box 101, Folder 15 - Staff committee lists : 1998
Title: Staff committee lists : 1998
Reference code: UA-23, Box 101, Folder 15
Date: 1998 (date of creation)
Scope and content:
File contains a list of University Library Staff Member committee lists, which includes the members role and how they were selected (ie nominated, elected, etc).
Physical description: 0.25 cm of textual records

File: UA-23, Box 193, Folder 4 - Photo of members
Title: Photo of members
Reference code: UA-23, Box 193, Folder 4
Date: [19-] (date of creation)
Scope and content:
File contains one photo of the AAULC members along with a list of members printed.
Physical description: 0.25 cm of textual records

Subseries: Atlantic association of universities
Title: Atlantic association of universities
Date: 1976-1978 (date of creation)
File: UA-23, Box 105, Folder 1 - Report on Atlantic association of universities and blackwell north america project

Title: Report on Atlantic association of universities and blackwell north america project

Reference code: UA-23, Box 105, Folder 1

Date: 1976-1978 (date of creation)

Scope and content:

File contains one copy of the Reports on AAU/BNA project by UNB, Acadia, St. Fx, NSC and Dalhousie.

Physical description: 1 cm of textual records

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File: UA-23, Box 105, Folder 2 - Atlantic association of universities and blackwell north america project

Title: Atlantic association of universities and blackwell north america project

Reference code: UA-23, Box 105, Folder 2

Date: April 1978 (date of creation)

Scope and content:

File contains one copy of the AAU/BNA Project report, Systems description updated and revised by Anna Oxley.

Physical description: 0.25 cm of textual records

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Subseries: Atlantic Provinces library association

Title: Atlantic Provinces library association

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File: UA-23, Box 18, Folder 3 - Atlantic Provinces Library Association

Title: Atlantic Provinces Library Association

Reference code: UA-23, Box 18, Folder 3

Date: 1983-1986 (date of creation)

Scope and content:

File contains committee materials for the Atlantic Provinces Library Association Committee on the conservation of the libraries for 1983-1986. Materials include minutes from meeting,
memos, correspondence and reports. Both Charles Armour and Karen Smith were part of the committee.

Physical description: 1 cm of textual records

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**File: UA-23, Box 172, Folder 4 - Atlantic provinces checklist**

**Title:** Atlantic provinces checklist  
**Reference code:** UA-23, Box 172, Folder 4  
**Date:** 1957 (date of creation)  
**Scope and content:**  
File contains correspondence and attached documents for the Atlantic Provinces checklist.  

Physical description: 1 cm of textual records

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**File: UA-23, Box 173, Folder 13 - Correspondence : 1966-1970**

**Title:** Correspondence : 1966-1970  
**Reference code:** UA-23, Box 173, Folder 13  
**Date:** 1966-1970 (date of creation)  
**Scope and content:**  
File contains correspondence for the Atlantic Provinces Library Association.  

Physical description: 1.5 cm of textual records  

Physical condition:  
Paper is delicate- onion paper.

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**File: UA-23, Box 173, Folder 14 - Master plan for library services**

**Title:** Master plan for library services  
**Reference code:** UA-23, Box 173, Folder 14  
**Date:** 1964 (date of creation)  
**Scope and content:**  
File contains one copy of the report for the Atlantic Provinces Library Association.  

Physical description: 0.25 cm of textual records
Subseries: Audio-visual and communication committee

Title: Audio-visual and communication committee

File: UA-23, Box 115, Folder 11 - Correspondence : 1975

Title: Correspondence : 1975
Reference code: UA-23, Box 115, Folder 11
Date: 1975 (date of creation)
Scope and content:
   File contains correspondence for the committee.
Physical description: 1 cm of textual records

File: UA-23, Box 115, Folder 12 - Meeting minutes : 1975

Title: Meeting minutes : 1975
Reference code: UA-23, Box 115, Folder 12
Date: 1975 (date of creation)
Scope and content:
   File contains meeting minutes for committee.
Physical description: 0.5 cm of textual records

File: UA-23, Box 115, Folder 13 - Meeting minutes : 1976

Title: Meeting minutes : 1976
Reference code: UA-23, Box 115, Folder 13
Date: 1976 (date of creation)
Scope and content:
   File contains meeting minutes for committee.
Physical description: 1.5 cm of textual records
File: UA-23, Box 115, Folder 14 - Report of resources

Title: Report of resources
Reference code: UA-23, Box 115, Folder 14
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the report of the resource group for the University committee on audio-visual services committee. Also contains some correspondence.

Physical description: 0.5 cm of textual records

File: UA-23, Box 115, Folder 15 - Visitation to other departments

Title: Visitation to other departments
Reference code: UA-23, Box 115, Folder 15
Date: 1975-1976 (date of creation)
Scope and content:
File contains materials related to the Audio-Visual visitation to other departments.

Physical description: 0.5 cm of textual records

File: UA-23, Box 116, Folder 1 - Perceptions of the audio-visual department

Title: Perceptions of the audio-visual department
Reference code: UA-23, Box 116, Folder 1
Date: 1975 (date of creation)
Scope and content:
File contains several reports on the perceptions of the Audio-Visual department and the purpose of the department.

Physical description: 0.25 cm of textual records

Subseries: Canadian literary collections project advisory committee

Title: Canadian literary collections project advisory committee

Title: Meeting minutes : 1992-1994
Reference code: UA-23, Box 127, Folder 11
Date: 1992-1994 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 127, Folder 12 - Correspondence : 1992-1994

Title: Correspondence : 1992-1994
Reference code: UA-23, Box 127, Folder 12
Date: 1992-1994 (date of creation)
Scope and content:
    File contains correspondence related to the CLCP advisory committee.

Physical description: 0.5 cm of textual records

File: UA-23, Box 151, Folder 5 - Meeting minutes : 1990-1991

Title: Meeting minutes : 1990-1991
Reference code: UA-23, Box 151, Folder 5
Date: 1990-1991 (date of creation)
Scope and content:
    File contains meeting minutes and related correspondence for the CLCP advisory committee.

Physical description: 0.25 cm of textual records

Subseries: Chief committee

Title: Chief committee


Title: Meeting minutes : 1967-1969
Reference code: UA-23, Box 136, Folder 17
Date: 1967-1969 (date of creation)

Scope and content:

File contains the meeting minutes and attached documents for the Chief’s Committee for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 57, Folder 15 - Committee on ageing : correspondence

Title: Committee on ageing : correspondence
Reference code: UA-23, Box 57, Folder 15
Date: 1986 (date of creation)

Scope and content:

File contains correspondence and related documents to the University Committee on Ageing, which William Birdsall (University Librarian) was a member of.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 19, Folder 7 - Council of the Nova Scotia Archives

Title: Council of the Nova Scotia Archives
Reference code: UA-23, Box 19, Folder 7
Date: 1992-1994 (date of creation)

Scope and content:

File contains materials related to the Council of the Nova Scotia Archives, of which Charles Armour was a member. These materials include meeting minutes, correspondence and annual reports.

Physical description: 1 cm of textual records

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File: UA-23, Box 17, Folder 8 - Dalhousie Art Gallery : 1981

Title: Dalhousie Art Gallery : 1981
Reference code: UA-23, Box 17, Folder 8
Date: 1981 (date of creation)

Scope and content:
File contains correspondence and minutes for the Dalhousie Art Gallery committee. Materials come from Charles Armour materials as he was a member of the committee.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 17, Folder 10 - Dalhousie Art Gallery : 1982**

**Title:** Dalhousie Art Gallery : 1982  
**Reference code:** UA-23, Box 17, Folder 10  
**Date:** 1982 (date of creation)  
**Scope and content:**

File contains correspondence and minutes for the Dalhousie Art Gallery committee. Materials come from Charles Armour materials as he was a member of the committee.

**Physical description:** 0.5 cm of textual records

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**Subseries: Dalhousie review**

**Title:** Dalhousie review

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**File: UA-23, Box 127, Folder 13 - Correspondence : 1992-1994**

**Title:** Correspondence : 1992-1994  
**Reference code:** UA-23, Box 127, Folder 13  
**Date:** 1992-1994 (date of creation)  
**Scope and content:**

File contains correspondence related to the Dalhousie University Review.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 142, Folder 8 - Dalhousie University Library open house : 1987-1989**

**Title:** Dalhousie University Library open house : 1987-1989  
**Reference code:** UA-23, Box 142, Folder 8  
**Date:** 1987-1989 (date of creation)
Scope and content:
File contains correspondence and reports related to the Dalhousie University Library Open House.

Physical description: 0.5 cm of textual records

Subseries: Disaster team
Title: Disaster team

File: UA-23, Box 100, Folder 3 - Meeting minutes
Title: Meeting minutes
Reference code: UA-23, Box 100, Folder 3
Date: 1988 (date of creation)
Scope and content:
File contains meeting minutes for the Disaster Team Committee for 1988.

Physical description: 0.25 cm of textual records

File: UA-23, Box 101, Folder 20 - Building evacuation plan
Title: Building evacuation plan
Reference code: UA-23, Box 101, Folder 20
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the Building Evacuation Plan for the Killam Memorial Library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 120, Folder 9 - Building evacuation procedures committee: 1983-1984
Title: Building evacuation procedures committee: 1983-1984
Reference code: UA-23, Box 120, Folder 9
Date: 1983-1984 (date of creation)
Scope and content:
File contains correspondence and reports from the Building Evacuation Procedures Committee.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 120, Folder 17 - Building evacuation procedures committee : 1985-1986**

**Title:** Building evacuation procedures committee : 1985-1986  
**Reference code:** UA-23, Box 120, Folder 17  
**Date:** 1985-1986 (date of creation)  
**Scope and content:**  
File contains correspondence and reports from the Building Evacuation Procedures Committee.  

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 126, Folder 6 - Building evacuation procedures committee : 1984**

**Title:** Building evacuation procedures committee : 1984  
**Reference code:** UA-23, Box 126, Folder 6  
**Date:** 1984 (date of creation)  
**Scope and content:**  
File contains correspondence, reports and meeting minutes for the Building Evacuation Procedures committee.  

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 139, Folder 9 - Evacuation committee meeting minutes : 1984**

**Title:** Evacuation committee meeting minutes : 1984  
**Reference code:** UA-23, Box 139, Folder 9  
**Date:** 1984 (date of creation)  
**Scope and content:**  
File contains the meeting minutes for the Evacuation committee.  

**Physical description:** 0.25 cm of textual records
Subseries: Document delivery task force

Title: Document delivery task force

File: UA-23, Box 143, Folder 10 - Correspondence and reports : 1993-1994

Title: Correspondence and reports : 1993-1994
Reference code: UA-23, Box 143, Folder 10
Date: 1993-1994 (date of creation)
Scope and content:

File contains correspondence and reports for the Document Delivery Task Force.

Physical description: 1 cm of textual records

Subseries: Document delivery task force

Title: Document delivery task force

File: UA-23, Box 132, Folder 1 - Final report : 1994

Title: Final report : 1994
Reference code: UA-23, Box 132, Folder 1
Date: 1994 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 132, Folder 3 - Correspondence : 1994

Title: Correspondence : 1994
Reference code: UA-23, Box 132, Folder 3
Date: 1994 (date of creation)
Scope and content:

File contains correspondence, meeting minutes and other documents related to the Document Delivery Task Force.
Subseries: Electronic services task force

Title: Electronic services task force

File: UA-23, Box 109, Folder 3 - Correspondence : 1994

Title: Correspondence : 1994
Reference code: UA-23, Box 109, Folder 3
Date: 1994 (date of creation)
Scope and content:

File contains correspondence for the Electronic Services Task force, and associated documents.

Physical description: 0.25 cm of textual records

File: UA-23, Box 175, Folder 8 ; Box 109, Folder 4 - Interim report of the electronic services task force

Title: Interim report of the electronic services task force
Reference code: UA-23, Box 175, Folder 8 ; Box 109, Folder 4
Date: 29 June 1994 (date of creation)
Scope and content:

File contains one copy of interim report for the Electronic Services Task Force.

Physical description: 2 cm of textual records 2 folders

File: UA-23, Box 109, Folder 5 - Final report

Title: Final report
Reference code: UA-23, Box 109, Folder 5
Date: October 1994 (date of creation)
Scope and content:

File contains one copy of the final report for the Electronic Services Task Force.
Subseries: Employment equity committee

Title: Employment equity committee

File: UA-23, Box 117, Folder 15 - Correspondence : 1993-1996

Title: Correspondence : 1993-1996
Reference code: UA-23, Box 117, Folder 15
Date: 1993-1996 (date of creation)
Scope and content:

File contains correspondence for the University Library Employment Equity Committee.

Physical description: 0.5 cm of textual records

File: UA-23, Box 140, Folder 1 - Meeting minutes : 1994

Title: Meeting minutes : 1994
Reference code: UA-23, Box 140, Folder 1
Date: 1994 (date of creation)
Scope and content:

File contains meeting minutes for the Dalhousie University Libraries Employment Equity Committee.

Physical description: 1 cm of textual records


Title: Meeting minutes : 1994-1996
Reference code: UA-23, Box 117, Folder 16
Date: 1994-1996 (date of creation)
Scope and content:

File contains meeting minutes for the Dalhousie University Libraries Employment Equity Committee.
Subseries: Faculty of graduate studies library committee

Title: Faculty of graduate studies library committee

File: UA-23, Box 161, Folder 10 - Correspondence : 1962-1963

Title: Correspondence : 1962-1963
Reference code: UA-23, Box 161, Folder 10
Date: 1962-1963 (date of creation)
Scope and content:
File contains correspondence and reports for the Faculty of Graduate Studies Committee.

Physical description: 0.5 cm of textual records

Subseries: Management policy advisory committee

Title: Management policy advisory committee

File: UA-23, Box 127, Folder 19 - Meeting minutes : 1995

Title: Meeting minutes : 1995
Reference code: UA-23, Box 127, Folder 19
Date: 1995 (date of creation)
Scope and content:
File contains meeting minutes and attached documents for the Management Policy Advisory Committee.

Physical description: 1.5 cm of textual records

File: UA-23, Box 128, Folder 1 - Morale report : 1995

Title: Morale report : 1995
Reference code: UA-23, Box 128, Folder 1
Date: 1995 (date of creation)

Scope and content:

File contains one copy of the Dalhousie University Libraries Morale Report and related correspondence.

Physical description: 0.5 cm of textual records

Subseries: Medical dental library committee

Title: Medical dental library committee

File: UA-23, Box 102, Folder 2 - Committee minutes : 1964-1965

Title: Committee minutes : 1964-1965

Reference code: UA-23, Box 102, Folder 2

Date: 1964-1965 (date of creation)

Scope and content:

File contains committee minutes for the Medical Dental library for 1964-1965

Physical description: 0.5 cm of textual records

File: UA-23, Box 18, Folder 16 - Joint committee on archives : 1978-1979

Title: Joint committee on archives : 1978-1979

Reference code: UA-23, Box 18, Folder 16

Date: 1978-1979 (date of creation)

Scope and content:

File contains materials related to the joint committee on archives. This includes correspondence and meeting minutes from the meetings.

Physical description: 0.25 cm of textual records

File: UA-23, Box 31, Folder 7 - Joint committee on archives : 1979-1983

Title: Joint committee on archives : 1979-1983

Reference code: UA-23, Box 31, Folder 7
Date: 1979-1983 (date of creation)

Scope and content:

File contains materials related to the Joint Committee on Archives. These materials include correspondence and meeting minutes from 1979-1983.

Physical description: 1 cm of textual records

Subseries: Kellogg library management group

Title: Kellogg library management group

File: UA-23, Box 112, Folder 18 - Meeting minutes : 1995

Title: Meeting minutes : 1995
Reference code: UA-23, Box 112, Folder 18
Date: 1995 (date of creation)
Scope and content:

File contains meeting minutes for the Kellogg Library Management Group (KLMG).

Physical description: 0.5 cm of textual records

File: UA-23, Box 112, Folder 19 - Meeting minutes : 1996

Title: Meeting minutes : 1996
Reference code: UA-23, Box 112, Folder 19
Date: 1996 (date of creation)
Scope and content:

File contains meeting minutes for the Kellogg Library Management Group (KLMG).

Physical description: 1 cm of textual records

File: UA-23, Box 113, Folder 1 - Meeting minutes : 1997

Title: Meeting minutes : 1997
Reference code: UA-23, Box 113, Folder 1
Date: 1997 (date of creation)
Scope and content:

File contains meeting minutes for the Kellogg Library Management Group (KLMG).

Physical description: 1 cm of textual records

File: UA-23, Box 113, Folder 2 - Meeting minutes : 1998

Title: Meeting minutes : 1998
Reference code: UA-23, Box 113, Folder 2
Date: 1998 (date of creation)
Scope and content:

File contains meeting minutes for the Kellogg Library Management Group (KLMG).

Physical description: 0.25 cm of textual records

Subseries: Killam library access systems and services area heads

Title: Killam library access systems and services area heads

File: UA-23, Box 79, Folder 14 - Meeting minutes : 1992

Title: Meeting minutes : 1992
Reference code: UA-23, Box 79, Folder 14
Date: 1992 (date of creation)
Scope and content:

File contains the meeting minutes for the Killam Library Access Systems and Services Area Heads. Materials also include any relevant documents which were attached.

Physical description: 0.5 cm of textual records

File: UA-23, Box 79, Folder 16 - Meeting minutes : 1993

Title: Meeting minutes : 1993
Reference code: UA-23, Box 79, Folder 16
Date: 1993 (date of creation)
Scope and content:
File contains the meeting minutes for the Killam Library Access Systems and Services Area Heads. Materials also include any relevant documents which were attached.

Physical description: 0.25 cm of textual records


Title: Meeting minutes : 1998-1999
Reference code: UA-23, Box 135, Folder 19
Date: 1998-1999 (date of creation)
Scope and content:
File contains the meeting minutes for the Killam Library Access Systems and Services Area Heads. Materials also include any relevant documents which were attached.

Physical description: 0.25 cm of textual records

File: Killam library access systems and services

Title: Killam library access systems and services

File: UA-23, Box 129, Folder 11 - Correspondence and meeting minutes

Title: Correspondence and meeting minutes
Reference code: UA-23, Box 129, Folder 11
Date: 1994-1997 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 154, Folder 16 - Killam Library Appointments Committee

Title: Killam Library Appointments Committee
Reference code: UA-23, Box 154, Folder 16
Date: 1998-2004 (date of creation)
Physical description: 1 cm of textual records

Subseries: Killam safety committee
Title: Killam safety committee

File: UA-23, Box 131, Folder 10 - Meeting minutes : 1991

Title: Meeting minutes : 1991
Reference code: UA-23, Box 131, Folder 10
Date: 1991 (date of creation)
Scope and content:
File contains meeting minutes and annual report for the Killam Safety Committee.

Physical description: 0.25 cm of textual records

File: UA-23, Box 144, Folder 9 ; Box 144, Folder 10 ; Box 139, Folder 8 - Correspondence : 1984-1986

Title: Correspondence : 1984-1986
Reference code: UA-23, Box 144, Folder 9 ; Box 144, Folder 10 ; Box 139, Folder 8
Date: 1984-1986 (date of creation)
Scope and content:
File contains both correspondence and attachments for the Killam Safety Committee.

Physical description: 1 cm of textual records 3 folders

File: UA-23, Box 144, Folder 8 - Correspondence : 1984

Title: Correspondence : 1984
Reference code: UA-23, Box 144, Folder 8
Date: 1984 (date of creation)
Scope and content:
File contains both correspondence and attachments for the Killam Safety Committee.

Physical description: 1 cm of textual records

Subseries: Killam advisory group
Title: Killam advisory group

File: UA-23, Box 100, Folder 17 - Recommendations

Title: Recommendations

Reference code: UA-23, Box 100, Folder 17

Date: 2003 (date of creation)

Scope and content:

File contains reports from the Killam Advisory Group regarding recommendations for changes to the library, along with comments/complains about food and drink being allowed in the library.

Physical description: 0.5 cm of textual records

Subseries: Killam library committee

Title: Killam library committee


Title: Meeting minutes : 1990-1991

Reference code: UA-23, Box 154, Folder 14

Date: 1990-1991 (date of creation)

Scope and content:

File contains meeting minutes and attached documents for the Killlam Library committee.

Physical description: 1 cm of textual records

File: UA-23, Box 155, Folder 1 - Meeting minutes : 1989

Title: Meeting minutes : 1989

Reference code: UA-23, Box 155, Folder 1

Date: 1989 (date of creation)

Scope and content:

File contains meeting minutes and attached documents for the Killlam Library committee.
File: UA-23, Box 155, Folder 3 - Meeting minutes : 1992

Title: Meeting minutes : 1992
Reference code: UA-23, Box 155, Folder 3
Date: 1992 (date of creation)
Scope and content:
File contains meeting minutes and attached documents for the Killiam Library committee.

Physical description: 0.5 cm of textual records

File: UA-23, Box 155, Folder 4 - Meeting minutes : 1994-1996

Title: Meeting minutes : 1994-1996
Reference code: UA-23, Box 155, Folder 4
Date: 1994-1996 (date of creation)
Scope and content:
File contains meeting minutes and attached documents for the Killiam Library committee.

Physical description: 1 cm of textual records


Title: Correspondence : 1989-1991
Reference code: UA-23, Box 154, Folder 15
Date: 1989-1991 (date of creation)
Scope and content:
File contains correspondence and attached documents for the Killiam Library committee.

Physical description: 0.25 cm of textual records

File: UA-23, Box 155, Folder 5 - Correspondence : 1994-1996

Title: Correspondence : 1994-1996
File: UA-23, Box 155, Folder 2 - Correspondence : 1987
Title: Correspondence : 1987
Reference code: UA-23, Box 155, Folder 2
Date: 1987 (date of creation)
Scope and content:
File contains correspondence and attached documents for the Killlam Library committee.
Physical description: 0.25 cm of textual records

Subseries: Library systems appointment committee
Title: Library systems appointment committee

File: UA-23, Box 155, Folder 10 - Correspondence : 1978-1984
Title: Correspondence : 1978-1984
Reference code: UA-23, Box 155, Folder 10
Date: 1978-1984 (date of creation)
Scope and content:
File contains correspondence and attachments for the Dalhousie University Libraries Library Systems Appointment Committee.
Physical description: 1 cm of textual records

File: UA-23, Box 155, Folder 13 - Correspondence : 1967-1977
Title: Correspondence : 1967-1977
Reference code: UA-23, Box 155, Folder 13
Date: 1967-1977 (date of creation)

Scope and content:
File contains correspondence and attachments for the Dalhousie University Libraries Library Systems Appointment Committee.

Physical description: 0.5 cm of textual records

File: UA-23, Box 155, Folder 15 - Correspondence : 1992-1993

Title: Correspondence : 1992-1993
Reference code: UA-23, Box 155, Folder 15
Date: 1992-1993 (date of creation)
Scope and content:
File contains correspondence and attachments for the Dalhousie University Libraries Library Systems Appointment Committee.

Physical description: 0.25 cm of textual records

File: UA-23, Box 155, Folder 11 ; Box 193, Folder 29 ; Box 195, Folder 1 - Meeting minutes : 1978-1991

Title: Meeting minutes : 1978-1991
Reference code: UA-23, Box 155, Folder 11 ; Box 193, Folder 29 ; Box 195, Folder 1
Date: 1978-1991 (date of creation)
Scope and content:
File contains the meeting minutes and reports for the Dalhousie University Libraries Library Systems Appointment Committee.

Physical description: 1.5 cm of textual records 3 folders

File: UA-23, Box 155, Folder 14 - Meeting minutes : 1992-1993

Title: Meeting minutes : 1992-1993
Reference code: UA-23, Box 155, Folder 14
Date: 1992-1993 (date of creation)
Scope and content:
File contains the meeting minutes and reports for the Dalhousie University Libraries Library Systems Appointment Committee.

**Physical description**: 0.25 cm of textual records

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**File: UA-23, Box 155, Folder 12 - Meeting minutes : 1967-1977**

**Title**: Meeting minutes : 1967-1977

**Reference code**: UA-23, Box 155, Folder 12

**Date**: 1967-1977 (date of creation)

**Scope and content**:

File contains the meeting minutes and reports for the Dalhousie University Libraries Library Systems Appointment Committee.

**Physical description**: 1 cm of textual records

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**Subseries: Library policy advisory committee**

**Title**: Library policy advisory committee

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**File: UA-23, Box 156, Folder 2 - Correspondence : 1996-1997**

**Title**: Correspondence : 1996-1997

**Reference code**: UA-23, Box 156, Folder 2

**Date**: 1996-1997 (date of creation)

**Scope and content**:

File contains correspondence and attachments for the Library Policy Advisory Committee for the Dalhousie University Libraries.

**Physical description**: 2 cm of textual records

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**File: UA-23, Box 156, Folder 5 - Correspondence : 1998**

**Title**: Correspondence : 1998

**Reference code**: UA-23, Box 156, Folder 5

**Date**: 1998 (date of creation)
Scope and content:

File contains correspondence and attachments for the Library Policy Advisory Committee for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

**File: UA-23, Box 156, Folder 5 - Correspondence : 1999**

**Title:** Correspondence : 1999

**Reference code:** UA-23, Box 156, Folder 5

**Date:** 1999 (date of creation)

**Scope and content:**

File contains correspondence and attachments for the Library Policy Advisory Committee for the Dalhousie University Libraries.

**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 193, Folder 28 ; Box 156, Folder 3 - Meeting minutes : 1997**

**Title:** Meeting minutes : 1997

**Reference code:** UA-23, Box 193, Folder 28 ; Box 156, Folder 3

**Date:** 1997 (date of creation)

**Scope and content:**

File contains meeting minutes and attachments for the Library Policy Advisory Committee for the Dalhousie University Libraries.

**Physical description:** 2.5 cm of textual records 2 folders

**File: UA-23, Box 156, Folder 4 - Meeting minutes : 1998**

**Title:** Meeting minutes : 1998

**Reference code:** UA-23, Box 156, Folder 4

**Date:** 1998 (date of creation)

**Scope and content:**

File contains meeting minutes and attachments for the Library Policy Advisory Committee for the Dalhousie University Libraries.
File: UA-23, Box 156, Folder 6 - Meeting minutes : 1999

Title: Meeting minutes : 1999
Reference code: UA-23, Box 156, Folder 6
Date: 1999 (date of creation)
Scope and content:

File contains meeting minutes and attachments for the Library Policy Advisory Committee for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

Subseries: Library management group

Title: Library management group

File: UA-23, Box 159, Folder 2 - Meeting minutes : 1991

Title: Meeting minutes : 1991
Reference code: UA-23, Box 159, Folder 2
Date: 1991 (date of creation)
Scope and content:

File contains meeting minutes and agendas for the Library Management Group for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 160, Folder 1 - Meeting minutes : 1990

Title: Meeting minutes : 1990
Reference code: UA-23, Box 160, Folder 1
Date: 1990 (date of creation)
Scope and content:
File contains meeting minutes and agendas for the Library Management Group for the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

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**File: UA-23, Box 160, Folder 2 - Meeting minutes : 1994**

**Title:** Meeting minutes : 1994  
**Reference code:** UA-23, Box 160, Folder 2  
**Date:** 1994 (date of creation)  
**Scope and content:**  
File contains meeting minutes and agendas for the Library Management Group for the Dalhousie University Libraries.  

Physical description: 1 cm of textual records

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**File: UA-23, Box 160, Folder 3 - Meeting minutes : 1993**

**Title:** Meeting minutes : 1993  
**Reference code:** UA-23, Box 160, Folder 3  
**Date:** 1993 (date of creation)  
**Scope and content:**  
File contains meeting minutes and agendas for the Library Management Group for the Dalhousie University Libraries.  

Physical description: 1 cm of textual records

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**File: UA-23, Box 160, Folder 4 - Meeting minutes : 1995**

**Title:** Meeting minutes : 1995  
**Reference code:** UA-23, Box 160, Folder 4  
**Date:** 1995 (date of creation)  
**Scope and content:**  
File contains meeting minutes and agendas for the Library Management Group for the Dalhousie University Libraries.  

Physical description: 0.5 cm of textual records
File: UA-23, Box 159, Folder 3 - Meeting minutes : 1987

Title: Meeting minutes : 1987
Reference code: UA-23, Box 159, Folder 3
Date: 1987 (date of creation)
Scope and content:

File contains meeting minutes and agendas for the Library Management Group for the Dalhousie University Libraries.

Physical description: 2 cm of textual records

File: UA-23, Box 159, Folder 4 - Meeting minutes : 1988

Title: Meeting minutes : 1988
Reference code: UA-23, Box 159, Folder 4
Date: 1988 (date of creation)
Scope and content:

File contains meeting minutes and agendas for the Library Management Group for the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 159, Folder 5 - Meeting minutes : 1992

Title: Meeting minutes : 1992
Reference code: UA-23, Box 159, Folder 5
Date: 1992 (date of creation)
Scope and content:

File contains meeting minutes and agendas for the Library Management Group for the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 159, Folder 6 - Meeting minutes : 1989
Title: Meeting minutes : 1989
Reference code: UA-23, Box 159, Folder 6
Date: 1989 (date of creation)
Scope and content:
File contains meeting minutes and agendas for the Library Management Group for the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

Subseries: Library system task force on public access to electronic information
Title: Library system task force on public access to electronic information

File: UA-23, Box 125, Folder 14 - Meeting minutes : 1991
Title: Meeting minutes : 1991
Reference code: UA-23, Box 125, Folder 14
Date: 1991 (date of creation)
Scope and content:
File contains meeting minutes for the Library System Task Force on Public Access to Electronic Information.

Physical description: 0.25 cm of textual records

Subseries: Library planning committee
Title: Library planning committee

File: UA-23, Box 145, Folder 11 - Meeting minutes : 1967
Title: Meeting minutes : 1967
Reference code: UA-23, Box 145, Folder 11
Date: 1967 (date of creation)
Scope and content:
File contains the meeting minutes for the Library Planning Committee.
Subseries: Maritime Library Association

Title: Maritime Library Association

File: UA-23, Box 162, Folder 14 - Reports and summaries : 1947-1955

Title: Reports and summaries : 1947-1955
Reference code: UA-23, Box 162, Folder 14
Date: 1947-1955 (date of creation)
Scope and content:

File contains planning commissions reports and various summaries from libraries in the Maritime for the Maritime Library Association.

Physical description: 0.5 cm of textual records

Subseries: Management policy advisory committee (MPAC)

Title: Management policy advisory committee (MPAC)

File: UA-23, Box 175, Folder 1 - Correspondence : 1985-1991

Title: Correspondence : 1985-1991
Reference code: UA-23, Box 175, Folder 1
Date: 1985-1991 (date of creation)

Scope and content:
   File contains correspondence and attachments for the MPAC.

Physical description: 1 cm of textual records

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**File: UA-23, Box 175, Folder 2 - Correspondence : 1992**

**Title:** Correspondence : 1992

**Reference code:** UA-23, Box 175, Folder 2

**Date:** 1992 (date of creation)

**Scope and content:**
   File contains correspondence and attachments for the MPAC.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 175, Folder 4 - Correspondence : 1993**

**Title:** Correspondence : 1993

**Reference code:** UA-23, Box 175, Folder 4

**Date:** 1993 (date of creation)

**Scope and content:**
   File contains correspondence and attachments for the MPAC.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 175, Folder 7 - Correspondence : 1994**

**Title:** Correspondence : 1994

**Reference code:** UA-23, Box 175, Folder 7

**Date:** 1994 (date of creation)

**Scope and content:**
   File contains correspondence and attachments for the MPAC.

**Physical description:** 1 cm of textual records
File: UA-23, Box 176, Folder 1 - Correspondence : 1995
Title: Correspondence : 1995
Reference code: UA-23, Box 176, Folder 1
Date: 1995 (date of creation)
Scope and content:
File contains correspondence and attachments for the MPAC.
Physical description: 0.5 cm of textual records

File: UA-23, Box 176, Folder 3 - Correspondence : 1996
Title: Correspondence : 1996
Reference code: UA-23, Box 176, Folder 3
Date: 1996 (date of creation)
Scope and content:
File contains correspondence and attachments for the MPAC.
Physical description: 2 cm of textual records

File: UA-23, Box 176, Folder 5 - Correspondence : 1997
Title: Correspondence : 1997
Reference code: UA-23, Box 176, Folder 5
Date: 1997 (date of creation)
Scope and content:
File contains correspondence and attachments for the MPAC.
Physical description: 0.5 cm of textual records

File: UA-23, Box 175, Folder 3 - Meeting minutes : 1991-1992
Title: Meeting minutes : 1991-1992
Reference code: UA-23, Box 175, Folder 3
Date: 1991-1992 (date of creation)
Scope and content:

File contains meeting minutes and associated attachments for the MPAC.

Physical description: 1 cm of textual records

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**File: UA-23, Box 175, Folder 5 - Meeting minutes : 1993**

Title: Meeting minutes : 1993  
Reference code: UA-23, Box 175, Folder 5  
Date: 1993 (date of creation)  
Scope and content:  
File contains meeting minutes and associated attachments for the MPAC.

Physical description: 1.5 cm of textual records

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**File: UA-23, Box 175, Folder 6 - Meeting minutes : 1994**

Title: Meeting minutes : 1994  
Reference code: UA-23, Box 175, Folder 6  
Date: 1994 (date of creation)  
Scope and content:  
File contains meeting minutes and associated attachments for the MPAC.

Physical description: 1 cm of textual records

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**File: UA-23, Box 127, Folder 17 ; Box 175, Folder 9 - Meeting minutes : 1995**

Title: Meeting minutes : 1995  
Reference code: UA-23, Box 127, Folder 17 ; Box 175, Folder 9  
Date: 1995 (date of creation)  
Scope and content:  
File contains meeting minutes and associated attachments for the MPAC.

Physical description: 2 cm of textual records 2 folders
File: UA-23, Box 176, Folder 2 - Meeting minutes : 1996

Title: Meeting minutes : 1996
Reference code: UA-23, Box 176, Folder 2
Date: 1996 (date of creation)
Scope and content:
   File contains meeting minutes and associated attachments for the MPAC.

Physical description: 2.5 cm of textual records

File: UA-23, Box 176, Folder 4 - Meeting minutes : 1997

Title: Meeting minutes : 1997
Reference code: UA-23, Box 176, Folder 4
Date: 1997 (date of creation)
Scope and content:
   File contains meeting minutes and associated attachments for the MPAC.

Physical description: 0.25 cm of textual records

Subseries: Move planning committee

Title: Move planning committee

File: UA-23, Box 163, Folder 5 - Meeting minutes : 1988-1989

Title: Meeting minutes : 1988-1989
Reference code: UA-23, Box 163, Folder 5
Date: 1988-1989 (date of creation)
Scope and content:
   File contains the meeting minutes for the Move Planning Committee for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

Related material:
See also records related to SPACE.

Subseries: Music committee
Title: Music committee

File: UA-23, Box 162, Folder 11 - Correspondence : 1954-1958
Title: Correspondence : 1954-1958
Reference code: UA-23, Box 162, Folder 11
Date: 1954-1958 (date of creation)
Scope and content:
File contains correspondence and attachments regarding the formation of the music room.

Physical description: 0.25 cm of textual records

Subseries: National library of Canada
Title: National library of Canada

File: UA-23, Box 173, Folder 7 - Correspondence : 1987-1989
Title: Correspondence : 1987-1989
Reference code: UA-23, Box 173, Folder 7
Date: 1987-1989 (date of creation)
Scope and content:
File contains correspondence related to the National Library of Canada, also includes attachments.

Physical description: 0.5 cm of textual records

File: UA-23, Box 173, Folder 12 - Correspondence : 1968-1978
Title: Correspondence : 1968-1978
Reference code: UA-23, Box 173, Folder 12
Date: 1968-1978 (date of creation)

Scope and content:
File contains correspondence related to the National Library of Canada, also includes attachments.

Physical description: 1 cm of textual records

File: UA-23, Box 176, Folder 7 - Correspondence : 1992-1999

Title: Correspondence : 1992-1999
Reference code: UA-23, Box 176, Folder 7
Date: 1992-1999 (date of creation)

Scope and content:
File contains correspondence related to the National Library of Canada, also includes attachments.

Physical description: 1 cm of textual records

File: Nova Scotia council for library resources

Title: Nova Scotia council for library resources

File: UA-23, Box 173, Folder 9 - Meeting minutes : 1967-1971

Title: Meeting minutes : 1967-1971
Reference code: UA-23, Box 173, Folder 9
Date: 1967-1971 (date of creation)

Scope and content:
File contains the meeting minutes and attached documents for the Nova Scotia Council for Library Resources.

Physical description: 1 cm of textual records

File: UA-23, Box 173, Folder 10 - Correspondence : 1967-1971

Title: Correspondence : 1967-1971
Reference code: UA-23, Box 173, Folder 10
Date: 1967-1971 (date of creation)
Scope and content:
File contains the correspondence and attachments for the Nova Scotia Council for Library Resources.
Physical description: 0.5 cm of textual records

Subseries: Nova Scotia provincial library
Title: Nova Scotia provincial library

File: UA-23, Box 173, Folder 11 - Correspondence : 1993-1994
Title: Correspondence : 1993-1994
Reference code: UA-23, Box 173, Folder 11
Date: 1993-1994 (date of creation)
Scope and content:
File contains correspondence and attached documents for the Nova Scotia Provincial Libraries.
Physical description: 0.25 cm of textual records

Subseries: Nova Scotia resource sharing committee
Title: Nova Scotia resource sharing committee

File: UA-23, Box 116, Folder 12 - Nova Scotia resource sharing committee
Title: Nova Scotia resource sharing committee
Reference code: UA-23, Box 116, Folder 12
Date: 1993 (date of creation)
Scope and content:
File contains correspondence for the Nova Scotia Resource Sharing Committee, as it relates to library resources in Nova Scotia.
Physical description: 1 cm of textual records
File: UA-23, Box 116, Folder 13 - Meeting minutes : 1993

Title: Meeting minutes : 1993
Reference code: UA-23, Box 116, Folder 13
Date: 1993 (date of creation)
Scope and content:
File contains meeting minutes for the Nova Scotia Resource Sharing Committee.
Physical description: 0.25 cm of textual records

Subseries: Performance evaluation committee
Title: Performance evaluation committee

File: UA-23, Box 177, Folder 3 - Meeting minutes : 1984

Title: Meeting minutes : 1984
Reference code: UA-23, Box 177, Folder 3
Date: 1984 (date of creation)
Scope and content:
File contains meeting minutes and correspondence for the Performance Evaluation Committee.
Physical description: 0.5 cm of textual records

Subseries: Professional librarians
Title: Professional librarians

File: UA-23, Box 155, Folder 7 - Meeting minutes : 1975-1979

Title: Meeting minutes : 1975-1979
Reference code: UA-23, Box 155, Folder 7
Date: 1975-1979 (date of creation)
Scope and content:
File contains meeting minutes for the Professional Librarians Committee for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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**File: UA-23, Box 155, Folder 8 - Correspondence : 1975-1979**

**Title:** Correspondence : 1975-1979

**Reference code:** UA-23, Box 155, Folder 8

**Date:** 1975-1979 (date of creation)

**Scope and content:**

File contains correspondence for the Professional Librarians Committee for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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**Subseries: Preservation policy committee**

**Title:** Preservation policy committee

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**File: UA-23, Box 126, Folder 13 - Meeting minutes : 1988**

**Title:** Meeting minutes : 1988

**Reference code:** UA-23, Box 126, Folder 13

**Date:** 1988 (date of creation)

**Scope and content:**

File contains the meeting minutes for the Preservation Policy Committee.

Physical description: 0.5 cm of textual records

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**Subseries: Safety committee**

**Title:** Safety committee

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**File: UA-23, Box 99, Folder 2 - Building evacuation plan**
Title: Building evacuation plan
Reference code: UA-23, Box 99, Folder 2
Date: 1985 (date of creation)
Scope and content:
File contains one copy of the Building Evacuation plan for 1985 for the Killam library.

Physical description: 0.25 cm of textual records

---

**File: UA-23, Box 124, Folder 4 - Correspondence : 1995-1997**

Title: Correspondence : 1995-1997
Reference code: UA-23, Box 124, Folder 4
Date: 1995-1997 (date of creation)
Scope and content:
File contains correspondence for the Safety Committee.

Physical description: 1 cm of textual records

---

**File: UA-23, Box 124, Folder 5 - Correspondence : 1985-1986**

Title: Correspondence : 1985-1986
Reference code: UA-23, Box 124, Folder 5
Date: 1985-1986 (date of creation)
Scope and content:
File contains correspondence for the Safety Committee.

Physical description: 1 cm of textual records

---

**File: UA-23, Box 142, Folder 7 - Correspondence : 1988-1990**

Title: Correspondence : 1988-1990
Reference code: UA-23, Box 142, Folder 7
Date: 1988-1990 (date of creation)
Scope and content:
File contains correspondence for the Safety Committee.
File: UA-23, Box 124, Folder 6 - Correspondence : 1983

Title: Correspondence : 1983
Reference code: UA-23, Box 124, Folder 6
Date: 1983 (date of creation)
Scope and content:
File contains correspondence for the Safety Committee.

Physical description: 0.25 cm of textual records

File: UA-23, Box 124, Folder 6 - Membership terms of reference

Title: Membership terms of reference
Reference code: UA-23, Box 124, Folder 6
Date: 1989 (date of creation)
Scope and content:
File contains the terms of reference for the Dalhousie University Safety Committee.

Physical description: 0.25 cm of textual records

File: UA-23, Box 124, Folder 7 - Smoking policy

Title: Smoking policy
Reference code: UA-23, Box 124, Folder 7
Date: 1985 (date of creation)
Scope and content:
File contains correspondence and reports related to the installation of the smoking policy.

Physical description: 0.25 cm of textual records

File: UA-23, Box 124, Folder 8 - Bomb threat policy

Title: Bomb threat policy
Reference code: UA-23, Box 124, Folder 8
Date: 1977 (date of creation)
Scope and content:
File contains reports and policies related to the Bomb Threat Policy.
Physical description: 0.25 cm of textual records

File: UA-23, Box 124, Folder 9 - Meeting minutes : 1985-1996
Title: Meeting minutes : 1985-1996
Reference code: UA-23, Box 124, Folder 9
Date: 1985-1996 (date of creation)
Scope and content:
File contains the meeting minutes for the Dalhousie University Safety Committee.
Physical description: 0.25 cm of textual records

File: UA-23, Box 125, Folder 9 - Meeting minutes : 1993-1994
Title: Meeting minutes : 1993-1994
Reference code: UA-23, Box 125, Folder 9
Date: 1993-1994 (date of creation)
Physical description: 0.5 cm of textual records

Subseries: Senior staff
Title: Senior staff

File: UA-23, Box 138, Folder 7 - Meeting minutes : 1973
Title: Meeting minutes : 1973
Reference code: UA-23, Box 138, Folder 7
Date: 1973 (date of creation)
Scope and content:
File: UA-23, Box 138, Folder 8 - Meeting minutes : 1974

Title: Meeting minutes : 1974
Reference code: UA-23, Box 138, Folder 8
Date: 1974 (date of creation)
Scope and content:
File contains meeting minutes for the Senior Staff committee.

Physical description: 1 cm of textual records

File: UA-23, Box 138, Folder 9 - Meeting minutes : 1975

Title: Meeting minutes : 1975
Reference code: UA-23, Box 138, Folder 9
Date: 1975 (date of creation)
Scope and content:
File contains meeting minutes for the Senior Staff committee.

Physical description: 1 cm of textual records

File: UA-23, Box 138, Folder 10 - Meeting minutes : 1976

Title: Meeting minutes : 1976
Reference code: UA-23, Box 138, Folder 10
Date: 1976 (date of creation)
Scope and content:
File contains meeting minutes for the Senior Staff committee.

Physical description: 1 cm of textual records

File: UA-23, Box 138, Folder 5 - Meeting minutes : 1971
File: UA-23, Box 138, Folder 6 - Meeting minutes : 1972
Title: Meeting minutes : 1972
Reference code: UA-23, Box 138, Folder 6
Date: 1972 (date of creation)
Scope and content:
File contains meeting minutes for the Senior Staff committee.
Physical description: 1.5 cm of textual records

File: UA-23, Box 138, Folder 11 - Meeting minutes : 1977
Title: Meeting minutes : 1977
Reference code: UA-23, Box 138, Folder 11
Date: 1977 (date of creation)
Scope and content:
File contains meeting minutes for the Senior Staff committee.
Physical description: 1 cm of textual records

File: UA-23, Box 138, Folder 12 - Meeting minutes : 1978
Title: Meeting minutes : 1978
Reference code: UA-23, Box 138, Folder 12
Date: 1978 (date of creation)
Scope and content:
File contains meeting minutes for the Senior Staff committee.
File: UA-23, Box 138, Folder 13 - Meeting minutes : 1979

Title: Meeting minutes : 1979
Reference code: UA-23, Box 138, Folder 13
Date: 1979 (date of creation)
Scope and content:
File contains meeting minutes for the Senior Staff committee.

Physical description: 1 cm of textual records

File: UA-23, Box 139, Folder 1 - Meeting minutes : 1980

Title: Meeting minutes : 1980
Reference code: UA-23, Box 139, Folder 1
Date: 1980 (date of creation)
Scope and content:
File contains meeting minutes for the Senior Staff committee.

Physical description: 1 cm of textual records

File: UA-23, Box 139, Folder 2 - Meeting minutes : 1981

Title: Meeting minutes : 1981
Reference code: UA-23, Box 139, Folder 2
Date: 1981 (date of creation)
Scope and content:
File contains meeting minutes for the Senior Staff committee.

Physical description: 1 cm of textual records

File: UA-23, Box 139, Folder 3 - Meeting minutes : 1982

Title: Meeting minutes : 1982
Reference code: UA-23, Box 139, Folder 3
Date: 1982 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 139, Folder 4 - Meeting minutes : 1983
Title: Meeting minutes : 1983
Reference code: UA-23, Box 139, Folder 4
Date: 1983 (date of creation)
Scope and content:

File contains meeting minutes for the Senior Staff committee.

Physical description: 1 cm of textual records

File: UA-23, Box 139, Folder 5 - Meeting minutes : 1984
Title: Meeting minutes : 1984
Reference code: UA-23, Box 139, Folder 5
Date: 1984 (date of creation)
Scope and content:

File contains meeting minutes for the Senior Staff committee.

Physical description: 1 cm of textual records

File: UA-23, Box 139, Folder 6 - Meeting minutes : 1985
Title: Meeting minutes : 1985
Reference code: UA-23, Box 139, Folder 6
Date: 1985 (date of creation)
Scope and content:

File contains meeting minutes for the Senior Staff committee.

Physical description: 1 cm of textual records
File: UA-23, Box 139, Folder 7 - Meeting minutes : 1986

Title: Meeting minutes : 1986
Reference code: UA-23, Box 139, Folder 7
Date: 1986 (date of creation)
Scope and content:
File contains meeting minutes for the Senior Staff committee.

Physical description: 1 cm of textual records

Subseries: Social science and humanities committee
Title: Social science and humanities committee

File: UA-23, Box 107, Folder 12 - Meeting minutes : 1991

Title: Meeting minutes : 1991
Reference code: UA-23, Box 107, Folder 12
Date: 1991 (date of creation)
Scope and content:
File contains meeting minutes from the SS&H Reference Services meetings.

Physical description: 1 cm of textual records

File: UA-23, Box 107, Folder 13 - Meeting minutes : 1992

Title: Meeting minutes : 1992
Reference code: UA-23, Box 107, Folder 13
Date: 1992 (date of creation)
Scope and content:
File contains meeting minutes from the SS&H Reference Services meetings, January to June only.

Physical description: 0.5 cm of textual records
File: UA-23, Box 107, Folder 16 - Meeting minutes : 1993

Title: Meeting minutes : 1993
Reference code: UA-23, Box 107, Folder 16
Date: 1993 (date of creation)
Scope and content:
File contains meeting minutes from the SS&H Reference Services meetings.

Physical description: 1 cm of textual records

File: UA-23, Box 108, Folder 2 - Meeting minutes : 1994

Title: Meeting minutes : 1994
Reference code: UA-23, Box 108, Folder 2
Date: 1994 (date of creation)
Scope and content:
File contains meeting minutes from the SS&H Reference Services meetings.

Physical description: 1 cm of textual records

File: UA-23, Box 108, Folder 4 - Meeting minutes : 1995

Title: Meeting minutes : 1995
Reference code: UA-23, Box 108, Folder 4
Date: 1995 (date of creation)
Scope and content:
File contains meeting minutes from the SS&H Reference Services meetings.

Physical description: 0.5 cm of textual records

File: UA-23, Box 108, Folder 6 - Meeting minutes : 1996

Title: Meeting minutes : 1996
Reference code: UA-23, Box 108, Folder 6
Date: 1996 (date of creation)
Scope and content:
File contains meeting minutes from the SS&H Reference Services meetings.

Physical description: 0.5 cm of textual records

Title: Meeting minutes : 1997
Reference code: UA-23, Box 108, Folder 9
Date: 1997 (date of creation)
Scope and content:
File contains meeting minutes from the SS&H Reference Services meetings.

Physical description: 1 cm of textual records

Title: Meeting minutes : 1998
Reference code: UA-23, Box 108, Folder 10
Date: 1998 (date of creation)
Scope and content:
File contains meeting minutes from the SS&H Reference Services meetings.

Physical description: 1 cm of textual records

File: UA-23, Box 108, Folder 12 - Meeting minutes : 1999
Title: Meeting minutes : 1999
Reference code: UA-23, Box 108, Folder 12
Date: 1999 (date of creation)
Scope and content:
File contains meeting minutes from the SS&H Reference Services meetings.

Physical description: 0.5 cm of textual records
File: UA-23, Box 108, Folder 14 - Meeting minutes : 2000

Title: Meeting minutes : 2000
Reference code: UA-23, Box 108, Folder 14
Date: 2000 (date of creation)

Scope and content:
File contains meeting minutes from the SS&H Reference Services meetings.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 131, Folder 13 - Monthly reports : 1990

Title: Monthly reports : 1990
Reference code: UA-23, Box 131, Folder 13
Date: 1990 (date of creation)

Scope and content:
File contains monthly reports and accompanying materials for the SS&H Reference Services department.

Physical description: 1 cm of textual records

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File: UA-23, Box 131, Folder 14 ; Box 107, Folder 14 - Monthly reports : 1991

Title: Monthly reports : 1991
Reference code: UA-23, Box 131, Folder 14 ; Box 107, Folder 14
Date: December 1991 (date of creation)

Scope and content:
Files contains monthly reports and accompanying materials for the SS&H Reference Services department.

Physical description: 1.5 cm of textual records 2 folders

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File: UA-23, Box 107, Folder 15 - Monthly reports : 1992

Title: Monthly reports : 1992
Reference code: UA-23, Box 107, Folder 15
Date: 1992 (date of creation)

Scope and content:

File contains monthly reports and accompanying materials for the SS&H Reference Services department.

Physical description: 1.5 cm of textual records

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File: UA-23, Box 108, Folder 1 - Monthly reports : 1993

Title: Monthly reports : 1993
Reference code: UA-23, Box 108, Folder 1
Date: 1993 (date of creation)

Scope and content:

File contains monthly reports and accompanying materials for the SS&H Reference Services department.

Physical description: 1.5 cm of textual records

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File: UA-23, Box 108, Folder 3 - Monthly reports : 1994

Title: Monthly reports : 1994
Reference code: UA-23, Box 108, Folder 3
Date: 1994 (date of creation)

Scope and content:

File contains monthly reports and accompanying materials for the SS&H Reference Services department.

Physical description: 1.5

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File: UA-23, Box 108, Folder 5 ; Box 170, Folder 3 - Monthly reports : 1995

Title: Monthly reports : 1995
Reference code: UA-23, Box 108, Folder 5 ; Box 170, Folder 3
Date: 1995 (date of creation)

Scope and content:
File contains monthly reports and accompanying materials for the SS&H Reference Services department.

Physical description: 2 cm of textual records 2 folders

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**File: UA-23, Box 108, Folder 7 - Monthly reports : 1996**

**Title:** Monthly reports : 1996

**Reference code:** UA-23, Box 108, Folder 7

**Date:** 1996 (date of creation)

**Scope and content:**

File contains monthly reports and accompanying materials for the SS&H Reference Services department.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 108, Folder 8 - Monthly reports : 1997**

**Title:** Monthly reports : 1997

**Reference code:** UA-23, Box 108, Folder 8

**Date:** 1997 (date of creation)

**Scope and content:**

File contains monthly reports and accompanying materials for the SS&H Reference Services department.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 108, Folder 11 - Monthly reports : 1998**

**Title:** Monthly reports : 1998

**Reference code:** UA-23, Box 108, Folder 11

**Date:** 1998 (date of creation)

**Scope and content:**

File contains monthly reports and accompanying materials for the SS&H Reference Services department.

**Physical description:** 0.25 cm of textual records

Title: Monthly reports : 1999
Reference code: UA-23, Box 108, Folder 13
Date: 1999 (date of creation)
Scope and content:
   File contains monthly reports and accompanying materials for the SS&H Reference Services department.
Physical description: 0.25 cm of textual records

File: UA-23, Box 135, Folder 20 - Correspondence : 1990-1991

Title: Correspondence : 1990-1991
Reference code: UA-23, Box 135, Folder 20
Date: 1990-1991 (date of creation)
Scope and content:
   File contains correspondence from the Social Sciences and Humanities Reference Committee.
Physical description: 0.25 cm of textual records

File: UA-23, Box 109, Folder 1 - Annual reports : 1990-1991

Title: Annual reports : 1990-1991
Reference code: UA-23, Box 109, Folder 1
Date: 1990-1991 (date of creation)
Scope and content:
   File contains annual reports for the SS&H Reference committee.
Physical description: 0.25 cm of textual records


Title: Annual reports : 1991-1992
Reference code: UA-23, Box 109, Folder 2
Date: 1991-1992 (date of creation)

Scope and content:

File contains annual reports for the SS&H Reference committee.

Physical description: 0.25 cm of textual records

Subseries: Staff performance evaluation committee

Title: Staff performance evaluation committee

File: UA-23, Box 120, Folder 7 - Minutes and correspondence : 1983-1984

Title: Minutes and correspondence : 1983-1984
Reference code: UA-23, Box 120, Folder 7
Date: 1983-1984 (date of creation)
Scope and content:

File contains correspondence, surveys and other materials related to the committee.

Physical description: 0.5 cm of textual records

File: UA-23, Box 3, Folder 13 - Sub-committee on cultural policy

Title: Sub-committee on cultural policy
Reference code: UA-23, Box 3, Folder 13
Date: 1973 (date of creation)
Scope and content:

File contains correspondence and outlines of the purpose of the Sub-Committee on Cultural Policy. Materials includes conference schedule held in 1973 and correspondence to and from Charles Armour, University Archivist (1970-1999) who partook in the conference.

Physical description: 0.25 cm of textual records

Subseries: Task force on library technology

Title: Task force on library technology
File: UA-23, Box 101, Folder 21 - Reports and discussion papers : 1982-1983

Title: Reports and discussion papers : 1982-1983
Reference code: UA-23, Box 101, Folder 21
Date: 1982-1983 (date of creation)
Scope and content:
File contains both discussion papers and reports on the Task Force on Library Technology for 1982-1983.

Physical description: 0.25 cm of textual records

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Title: Report and correspondence : 1983-1984
Reference code: UA-23, Box 125, Folder 10
Date: 1983-1984 (date of creation)
Scope and content:
File contains reports and correspondence related to the Task Force on Library Technology.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 125, Folder 15 - Reports and correspondence : 1982

Title: Reports and correspondence : 1982
Reference code: UA-23, Box 125, Folder 15
Date: 1982 (date of creation)
Scope and content:
File contains reports and correspondence related to the Task Force on Library Technology.

Physical description: 1 cm of textual records

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File: UA-23, Box 133, Folder 8 - Establishing a clean database

Title: Establishing a clean database
Reference code: UA-23, Box 133, Folder 8
Date: 1 June 1983 (date of creation)

Scope and content:

File contains one copy of report from the Task Force on Library Technology.

Physical description: 0.25 cm of textual records

File: UA-23, Box 128, Folder 4 - Interlibrary loan task force report

Title: Interlibrary loan task force report

Reference code: UA-23, Box 128, Folder 4

Date: 1 March 1982 (date of creation)

Scope and content:

File contains one copy of report on the Interlibrary loan task force.

Physical description: 1 cm of textual records

Subseries: UA-23, Box 126, Folder 4 - Task force on the security of library materials : 1982

Title: Task force on the security of library materials : 1982

Reference code: UA-23, Box 126, Folder 4

Date: 1982 (date of creation)

Scope and content:


Physical description: 0.5 cm of textual records

Subseries: Technical services area heads

Title: Technical services area heads

File: UA-23, Box 79, Folder 1 - Technical services area heads : 1988

Title: Technical services area heads : 1988

Reference code: UA-23, Box 79, Folder 1
Date: 1988 (date of creation)

Scope and content:

File contains meeting minutes from the Technical Services Area Heads Meetings. Materials also include any relevant documents attached.

Physical description: 1 cm of textual records

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**File: UA-23, Box 100, Folder 19 - Meeting minutes : 1987-1990**

**Title:** Meeting minutes : 1987-1990

**Reference code:** UA-23, Box 100, Folder 19

**Date:** 1987-1990 (date of creation)

**Scope and content:**

File contains meeting minutes for the Technical Services Area Head committee meetings.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 132, Folder 16 - Meeting minutes : 1989**

**Title:** Meeting minutes : 1989

**Reference code:** UA-23, Box 132, Folder 16

**Date:** 1989 (date of creation)

**Scope and content:**

File contains meeting minutes for the Technical Services Area Head committee meetings.

**Physical description:** 0.25 cm of textual records

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**Subseries: Travel**

**Title:** Travel

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**File: UA-23, Box 102, Folder 18 - Correspondence : 1979-1982**

**Title:** Correspondence : 1979-1982

**Reference code:** UA-23, Box 102, Folder 18

**Date:** 1979-1982 (date of creation)
Scope and content:

File contains correspondence for travel requests, internal correspondence and guidelines regarding travel.

Physical description: 1.5 cm of textual records

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File: UA-23, Box 103, Folder 2 - Correspondence : 1983-1984

Title: Correspondence : 1983-1984
Reference code: UA-23, Box 103, Folder 2
Date: 1983-1984 (date of creation)
Scope and content:

File contains correspondence for travel requests, approval for funding, internal correspondence and guidelines regarding travel.

Physical description: 1 cm of textual records

---

File: UA-23, Box 103, Folder 3 - Correspondence : 1985

Title: Correspondence : 1985
Reference code: UA-23, Box 103, Folder 3
Date: 1985 (date of creation)
Scope and content:

File contains correspondence for travel requests, approval for funding, internal correspondence and guidelines regarding travel. Also contains a summary of the money spent for departments and list of money spent on people.

Physical description: 1 cm of textual records

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File: UA-23, Box 103, Folder 4 - Correspondence : 1986

Title: Correspondence : 1986
Reference code: UA-23, Box 103, Folder 4
Date: 1986 (date of creation)
Scope and content:
File contains correspondence for travel requests, approval for funding, internal correspondence and guidelines regarding travel.

Physical description: 1.5 cm of textual records

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**File: UA-23, Box 103, Folder 5 - Correspondence : 1987**

**Title:** Correspondence : 1987  
**Reference code:** UA-23, Box 103, Folder 5  
**Date:** 1987 (date of creation)  
**Scope and content:**  
File contains correspondence for travel requests, approval for funding, internal correspondence and guidelines regarding travel.  
**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 142, Folder 5 - Correspondence : 1985-1987**

**Title:** Correspondence : 1985-1987  
**Reference code:** UA-23, Box 142, Folder 5  
**Date:** 1985-1987 (date of creation)  
**Scope and content:**  
File contains correspondence with some additional documents for the University Libraries Travel Committee.  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 103, Folder 6 ; Box 103, Folder 7 - Correspondence : 1988**

**Title:** Correspondence : 1988  
**Reference code:** UA-23, Box 103, Folder 6 ; Box 103, Folder 7  
**Date:** 1988 (date of creation)  
**Scope and content:**  
Files contain correspondence for travel requests, approval for funding, internal correspondence and guidelines regarding travel.  
**Physical description:** 2 cm of textual records 2 folders
File: UA-23, Box 103, Folder 8 - Correspondence : 1989

Title: Correspondence : 1989
Reference code: UA-23, Box 103, Folder 8
Date: 1989 (date of creation)
Scope and content:

File contains correspondence for travel requests, approval for funding, internal correspondence and guidelines regarding travel.

Physical description: 1 cm of textual records

File: UA-23, Box 103, Folder 9 - Correspondence : 1990-1991

Title: Correspondence : 1990-1991
Reference code: UA-23, Box 103, Folder 9
Date: 1990-1991 (date of creation)
Scope and content:

File contains correspondence for travel requests, approval for funding, internal correspondence and guidelines regarding travel.

Physical description: 1 cm of textual records

File: UA-23, Box 103, Folder 10 - Correspondence : 1992 & 1994

Title: Correspondence : 1992 & 1994
Reference code: UA-23, Box 103, Folder 10
Date: 1992 and 1994 (date of creation)
Scope and content:

File contains correspondence for travel requests, approval for funding, internal correspondence and guidelines regarding travel.

Physical description: 1 cm of textual records

File: UA-23, Box 104, Folder 1 - Correspondence : 1995-1999
Title: Correspondence: 1995-1999
Reference code: UA-23, Box 104, Folder 1
Date: 1995-1999 (date of creation)
Scope and content:
File contains correspondence for travel requests, approval for funding, internal correspondence and guidelines regarding travel.
Physical description: 1 cm of textual records

File: UA-23, Box 104, Folder 2 - Correspondence: 2000-2003
Title: Correspondence: 2000-2003
Reference code: UA-23, Box 104, Folder 2
Date: 2000-2003 (date of creation)
Scope and content:
File contains correspondence for travel requests, approval for funding, internal correspondence and guidelines regarding travel.
Physical description: 0.5 cm of textual records

File: UA-23, Box 199, Folder 2 - Correspondence: 2006
Title: Correspondence: 2006
Reference code: UA-23, Box 199, Folder 2
Date: 2006-2007 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 199, Folder 3 - Correspondence: 2007
Title: Correspondence: 2007
Reference code: UA-23, Box 199, Folder 3
Date: 2007-2008 (date of creation)
Physical description: 1 cm of textual records
File: UA-23, Box 199, Folder 4 - Correspondence : 2008

Title: Correspondence : 2008
Reference code: UA-23, Box 199, Folder 4
Date: 2008-2009 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 103, Folder 1 - Travel policies and procedures

Title: Travel policies and procedures
Reference code: UA-23, Box 103, Folder 1
Date: 1999; 2005 (date of creation)
Scope and content:
File contains one copy of the manual for Dalhousie University Travel Policy and Procedures.

Physical description: 0.25 cm of textual records

File: UA-23, Box 104, Folder 3 - Ad hoc committee on library travel report

Title: Ad hoc committee on library travel report
Reference code: UA-23, Box 104, Folder 3
Date: 1 April 1982 (date of creation)
Scope and content:
File contains one final copy and one draft copy of report.

Physical description: 0.25 cm of textual records

File: UA-23, Box 104, Folder 4 - Meeting minutes : 1982-1983

Title: Meeting minutes : 1982-1983
Reference code: UA-23, Box 104, Folder 4
Date: 1982-1983 (date of creation)
Scope and content:
File contains meeting minutes for the University Library travel committee minutes.
Physical description: 0.5 cm of textual records

**File: UA-23, Box 104, Folder 5 - Meeting minutes : 1984-1985**

**Title:** Meeting minutes : 1984-1985  
**Reference code:** UA-23, Box 104, Folder 5  
**Date:** 1984-1985 (date of creation)  
**Scope and content:**  
File contains meeting minutes for the University Library travel committee minutes.

Physical description: 1 cm of textual records

**File: UA-23, Box 104, Folder 6 - Meeting minutes : 1986-1987**

**Title:** Meeting minutes : 1986-1987  
**Reference code:** UA-23, Box 104, Folder 6  
**Date:** 1986-1987 (date of creation)  
**Scope and content:**  
File contains meeting minutes for the University Library travel committee minutes.

Physical description: 1 cm of textual records

**File: UA-23, Box 104, Folder 7 - Meeting minutes : 1988-1989, 1995**

**Title:** Meeting minutes : 1988-1989, 1995  
**Reference code:** UA-23, Box 104, Folder 7  
**Date:** 1988-1989, 1995 (date of creation)  
**Scope and content:**  
File contains meeting minutes for the University Library travel committee minutes.

Physical description: 1 cm of textual records

**File: UA-23, Box 104, Folder 8 - Annual reports : 1983-2008**

**Title:** Annual reports : 1983-2008
Reference code: UA-23, Box 104, Folder 8

Date: 1983-2008 (date of creation)

Scope and content:

File contains annual reports from the Travel Committee, some copies are annotated.

Physical description: 1 cm of textual records

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File: UA-23, Box 199, Folder 1 - Professional Development Allowance

Title: Professional Development Allowance

Reference code: UA-23, Box 199, Folder 1

Date: 2008 (date of creation)

Physical description: 4 pages

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Title: Budget : 1989-2003

Reference code: UA-23, Box 104, Folder 9

Date: 1989-2003 (date of creation)

Scope and content:

File contains summaries of the funding and travel requests made between 1989-2003.

Physical description: 1 cm of textual records

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File: UA-23, Box 104, Folder 10 - Library travel guidelines

Title: Library travel guidelines

Reference code: UA-23, Box 104, Folder 10

Date: 1982-1995 (date of creation)

Scope and content:

File contains several versions of the Library Travel Committee guidelines, some copies are noted as being revised.

Physical description: 1 cm of textual records
File: UA-23, Box 199, Folder 5 - Chair Responsibilities

Title: Chair Responsibilities
Reference code: UA-23, Box 199, Folder 5
Date: 2006 (date of creation)
Physical description: 8 pages

Subseries: University library open house committee

Title: University library open house committee


Title: Meeting minutes : 1988-1991
Reference code: UA-23, Box 127, Folder 9
Date: 1988-1991 (date of creation)
Scope and content:
File contains the meeting minutes for the University Library Open House Committee.
Physical description: 1 cm of textual records


Title: Correspondence : 1988-1991
Reference code: UA-23, Box 127, Folder 10
Date: 1988-1991 (date of creation)
Scope and content:
File contains correspondence for the University Library Open House Committee.
Physical description: 0.5 cm of textual records

Subseries: UA-23, Box 78, Folder 10 - User services area heads

Title: User services area heads
Reference code: UA-23, Box 78, Folder 10
File: UA-23, Box 193, Folder 27 - Meeting minutes : 1985-1986

Title: Meeting minutes : 1985-1986
Reference code: UA-23, Box 193, Folder 27
Date: 1985-1986 (date of creation)

Scope and content:
File contains the meeting minutes for the user services area heads, as well as any relevant documents.

Physical description: 1 cm of textual records

File: UA-23, Box 165, Folder 7 ; Box 78, Folder 10 ; Box 195, Folder 14 - Meeting minutes : 1987

Title: Meeting minutes : 1987
Reference code: UA-23, Box 165, Folder 7 ; Box 78, Folder 10 ; Box 195, Folder 14
Date: 1987 (date of creation)

Scope and content:
File contains the meeting minutes for the user services area heads, as well as any relevant documents.

Physical description: 2 cm of textual records 3 folders

File: UA-23, Box 79, Folder 1 - Meeting minutes : 1988

Title: Meeting minutes : 1988
Reference code: UA-23, Box 79, Folder 1
Date: 1988 (date of creation)

Scope and content:
File contains the meeting minutes for the user services area heads, as well as any relevant documents.

Physical description: 1 cm of textual records
File: UA-23, Box 79, Folder 4 - Meeting minutes : 1989

Title: Meeting minutes : 1989
Reference code: UA-23, Box 79, Folder 4
Date: 1989 (date of creation)
Scope and content:
File contains the meeting minutes for the user services area heads, as well as any relevant documents.

Physical description: 1 cm of textual records

File: UA-23, Box 79, Folder 8 - Meeting minutes : 1990

Title: Meeting minutes : 1990
Reference code: UA-23, Box 79, Folder 8
Date: 1990 (date of creation)
Scope and content:
File contains the meeting minutes for the user services area heads, as well as any relevant documents.

Physical description: 1 cm of textual records

File: UA-23, Box 79, Folder 11 - Meeting minutes : 1991

Title: Meeting minutes : 1991
Reference code: UA-23, Box 79, Folder 11
Date: 1991 (date of creation)
Scope and content:
File contains the meeting minutes for the user services area heads, as well as any relevant documents.

Physical description: 0.25 cm of textual records

Subseries: University library committee
Title: University library committee

File: UA-23, Box 154, Folder 4 - Correspondence : 1987-1989

Title: Correspondence : 1987-1989
Reference code: UA-23, Box 154, Folder 4
Date: 1987-1989 (date of creation)
Scope and content:
File contains correspondence and attached documents for the Dalhousie University Library Committee.
Physical description: 1 cm of textual records

File: UA-23, Box 154, Folder 11 ; Box 154, Folder 8 ; Box 154, Folder 6 - Correspondence : 1977-1988

Title: Correspondence : 1977-1988
Reference code: UA-23, Box 154, Folder 11 ; Box 154, Folder 8 ; Box 154, Folder 6
Date: 1977-1988 (date of creation)
Scope and content:
File contains correspondence and attached documents for the Dalhousie University Library Committee.
Physical description: 1.5 cm of textual records 3 folders

File: UA-23, Box 154, Folder 13 - Correspondence : 1951-1961

Title: Correspondence : 1951-1961
Reference code: UA-23, Box 154, Folder 13
Date: 1951-1961 (date of creation)
Scope and content:
File contains correspondence and attached documents for the Dalhousie University Library Committee.
Physical description: 0.25 cm of textual records
File: UA-23, Box 162, Folder 10 - Correspondence : 1927-1962

Title: Correspondence : 1927-1962
Reference code: UA-23, Box 162, Folder 10
Date: 1927-1962 (date of creation)
Scope and content:
  File contains correspondence and attached documents for the Dalhousie University Library Committee.

Physical description: 1 cm of textual records

File: UA-23, Box 154, Folder 12 - Report of the University Library Committee : 1963-1964

Title: Report of the University Library Committee : 1963-1964
Reference code: UA-23, Box 154, Folder 12
Date: 1963-1964 (date of creation)
Scope and content:
  File contains report form the University Library Committee and also the report of the University Librarian for 1959-1963.

Physical description: 0.25 cm of textual records

File: UA-23, Box 155, Folder 9 - Report of the University Library Committee

Title: Report of the University Library Committee
Reference code: UA-23, Box 155, Folder 9
Date: 1969-1971 (date of creation)
Scope and content:
  File contains report form the University Library Committee for 1969-1971.

Physical description: 0.25 cm of textual records

File: UA-23, Box 154, Folder 9 - Meeting minutes : 1985-1986

Title: Meeting minutes : 1985-1986
Reference code: UA-23, Box 154, Folder 9  
Date: 1985-1986 (date of creation)  
Scope and content:  
File contains meeting minutes and attached documents for the University Library Committee.  
Physical description: 1 cm of textual records

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**File: UA-23, Box 145, Folder 10 - Meeting minutes : 1946-1963**  
**Title:** Meeting minutes : 1946-1963  
**Reference code:** UA-23, Box 145, Folder 10  
**Date:** 1946-1963 (date of creation)  
**Scope and content:**  
File contains meeting minutes and attached documents for the University Library Committee.  
**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 154, Folder 10 ; Box 154, Folder 7 - Meeting minutes : 1977-1984**  
**Title:** Meeting minutes : 1977-1984  
**Reference code:** UA-23, Box 154, Folder 10 ; Box 154, Folder 7  
**Date:** 1977-1984 (date of creation)  
**Scope and content:**  
File contains meeting minutes and attached documents for the University Library Committee.  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 154, Folder 5 - Meeting minutes : 1987-1989**  
**Title:** Meeting minutes : 1987-1989  
**Reference code:** UA-23, Box 154, Folder 5  
**Date:** 1987-1989 (date of creation)  
**Scope and content:**  
File contains meeting minutes and attached documents for the University Library Committee.
File: UA-23, Box 166, Folder 11 - Divisional university library system: department vs. divisional libraries

Title: Divisional university library system: department vs. divisional libraries
Reference code: UA-23, Box 166, Folder 11
Date: 21 November 1967 (date of creation)
Scope and content:
File contains two copies of report.

Physical description: 0.5 cm of textual records

File: UA-23, Box 166, Folder 13 - Divisional organization in the university library

Title: Divisional organization in the university library
Reference code: UA-23, Box 166, Folder 13
Date: 11 May 1960 (date of creation)
Scope and content:
File contains one copy of the report by A.L. McNeal.

Physical description: 0.25 cm of textual records


Title: Report of the university library committee: 1927-1929
Reference code: UA-23, Box 145, Folder 9
Date: 1927-1929 (date of creation)
Scope and content:
File contains one copy of report of the library committee.

Physical description: 0.25 cm of textual records

Subseries: University library appointment committee
Title: University library appointment committee

File: UA-23, Box 155, Folder 16 - Meeting minutes : 1977-1984

Title: Meeting minutes : 1977-1984
Reference code: UA-23, Box 155, Folder 16
Date: 1977-1984 (date of creation)
Scope and content:
File contains the meeting minutes and attachments for the University Library Appointment Committee for Dalhousie University.
Physical description: 1 cm of textual records

File: UA-23, Box 156, Folder 1 - Meeting minutes : 1989-1995

Title: Meeting minutes : 1989-1995
Reference code: UA-23, Box 156, Folder 1
Date: 1989-19999 (date of creation)
Scope and content:
File contains the meeting minutes and attachments for the University Library Appointment Committee for Dalhousie University.
Physical description: 0.5 cm of textual records

Subseries: University library academic planning committee

Title: University library academic planning committee

File: UA-23, Box 156, Folder 7 - Meeting minutes : 1988

Title: Meeting minutes : 1988
Reference code: UA-23, Box 156, Folder 7
Date: 1988 (date of creation)
Scope and content:
File contains the meeting minutes and attachments for the University Library Academic Planning Committee.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 156, Folder 8 - Meeting minutes : 1989**

**Title:** Meeting minutes : 1989  
**Reference code:** UA-23, Box 156, Folder 8  
**Date:** 1989 (date of creation)  
**Scope and content:**  
File contains the meeting minutes and attachments for the University Library Academic Planning Committee.

Physical description: 1 cm of textual records

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**File: UA-23, Box 156, Folder 10 - Meeting minutes : 1987**

**Title:** Meeting minutes : 1987  
**Reference code:** UA-23, Box 156, Folder 10  
**Date:** 1987 (date of creation)  
**Scope and content:**  
File contains the meeting minutes and attachments for the University Library Academic Planning Committee.

Physical description: 1 cm of textual records

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**File: UA-23, Box 157, Folder 1 - Meeting minutes : 1986**

**Title:** Meeting minutes : 1986  
**Reference code:** UA-23, Box 157, Folder 1  
**Date:** 1986 (date of creation)  
**Scope and content:**  
File contains the meeting minutes and attachments for the University Library Academic Planning Committee.

Physical description: 1 cm of textual records
File: UA-23, Box 157, Folder 6 - Meeting minutes : 1985

Title: Meeting minutes : 1985
Reference code: UA-23, Box 157, Folder 6
Date: 1985 (date of creation)
Scope and content:

File contains the meeting minutes and attachments for the University Library Academic Planning Committee.

Physical description: 1.5 cm of textual records

File: UA-23, Box 157, Folder 7 - Planning seminar

Title: Planning seminar
Reference code: UA-23, Box 157, Folder 7
Date: 1985 (date of creation)
Scope and content:

File contains correspondence, overview of day, agenda and filled out evaluations for the University Library Academic Planning Committee.

Physical description: 1 cm of textual records

File: UA-23, Box 157, Folder 4 - Meeting minutes : 1990-1991

Title: Meeting minutes : 1990-1991
Reference code: UA-23, Box 157, Folder 4
Date: 1990-1991 (date of creation)
Scope and content:

File contains the meeting minutes and attachments for the University Library Academic Planning Committee.

Physical description: 0.5 cm of textual records

File: UA-23, Box 156, Folder 11 - Correspondence : 1987
Title: Correspondence : 1987

Reference code: UA-23, Box 156, Folder 11

Date: 1987 (date of creation)

Scope and content:

File contains correspondence and attachments for the University Library Academic Planning Committee.

Physical description: 1 cm of textual records

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File: UA-23, Box 157, Folder 2 - Correspondence : 1986

Title: Correspondence : 1986

Reference code: UA-23, Box 157, Folder 2

Date: 1986 (date of creation)

Scope and content:

File contains correspondence and attachments for the University Library Academic Planning Committee.

Physical description: 1 cm of textual records

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File: UA-23, Box 157, Folder 3 - Correspondence : 1990

Title: Correspondence : 1990

Reference code: UA-23, Box 157, Folder 3

Date: 1990 (date of creation)

Scope and content:

File contains correspondence and attachments for the University Library Academic Planning Committee.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 157, Folder 5 - Correspondence : 1985

Title: Correspondence : 1985

Reference code: UA-23, Box 157, Folder 5

Date: 1985 (date of creation)
Scope and content:

File contains correspondence and attachments for the University Library Academic Planning Committee.

Physical description: 1.5 cm of textual records

Subseries: University library planning committee

Title: University library planning committee

File: UA-23, Box 157, Folder 8 - Report on library planning for Dalhousie University

Title: Report on library planning for Dalhousie University
Reference code: UA-23, Box 157, Folder 8
Date: 13 October 1965 (date of creation)
Scope and content:

File contains one copy of the University Library Planning Committee report.

Physical description: 0.5 cm of textual records

File: UA-23, Box 157, Folder 9 - Meeting minutes : 1965

Title: Meeting minutes : 1965
Reference code: UA-23, Box 157, Folder 9
Date: 1965 (date of creation)
Scope and content:

File contains the meeting minutes and attachments for the University Library Planning Committee.

Physical description: 1 cm of textual records

File: UA-23, Box 157, Folder 10 - Correspondence : 1967

Title: Correspondence : 1967
Reference code: UA-23, Box 157, Folder 10
Date: 1967 (date of creation)

Scope and content:
File contains correspondence and attachments for the University Library Planning Committee.

Physical description: 0.5 cm of textual records

Series: Library task force on technology
Title: Library task force on technology

File: UA-23, Box 88, Folder 2 - Correspondence : 1981-1982
Title: Correspondence : 1981-1982
Reference code: UA-23, Box 88, Folder 2
Date: 1981-1982 (date of creation)
Scope and content:
File contains correspondence and memos related to the Library task force on library technology between the library staff and the task force.

Physical description: 0.5 cm of textual records

File: UA-23, Box 88, Folder 3 - Discussion paper : 1982
Title: Discussion paper : 1982
Reference code: UA-23, Box 88, Folder 3
Date: 1982 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Library Task Force on library technology.

Physical description: 0.5 cm of textual records

File: UA-23, Box 88, Folder 4 - Establishing a clean database
Title: Establishing a clean database
Reference code: UA-23, Box 88, Folder 4
Date: June 1983 (date of creation)
Scope and content:

File contains one copy of Dalhousie University Library Task Force on Library Technology "Establishing a Clean Database".

Physical description: 0.25 cm of textual records

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File: UA-23, Box 88, Folder 5 - Meeting minutes : 1981-1982

Title: Meeting minutes : 1981-1982
Reference code: UA-23, Box 88, Folder 5
Date: 1981-1982 (date of creation)
Scope and content:

File contains meeting minutes for the task force on library technology.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 88, Folder 6 - Report two : requirements for an integrated library system

Title: Report two : requirements for an integrated library system
Reference code: UA-23, Box 88, Folder 6
Date: 30 April 1982 (date of creation)
Scope and content:

File contains one copy of Dalhousie University Library, Task Force on Technology Report No. 2, "Requirements for an Integrated Library System".

Physical description: 0.25 cm of textual records

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File: UA-23, Box 88, Folder 7 - Report of the task force on library technology

Title: Report of the task force on library technology
Reference code: UA-23, Box 88, Folder 7
Date: 1 December 1981 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records

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**File: Nova Scotia commission on post-secondary education**

**Title:** Nova Scotia commission on post-secondary education

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**Series: UA-23, Box 117, Folder 5 - Correspondence : 1983-1986**

**Title:** Correspondence : 1983-1986

**Reference code:** UA-23, Box 117, Folder 5

**Date:** 1983-1986 (date of creation)

**Scope and content:**

File contains correspondence related to the Royal Commission on Post-Secondary Education.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 117, Folder 6 - Report for university brief for the Nova Scotia commission on post-secondary education**

**Title:** Report for university brief for the Nova Scotia commission on post-secondary education

**Reference code:** UA-23, Box 117, Folder 6

**Date:** 15 September 1983 (date of creation)

**Scope and content:**

File contains one copy of report completed by the University Librarian.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 117, Folder 7 - Brief for the Nova Scotia commission on post-secondary education**

**Title:** Brief for the Nova Scotia commission on post-secondary education

**Reference code:** UA-23, Box 117, Folder 7

**Date:** November 1983 (date of creation)

**Scope and content:**
File contains one copy of the Brief for the Nova Scotia commission on post-secondary education, completed by W. Andrew MacKay, President and Vice Chancellor.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 117, Folder 8 - Brief of the faculty of arts and science to be presented to the Nova Scotia commission on post-secondary education**

**Title:** Brief of the faculty of arts and science to be presented to the Nova Scotia commission on post-secondary education

**Reference code:** UA-23, Box 117, Folder 8

**Date:** November 1983 (date of creation)

**Scope and content:**

File contains the Brief of the faculty of arts and science to be presented to the Nova Scotia commission on post-secondary education.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 117, Folder 9 - The Nova Scotia commission on post-secondary education joint submission**

**Title:** The Nova Scotia commission on post-secondary education joint submission

**Reference code:** UA-23, Box 117, Folder 9

**Date:** July 1984 (date of creation)

**Scope and content:**

File contains one copy of The Royal Commission on post-secondary education, submitted by the Presidents of Metro Halifax Institutes.

**Physical description:** 0.5 cm of textual records

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**Series: UTLAS**

**Title:** UTLAS

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**File: UA-23, Box 126, Folder 12 - Contracts : 1991**

**Title:** Contracts : 1991
File: UA-23, Box 126, Folder 12 - User Agreements

Reference code: UA-23, Box 126, Folder 12
Date: 1991 (date of creation)
Scope and content:
File contains user agreements between UTLAS, International Canada, a division of Thomas Canada Ltd and Dalhousie University.
Physical description: 0.25 cm of textual records

File: UA-23, Box 133, Folder 9 - Correspondence : 1980-1983

Title: Correspondence : 1980-1983
Reference code: UA-23, Box 133, Folder 9
Date: 1980-1983 (date of creation)
Scope and content:
File contains correspondence and attached documents related to UTLAS.
Physical description: 1 cm of textual records

File: UA-23, Box 133, Folder 10 - Correspondence : 1984-1985

Title: Correspondence : 1984-1985
Reference code: UA-23, Box 133, Folder 10
Date: 1984-1985 (date of creation)
Scope and content:
File contains correspondence and attached documents related to UTLAS.
Physical description: 1.5 cm of textual records

File: UA-23, Box 133, Folder 13 - Correspondence : 1986-1992

Title: Correspondence : 1986-1992
Reference code: UA-23, Box 133, Folder 13
Date: 1986-1992 (date of creation)
Scope and content:
File contains correspondence and attached documents related to UTLAS.
Physical description: 1 cm of textual records

File: UA-23, Box 133, Folder 14 - Correspondence : 1993-1996
Title: Correspondence : 1993-1996
Reference code: UA-23, Box 133, Folder 14
Date: 1993-1996 (date of creation)
Scope and content:
File contains correspondence and attached documents related to UTLAS.

Physical description: 1 cm of textual records

File: UA-23, Box 133, Folder 12 - Meeting minutes : 1983
Title: Meeting minutes : 1983
Reference code: UA-23, Box 133, Folder 12
Date: 1983 (date of creation)
Scope and content:
File contains the meeting minutes for the Ad Hoc Committee on Tech Sercives.

Physical description: 0.25 cm of textual records

File: UA-23, Box 133, Folder 11 - Contract with Dalhousie : 1984
Title: Contract with Dalhousie : 1984
Reference code: UA-23, Box 133, Folder 11
Date: 1984 (date of creation)
Scope and content:
File contains one copy of the contract between UTLAS and Dalhousie.

Physical description: 0.25 cm of textual records

Title: Contract with Dalhousie : 1990-1991
Title: Correspondence and reports : 1978-1984
Reference code: UA-23, Box 125, Folder 3
Date: 1978-1984 (date of creation)
Scope and content:
File contains the reports and correspondence related to copyright and how it relates to the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 125, Folder 1 - Correspondence and reports : 1985-1987
Title: Correspondence and reports : 1985-1987
Reference code: UA-23, Box 125, Folder 1
Date: 1985-1987 (date of creation)
Scope and content:
File contains the reports and correspondence related to copyright and how it relates to the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 124, Folder 17 - Correspondence and reports : 1988-1989
Title: Correspondence and reports : 1988-1989
Reference code: UA-23, Box 124, Folder 17
Date: 1988-1989 (date of creation)
Scope and content:
File contains the reports and correspondence related to copyright and how it relates to the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records

File: UA-23, Box 125, Folder 2 - Correspondence and reports : 1990-1992
Title: Correspondence and reports : 1990-1992
Reference code: UA-23, Box 125, Folder 2
Date: 1990-1992 (date of creation)
Scope and content:
File contains the reports and correspondence related to copyright and how it relates to the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 124, Folder 16 - Correspondence and reports: 1995-1998
Title: Correspondence and reports: 1995-1998
Reference code: UA-23, Box 124, Folder 16
Date: 1995-1998 (date of creation)
Scope and content:
File contains the reports and correspondence related to copyright and how it relates to the Dalhousie University Libraries.

Physical description: 1 cm of textual records

Series: Dalhousie electronic library
Title: Dalhousie electronic library
Date: [19-] (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 104, Folder 11 - DELI presentation
Title: DELI presentation
Reference code: UA-23, Box 104, Folder 11
Date: [19-] (date of creation)
Scope and content:
File contains copies of transparencies used for the presentation of DELI.

Physical description: 0.5 cm of textual records

Series: Administrative records of the Dalhousie University Archives
Title: Administrative records of the Dalhousie University Archives

Date: [19-] (date of creation)

Scope and content:

Series includes correspondence (internal, external and research requests), collections materials, administrative materials, appraisal reports and associated records, awards, reports, and surveys.

Subseries: Accessions and Acquisitions

Title: Accessions and Acquisitions

Date: 1970-1987 (date of creation)

Physical description: 1.75 cm of textual records


Title: Acquisitions : 1970-1976 ; 1982

Reference code: UA-23, Box 12, Folder 2

Date: 1970-1976, 1982 (date of creation)

Scope and content:

File contains set of acquisition sheets for 1970-1976 and for 1982. The majority of the accession sheets contains the name of the fonds, description of the material, collection name and accession number. Some sheets are typed while others are handwritten.

Physical description: 0.5 cm of textual records

File: UA-23, Box 6, Folder 10 - Acquisitions : 1978

Title: Acquisitions : 1978

Reference code: UA-23, Box 6, Folder 10

Date: 1978 (date of creation)

Scope and content:

File contains accession forms from 1978. These forms provide a description of the unit, date of accession, extent of material and a description of the material.

Physical description: 1 cm of textual records
File: UA-23, Box 1, Folder 5 - Acquisitions : 1983-1987

Title: Acquisitions : 1983-1987
Reference code: UA-23, Box 1, Folder 5
Date: 1983-1987 (date of creation)
Scope and content:
File contains listing of materials acquired by the archives in 1983-1987. This includes a two page list of all the materials acquired, as well as new acquisition forms which cover the title, principal occupation, date of acquisition, description, the unit the material supports, the significance, the donor name, appraisal requirements, estimated value, and action taken.

Physical description: 0.25 cm of textual records

File: UA-23, Box 199, Folder 6 - Accessions list

Title: Accessions list
Reference code: UA-23, Box 199, Folder 6
Date: 1971-1981 (date of creation)
Scope and content:
File consists of an alphabetical listing of accessions by year. File includes the location code (MS or UA numbers) and accession numbers.

Physical description: 1 cm of textual records

File: UA-23, Box 199, Folder 7 - Accessions list

Title: Accessions list
Reference code: UA-23, Box 199, Folder 7
Date: 1982-1999 (date of creation)
Scope and content:
File consists of an alphabetical listing of accessions by year. File includes the location code (MS or UA numbers) and accession numbers.

Physical description: 1 cm of textual records

Subseries: Administration

Title: Advertisements : 1976-1977
Reference code: UA-23, Box 20, Folder 10
Date: 1976-1977 (date of creation)
Scope and content:
File contains two advertisements for the Dalhousie University Archives. One advertisement was for the Bacon exhibition which was held at the Killam Library from June 7th - June 28th, 1976. The second advertisement was for Business Miscellanea which was held from January to February 1977.

Physical description: 0.25 cm of textual records

File: UA-23, Box 36, Folder 1 - Coalition of Canadian health care museums and archives

Title: Coalition of Canadian health care museums and archives
Reference code: UA-23, Box 36, Folder 1
Date: 2002 (date of creation)
Scope and content:
File contains materials related to the Dalhousie University Archives joining the Coalition of Canadian Health Care Museums. This material includes correspondence, one copy of welcome to the Coalition of Canadian Health Care Museums for Archives for 2002 and a listing of materials from the Dalhousie Archives which meet the requirements of the organization.

Physical description: 0.5 cm of textual records

File: UA-23, Box 37, Folder 12 - Collections management and preservation : 2004

Title: Collections management and preservation : 2004
Reference code: UA-23, Box 37, Folder 12
Date: 2004 (date of creation)
Scope and content:
File contains materials related to the Dalhousie University Archives Collections Management and Preservation. These materials include a several reports spanning from 2004-2005 on the Collections Management and Preservation of the Archives, Strategic Planning for Special Collections and University Records and Archives policy.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 32, Folder 11 - Dalhousie University Archives webpage**

**Title:** Dalhousie University Archives webpage  
**Reference code:** UA-23, Box 32, Folder 11  
**Date:** [199-]-[20-] (date of creation)  
**Scope and content:**  
File contains a printout of Dalhousie University Archives Private Manuscript Collection webpage from 1999, separated alphabetically.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 35, Folder 5 - Dalhousie university archives inventory and manuscript locations**

**Title:** Dalhousie university archives inventory and manuscript locations  
**Reference code:** UA-23, Box 35, Folder 5  
**Date:** [20-] (date of creation)  
**Scope and content:**  
File contains information related to the inventory, specific collections and collections assessment forms. This includes a description of certain collections and progress reports on the processing of others.

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 35, Folder 7 - Dalhousie university archives inventory list : UA and MS2**

**Title:** Dalhousie university archives inventory list : UA and MS2  
**Reference code:** UA-23, Box 35, Folder 7  
**Date:** [20-] (date of creation)
File: UA-23, Box 9, Folder 4 - Federal policy concerning museums: a report on the standing committee on communications and culture

Title: Federal policy concerning museums: a report on the standing committee on communications and culture

Reference code: UA-23, Box 9, Folder 4

Date: January 1987 (date of creation)

Scope and content:

File contains one copy of Federal policy concerning museums: a report on the standing committee on communications and culture, send to Charles Armour.

Physical description: 0.25 cm of textual records

File: UA-23, Box 34, Folder 1 - History and collections policy

Title: History and collections policy

Reference code: UA-23, Box 34, Folder 1

Date: [19-] (date of creation)

Scope and content:

File contains materials related to the Dalhousie University Archives history and collections policy. These materials include drafts, notes and final copies of both the history of the archives and the collections policy.

Physical description: 1 cm of textual records

File: UA-23, Box 20, Folder 8 - Relocation of archives

Title: Relocation of archives

Reference code: UA-23, Box 20, Folder 8

Date: [19-] (date of creation)
Scope and content:

File contains materials related to the relocation of the archives within the Killiam Memorial Library. These materials include floorplans, requisition orders and correspondence.

Physical description: 1 cm of textual records

File: UA-23, Box 35, Folder 6 - University records and archives policy

Title: University records and archives policy
Reference code: UA-23, Box 35, Folder 6
Date: [19-] (date of creation)

Scope and content:

File contains documents related to the University Records which are transferred to the Archives. These materials outline the archives policy, mandate and goals related to the transfer, processing and preservation of these records.

Physical description: 0.25 cm of textual records

Subseries: Annual reports

Title: Annual reports
Date: 1980-1993 (date of creation)

Physical description: 1 cm of textual records

File: UA-23, Box 18, Folder 8 - Annual reports : 1980-1986

Title: Annual reports : 1980-1986
Reference code: UA-23, Box 18, Folder 8
Date: 1980-1986 (date of creation)

Scope and content:

File contains the annual reports for the archives for 1980-1986. The annual reports give an overall summary of the archives activities throughout the year and an individual breakdown of what materials were acquired for specific categories.

Physical description: 0.5 cm of textual records

Title: Annual reports : 1991-1993
Reference code: UA-23, Box 32, Folder 2
Date: 1991-1993 (date of creation)
Scope and content:
File contains annual reports for the Dalhousie University Archives for 1991-1993. These materials included both draft and final copies of the report. These reports cover the general activities performed by the archives throughout the year, including grants applied for and won, students hired, acquisitions, processing and other activities performed by the archives.

Physical description: 0.5 cm of textual records

Subseries: Appraisals

Title: Appraisals
Date: 1971-1988 (date of creation)
Physical description: 11 cm of textual records


Title: Appraisals : 1987-1988
Reference code: UA-23, Box 51, Folder 7
Date: 1987-1988 (date of creation)
Scope and content:

Physical description: 1 cm of textual records

File: UA-23, Box 7, Folder 7 - Letters of appraisal : 1987

Title: Letters of appraisal : 1987
Reference code: UA-23, Box 7, Folder 7
Date: 1987 (date of creation)
Scope and content:
File contains letters of appraisals to donors regarding the value placed on their donation. Letter contains date the material was donated, a description of the materials as well as the exact monetary value. Letters also indicate that a receipt of the value was also mailed.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 40, Folder 12 - National archival appraisal board index : volumes 1-6**

**Title:** National archival appraisal board index : volumes 1-6

**Reference code:** UA-23, Box 40, Folder 12

**Date:** June 1983 (date of creation)

**Scope and content:**

File contains two copies of the bound versions of the index for National Archive Appraisal Board records for appraisals completed.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 40, Folder 13 - National archival appraisal board index : volumes 1-8**

**Title:** National archival appraisal board index : volumes 1-8

**Reference code:** UA-23, Box 40, Folder 13

**Date:** [19-] (date of creation)

**Scope and content:**

File contains a bound version of the index of the National Archive Appraisal Board records for appraisals completed.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 40, Folder 10 - National archival appraisal board : volume 1**

**Title:** National archival appraisal board : volume 1

**Reference code:** UA-23, Box 40, Folder 10

**Date:** 1971-1977 (date of creation)

**Scope and content:**

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 40, Folder 5 - National archival appraisal board : volume 2**

**Title:** National archival appraisal board : volume 2

**Reference code:** UA-23, Box 40, Folder 5

**Date:** 1976-1978 (date of creation)

**Scope and content:**


**Physical description:** 1 cm of textual records

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**File: UA-23, Box 51, Folder 1 - National archival appraisal board : volume 3**

**Title:** National archival appraisal board : volume 3

**Reference code:** UA-23, Box 51, Folder 1

**Date:** 1979 (date of creation)

**Scope and content:**

File contains a bound version of the National Archive Appraisal Board volume 3, for appraisals completed for 1979 which were prepared by the Document Appraisal Committees.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 51, Folder 2 - National archival appraisal board : 1981-1982**

**Title:** National archival appraisal board : 1981-1982

**Reference code:** UA-23, Box 51, Folder 2

**Date:** 1981-1982 (date of creation)

**Scope and content:**

File contains a bound version of the National Archive Appraisal Board records for appraisals completed for 1981-1982.

**Physical description:** 1 cm of textual records
File: UA-23, Box 51, Folder 3 - National archival appraisal board : volume 6

Title: National archival appraisal board : volume 6
Reference code: UA-23, Box 51, Folder 3
Date: 1982-1982 (date of creation)
Scope and content:

File contains a bound version of the National Archive Appraisal Board records, volume 6, for appraisals completed for 1982-1983.

Physical description: 1 cm of textual records

File: UA-23, Box 51, Folder 4 - National archival appraisal board : volume 7

Title: National archival appraisal board : volume 7
Reference code: UA-23, Box 51, Folder 4
Date: 1983-1984 (date of creation)
Scope and content:

File contains a bound version of the National Archival Appraisal Board records for appraisals completed, contains number 633-753.

Physical description: 0.5 cm of textual records

File: UA-23, Box 51, Folder 5 - National archival appraisal board : volume 8

Title: National archival appraisal board : volume 8
Reference code: UA-23, Box 51, Folder 5
Date: 1984-1985 (date of creation)
Scope and content:

File contains a bound version of the National Archive Appraisal Board records for appraisals completed for 1984-1985, numbers 753-885.

Physical description: 1 cm of textual records

File: UA-23, Box 51, Folder 6 - National archival appraisal board : volume 9
Title: National archival appraisal board : volume 9
Reference code: UA-23, Box 51, Folder 6
Date: 1985-1986 (date of creation)
Scope and content:
File contains a bound version of the National Archive Appraisal Board records for appraisals completed for 1985-1986, numbers 886-1051.
Physical description: 1 cm of textual records

Subseries: Awards
Title: Awards
Date: 2005 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 38, Folder 2 - Dr. Phyllis R. Blakeley award
Title: Dr. Phyllis R. Blakeley award
Reference code: UA-23, Box 38, Folder 2
Date: 2005 (date of creation)
Scope and content:
File contains materials related to the applications for the Dr. Phyllis R. Blakeley award. The project which was nominated for the award was "From Artillery to Zuppa Circus, Recorded Memory of Theatre Life in Nova Scotia". These materials include the completed application form.
Physical description: 0.25 cm of textual records

Subseries: Canadian Literary Collections Project
Title: Canadian Literary Collections Project
Date: 1990-1996 (date of creation)
Physical description: 2 cm of textual records
File: UA-23, Box 193, Folder 19 ; Box 1, Folder 1 - Canadian Literary Collections Project : 1990-1991

Title: Canadian Literary Collections Project : 1990-1991
Reference code: UA-23, Box 193, Folder 19 ; Box 1, Folder 1
Date: 1990-1991 (date of creation)

Scope and content:

File contains materials related to the Dalhousie University Libraries Canadian Literary Collections Projects. This material includes interdepartmental memorandums, correspondence with the Nova Scotia Archives and National Library of Canada and a draft of a proposal for the project.

Physical description: 1.25 cm of textual records 2 folders

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File: UA-23, Box 31, Folder 6 ; Box 195, Folder 2 - Canadian Literary Collections Project : 1991-1993

Title: Canadian Literary Collections Project : 1991-1993
Reference code: UA-23, Box 31, Folder 6 ; Box 195, Folder 2
Date: 1992-1993 (date of creation)

Scope and content:

File contains materials related to the Canadian Literary Collections Project for 1991-1993. These materials include correspondence, reports, terms of reference and memos. Also includes correspondence regarding donations of materials for this collection.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 162, Folder 16 - Correspondence : 1996

Title: Correspondence : 1996
Reference code: UA-23, Box 162, Folder 16
Date: 1996 (date of creation)

Scope and content:

File contains correspondence related to the Canadian Literary Collections Project.

Physical description: 0.25 cm of textual records
Subseries: Collections

Title: Collections
Date: 1969-2011 (date of creation)
Physical description: 66.5 cm of textual records

File: UA-23, Box 32, Folder 8 - Black united front

Title: Black united front
Reference code: UA-23, Box 32, Folder 8
Date: 1971-1972 (date of creation)
Scope and content:
File contains materials related to the donation of materials from the Black United Front. These materials include correspondence, listing of the material being donated and additional information regarding the tapes being donated.

Physical description: 0.5 cm of textual records

Physical condition:
Some pages are delicate ("onion paper").

File: UA-23, Box 9, Folder 3 ; Box 12, Folder 10 - Charles de Volpi

Title: Charles de Volpi
Reference code: UA-23, Box 9, Folder 3 ; Box 12, Folder 10
Date: 1977-1981 (date of creation)
Scope and content:
File contains materials related to the Charles de Volpi fonds, these materials includes description of material, lists of donated materials, appraisal values of materials and application forms for certification of cultural property.

Physical description: 2 cm of textual records (2 folders)

Related material:
See also 12-10 for correspondence related to Charles de Volpi fonds.
File: UA-23, Box 20, Folder 7 - Charles Robinson

Title: Charles Robinson
Reference code: UA-23, Box 20, Folder 7
Date: 1972 (date of creation)
Scope and content:

File contains materials related to the author Charles Robin. Materials include biographical information regarding Robin and also a card from the donor.

Physical description: 1 cm of textual records

File: UA-23, Box 35, Folder 9 - Dalhousie medical collection

Title: Dalhousie medical collection
Reference code: UA-23, Box 35, Folder 9
Date: 2001 (date of creation)
Scope and content:

File contains materials related to the Dalhousie Medical Collection at the University archives. These materials include correspondence and descriptions of the collection as they will appear in Archway, there were 70 collections in total.

Physical description: 1 cm of textual records

File: UA-23, Box 33, Folder 13 ; Box 32, Folder 7 - Dalhousie University Gazette

Title: Dalhousie University Gazette
Reference code: UA-23, Box 33, Folder 13 ; Box 32, Folder 7
Date: [19-] (date of creation)
Scope and content:

File 32-7 contains a listing of the Dalhousie University Gazette's, this includes the volume number, the edition number and the date of publication. The first list covers from 1869 to 1940. File 33-13 lists the pagination of the Dalhousie Gazette from 1941-1964.

Physical description: 1 cm of textual records (2 files)

Physical condition:
Some pages are delicate ("onion paper").

**File: UA-23, Box 32, Folder 4 - Dalhousie University publications**

**Title:** Dalhousie University publications  
**Reference code:** UA-23, Box 32, Folder 4  
**Date:** [19-] (date of creation)  
**Scope and content:**

File contains a listing of Dalhousie University publications (ie Dalhousie news, Alumni news, etc.) which are held at the Dalhousie University Archives.

**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 40, Folder 11 - Daltech/TUNS**

**Title:** Daltech/TUNS  
**Reference code:** UA-23, Box 40, Folder 11  
**Date:** 1997-1999 (date of creation)  
**Scope and content:**

File contains materials related to the DalTech/TUNS records which were transferred to the Dalhousie University Archives. These materials include correspondence and a description of the materials transferred. Also included is description of materials under the various brands, Nova Scotia Technical University, TUNS, DalTech.

**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 20, Folder 5 - Faculty of law : records transferred**

**Title:** Faculty of law : records transferred  
**Reference code:** UA-23, Box 20, Folder 5  
**Date:** [19-] (date of creation)  
**Scope and content:**

File contains lists of materials transferred from the Faculty of Law to the University Archives. Some lists are handwritten, while others are photocopies. The list is numbered with additional notes written in.

**Physical description:** 1 cm of textual records
File: UA-23, Box 31, Folder 5 - Finding aids : business and labour records

Title: Finding aids : business and labour records
Reference code: UA-23, Box 31, Folder 5
Date: [19-] (date of creation)
Scope and content:
File contains copy of finding aids for business and labour records. These materials are typed, but have handwritten notes throughout and also several pages of notes.

Physical description: 0.5 cm of textual records

File: UA-23, Box 1, Folder 2 - Frank Parker Day

Title: Frank Parker Day
Reference code: UA-23, Box 1, Folder 2
Date: 1976-1983 (date of creation)
Scope and content:
Files contains material related to the Frank Parker Day fonds (1977-023), including notes by Charles Armour regarding the collection and photocopies of letters from the collection. File also contains invoices and receipts for the purchase of materials.

Physical description: 0.5 cm of textual records

Physical condition:
Some pages are delicate ("onion paper").

File: UA-23, Box 39, Folder 1 - History of university sports in Atlantic Canada

Title: History of university sports in Atlantic Canada
Reference code: UA-23, Box 39, Folder 1
Date: 2006 (date of creation)
Scope and content:
File: UA-23, Box 6, Folder 13 - John William MacLeod

Title: John William MacLeod
Reference code: UA-23, Box 6, Folder 13
Date: [19-] (date of creation)
Scope and content:
File contains listing of the John William MacLeod fonds from Mount Saint Vincent University.

Physical description: 0.5 cm of textual records

File: UA-23, Box 32, Folder 5 - Lesley Choyce

Title: Lesley Choyce
Reference code: UA-23, Box 32, Folder 5
Date: [19-] (date of creation)
Scope and content:
File contains materials related to the donation of materials to the University Archives from Lesley Choyce. These materials include a description of Pottersfield Press and a curriculum vitae for Lesley Choyce.

Physical description: 0.25 cm of textual records

File: UA-23, Box 31, Folder 9 - Maritime School of Social Work : records transferred

Title: Maritime School of Social Work : records transferred
Reference code: UA-23, Box 31, Folder 9
Date: [19-] (date of creation)
Scope and content:
File contains materials related to the records which were transferred from the Maritime School of Social Work to the Dalhousie University Archives. These materials include finding aids and notes related to the collection.

Physical description: 0.5 cm of textual records
File: UA-23, Box 34, Folder 11 - Neptune theatre

Title: Neptune theatre
Reference code: UA-23, Box 34, Folder 11
Date: [200-] (date of creation)
Scope and content:
File contains materials related to the Neptune Theatre collection at the Dalhousie University Archives. These materials include a finding aid for the material, description of process the collection and listing of series.

Physical description: 1 cm of textual records

File: UA-23, Box 38, Folder 6 - Playrights atlantic resource centre

Title: Playrights atlantic resource centre
Reference code: UA-23, Box 38, Folder 6
Date: 2005-2006 (date of creation)
Scope and content:
File contains materials related to the Playrights Atlantic Resource Centre (PARC), for 2005-2006. These materials include a description of the materials, correspondence and two copies of the Memorandum of Agreement.

Physical description: 0.5 cm of textual records

File: UA-23, Box 1, Folder 9 - Robert A. MacKay

Title: Robert A. MacKay
Reference code: UA-23, Box 1, Folder 9
Date: 1987 (date of creation)
Scope and content:
File contains correspondence related to the donation of materials of Robert A. MacKay to the Dalhousie University Archives, which were donated by his son, W. Andrew MacKay (Ombudsman).

Physical description: 0.25 cm of textual records
File: UA-23, Box 20, Folder 9 - Shipping collection

Title: Shipping collection
Reference code: UA-23, Box 20, Folder 9
Date: [19-] (date of creation)
Scope and content:

File contains materials related to the shipping collection at the University Archives. These materials include a description of Lloyds Register of British and Foreign Shipping, Board of Trade Records, Registrar General of Shipping and Seaman, Agreements, Crew Lists and Official Logs, Registrar General of Shipping and Seaman, Certificates of Competency and Service, Royal Hail Steam Packet Company Ltd. and Halifax Dockyard Records.

Physical description: 0.5 cm of textual records

File: UA-23, Box 2, Folder 8 - Theatre collection proposal

Title: Theatre collection proposal
Reference code: UA-23, Box 2, Folder 8
Date: 1969-1973 (date of creation)
Scope and content:

File contains materials related to the creation of the theatre archive at Dalhousie University. Materials include correspondence, proposal and justification for archives, memorandum between Dalhousie University and the Neptune Theatre foundation and article on Neptune Theatre.

Physical description: 0.25 cm of textual records

File: UA-23, Box 36, Folder 9 - Theatre related collections in Nova Scotia

Title: Theatre related collections in Nova Scotia
Reference code: UA-23, Box 36, Folder 9
Date: 2003-2004 (date of creation)
Scope and content:

File contains materials related to the Theatre collection in Nova Scotia. These materials include correspondence, an inventory listing of the materials available, meeting notes of the Nova Scotia Theatre Archives and Preserving Our Theatre: An Index of Canadian Theatre on Video.
Subseries: Thomas H. Raddall

Title: Thomas H. Raddall

Date: 1973-2011 (date of creation)

Physical description: 51 cm of textual records

Subseries: Correspondence

Title: Correspondence

Date: 1973-2010 (date of creation)

Physical description: 8.25 cm of textual records

File: UA-23, Box 53, Folder 8 ; Box 195, Folder 8 - Correspondence : 1995-1999

Title: Correspondence : 1995-1999

Reference code: UA-23, Box 53, Folder 8 ; Box 195, Folder 8

Date: 1995-1999 (date of creation)

Scope and content:

File contains correspondence and requests regarding the Thomas H. Raddall collection at the Dalhousie University Libraries.

Physical description: 2.5 cm of textual records 2 folders

File: UA-23, Box 53, Folder 9 - Correspondence : 2000-2003

Title: Correspondence : 2000-2003

Reference code: UA-23, Box 53, Folder 9

Date: 2000-2003 (date of creation)

Scope and content:

File contains correspondence and requests regarding the Thomas H. Raddall collection at the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records

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**File: UA-23, Box 55, Folder 12 - Correspondence : collections**

**Title:** Correspondence : collections  
**Reference code:** UA-23, Box 55, Folder 12  
**Date:** [19-] (date of creation)  
**Scope and content:**  
File contains general correspondence related to the Thomas H. Raddall collection, mostly requests to view the collection or about the cost of buying rights to the material.  
**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 53, Folder 4 - Correspondence : copyright 1995**

**Title:** Correspondence : copyright 1995  
**Reference code:** UA-23, Box 53, Folder 4  
**Date:** 1995 (date of creation)  
**Scope and content:**  
File contains correspondence related to the copyright on the Thomas Raddall collection, the majority of which was to and from Holly Melanson the Assistant University Librarian (Collections and Development).  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 55, Folder 10 - Correspondence : Dan & Dorothy Petrie**

**Title:** Correspondence : Dan & Dorothy Petrie  
**Reference code:** UA-23, Box 55, Folder 10  
**Date:** [19-] (date of creation)  
**Scope and content:**  
File contains materials related to Dalhousie University and Dan and Dorothy Petrie, who were interested in obtaining the rights to several of Thomas H. Raddall's works. Files contain correspondence and agreements between the Petrie's and Dalhousie University.  
**Physical description:** 1 cm of textual records
File: UA-23, Box 56, Folder 1 - Correspondence : electronic and audio books

Title: Correspondence : electronic and audio books
Reference code: UA-23, Box 56, Folder 1
Date: 2008-2010 (date of creation)
Scope and content:

File contains correspondence related to the development of electronic books and audiobooks with Thomas H. Raddall publications.

Physical description: 0.25 cm of textual records

File: UA-23, Box 56, Folder 9 - Correspondence : interlibrary loan requests

Title: Correspondence : interlibrary loan requests
Reference code: UA-23, Box 56, Folder 9
Date: 1974 (date of creation)
Scope and content:

File contains several interlibrary loan request forms for the Thomas H. Raddall material for 1974.

Physical description: 0.25 cm of textual records

File: UA-23, Box 56, Folder 1 - Correspondence : Nimbus publishing correspondence

Title: Correspondence : Nimbus publishing correspondence
Reference code: UA-23, Box 56, Folder 1
Date: [19-] (date of creation)
Scope and content:

File contains correspondence related to Nimbus Publishing.

Physical description: 0.5 cm of textual records

File: UA-23, Box 7, Folder 5 - Correspondence : purchase of collection

Title: Correspondence : purchase of collection
Reference code: UA-23, Box 7, Folder 5
Date: 1973-1978 (date of creation)
Scope and content:
File contains correspondence between the University Librarian (Dorothy Cooke) and Thomas Raddall regarding the purchase of his collection. Including invoices for the cost and agreements regarding payment and depositing materials. Also included is a bibliography of Thomas Raddall by Alice Braybrooke.
Physical description: 0.5 cm of textual records

File: UA-23, Box 53, Folder 5 - Correspondence : the wedding gift
Title: Correspondence : the wedding gift
Reference code: UA-23, Box 53, Folder 5
Date: 2001 (date of creation)
Scope and content:
File contains correspondence related to The Wedding Gift, the majority of which has to do with copyright issues with various individuals and corporations.
Physical description: 0.5 cm of textual records

File: UA-23, Box 55, Folder 6 - Maggie Monteith : filmography and curriculum vitae
Title: Maggie Monteith : filmography and curriculum vitae
Reference code: UA-23, Box 55, Folder 6
Date: [19-] (date of creation)
Scope and content:
File contains one copy of Maggie Monteith's curriculum vitae which also lists all of her filmography.
Physical description: 0.25 cm of textual records

Subseries: Finding aids, inventories and bibliographies
Title: Finding aids, inventories and bibliographies
Date: 1982-2002 (date of creation)
**File: UA-23, Box 55, Folder 14 - Thomas H. Raddall : a bibliography**

**Title:** Thomas H. Raddall : a bibliography  
**Reference code:** UA-23, Box 55, Folder 14  
**Date:** 1982 (date of creation)  
**Scope and content:**  
File contains one bound copy of "Thomas Head Raddall : A Bibliography" by Alan R. Young.  

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 51, Folder 9 - Thomas H. Raddall : bibliography**

**Title:** Thomas H. Raddall : bibliography  
**Reference code:** UA-23, Box 51, Folder 9  
**Date:** 1995 (date of creation)  
**Scope and content:**  
File contains two copies of bibliography written by archives and special collections staff for Thomas H. Raddall, along with a chronology. One copy is annotated.  

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 55, Folder 5 - Thomas H. Raddall : broadcast finding aid**

**Title:** Thomas H. Raddall : broadcast finding aid  
**Reference code:** UA-23, Box 55, Folder 5  
**Date:** [19-] (date of creation)  
**Scope and content:**  
File contains a finding aid from the Nova Scotia Archives for all of the broadcasts done by Thomas H. Raddall.  

**Physical description:** 0.25 cm of textual records
File: UA-23, Box 52, Folder 5 - Thomas H. Raddall : collection overview

Title: Thomas H. Raddall : collection overview
Reference code: UA-23, Box 52, Folder 5
Date: 2002 (date of creation)
Scope and content:
File contains one copy of the Thomas Head Raddall Collection Overview.

Physical description: 2 cm of textual records

File: UA-23, Box 56, Folder 5 - Thomas H. Raddall : correspondence finding aid

Title: Thomas H. Raddall : correspondence finding aid
Reference code: UA-23, Box 56, Folder 5
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the finding aid for the Thomas H. Raddall correspondence.

Physical description: 0.25 cm of textual records

File: UA-23, Box 56, Folder 4 - Thomas H. Raddall : edited bibliography

Title: Thomas H. Raddall : edited bibliography
Reference code: UA-23, Box 56, Folder 4
Date: 1994 (date of creation)
Scope and content:
File contains one copy of the Thomas Head Raddall bibliography which was prepared by the staff of the Special Collections and Archives, and revised in 1994. Also contains listing of work by Raddall and reviews of his works.

Physical description: 1 cm of textual records

File: UA-23, Box 56, Folder 10 - Thomas H. Raddall : edited electronic finding edit
Title: Thomas H. Raddall : edited electronic finding aid

Reference code: UA-23, Box 56, Folder 10

Date: [19-] (date of creation)

Scope and content:

File contains one copy of the Thomas H. Raddall electronic finding aid, also contains handwritten edits.

Physical description: 1 cm of textual records

File: UA-23, Box 35, Folder 4 - Thomas H. Raddall : finding aid

Title: Thomas H. Raddall : finding aid

Reference code: UA-23, Box 35, Folder 4

Date: [20-] (date of creation)

Scope and content:

File contains one copy of finding aid for the Thomas H. Raddall fonds. The first six pages of the finding aid are missing and it begins at page 7-54, it is also undated.

Physical description: 1 cm of textual records

File: UA-23, Box 56, Folder 7 - Thomas H. Raddall : inventory part one

Title: Thomas H. Raddall : inventory part one

Reference code: UA-23, Box 56, Folder 7

Date: [19-] (date of creation)

Scope and content:

File contains the Thomas H. Raddall, inventory part one (A-D) for the Raddall collection. This inventory was originally bound.

Physical description: 1 cm of textual records

File: UA-23, Box 56, Folder 8 - Thomas H. Raddall : inventory part two

Title: Thomas H. Raddall : inventory part two

Reference code: UA-23, Box 56, Folder 8

Date: [19-] (date of creation)
Scope and content:

File contains the Thomas H. Raddall, inventory part two (remaining letters) for the Raddall collection.

Physical description: 1 cm of textual records

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**File: UA-23, Box 56, Folder 12 - Thomas H. Raddall : online collection guide**

Title: Thomas H. Raddall : online collection guide
Reference code: UA-23, Box 56, Folder 12
Date: 2000 (date of creation)
Scope and content:

File contains one copy of the Thomas H. Raddall : Online Collection Guide.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 56, Folder 6 - Thomas H. Raddall : partial inventory**

Title: Thomas H. Raddall : partial inventory
Reference code: UA-23, Box 56, Folder 6
Date: [19-] (date of creation)
Scope and content:

File contains materials related to the Thomas H. Raddall materials. Materials include one rough copy of inventory, both handwritten and printed, some appear to have been written by Raddall.

Physical description: 1.5 cm of textual records

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**File: UA-23, Box 53, Folder 10 - Thomas H. Raddall : photo finding aid**

Title: Thomas H. Raddall : photo finding aid
Reference code: UA-23, Box 53, Folder 10
Date: 2002 (date of creation)
Scope and content:

File contains one copy of Thomas H. Raddall finding aid for the photographs.
File: UA-23, Box 55, Folder 4 - Thomas H. Raddall library fund

Title: Thomas H. Raddall library fund
Reference code: UA-23, Box 55, Folder 4
Date: April 2002 (date of creation)
Scope and content:

File contains one copy of the agreement for the Thomas H. Raddall library fund which provided Dalhousie University with copyright on all of Raddall's published works.

Physical description: 0.5 cm of textual records

File: UA-23, Box 55, Folder 13 - Thomas H. Raddall : summary of works

Title: Thomas H. Raddall : summary of works
Reference code: UA-23, Box 55, Folder 13
Date: [19-] (date of creation)
Scope and content:

File contains one copy of summary of Thomas H. Raddall's works, which lists all of his published works and also provides and abstract for each publication.

Physical description: 1 cm of textual records

Subseries: Publishing contracts

Title: Publishing contracts
Date: [19-] (date of creation)
Physical description: 3.5 cm of textual records

File: UA-23, Box 54, Folder 5 - In my time, a muster of arms, tidefall

Title: In my time, a muster of arms, tidefall
Reference code: UA-23, Box 54, Folder 5
Date: [19-] (date of creation)
Scope and content:
File contains materials related to Thomas Raddall's In My Time, A Muster of Arms and Tidefall. These materials include photocopies of the original contracts between Raddall and his publisher.

**Physical description**: 0.5 cm of textual records

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**File: UA-23, Box 54, Folder 8 - Hangman's beach and governor's lady**

**Title**: Hangman's beach and governor's lady

**Reference code**: UA-23, Box 54, Folder 8

**Date**: [19-] (date of creation)

**Scope and content**:

File contains materials related to Thomas H. Raddall's, Hangman's Beach and Governor's Lady. These materials include photocopies of the original contracts between Raddall and the publisher.

**Physical description**: 0.5 cm of textual records

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**File: UA-23, Box 54, Folder 2 ; Box 195, Folder 9 - Her majesty's yankees**

**Title**: Her majesty's yankees

**Reference code**: UA-23, Box 54, Folder 2 ; Box 195, Folder 9

**Date**: 1991-1997 (date of creation)

**Scope and content**:

File contains materials related to Thomas Raddall's, Her Majesty's Yankees, these materials include several contracts regarding the rights of the title.

**Physical description**: 1 cm of textual records 2 folders

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**File: UA-23, Box 54, Folder 7 - Roger sudden, tambour and other short stories**

**Title**: Roger sudden, tambour and other short stories

**Reference code**: UA-23, Box 54, Folder 7

**Date**: [19-] (date of creation)

**Scope and content**: 
File contains materials related to Thomas H. Raddall's works, Roger Sudden, Tambour and Other Short Stories. These materials include photocopies of contracts between Raddall and his publisher and also between Nimbus publishing and Dalhousie.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 54, Folder 4 - The path of destiny and warden of the north**

**Title:** The path of destiny and warden of the north

**Reference code:** UA-23, Box 54, Folder 4

**Date:** [19-] (date of creation)

**Scope and content:**

File contains materials related to Thomas Raddall's, Path of Destiny and Warden of the North. These materials include photocopies of the original contracts for these materials between Raddall and his publisher, along with contracts between the publisher and Dalhousie University.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 54, Folder 6 - The wings of night, pride's fancy**

**Title:** The wings of night, pride's fancy

**Reference code:** UA-23, Box 54, Folder 6

**Date:** [19-] (date of creation)

**Scope and content:**

File contains materials related to Thomas H. Raddall's works, The Wings of Night and Pride's Fancy. These materials include photocopies of contracts between Raddall and the publishers for these works.

**Physical description:** 0.5 cm of textual records

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**Subseries: Other works and projects**

**Title:** Other works and projects

**Date:** [199-] - 2007 (date of creation)

**Physical description:** 9.5 cm of textual records
File: UA-23, Box 56, Folder 14 - Electronic archives project: correspondence

Title: Electronic archives project: correspondence

Reference code: UA-23, Box 56, Folder 14

Date: [19-] (date of creation)

Scope and content:

File contains materials related to the Electronic Archives Project. Materials include one final copy of report which was originally bound and also contains sections from Raddall's correspondence.

Physical description: 1 cm of textual records

File: UA-23, Box 56, Folder 14 - Electronic archives project: selections of correspondence

Title: Electronic archives project: selections of correspondence

Reference code: UA-23, Box 56, Folder 14

Date: [19-] (date of creation)

Scope and content:

File contains materials related to the Thomas H. Raddall Electronic Archives project. Materials include one copy of the Selections of Correspondence which includes both a copy of the selected correspondence and also a description of the correspondence which archival number.

Physical description: 1.5 cm of textual records

File: UA-23, Box 56, Folder 13 - Electronic archives project: summary

Title: Electronic archives project: summary

Reference code: UA-23, Box 56, Folder 13

Date: 2001 (date of creation)

Scope and content:

File contains one copy of the Thomas Raddall Electronic Archive Project, as prepared by Kathryn Harvey the project manager. Which includes a description of the project and a print out of the electronic code for the project, phase one and phase two.
**File: UA-23, Box 53, Folder 3 - Electronic archive project**

**Title:** Electronic archive project  
**Reference code:** UA-23, Box 53, Folder 3  
**Date:** 2003 (date of creation)  
**Scope and content:**  
File contains materials related to the Dalhousie University Archives, Thomas Raddall Electronic Archives project. These materials include correspondence, reports and a summary of the project which was funded by the Birks foundation gift.

**Physical description:** 1 cm of textual records

**File: UA-23, Box 55, Folder 7 - Hangman's beach : film adaptation**

**Title:** Hangman's beach : film adaptation  
**Reference code:** UA-23, Box 55, Folder 7  
**Date:** December 2001 (date of creation)  
**Scope and content:**  
File contains one copy of Hangman's Beach : A Treatment by Scott Ballintyne and Dan Hildebrand, which was adapted from the novel by Thomas H. Raddall.

**Physical description:** 0.5 cm of textual records

**File: UA-23, Box 53, Folder 11 - Her majesty's yankees**

**Title:** Her majesty's yankees  
**Reference code:** UA-23, Box 53, Folder 11  
**Date:** 1997 (date of creation)  
**Scope and content:**  
File contains materials related to Her Majesty's Yankees, by Thomas H. Raddall. Materials include correspondence, copyright materials and contracts.

**Physical description:** 0.5 cm of textual records
File: UA-23, Box 52, Folder 8 - Naked choke

Title: Naked choke
Reference code: UA-23, Box 52, Folder 8
Date: 1999 (date of creation)
Scope and content:
File contains one copy of the "Naked Choke" a screenplay by Dan Hildebrand, story by Dan Hildebrand and Suzie Johnson.

Physical description: 0.5 cm of textual records

File: UA-23, Box 56, Folder 11 - Raddall consolidation project

Title: Raddall consolidation project
Reference code: UA-23, Box 56, Folder 11
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Archives : Raddall Consolidation Project. Materials include an outline of the project and correspondence related to the project.

Physical description: 0.5 cm of textual records

Physical condition:
Some pages are stained.

File: UA-23, Box 52, Folder 6 - Sweet tooth

Title: Sweet tooth
Reference code: UA-23, Box 52, Folder 6
Date: 1999 (date of creation)
Scope and content:
File contains one copy of Sweet Tooth.... by Dan Hidebrand, Dig Wayne and Lloyd Solly, copy is a first working draft.

Physical description: 1 cm of textual records
File: UA-23, Box 53, Folder 1 - Tarleton's legion

Title: Tarleton's legion
Reference code: UA-23, Box 53, Folder 1
Date: [19-] (date of creation)

Scope and content:

File contains a photocopy of Tarleton's Legion, which contains several notations on grammar, etc.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 52, Folder 7 - The crap gangsters

Title: The crap gangsters
Reference code: UA-23, Box 52, Folder 7
Date: 2000 (date of creation)

Scope and content:

File contains one copy of "The Crap Gangsters" by Dan Hildebrand.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 53, Folder 7 - The hunger/triangle in steel

Title: The hunger/triangle in steel
Reference code: UA-23, Box 53, Folder 7
Date: 1998-1999 (date of creation)

Scope and content:

File contains materials related to the works, The Hunger and Triangle in Steel by Thomas H. Raddall. These materials include correspondence and attached documents.

Physical description: 1 cm of textual records

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File: UA-23, Box 54, Folder 9 - The saga of the rover, the pied piper of dipper creek and the trumpeter

Title: The saga of the rover, the pied piper of dipper creek and the trumpeter
Reference code: UA-23, Box 54, Folder 9
Date: [19-] (date of creation)

Scope and content:

File contains materials related to Thomas H. Raddall's, The Saga of the Rover, The Trumpeter and The Pied Piper of Dipper Creek. These materials include photocopies of the original contracts between Raddall and the publisher.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 53, Folder 2 - Untitled gulf war project

Title: Untitled gulf war project
Reference code: UA-23, Box 53, Folder 2
Date: 1999 (date of creation)

Scope and content:

File contains one copy of Untitled Gulf War Project by Dan Hildebrand, noted as being a working draft.

Physical description: 0.25 cm of textual records

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Subseries: Royalties

Title: Royalties
Date: [19-] - 2011 (date of creation)

Physical description: 5.75 cm of textual records

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File: UA-23, Box 54, Folder 12 - Royalties : assorted publishing companies

Title: Royalties : assorted publishing companies
Reference code: UA-23, Box 54, Folder 12
Date: [19-] (date of creation)

Scope and content:

File contains materials related to the agreement between several publishing firms and Dalhousie University regarding the Thomas H. Raddall material. These materials include correspondence, contracts, royalty statements and reports.
**File: UA-23, Box 54, Folder 10 - Royalties : McClelland and Stewart ltd.**

**Title:** Royalties : McClelland and Stewart ltd.

**Reference code:** UA-23, Box 54, Folder 10

**Date:** [19-] (date of creation)

**Scope and content:**

File contains materials related to agreements between McClelland & Steward Ltd and Dalhousie University. These materials include correspondence, contracts, royalty statements and reports.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 55, Folder 1 ; Box 55, Folder 8 - Royalties : Nimbus**

**Title:** Royalties : Nimbus

**Reference code:** UA-23, Box 55, Folder 1 ; Box 55, Folder 8

**Date:** 1999-2011 (date of creation)

**Scope and content:**

File contains materials related to Nimbus publishing and the works by Thomas H. Raddall. These materials include reports, correspondence and financial statements.

**Physical description:** 2.5 cm of textual records 2 files

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**File: UA-23, Box 54, Folder 11 - Royalties : Pottersfield press ltd.**

**Title:** Royalties : Pottersfield press ltd.

**Reference code:** UA-23, Box 54, Folder 11

**Date:** [19-] (date of creation)

**Scope and content:**

This file contains materials related to the agreement between Pottersfield Press and Dalhousie University. These materials include correspondence, contracts, royalty statements and reports.

**Physical description:** 0.25 cm of textual records
**File: UA-23, Box 52, Folder 4 - Sable**

**Title:** Sable

**Reference code:** UA-23, Box 52, Folder 4

**Date:** 2007 (date of creation)

**Scope and content:**

File contains one copy of Sable, a script based on the screen play "Sable Island" which was written by Daniel Petrie and based on The Nymph and the Lamp by Thomas Raddall. Also included in a letter from Robert Hagen to Michael Mooseburger regarding the progress of the production.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 52, Folder 1 - Sable island : screenplay and correspondence**

**Title:** Sable island : screenplay and correspondence

**Reference code:** UA-23, Box 52, Folder 1

**Date:** 1997, 2001 (date of creation)

**Scope and content:**

File contains materials related to the development of Sable Island as a screenplay. These materials include both a copy of the screenplay by Daniel Petrie and a letter from Petrie to Holly Melanson (Administrative officer). Screenplay is based of of Thomas Raddall's novel The Nymph and the Lamp.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 52, Folder 3 - Sable island : screenplay**

**Title:** Sable island : screenplay

**Reference code:** UA-23, Box 52, Folder 3
Date: 2002 (date of creation)

Scope and content:

File contains one copy of the screenplay for Sable Island by Daniel Petrie, this is an adaptation of Thomas Raddall's book, The Nymph and the Lamp.

Physical description: 1 cm of textual records

File: UA-23, Box 52, Folder 2 - Sable island : screenplay

Title: Sable island : screenplay
Reference code: UA-23, Box 52, Folder 2
Date: [19-] (date of creation)

Scope and content:

File contains copy of the Sable Island screenplay adaptation by Dan Petrie, of Thomas Raddall's The Nymph and the Lamp novel.

Physical description: 1 cm of textual records

File: UA-23, Box 20, Folder 12 - The nymph and the lamp : film rights

Title: The nymph and the lamp : film rights
Reference code: UA-23, Box 20, Folder 12
Date: 1985-1999 (date of creation)

Scope and content:

File contains materials related to the film rights to the novel The Nymph and the Lamp by Thomas Raddall. These materials include both correspondence with the attorneys representing Dalhousie and contracts regarding the ownership rights.

Physical description: 1 cm of textual records

File: UA-23, Box 53, Folder 6 - The nymph and the lamp

Title: The nymph and the lamp
Reference code: UA-23, Box 53, Folder 6
Date: 1998-2002 (date of creation)

Scope and content:
File contains correspondence related to copyright issues regarding The Nymph and the Lamp and Dalhousie University.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 54, Folder 1 - The nymph and the lamp**

**Title:** The nymph and the lamp

**Reference code:** UA-23, Box 54, Folder 1

**Date:** 2001-2002 (date of creation)

**Scope and content:**

File contains contracts and correspondence related to Thomas H. Raddall's, The Nymph and The Lamp.

Physical description: 2 cm of textual records

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**File: UA-23, Box 54, Folder 3 - The nymph and the lamp**

**Title:** The nymph and the lamp

**Reference code:** UA-23, Box 54, Folder 3

**Date:** [19-] (date of creation)

**Scope and content:**

File contains materials related to Thomas H. Raddall's, The Nymph and The Lamps. These materials include several photocopies of the original contracts which Raddall had with his publishers regarding the title.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 55, Folder 2 - The nymph and the lamp : screenplay**

**Title:** The nymph and the lamp : screenplay

**Reference code:** UA-23, Box 55, Folder 2

**Date:** [19-] (date of creation)

**Scope and content:**

File contains material related to the Nymph and the Lamp by Thomas H. Raddall. This material includes a screenplay based on the novel, the author is not listed.
File: UA-23, Box 55, Folder 3 - The nymph and the lamp : lawsuit documents

Title: The nymph and the lamp : lawsuit documents
Reference code: UA-23, Box 55, Folder 3
Date: [19-] (date of creation)
Scope and content:
File contains materials related to the property rights for The Nymph and the Lamp by Thomas H. Raddall. This material includes court documents which involve both Dalhousie University and Paragon Entertainment.

Physical description: 1 cm of textual records

File: UA-23, Box 55, Folder 11 - The nymph and the lamp : lawsuit correspondence

Title: The nymph and the lamp : lawsuit correspondence
Reference code: UA-23, Box 55, Folder 11
Date: 2000 (date of creation)
Scope and content:
File contains correspondence related to the lawsuit involving both Dalhousie University and Paragon Entertainment about one of Thomas H. Raddall's works, The Nymph and the Lamp.

Physical description: 1 cm of textual records

File: UA-23, Box 55, Folder 9 - The nymph and the lamp : agreement

Title: The nymph and the lamp : agreement
Reference code: UA-23, Box 55, Folder 9
Date: 1999 (date of creation)
Scope and content:
File contains one copy of the agreement between Dalhousie University and Paragon Entertainment regarding Thomas H. Raddall's work, The Nymph and the Lamp.
**File: UA-23, Box 56, Folder 3 - Exhibit captions**

**Title:** Exhibit captions  
**Reference code:** UA-23, Box 56, Folder 3  
**Date:** [19-] (date of creation)  
**Scope and content:**

File contains printed captions for the Thomas H. Raddall exhibit held at the Killam Library at Dalhousie University. These captions contain excerpts of his work and images of the work.  

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 38, Folder 7 - Waldren studios**

**Title:** Waldren studios  
**Reference code:** UA-23, Box 38, Folder 7  
**Date:** 2002-2003 (date of creation)  
**Scope and content:**

File contains materials related to the Waldren Studio collection. These materials include an edited list of materials, correspondence and copies of photographs.  

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 17, Folder 10 - William Sawyer**

**Title:** William Sawyer  
**Reference code:** UA-23, Box 17, Folder 10  
**Date:** 1984-1990 (date of creation)  
**Scope and content:**

File contains correspondence and biographical information related to William Sawyer fonds.  

**Physical description:** 0.5 cm of textual records
Subseries: Correspondence

Title: Correspondence
Date: 1888-2008 (date of creation)
Physical description: 151.25 cm of textual records

Subseries: Acquisitions and donations

Title: Acquisitions and donations
Date: 1888, 1945, 1970-2007 (date of creation)
Physical description: 22 cm of textual records

File: UA-23, Box 32, Folder 6 - Correspondence : 1888-1945

Title: Correspondence : 1888-1945
Reference code: UA-23, Box 32, Folder 6
Date: 1888-1945 (date of creation)
Scope and content:
File contains correspondence relating to donors and donations made to Dalhousie University Libraries for 1888-1945, this material would eventually become part of the Dalhousie University Archives collection. These materials include both correspondence and a description of some of the materials being donated.

Physical description: 0.5 cm of textual records

File: UA-23, Box 3, Folder 5 - Correspondence : 1970-1971

Title: Correspondence : 1970-1971
Reference code: UA-23, Box 3, Folder 5
Date: 1970-1971 (date of creation)
Scope and content:
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1970-1971. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.
 physical description: 0.5 cm of textual records

 physical condition:

 Some pages are very thin and delicate ("onion paper").

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**File: UA-23, Box 16, Folder 1 - Correspondence : 1972**

**Title:** Correspondence : 1972

**Reference code:** UA-23, Box 16, Folder 1

**Date:** 1972 (date of creation)

**Scope and content:**

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1972. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Material also includes information relating to the appraisal of the material.

**Physical description:** 0.25 cm of textual records

**Physical condition:**

Some pages are delicate ("onion paper").

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**File: UA-23, Box 16, Folder 6 - Correspondence : 1973**

**Title:** Correspondence : 1973

**Reference code:** UA-23, Box 16, Folder 6

**Date:** 1973 (date of creation)

**Scope and content:**

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1973. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Material also includes information relating to the appraisal of the material.

**Physical description:** 1 cm of textual records

**Physical condition:**
Some pages are delicate ("onion paper").

**File: UA-23, Box 3, Folder 9 - Correspondence : 1974**

**Title:** Correspondence : 1974  
**Reference code:** UA-23, Box 3, Folder 9  
**Date:** 1974 (date of creation)  
**Scope and content:**  
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1974. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.  
**Physical description:** 1 cm of textual records  
**Physical condition:**  
Some pages are thin and delicate ("onion paper").

**File: UA-23, Box 16, Folder 9 - Correspondence : 1975**

**Title:** Correspondence : 1975  
**Reference code:** UA-23, Box 16, Folder 9  
**Date:** 1975 (date of creation)  
**Scope and content:**  
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1975. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.  
**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 4, Folder 3 - Correspondence : 1976**

**Title:** Correspondence : 1976  
**Reference code:** UA-23, Box 4, Folder 3  
**Date:** 1976 (date of creation)  
**Scope and content:**
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1976. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

**Physical description:** 1 cm of textual records

**Physical condition:**
Some pages are delicate ("onion paper")

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**File: UA-23, Box 16, Folder 12 - Correspondence : 1977**

**Title:** Correspondence : 1977

**Reference code:** UA-23, Box 16, Folder 12

**Date:** 1977 (date of creation)

**Scope and content:**
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1977. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Material also includes information relating to the appraisal of the material. Includes materials related to Charles de Volipi donation.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 5, Folder 5 - Correspondence : 1978**

**Title:** Correspondence : 1978

**Reference code:** UA-23, Box 5, Folder 5

**Date:** 1978 (date of creation)

**Scope and content:**
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1978. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Material also includes information relating to the appraisal of the material.

**Physical description:** 1 cm of textual records
Physical condition:
Some of the pages are delicate ("onion paper")

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**File: UA-23, Box 5, Folder 7 & 8 - Correspondence : 1979**

**Title:** Correspondence : 1979  
**Reference code:** UA-23, Box 5, Folder 7 & 8  
**Date:** 1979 (date of creation)  
**Scope and content:**
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1979. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Material also includes information relating to the appraisal of the material.

**Physical description:** 2 cm of textual records (Two folders)

**Physical condition:**
Some pages are delicate ("onion paper").

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**File: UA-23, Box 6, Folder 11 - Correspondence : 1980**

**Title:** Correspondence : 1980  
**Reference code:** UA-23, Box 6, Folder 11  
**Date:** 1980 (date of creation)  
**Scope and content:**
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1980. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 13, Folder 8 - Correspondence : 1981**

**Title:** Correspondence : 1981  
**Reference code:** UA-23, Box 13, Folder 8
Date: 1981 (date of creation)

Scope and content:

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1981. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 14, Folder 3 - Correspondence : 1982

Title: Correspondence : 1982

Reference code: UA-23, Box 14, Folder 3

Date: 1982 (date of creation)

Scope and content:

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1982. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 14, Folder 10 - Correspondence : 1983

Title: Correspondence : 1983

Reference code: UA-23, Box 14, Folder 10

Date: 1983 (date of creation)

Scope and content:

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1983. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

Physical description: 0.5 cm of textual records

---

File: UA-23, Box 14, Folder 12 - Correspondence : 1984

Title: Correspondence : 1984

Reference code: UA-23, Box 14, Folder 12

Date: 1984 (date of creation)

Scope and content:

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1984. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

Physical description: 0.5 cm of textual records
Reference code: UA-23, Box 14, Folder 12

Date: 1984 (date of creation)

Scope and content:

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1984. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 15, Folder 6 - Correspondence : 1985

Title: Correspondence : 1985

Reference code: UA-23, Box 15, Folder 6

Date: 1985 (date of creation)

Scope and content:

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1985. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

Physical description: 0.5 cm of textual records

---

File: UA-23, Box 15, Folder 8 - Correspondence : 1986

Title: Correspondence : 1986

Reference code: UA-23, Box 15, Folder 8

Date: 1986 (date of creation)

Scope and content:

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1986. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 7, Folder 6 - Correspondence : 1987
Title: Correspondence : 1987
Reference code: UA-23, Box 7, Folder 6
Date: 1987 (date of creation)

Scope and content:

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1987. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Material also includes information relating to the appraisal of the material.

Physical description: 0.5 cm of textual records

---

File: UA-23, Box 7, Folder 8 - Correspondence : 1988

Title: Correspondence : 1988
Reference code: UA-23, Box 7, Folder 8
Date: 1988 (date of creation)

Scope and content:

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1988. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Material also includes information relating to the appraisal of the material.

Physical description: 1 cm of textual records

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File: UA-23, Box 12, Folder 11 - Correspondence : 1989

Title: Correspondence : 1989
Reference code: UA-23, Box 12, Folder 11
Date: 1989 (date of creation)

Scope and content:

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1989. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

Physical description: 1 cm of textual records
**File: UA-23, Box 33, Folder 1 - Correspondence : 1990**

**Title:** Correspondence : 1990  
**Reference code:** UA-23, Box 33, Folder 1  
**Date:** 1990 (date of creation)  
**Scope and content:**  
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1990. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

**Physical description:** 0.5 cm of textual records

**File: UA-23, Box 33, Folder 2 - Correspondence : 1991**

**Title:** Correspondence : 1991  
**Reference code:** UA-23, Box 33, Folder 2  
**Date:** 1991 (date of creation)  
**Scope and content:**  
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1991. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

**Physical description:** 1 cm of textual records

**File: UA-23, Box 33, Folder 3 - Correspondence : 1992**

**Title:** Correspondence : 1992  
**Reference code:** UA-23, Box 33, Folder 3  
**Date:** 1992 (date of creation)  
**Scope and content:**  
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1992. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.
**File: UA-23, Box 6, Folder 9 - Correspondence : 1993**

**Title:** Correspondence : 1993  
**Reference code:** UA-23, Box 6, Folder 9  
**Date:** 1993 (date of creation)  
**Scope and content:**  
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1993. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Material also includes information relating to the appraisal of the material.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 31, Folder 1 - Correspondence : 1994**

**Title:** Correspondence : 1994  
**Reference code:** UA-23, Box 31, Folder 1  
**Date:** 1994 (date of creation)  
**Scope and content:**  
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1994. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Material also includes information relating to the appraisal of the material and copies of appraisal reports.

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 31, Folder 2 ; Box 31, Folder 3 - Correspondence : 1995**

**Title:** Correspondence : 1995  
**Reference code:** UA-23, Box 31, Folder 2 ; Box 31, Folder 3  
**Date:** 1995 (date of creation)  
**Scope and content:**
File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1995. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Material also includes information relating to the appraisal of the material.

Physical description: 1.5 cm of textual records

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**File: UA-23, Box 33, Folder 4 - Correspondence : 1996**

**Title:** Correspondence : 1996

**Reference code:** UA-23, Box 33, Folder 4

**Date:** 1996 (date of creation)

**Scope and content:**

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1996. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives.

Physical description: 1 cm of textual records

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**File: UA-23, Box 33, Folder 8 - Correspondence : 1997**

**Title:** Correspondence : 1997

**Reference code:** UA-23, Box 33, Folder 8

**Date:** 1997 (date of creation)

**Scope and content:**

File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1997. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Correspondence also includes printouts of emails.

Physical description: 1 cm of textual records

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**File: UA-23, Box 34, Folder 12 - Correspondence : 1998**

**Title:** Correspondence : 1998
<table>
<thead>
<tr>
<th>File: UA-23, Box 34, Folder 12 - Correspondence : 1998</th>
</tr>
</thead>
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<tr>
<td><strong>Reference code:</strong> UA-23, Box 34, Folder 12</td>
</tr>
<tr>
<td><strong>Date:</strong> 1998 (date of creation)</td>
</tr>
<tr>
<td><strong>Scope and content:</strong></td>
</tr>
<tr>
<td>File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1998. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Correspondence also includes printouts of emails.</td>
</tr>
<tr>
<td><strong>Physical description:</strong> 0.5 cm of textual records</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>File: UA-23, Box 34, Folder 13 - Correspondence : 1999</th>
</tr>
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<tbody>
<tr>
<td><strong>Reference code:</strong> UA-23, Box 34, Folder 13</td>
</tr>
<tr>
<td><strong>Date:</strong> 1999 (date of creation)</td>
</tr>
<tr>
<td><strong>Scope and content:</strong></td>
</tr>
<tr>
<td>File contains correspondence relating to donors and donations made to Dalhousie University Archives for 1999. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Correspondence also includes printouts of emails.</td>
</tr>
<tr>
<td><strong>Physical description:</strong> 0.25 cm of textual records</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>File: UA-23, Box 51, Folder 8 - Correspondence : 2006-2007</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Reference code:</strong> UA-23, Box 51, Folder 8</td>
</tr>
<tr>
<td><strong>Date:</strong> 2006-2007 (date of creation)</td>
</tr>
<tr>
<td><strong>Scope and content:</strong></td>
</tr>
<tr>
<td>File contains correspondence relating to donors and donations made to Dalhousie University Archives for 2006-2007. Material includes correspondence soliciting material from individuals thought to have specific records, correspondence thanking donors for the material donated and correspondence from individuals who wish to donate material to the archives. Correspondence also includes printouts of emails.</td>
</tr>
<tr>
<td><strong>Physical description:</strong> 0.25 cm of textual records</td>
</tr>
</tbody>
</table>
Subseries: External

Title: External

Date: 1971-2004 (date of creation)

Physical description: 21.75 cm of textual records

File: UA-23, Box 3, Folder 4 - Correspondence : 1971

Title: Correspondence : 1971

Reference code: UA-23, Box 3, Folder 4

Date: 1971 (date of creation)

Scope and content:

File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.5 cm of textual records

File: UA-23, Box 16, Folder 2 - Correspondence : 1972

Title: Correspondence : 1972

Reference code: UA-23, Box 16, Folder 2

Date: 1972 (date of creation)

Scope and content:

File contains external correspondence to and from the Dalhousie University Archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.25 cm of textual records

File: UA-23, Box 16, Folder 4 - Correspondence : 1973

Title: Correspondence : 1973
Reference code: UA-23, Box 16, Folder 4  
Date: 1973 (date of creation)  

Scope and content:  

File contains external correspondence to and from the Dalhousie University Archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 3, Folder 6 - Correspondence : 1974  

Title: Correspondence : 1974  
Reference code: UA-23, Box 3, Folder 6  
Date: 1974 (date of creation)  

Scope and content:  

File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 1 cm of textual records

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File: UA-23, Box 3, Folder 10 - Correspondence : 1975  

Title: Correspondence : 1975  
Reference code: UA-23, Box 3, Folder 10  
Date: 1975 (date of creation)  

Scope and content:  

File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 1 cm of textual records
**File: UA-23, Box 4, Folder 5 & 6 - Correspondence : 1976**

**Title:** Correspondence : 1976  
**Reference code:** UA-23, Box 4, Folder 5 & 6  
**Date:** 1976 (date of creation)  
**Scope and content:**  
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.  
**Physical description:** 2 cm of textual records (2 folders)  
**Physical condition:**  
Some pages are delicate ("onion paper").

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**File: UA-23, Box 4, Folder 9 - Correspondence : 1977**

**Title:** Correspondence : 1977  
**Reference code:** UA-23, Box 4, Folder 9  
**Date:** 1977 (date of creation)  
**Scope and content:**  
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.  
**Physical description:** 2 cm of textual records

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**File: UA-23, Box 5, Folder 3 - Correspondence : 1978**

**Title:** Correspondence : 1978

---
Reference code: UA-23, Box 5, Folder 3
Date: 1978 (date of creation)
Scope and content:

File contains external correspondence to and from the Dalhousie University Archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 1 cm of textual records

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**File: UA-23, Box 5, Folder 9 - Correspondence : 1979**

Title: Correspondence : 1979
Reference code: UA-23, Box 5, Folder 9
Date: 1979 (date of creation)
Scope and content:

File contains external correspondence to and from the Dalhousie University Archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 1.5 cm of textual records

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**File: UA-23, Box 13, Folder 5 - Correspondence : 1980**

Title: Correspondence : 1980
Reference code: UA-23, Box 13, Folder 5
Date: 1980 (date of creation)
Scope and content:

File contains external correspondence to and from the Dalhousie University Archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 1 cm of textual records
**File: UA-23, Box 7, Folder 11 - Correspondence : 1981**

**Title:** Correspondence : 1981  
**Reference code:** UA-23, Box 7, Folder 11  
**Date:** 1981 (date of creation)  
**Scope and content:**  
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications, mostly to and from the University Archivist, Charles Armour. Some correspondence contained attachments of reports or proposals which have been included in the file.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 14, Folder 9 - Correspondence : 1982**

**Title:** Correspondence : 1982  
**Reference code:** UA-23, Box 14, Folder 9  
**Date:** 1982 (date of creation)  
**Scope and content:**  
File contains external correspondence to and from the Dalhousie University Archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 7, Folder 12 - Correspondence : 1983**

**Title:** Correspondence : 1983  
**Reference code:** UA-23, Box 7, Folder 12  
**Date:** 1983 (date of creation)  
**Scope and content:**  
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications, mostly to and from the University Archivist, Charles Armour. Some correspondence contained attachments of reports or proposals which have been included in the file.
Physical description: 1 cm of textual records

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**File: UA-23, Box 15, Folder 2 - Correspondence : 1984**

Title: Correspondence : 1984
Reference code: UA-23, Box 15, Folder 2
Date: 1984 (date of creation)
Physical description: 0.5 cm of textual records

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**File: UA-23, Box 15, Folder 5 - Correspondence : 1985**

Title: Correspondence : 1985
Reference code: UA-23, Box 15, Folder 5
Date: 1985 (date of creation)
Scope and content:

File contains external correspondence to and from the Dalhousie University Archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 1 cm of textual records

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**File: UA-23, Box 15, Folder 7 - Correspondence : 1986**

Title: Correspondence : 1986
Reference code: UA-23, Box 15, Folder 7
Date: 1986 (date of creation)
Scope and content:

File contains external correspondence to and from the Dalhousie University Archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.5 cm of textual records
File: UA-23, Box 15, Folder 11 - Correspondence : 1987

Title: Correspondence : 1987
Reference code: UA-23, Box 15, Folder 11
Date: 1987 (date of creation)
Scope and content:
File contains external correspondence to and from the Dalhousie University Archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 7, Folder 1 - Correspondence : 1988

Title: Correspondence : 1988
Reference code: UA-23, Box 7, Folder 1
Date: 1988 (date of creation)
Scope and content:
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 1 cm of textual records

---

File: UA-23, Box 12, Folder 8 - Correspondence : 1989

Title: Correspondence : 1989
Reference code: UA-23, Box 12, Folder 8
Date: 1989 (date of creation)
Scope and content:
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.
recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 3, Folder 1 - Correspondence : 1990**

**Title:** Correspondence : 1990

**Reference code:** UA-23, Box 3, Folder 1

**Date:** 1990 (date of creation)

**Scope and content:**

File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications, mostly to and from the University Archivist, Charles Armour. Some correspondence contained attachments of reports or proposals which have been included in the file.

**Physical description:** 0.5 cm of textual records

---

**File: UA-23, Box 7, Folder 10 - Correspondence : 1991**

**Title:** Correspondence : 1991

**Reference code:** UA-23, Box 7, Folder 10

**Date:** 1991 (date of creation)

**Scope and content:**

File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications, mostly to and from the University Archivist, Charles Armour. Some correspondence contained attachments of reports or proposals which have been included in the file.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 6, Folder 3 - Correspondence : 1992**

**Title:** Correspondence : 1992

**Reference code:** UA-23, Box 6, Folder 3

**Date:** 1992 (date of creation)

**Scope and content:**
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 6, Folder 2 - Correspondence : 1992 [photograph]**

Title: Correspondence : 1992 [photograph]
Reference code: UA-23, Box 6, Folder 2
Date: 1992 (date of creation)
Scope and content:

File contains letter of thanks from the editorial staff of Polka magazine who are located in Japan. The letter is to thank Charles Armour for his time and agreeing to an interview. File also contains a photograph taken during the interview.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 6, Folder 6 - Correspondence : 1993**

Title: Correspondence : 1993
Reference code: UA-23, Box 6, Folder 6
Date: 1993 (date of creation)
Scope and content:

File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 31, Folder 4 - Correspondence : 1994**

Title: Correspondence : 1994
Reference code: UA-23, Box 31, Folder 4
Date: 1994 (date of creation)

Scope and content:

File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 33, Folder 9 - Correspondence : 1995

Title: Correspondence : 1995

Reference code: UA-23, Box 33, Folder 9

Date: 1995 (date of creation)

Scope and content:

File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 33, Folder 10 - Correspondence : 1996

Title: Correspondence : 1996

Reference code: UA-23, Box 33, Folder 10

Date: 1996 (date of creation)

Scope and content:

File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 1 cm of textual records
File: UA-23, Box 33, Folder 12 - Correspondence : 1997

Title: Correspondence : 1997
Reference code: UA-23, Box 33, Folder 12
Date: 1997 (date of creation)

Scope and content:
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.5 cm of textual records

File: UA-23, Box 34, Folder 16 - Correspondence : 1998

Title: Correspondence : 1998
Reference code: UA-23, Box 34, Folder 16
Date: 1998 (date of creation)

Scope and content:
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.25 cm of textual records

File: UA-23, Box 37, Folder 10 - Correspondence : 2001

Title: Correspondence : 2001
Reference code: UA-23, Box 37, Folder 10
Date: 2001 (date of creation)

Scope and content:
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about
recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.25 cm of textual records

File: UA-23, Box 36, Folder 8 - Correspondence : 2003

Title: Correspondence : 2003
Reference code: UA-23, Box 36, Folder 8
Date: 2003 (date of creation)
Scope and content:
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.25 cm of textual records

File: UA-23, Box 37, Folder 3 - Correspondence : 2004

Title: Correspondence : 2004
Reference code: UA-23, Box 37, Folder 3
Date: 2004 (date of creation)
Scope and content:
File contains external correspondence to the archives from various external organizations and individuals. The majority concerning engaging the archives in events and publications. Some correspondence were inquiries about employment possibilities or general letters about recent publications. Some correspondence contained attachments of reports or proposals which have been included in the file.

Physical description: 0.5 cm of textual records

Subseries: Internal

Title: Internal
Date: 1969-2008 (date of creation)
Scope and content:
File contains inter-office memorandums and internal correspondence (both traditional and
print outs of emails) from offices and individuals from Dalhousie University to Michael
Mooseburger Archivist or to the Dalhousie Archives in general. The majority of the
correspondence is between the University Archivist and Dalhousie Library employees,
specifically the University Librarian.

Physical description: 19 cm of textual records

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**File: UA-23, Box 3, Folder 8 - Correspondence : 1969-1971**

**Title:** Correspondence : 1969-1971

**Reference code:** UA-23, Box 3, Folder 8

**Date:** 1955, 1969-1971 (date of creation)

**Scope and content:**

File contains inter-office memorandums and internal correspondence from offices and
individuals from Dalhousie University to Charles Armour (University Archivist), Grace Tatt
(Special Collections Librarian) or to the Dalhousie Archives in general. The majority of the
correspondence is related to travel expenses, Killam events and issues within the archives
that need to be addressed.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 16, Folder 3 - Correspondence : 1972**

**Title:** Correspondence : 1972

**Reference code:** UA-23, Box 16, Folder 3

**Date:** 1972 (date of creation)

**Scope and content:**

File contains inter-office memorandums and internal correspondence from offices and
individuals from Dalhousie University to Charles Armour (University Archivist), or to
the Dalhousie Archives in general. The majority of the correspondence is related to travel
expenses, Killam events, drafts of policy statements and issues within the archives that need
to be addressed.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 16, Folder 5 - Correspondence : 1973**

**Title:** Correspondence : 1973
File: UA-23, Box 16, Folder 8 - Correspondence : 1974

Title: Correspondence : 1974

Reference code: UA-23, Box 16, Folder 8

Date: 1974 (date of creation)

Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour (University Archivist), or to the Dalhousie Archives in general. The majority of the correspondence is related to travel expenses, Killam events, drafts of policy statements and issues within the archives that need to be addressed.

Physical description: 0.25 cm of textual records

File: UA-23, Box 3, Folder 12 - Correspondence : 1975

Title: Correspondence : 1975

Reference code: UA-23, Box 3, Folder 12

Date: 1975 (date of creation)

Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour (University Archivist), or to the Dalhousie Archives in general. The majority of the correspondence is related to travel expenses, Killam events, issues within the archives that need to be addressed and some requests for information on students.

Physical description: 0.25 cm of textual records
Physical condition:
Some pages are delicate ("onion paper").

File: UA-23, Box 4, Folder 4 - Correspondence : 1976

Title: Correspondence : 1976
Reference code: UA-23, Box 4, Folder 4
Date: 1976 (date of creation)
Scope and content:
File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour (University Archivist), or to the Dalhousie Archives in general. The majority of the correspondence is related to travel expenses, Killam events and issues within the archives that need to be addressed.

Physical description: 0.5 cm of textual records

Physical condition:
Some pages are delicate ("onion paper")

File: UA-23, Box 4, Folder 10 - Correspondence : 1977

Title: Correspondence : 1977
Reference code: UA-23, Box 4, Folder 10
Date: 1977 (date of creation)
Scope and content:
File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour (University Archivist), or to the Dalhousie Archives in general. The majority of the correspondence is related to travel expenses, Killam events, drafts of policy statements and issues within the archives that need to be addressed.

Physical description: 0.25 cm of textual records

Physical condition:
Some pages are delicate ("onion paper")

File: UA-23, Box 5, Folder 4 - Correspondence : 1978
Title: Correspondence : 1978
Reference code: UA-23, Box 5, Folder 4
Date: 1978 (date of creation)
Scope and content:
File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour (University Archivist), or to the Dalhousie Archives in general. The majority of the correspondence is related to travel expenses, Killam events, drafts of policy statements and issues within the archives that need to be addressed.

Physical description: 0.25 cm of textual records

File: UA-23, Box 5, Folder 10 - Correspondence : 1979
Title: Correspondence : 1979
Reference code: UA-23, Box 5, Folder 10
Date: 1979 (date of creation)
Scope and content:
File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour (University Archivist), or to the Dalhousie Archives in general. The majority of the correspondence is related to travel expenses, Killam events, drafts of policy statements and issues within the archives that need to be addressed.

Physical description: 0.25 cm of textual records

Physical condition:
Some of the pages are delicate ("onion paper").

File: UA-23, Box 13, Folder 9 - Correspondence : 1981
Title: Correspondence : 1981
Reference code: UA-23, Box 13, Folder 9
Date: 1981 (date of creation)
Scope and content:
File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour (University Archivist), or to the Dalhousie Archives in general. The majority of the correspondence is related to travel
expenses, Killam events, drafts of policy statements and issues within the archives that need to be addressed.

**Physical description:** 0.5 cm of textual records

**Physical condition:**
Some pages are delicate ("onion paper").

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**File: UA-23, Box 4, Folder 4 - Correspondence : 1982**

**Title:** Correspondence : 1982

**Reference code:** UA-23, Box 4, Folder 4

**Date:** 1982 (date of creation)

**Scope and content:**
File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour (University Archivist), or to the Dalhousie Archives in general. The majority of the correspondence is related to travel expenses, Killam events, drafts of policy statements and issues within the archives that need to be addressed.

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 14, Folder 11 - Correspondence : 1983**

**Title:** Correspondence : 1983

**Reference code:** UA-23, Box 14, Folder 11

**Date:** 1983 (date of creation)

**Scope and content:**
File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour (University Archivist), or to the Dalhousie Archives in general. The majority of the correspondence is related to travel expenses, Killam events, drafts of policy statements and issues within the archives that need to be addressed.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 13, Folder 4 - Correspondence : 1984**
Title: Correspondence : 1984

Reference code: UA-23, Box 13, Folder 4

Date: 1984 (date of creation)

Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour (University Archivist), or to the Dalhousie Archives in general. The majority of the correspondence is related to travel expenses, Killam events, drafts of policy statements and issues within the archives that need to be addressed.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 7, Folder 13 - Correspondence : 1985

Title: Correspondence : 1985

Reference code: UA-23, Box 7, Folder 13

Date: 1985 (date of creation)

Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour (University Archivist), or to the Dalhousie Archives in general. The majority of the correspondence is related to travel expenses, Killam events, drafts of policy statements and issues within the archives that need to be addressed.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 1, Folder 3 - Correspondence : 1986

Title: Correspondence : 1986

Reference code: UA-23, Box 1, Folder 3

Date: 1986 (date of creation)

Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian.

Physical description: 1 cm of textual records
File: UA-23, Box 1, Folder 6 - Correspondence : 1987

Title: Correspondence : 1987
Reference code: UA-23, Box 1, Folder 6
Date: 1987 (date of creation)
Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian regarding sabbatical leave and acquisitions made for the archives.

Physical description: 1.5 cm of textual records

Physical condition:

Some pages are delicate ("onion paper").

File: UA-23, Box 1, Folder 13 - Correspondence : 1988

Title: Correspondence : 1988
Reference code: UA-23, Box 1, Folder 13
Date: 1988 (date of creation)
Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian.

Physical description: 1.5 cm of textual records

File: UA-23, Box 12, Folder 7 - Correspondence : 1989

Title: Correspondence : 1989
Reference code: UA-23, Box 12, Folder 7
Date: 1989 (date of creation)
Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian.
File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 1, Folder 14 - Correspondence : 1990**

**Title:** Correspondence : 1990  
**Reference code:** UA-23, Box 1, Folder 14  
**Date:** 1990 (date of creation)  
**Scope and content:**  
File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 19, Folder 4 - Correspondence : 1991**

**Title:** Correspondence : 1991  
**Reference code:** UA-23, Box 19, Folder 4  
**Date:** 1991 (date of creation)  
**Scope and content:**  
File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 19, Folder 3 - Correspondence : 1992**

**Title:** Correspondence : 1992  
**Reference code:** UA-23, Box 19, Folder 3  
**Date:** 1992 (date of creation)
Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian. A large portion of the correspondence is related to the library travel committee and its impact on funding.

Physical description: 0.5 cm of textual records

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**File:UA-23, Box 6, Folder 7 - Correspondence : 1993**

**Title:** Correspondence : 1993  
**Reference code:** UA-23, Box 6, Folder 7  
**Date:** 1993 (date of creation)

Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian. A large portion of the correspondence is concerning the replacement of the typist for the archives.

Physical description: 0.5 cm of textual records

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**File:UA-23, Box 19, Folder 13 - Correspondence : 1994**

**Title:** Correspondence : 1994  
**Reference code:** UA-23, Box 19, Folder 13  
**Date:** 1994 (date of creation)

Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian.

Physical description: 1 cm of textual records

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**File:UA-23, Box 33, Folder 5 - Correspondence : 1995**
Title: Correspondence : 1995
Reference code: UA-23, Box 33, Folder 5
Date: 1995 (date of creation)

Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian.

Physical description: 1 cm of textual records

File: UA-23, Box 33, Folder 6 - Correspondence : 1996

Title: Correspondence : 1996
Reference code: UA-23, Box 33, Folder 6
Date: 1996 (date of creation)

Scope and content:

File contains inter-office memorandums and internal correspondence from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian. Some of the correspondence is print outs of emails.

Physical description: 0.5 cm of textual records

File: UA-23, Box 33, Folder 7 - Correspondence : 1997

Title: Correspondence : 1997
Reference code: UA-23, Box 33, Folder 7
Date: 1997 (date of creation)

Scope and content:

File contains inter-office memorandums and internal correspondence (both traditional and print outs of emails) from offices and individuals from Dalhousie University to Charles Armour, Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between Charles and Dalhousie Library employees, specifically the University Librarian.

Physical description: 1 cm of textual records
File: UA-23, Box 37, Folder 14 - Correspondence : 2001

Title: Correspondence : 2001
Reference code: UA-23, Box 37, Folder 14
Date: 2001 (date of creation)
Scope and content:
File contains inter-office memorandums and internal correspondence (both traditional and print outs of emails) from offices and individuals from Dalhousie University to Michael Mooseburger Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between the University Archivist and Dalhousie Library employees, specifically the University Librarian.

Physical description: 0.25 cm of textual records

File: UA-23, Box 36, Folder 6 - Correspondence : 2002

Title: Correspondence : 2002
Reference code: UA-23, Box 36, Folder 6
Date: 2002 (date of creation)
Scope and content:
File contains inter-office memorandums and internal correspondence (both traditional and print outs of emails) from offices and individuals from Dalhousie University to Michael Mooseburger Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between the University Archivist and Dalhousie Library employees, specifically the University Librarian.

Physical description: 0.5 cm of textual records

File: UA-23, Box 40, Folder 8 - Correspondence : 2003

Title: Correspondence : 2003
Reference code: UA-23, Box 40, Folder 8
Date: 2003 (date of creation)
Scope and content:
File contains inter-office memorandums and internal correspondence (both traditional and print outs of emails) from offices and individuals from Dalhousie University to Michael Mooseburger Archivist or to the Dalhousie Archives in general. The majority of the
correspondence is between the University Archivist and Dalhousie Library employees, specifically the University Librarian.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 37, Folder 13 - Correspondence : 2005**

**Title:** Correspondence : 2005

**Reference code:** UA-23, Box 37, Folder 13

**Date:** 2005 (date of creation)

**Scope and content:**

File contains inter-office memorandums and internal correspondence (both traditional and print outs of emails) from offices and individuals from Dalhousie University to Michael Mooseburger Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between the University Archivist and Dalhousie Library employees, specifically the University Librarian.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 38, Folder 4 - Correspondence : 2006**

**Title:** Correspondence : 2006

**Reference code:** UA-23, Box 38, Folder 4

**Date:** 2006 (date of creation)

**Scope and content:**

File contains inter-office memorandums and internal correspondence (both traditional and print outs of emails) from offices and individuals from Dalhousie University to Michael Mooseburger Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between the University Archivist and Dalhousie Library employees, specifically the University Librarian.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 39, Folder 4 - Correspondence : 2007**

**Title:** Correspondence : 2007

**Reference code:** UA-23, Box 39, Folder 4

**Date:** 2007 (date of creation)
Scope and content:

File contains inter-office memorandums and internal correspondence (both traditional and print outs of emails) from offices and individuals from Dalhousie University to Michael Mooseburger Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between the University Archivist and Dalhousie Library employees, specifically the University Librarian.

Physical description: 0.25 cm of textual records

File: UA-23, Box 39, Folder 5 - Correspondence : 2008

Title: Correspondence : 2008
Reference code: UA-23, Box 39, Folder 5
Date: 2008 (date of creation)
Scope and content:

File contains inter-office memorandums and internal correspondence (both traditional and print outs of emails) from offices and individuals from Dalhousie University to Michael Mooseburger Archivist or to the Dalhousie Archives in general. The majority of the correspondence is between the University Archivist and Dalhousie Library employees, specifically the University Librarian.

Physical description: 0.25 cm of textual records

File: UA-23, Box 199, Folder 11 - Correspondence concerning not replacing the University Archivist during his sabbatical

Title: Correspondence concerning not replacing the University Archivist during his sabbatical
Reference code: UA-23, Box 199, Folder 11
Date: 1987 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 199, Folder 12 - Correspondence concerning the loss of business archival records in the province if Dalhouse does not collect

Title: Correspondence concerning the loss of business archival records in the province if Dalhouse does not collect
Reference code: UA-23, Box 199, Folder 12
Date: 1982 (date of creation)
Subseries: Material and information requests

Title: Material and information requests

Date: 1970-2008 (date of creation)

Scope and content:
This subseries, Material and Information requests refer to external and internal queries made to and by the Dalhousie University Archives. These requests may have been made by traditional correspondence, email, telephone or in-person. The majority of the material includes both the request and a copy of the reply, unless the request was made via call or in-person but this is normally indicated in the text of the response.

Physical description: 61.75 cm of textual records

Arrangement:

This subseries has been broken down into years, unless the material was previously grouped together and labelled before processing (i.e., National Library of Canada: microfilm). Some years are contained in more than one file folder. Although the material has been broken down by years, there may be a span of years between the initial request and the response and many of this correspondence has been stapled (i.e., folder for 1978 may have a request from 1978 and a response from 1979).

File: UA-23, Box 1, Folder 8 - National Library of Canada: microfilm

Title: National Library of Canada: microfilm

Reference code: UA-23, Box 1, Folder 8

Date: 1988-1990 (date of creation)

Scope and content:

File contains correspondence and invoices regarding Dalhousie Archives lending microfilm to the National Library of Canada to microfilm for their own collection.

Physical description: 0.25 cm of textual records

File: UA-23, Box 3, Folder 2 - Research and information requests: 1970-1971

Title: Research and information requests: 1970-1971

Reference code: UA-23, Box 3, Folder 2
Date: 1970-1971 (date of creation)

Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including other universities, public and private archives, publishers and the Canadian Dictionary of National Biography.

Physical description: 1.5 cm of textual records

Physical condition:

Some pages are onion paper and very delicate.

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File: UA-23, Box 3, Folder 3 - Research and information requests : 1972

Title: Research and information requests : 1972

Reference code: UA-23, Box 3, Folder 3

Date: 1972 (date of creation)

Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 0.5 cm of textual records

Physical condition:

Some pages are onion paper and very delicate.

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File: UA-23, Box 16, Folder 7 - Research and information requests : 1973

Title: Research and information requests : 1973

Reference code: UA-23, Box 16, Folder 7

Date: 1973 (date of creation)

Scope and content:
File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 3, Folder 7 - Research and information requests : 1974**

**Title:** Research and information requests : 1974

**Reference code:** UA-23, Box 3, Folder 7

**Date:** 1974 (date of creation)

**Scope and content:**

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

**Physical description:** 1 cm of textual records

**Physical condition:**

Some of the pages are thin and delicate ("onion paper").

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**File: UA-23, Box 3, Folder 11 - Research and information requests : 1975**

**Title:** Research and information requests : 1975

**Reference code:** UA-23, Box 3, Folder 11

**Date:** 1975 (date of creation)

**Scope and content:**

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Most
requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

**Physical description:** 1 cm of textual records

**Physical condition:**
Some pages are delicate ("onion paper").

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**File: UA-23, Box 4, Folder 1 & 2 - Research and information requests : 1976**

**Title:** Research and information requests : 1976

**Reference code:** UA-23, Box 4, Folder 1 & 2

**Date:** 1976 (date of creation)

**Scope and content:**
File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

**Physical description:** 3 cm of textual records 2 folders

**Physical condition:**
Some pages are delicate ("onion paper")

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**File: UA-23, Box 4, Folder 7 & 8 - Research and information requests : 1977**

**Title:** Research and information requests : 1977

**Reference code:** UA-23, Box 4, Folder 7 & 8

**Date:** 1977 (date of creation)

**Scope and content:**
File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Most
requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

**Physical description:** 2 cm of textual records (2 folders)

**Physical condition:**

Paper is quite delicate ("onion paper")

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**File: UA-23, Box 5, Folder 1 & 2 - Research and information requests : 1978**

**Title:** Research and information requests : 1978

**Reference code:** UA-23, Box 5, Folder 1 & 2

**Date:** 1978 (date of creation)

**Scope and content:**

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

**Physical description:** 3 cm of textual records (2 folders)

**Physical condition:**

Some pages are delicate ("onion paper").

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**File: UA-23, Box 5, Folder 12 - Research and information requests : 1979**

**Title:** Research and information requests : 1979

**Reference code:** UA-23, Box 5, Folder 12

**Date:** 1979 (date of creation)

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 13, Folder 6 - Research and information requests : 1980**

**Title:** Research and information requests : 1980

**Reference code:** UA-23, Box 13, Folder 6
Date: 1980 (date of creation)

Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 1.5 cm of textual records

Physical condition:

Some pages are delicate

File: UA-23, Box 13, Folder 10 & 11 - Research and information requests: 1981

Title: Research and information requests: 1981

Reference code: UA-23, Box 13, Folder 10 & 11

Date: 1981 (date of creation)

Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 2.5 cm of textual records (2 files)

File: UA-23, Box 14, Folder 1 & 2 - Research and information requests: 1982

Title: Research and information requests: 1982

Reference code: UA-23, Box 14, Folder 1 & 2

Date: 1982 (date of creation)

Scope and content:
File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 2.5 cm of textual records (2 file folders)

File: UA-23, Box 16, Folder 16 & 17 - Research and information requests : 1983

Title: Research and information requests : 1983
Reference code: UA-23, Box 16, Folder 16 & 17
Date: 1983 (date of creation)
Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 1.5 cm of textual records

File: UA-23, Box 17, Folder 1 & 2 - Research and information requests : 1984

Title: Research and information requests : 1984
Reference code: UA-23, Box 17, Folder 1 & 2
Date: 1984 (date of creation)
Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some
requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

**Physical description:** 3 cm of textual records (2 files)

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**File: UA-23, Box 15, Folder 3 & 4 - Research and information requests : 1985**

**Title:** Research and information requests : 1985

**Reference code:** UA-23, Box 15, Folder 3 & 4

**Date:** 1985 (date of creation)

**Scope and content:**

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

**Physical description:** 2.5 cm of textual records (2 files)

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**File: UA-23, Box 15, Folder 9 & 10 - Research and information requests : 1986**

**Title:** Research and information requests : 1986

**Reference code:** UA-23, Box 15, Folder 9 & 10

**Date:** 1986 (date of creation)

**Physical description:** 3 cm of textual records (2 files)

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**File: UA-23, Box 15, Folder 1 - Research and information requests : 1987**

**Title:** Research and information requests : 1987

**Reference code:** UA-23, Box 15, Folder 1

**Date:** 1987 (date of creation)

**Scope and content:**

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including
universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

**Physical description**: 1 cm of textual records

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**File: UA-23, Box 7, Folder 9 ; Box 12, Folder 12 ; Box 12, Folder 13 - Research and information requests : 1988**

**Title**: Research and information requests : 1988

**Reference code**: UA-23, Box 7, Folder 9 ; Box 12, Folder 12 ; Box 12, Folder 13

**Date**: 1988 (date of creation)

**Scope and content**:  
File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

**Physical description**: 4 cm of textual records (3 folders)

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**File: UA-23, Box 13, Folder 1 & 2 - Research and information requests : 1989**

**Title**: Research and information requests : 1989

**Reference code**: UA-23, Box 13, Folder 1 & 2

**Date**: 1989 (date of creation)

**Scope and content**:  
File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

**Physical description**: 3 cm of textual records (2 files)
File: UA-23, Box 1, Folder 15 - Research and information requests : 1990

Title: Research and information requests : 1990
Reference code: UA-23, Box 1, Folder 15
Date: 1989-1990 (date of creation)
Scope and content:

File contains correspondence related to information and research requests made to and from Dalhousie University Archives. Material includes letters from individuals and organizations requesting information or copies of materials and letters from the archives in reply to these requests. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 2 cm of textual records

File: UA-23, Box 1, Folder 17 ; Box 19, Folder 6 - Research and information requests : 1991

Title: Research and information requests : 1991
Reference code: UA-23, Box 1, Folder 17 ; Box 19, Folder 6
Date: 1991 (date of creation)
Scope and content:

File contains correspondence related to information and research requests made to and from Dalhousie University Archives. Material includes letters from individuals and organizations requesting information or copies of materials and letters from the archives in reply to these requests.

Physical description: 3.5 cm of textual records (2 files)

File: UA-23, Box 6, Folder 1 - Research and information requests : 1992

Title: Research and information requests : 1992
Reference code: UA-23, Box 6, Folder 1
Date: 1992 (date of creation)
Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including
universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 1 cm of textual records

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File: UA-23, Box 6, Folder 4 & 5 - Research and information requests : 1993

Title: Research and information requests : 1993

Reference code: UA-23, Box 6, Folder 4 & 5

Date: 1993 (date of creation)

Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 2 cm of textual records (2 files)

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File: UA-23, Box 32, Folder 13 - Research and information requests : 1994

Title: Research and information requests : 1994

Reference code: UA-23, Box 32, Folder 13

Date: 1994 (date of creation)

Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 1 cm of textual records

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File: UA-23, Box 31, Folder 3 - Research and information requests : 1995
Title: Research and information requests : 1995

Reference code: UA-23, Box 31, Folder 3

Date: 1995 (date of creation)

Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 1.5 cm of textual records

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File: UA-23, Box 32, Folder 14 ; Box 32, Folder 10 - Research and information requests : 1996

Title: Research and information requests : 1996

Reference code: UA-23, Box 32, Folder 14 ; Box 32, Folder 10

Date: 1996 (date of creation)

Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 3 cm of textual records (2 files)

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File: UA-23, Box 33, Folder 11 - Research and information requests : 1997

Title: Research and information requests : 1997

Reference code: UA-23, Box 33, Folder 11

Date: 1997 (date of creation)

Scope and content:
File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 1 cm of textual records

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File: UA-23, Box 34, Folder 15 - Research and information requests : 1998

Title: Research and information requests : 1998
Reference code: UA-23, Box 34, Folder 15
Date: 1998 (date of creation)
Scope and content:
File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 36, Folder 4 - Research and information requests : 1999

Title: Research and information requests : 1999
Reference code: UA-23, Box 36, Folder 4
Date: 1999 (date of creation)
Scope and content:
File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.
Physical description: 0.25 cm of textual records

**File: UA-23, Box 36, Folder 15 - Research and information requests : 2001**

**Title:** Research and information requests : 2001

**Reference code:** UA-23, Box 36, Folder 15

**Date:** 2001 (date of creation)

**Scope and content:**

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 0.25 cm of textual records

**File: UA-23, Box 36, Folder 5 - Research and information requests : 2002**

**Title:** Research and information requests : 2002

**Reference code:** UA-23, Box 36, Folder 5

**Date:** 2002 (date of creation)

**Scope and content:**

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 0.5 cm of textual records

**File: UA-23, Box 36, Folder 7 - Research and information requests : 2003**

**Title:** Research and information requests : 2003

**Reference code:** UA-23, Box 36, Folder 7
Date: 2003 (date of creation)

Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 1 cm of textual records

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File: UA-23, Box 36, Folder 11 - Research and information requests : 2004

Title: Research and information requests : 2004

Reference code: UA-23, Box 36, Folder 11

Date: 2004 (date of creation)

Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 2 cm of textual records

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File: UA-23, Box 38, Folder 1 - Research and information requests : 2005

Title: Research and information requests : 2005

Reference code: UA-23, Box 38, Folder 1

Date: 2005 (date of creation)

Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some
requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 1 cm of textual records

File: UA-23, Box 38, Folder 5 - Research and information requests : 2006

Title: Research and information requests : 2006
Reference code: UA-23, Box 38, Folder 5
Date: 2006 (date of creation)
Scope and content:
File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 1.5 cm of textual records

File: UA-23, Box 39, Folder 3 - Research and information requests : 2007

Title: Research and information requests : 2007
Reference code: UA-23, Box 39, Folder 3
Date: 2007 (date of creation)
Scope and content:
File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 1 cm of textual records

File: UA-23, Box 39, Folder 6 - Research and information requests : 2008
Title: Research and information requests : 2008
Reference code: UA-23, Box 39, Folder 6
Date: 2008 (date of creation)
Scope and content:

File contains correspondence related to research and information requests for the Dalhousie University Archives. In most cases both sets of correspondence are together. The majority of the correspondence is from individual researchers, graduate students, faculty from other universities, and authors. Some of the correspondence is from other institutions including universities, public and private archives, government departments and publishers. Some requests are forwarded from other parts of the university. Most requests are for information, but there are also requests for materials to be photocopied or photographs to be replicated.

Physical description: 0.25 cm of textual records

Subseries: Thesis

Title: Thesis
Date: 1948-1995 (date of creation)
Physical description: 20 cm of textual records

File: UA-23, Box 2, Folder 12 - Thesis correspondence, 1948-1966

Title: Thesis correspondence, 1948-1966
Reference code: UA-23, Box 2, Folder 12
Date: 1948-1966 (date of creation)
Scope and content:

File contains correspondence related to University thesis from 1948-1966. Material includes requests for thesis, requests to authors for permission to make copies, lists of thesis being deposited from external institutions and internal correspondence related to the procedures of depositing a thesis.

Physical description: 1.5 cm of textual records

File: UA-23, Box 2, Folder 13 - Thesis correspondence, 1967

Title: Thesis correspondence, 1967
Reference code: UA-23, Box 2, Folder 13
Date: 1967 (date of creation)

Scope and content:

File contains correspondence related to University thesis from 1967. Material includes requests for thesis, requests to authors for permission to make copies, list of previously deposited thesis, lists of thesis being deposited from external institutions and internal correspondence related to the procedures of depositing a thesis.

Physical description: 1 cm of textual records

File: UA-23, Box 9, Folder 1 - Thesis correspondence : 1968

Title: Thesis correspondence : 1968
Reference code: UA-23, Box 9, Folder 1
Date: 1968 (date of creation)

Scope and content:

File contains correspondence and lists of thesis from graduands from 1968. The majority of the correspondence is letters confirming the deposit of the thesis to the library.

Physical description: 1 cm of textual records

Physical condition:

Some pages are delicate ("onion paper")


Title: Thesis correspondence : 1969-1970
Reference code: UA-23, Box 8, Folder 7
Date: 1969-1970 (date of creation)

Scope and content:

File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright permission.

Physical description: 1 cm of textual records

Physical condition:

Some pages are delicate ("onion paper").
File: UA-23, Box 8, Folder 8 - Thesis correspondence : 1971

Title: Thesis correspondence : 1971
Reference code: UA-23, Box 8, Folder 8
Date: 1971 (date of creation)
Scope and content:
File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright permission. The majority of theses requests are from researchers, other universities and occasionally organizations.

Physical description: 0.5 cm of textual records

Physical condition:
Some pages are delicate ("onion paper")

File: UA-23, Box 8, Folder 9 - Thesis correspondence : 1972

Title: Thesis correspondence : 1972
Reference code: UA-23, Box 8, Folder 9
Date: 1972 (date of creation)
Scope and content:
File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright permission. The majority of theses requests are from researchers, other universities and occasionally organizations.

Physical description: 1 cm of textual records

File: UA-23, Box 8, Folder 10 - Thesis correspondence : 1973

Title: Thesis correspondence : 1973
Reference code: UA-23, Box 8, Folder 10
Date: 1973 (date of creation)
Scope and content:
File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright
permission. The majority of theses requests are from researchers, other universities and occasionally organizations.

Physical description: 1 cm of textual records

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**File: UA-23, Box 8, Folder 11 - Thesis correspondence : 1974**

**Title:** Thesis correspondence : 1974  
**Reference code:** UA-23, Box 8, Folder 11  
**Date:** 1974 (date of creation)  
**Scope and content:**  
File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright permission. The majority of theses requests are from researchers, other universities and occasionally organizations.

Physical description: 1 cm of textual records

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**File: UA-23, Box 10, Folder 1 - Thesis correspondence : 1975**

**Title:** Thesis correspondence : 1975  
**Reference code:** UA-23, Box 10, Folder 1  
**Date:** 1975 (date of creation)  
**Scope and content:**  
File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright permission. The majority of theses requests are from researchers, other universities and occasionally organizations.

Physical description: 1 cm of textual records

Physical condition:  
Some pages are delicate ("onion paper").

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**File: UA-23, Box 10, Folder 2 - Thesis correspondence : 1976**

**Title:** Thesis correspondence : 1976  
**Reference code:** UA-23, Box 10, Folder 2
File: UA-23, Box 10, Folder 3 - Thesis correspondence : 1977

Title: Thesis correspondence : 1977
Reference code: UA-23, Box 10, Folder 3
Date: 1977 (date of creation)
Scope and content:
File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright permission. The majority of theses requests are from researchers, other universities and occasionally organizations.

Physical description: 1.5 cm of textual records

Physical condition:
Pages are delicate ("onion paper").

File: UA-23, Box 10, Folder 4 - Thesis Correspondence : 1978

Title: Thesis Correspondence : 1978
Reference code: UA-23, Box 10, Folder 4
Date: 1978 (date of creation)
Scope and content:
File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright permission. The majority of theses requests are from researchers, other universities and
occasionally organizations. There are also orders from Dalhousie University to other
universities for copies of theses.

Physical description: 1.5 cm of textual records

Physical condition:
Some pages are delicate ("onion paper").

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**File: UA-23, Box 10, Folder 5 - Thesis correspondence : 1979**

**Title:** Thesis correspondence : 1979  
**Reference code:** UA-23, Box 10, Folder 5  
**Date:** 1979 (date of creation)  
**Scope and content:**  
File contains correspondence regarding theses, which includes requests to borrow or make
copies of theses in Dalhousie's holding and correspondence with authors for copyright
permission. The majority of theses requests are from researchers, other universities and
occasionally organizations. There are also orders from Dalhousie University to other
universities for copies of theses.

Physical description: 1 cm of textual records

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**File: UA-23, Box 10, Folder 6 - Thesis correspondence : 1980**

**Title:** Thesis correspondence : 1980  
**Reference code:** UA-23, Box 10, Folder 6  
**Date:** 1980 (date of creation)  
**Scope and content:**  
File contains correspondence regarding theses, which includes requests to borrow or make
copies of theses in Dalhousie's holding and correspondence with authors for copyright
permission. The majority of theses requests are from researchers, other universities and
occasionally organizations. There are also orders from Dalhousie University to other
universities for copies of theses.

Physical description: 1 cm of textual records

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**File: UA-23, Box 11, Folder 1 - Thesis correspondence : 1981**
Title: Thesis correspondence : 1981
Reference code: UA-23, Box 11, Folder 1
Date: 1981 (date of creation)

Scope and content:
File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright permission. The majority of theses requests are from researchers, other universities and occasionally organizations. There are also orders from Dalhousie University to other universities for copies of theses.

Physical description: 1.5 cm of textual records

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File: UA-23, Box 11, Folder 2 - Thesis correspondence : 1982

Title: Thesis correspondence : 1982
Reference code: UA-23, Box 11, Folder 2
Date: 1982 (date of creation)

Scope and content:
File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright permission. The majority of theses requests are from researchers, other universities and occasionally organizations. There are also orders from Dalhousie University to other universities for copies of theses.

Physical description: 1 cm of textual records

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File: UA-23, Box 19, Folder 9 - Thesis correspondence : 1993

Title: Thesis correspondence : 1993
Reference code: UA-23, Box 19, Folder 9
Date: 1993 (date of creation)

Scope and content:
File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright permission. The majority of theses requests are from researchers, other universities and occasionally organizations.

Physical description: 0.5 cm of textual records
File: UA-23, Box 19, Folder 10 - Correspondence : 1994-1995

Title: Correspondence : 1994-1995
Reference code: UA-23, Box 19, Folder 10
Date: 1994-1995 (date of creation)
Scope and content:

File contains correspondence regarding theses, which includes requests to borrow or make copies of theses in Dalhousie's holding and correspondence with authors for copyright permission. The majority of theses requests are from researchers, other universities and occasionally organizations.

Physical description: 1 cm of textual records


Title: Thesis correspondence : 1975-1982 [internal]
Reference code: UA-23, Box 12, Folder 1
Date: 1976-1982 (date of creation)
Scope and content:

File contains correspondence related thesis being deposited into the Dalhousie University Archives. Correspondence is internal, the majority of which is letter confirming the deposit of a new thesis.

Physical description: 1 cm of textual records

Subseries: University Archivist

Title: University Archivist
Date: 1971-1993 (date of creation)
Physical description: 6.75 cm of textual records

File: UA-23, Box 34, Folder 4 - University Archivist correspondence : 1971-1975

Title: University Archivist correspondence : 1971-1975
Reference code: UA-23, Box 34, Folder 4  
Date: 1971-1975 (date of creation)  
Scope and content:  
File contains materials related to the correspondence for the University Archivist. This includes correspondence to and from various associations, correspondence related to publications and personal correspondence.  
Physical description: 0.5 cm of textual records

File: UA-23, Box 18, Folder 2 - University Archivist correspondence : 1977-1978  
Title: University Archivist correspondence : 1977-1978  
Reference code: UA-23, Box 18, Folder 2  
Date: 1977-1978 (date of creation)  
Scope and content:  
File contains correspondence related to the University Archivist (Charles Armour) which is related to his responsibilities as as the University Archivist or related to his own research.  
Physical description: 1 cm of textual records

File: UA-23, Box 20, Folder 11 - University Archivist correspondence : 1975-1976 [archival association of atlantic Canada]  
Title: University Archivist correspondence : 1975-1976 [archival association of atlantic Canada]  
Reference code: UA-23, Box 20, Folder 11  
Date: 1975-1976 (date of creation)  
Scope and content:  
File contains materials related to the Archival Association of Atlantic Canada, particularly the conference held in 1976 of which Charles Armour was a participant. These materials include conference description and news releases along with correspondence to and from Charles to various conference administrators and presenters.  
Physical description: 0.5 cm of textual records

File: UA-23, Box 17, Folder 11 - University Archivist correspondence : 1980
Title: University Archivist correspondence : 1980
Reference code: UA-23, Box 17, Folder 11
Date: 1980 (date of creation)
Scope and content:
File contains correspondence related to the University Archivist (Charles Armour) which is related to his responsibilities as the University Archivist or related to his own research.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 18, Folder 1 - University Archivist correspondence : 1981

Title: University Archivist correspondence : 1981
Reference code: UA-23, Box 18, Folder 1
Date: 1981 (date of creation)
Scope and content:
File contains correspondence related to the University Archivist (Charles Armour) which is related to his responsibilities as the University Archivist or related to his own research.

Physical description: 1 cm of textual records

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Title: University Archivist correspondence : 1982-1984 [Nova Scotia's trades and technology committee]
Reference code: UA-23, Box 32, Folder 9
Date: 1982-1984 (date of creation)
Scope and content:
File contains correspondence to and from the University Archivist related to the Nova Scotia's Trades and Technology Committee for 1982-1984. Materials also include several newsletters from the Nova Scotia's Trades and Technology Committee and a description of the committee.

Physical description: 1 cm of textual records
File: UA-23, Box 14, Folder 8 - University Archivist correspondence : 1983-1984

Title: University Archivist correspondence : 1983-1984
Reference code: UA-23, Box 14, Folder 8
Date: 1983-1984 (date of creation)
Scope and content:

File contains correspondence between the University Archivist (Charles Armour) and external researchers, individuals and other universities and institutions.

Physical description: 1 cm of textual records

File: UA-23, Box 34, Folder 5 - University Archivist correspondence : 1991-1993

Title: University Archivist correspondence : 1991-1993
Reference code: UA-23, Box 34, Folder 5
Date: 1991-1993 (date of creation)
Scope and content:

File contains materials related to the correspondence for the University Archivist. This includes correspondence related to publications and personal correspondence.

Physical description: 0.25 cm of textual records

File: Employee

Title: Employee
Date: 1976-2003 (date of creation)
Physical description: 3.75 cm of textual records

File: UA-23, Box 18, Folder 14 - Staff evaluations : 1976-1981

Title: Staff evaluations : 1976-1981
Reference code: UA-23, Box 18, Folder 14
Date: 1976-1981 (date of creation)
Scope and content:
File contains staff evaluations for the period of 1976-1981. Materials include job evaluations for payroll services, correspondence, written evaluations and memos. These evaluations were completed for both permanent and contract workers for this period.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 18, Folder 15 - Staff evaluations : 1982-1984**

**Title:** Staff evaluations : 1982-1984  
**Reference code:** UA-23, Box 18, Folder 15  
**Date:** 1982-1984 (date of creation)  
**Scope and content:**  
File contains staff evaluation reports for the period 1982-1984, including evaluations and comments regarding Charles Armour (University Archivist). Materials include job evaluations for payroll services, correspondence, written evaluations and memos. These evaluations were completed for both permanent and contract workers for this period.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 19, Folder 5 - Staff evaluations : 1986-1987**

**Title:** Staff evaluations : 1986-1987  
**Reference code:** UA-23, Box 19, Folder 5  
**Date:** 1986-1987 (date of creation)  
**Scope and content:**  
File contains staff evaluations for 1986-1987. Materials include job evaluations for payroll services, correspondence, written evaluations and memos. These evaluations were completed for both permanent and contract workers for this period.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 34, Folder 2 - Staff evaluations : 1989-1994**

**Title:** Staff evaluations : 1989-1994  
**Reference code:** UA-23, Box 34, Folder 2  
**Date:** 1989-1994 (date of creation)  
**Scope and content:**
File contains materials related to employment records at the Dalhousie University Archives. This includes information about student funding, employee evaluations and correspondence.

Physical description: 0.25 cm of textual records

File: UA-23, Box 32, Folder 3 - Staff evaluations : 1995-1997

Title: Staff evaluations : 1995-1997
Reference code: UA-23, Box 32, Folder 3
Date: 1995-1997 (date of creation)
Scope and content:
File contains materials related to employment records for 1995-1997. This includes full time, part time and contract employee evaluations, correspondence and funding information for student employees.

Physical description: 1 cm of textual records

File: UA-23, Box 39, Folder 8 - Job fact sheet questionnaire : 2003

Title: Job fact sheet questionnaire : 2003
Reference code: UA-23, Box 39, Folder 8
Date: 2003 (date of creation)
Scope and content:
File contains materials related to the Job Fact Sheet Questionnaire for 2003. This includes two copies of the questionnaire, one was completed by Kelly Casey and the other by Kathryn Harvey.

Physical description: 1 cm of textual records

Subseries: Reports

Title: Reports
Date: 1986-2004 (date of creation)
Physical description: 2 cm of textual records

Title: Documenting in the Theatre of Neptune: a brief report on the Nova Scotia theatre archives at Dalhousie University

Reference code: UA-23, Box 191, Folder 9

Date: [19-] (date of creation)

Scope and content:

File contains one copy of report by John Bell.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 17, Folder 3 - Nova Scotia newspaper plan

Title: Nova Scotia newspaper plan

Reference code: UA-23, Box 17, Folder 3

Date: 2 September 1986 (date of creation)

Scope and content:


Physical description: 0.5 cm of textual records

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File: UA-23, Box 56, Folder 2 - Preservation management plan: first draft

Title: Preservation management plan: first draft

Reference code: UA-23, Box 56, Folder 2

Date: January 2004 (date of creation)

Scope and content:

File contains one copy of the report, Preservation Management Plan, for the Dalhousie University Archives, prepared by Paula E. French, Conservator, Heritage Solutions.

Physical description: 0.25 cm of textual records
File: UA-23, Box 97, Folder 11 - Public archives of Nova Scotia strategic planning initiative

Title: Public archives of Nova Scotia strategic planning initiative
Reference code: UA-23, Box 97, Folder 11
Date: 27 September 1996 (date of creation)
Scope and content:

File contains one copy of the Public Archives of Nova Scotia Strategic Planning Initiative: Final Report, presented to Carmen Carroll, Provincial Archivist.

Physical description: 1 cm of textual records

Subseries: Finances

Title: Finances

Subseries: Invoices

Title: Invoices
Date: 1970-2006 (date of creation)
Physical description: 7.5 cm of textual records


Title: Invoices : 1970-1973
Reference code: UA-23, Box 16, Folder 15
Date: 1970-1973 (date of creation)
Scope and content:

File contains invoices for the Dalhousie University Archives for 1970-1973 for microfilm, professional services (appraisal), archival materials, postal and books. Also contains invoices of services provided for by the archives for remuneration.

Physical description: 0.25 cm of textual records

File: UA-23, Box 4, Folder 11 - Invoices : 1974-1977
Title: Invoices : 1974-1977
Reference code: UA-23, Box 4, Folder 11
Date: 1974-1977 (date of creation)

Scope and content:
File contains invoices for the Dalhousie University Archives for 1974-1977 for microfilm, professional services (appraisal), archival materials, postal and books. Also contains invoices of services provided for by the archives for remuneration.

Physical description: 0.25 cm of textual records

File: UA-23, Box 5, Folder 6 - Invoices : 1978

Title: Invoices : 1978
Reference code: UA-23, Box 5, Folder 6
Date: 1978 (date of creation)

Scope and content:
File contains invoices for the Dalhousie University Archives for 1974-1977 for microfilm, professional services (appraisal), archival materials, postal and books. Also contains invoices of services provided for by the archives for remuneration.

Physical description: 0.25 cm of textual records

File: UA-23, Box 5, Folder 11 - Invoices : 1979

Title: Invoices : 1979
Reference code: UA-23, Box 5, Folder 11
Date: 1979 (date of creation)

Scope and content:
File contains invoices for the Dalhousie University Archives for 1974-1977 for microfilm, professional services (appraisal), archival materials, postal and books. Also contains invoices of services provided for by the archives for remuneration.

Physical description: 0.25 cm of textual records

File: UA-23, Box 6, Folder 12 - Invoices : 1980-1986

Title: Invoices : 1980-1986
Reference code: UA-23, Box 6, Folder 12
Date: 1980-1986 (date of creation)
Scope and content:

File contains invoices for the Dalhousie University Archives for 1980-1986 for microfilm, professional services (appraisal), archival materials, postal and books. Also contains invoices of services provided for by the archives for remuneration.

Physical description: 1 cm of textual records

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Title: Invoices : 1987-1988
Reference code: UA-23, Box 34, Folder 7
Date: 1987-1988 (date of creation)
Scope and content:

File contains invoices for the purchase of books, archival materials, microfilm processing and appraisal services.

Physical description: 0.25 cm of textual records

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Title: Invoices : 1989-1991
Reference code: UA-23, Box 1, Folder 12
Date: 1989-1991 (date of creation)
Scope and content:

File contains invoices for the Dalhousie University Archives for 1989-1991 for microfilm, professional services (appraisal), archival materials, personal photocopying accounts and books. Also contains invoices of services provided for by the archives for remuneration.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 1, Folder 4 - Invoices : 1991-1993
Title: Invoices : 1991-1993
Reference code: UA-23, Box 1, Folder 4
Date: 1991-1993 (date of creation)
Scope and content:
File contains invoices for the purchase of books, archival materials, microfilm processing and appraisal services.

Physical description: 1 cm of textual records

Physical condition:
Some pages are delicate ("onion paper").

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File: UA-23, Box 34, Folder 6 - Invoices : 1993

Title: Invoices : 1993
Reference code: UA-23, Box 34, Folder 6
Date: 1993 (date of creation)
Scope and content:
File contains invoices for the purchase of books, archival materials, microfilm processing and appraisal services.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 34, Folder 8 - Invoices : 1994-1995

Title: Invoices : 1994-1995
Reference code: UA-23, Box 34, Folder 8
Date: 1994-1995 (date of creation)
Scope and content:
File contains invoices for the purchase of books, archival materials, microfilm processing and appraisal services.

Physical description: 1 cm of textual records

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Title: Invoices : 1996-1998
Reference code: UA-23, Box 34, Folder 9
Date: 1996-1998 (date of creation)
Scope and content:
File contains invoices for the purchase of books, archival materials, microfilm processing and appraisal services.

Physical description: 1 cm of textual records

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File: UA-23, Box 39, Folder 7 - Invoices : 2006-2009

Title: Invoices : 2006-2009
Reference code: UA-23, Box 39, Folder 7
Date: 2006-2009 (date of creation)
Scope and content:
File contains invoices for the purchase of books, archival materials, microfilm processing and appraisal services.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 17, Folder 6 - Invoices : 1972-1976 [audio-visual]

Title: Invoices : 1972-1976 [audio-visual]
Reference code: UA-23, Box 17, Folder 6
Date: 1972-1976 (date of creation)
Scope and content:
File contains invoices for audio-visual services from Dalhousie University. The invoices refer to photographic duplicates or enlargements for the Dalhousie University Archives.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 17, Folder 7 - Invoices : 1977-1980 [audio-visual]

Title: Invoices : 1977-1980 [audio-visual]
Reference code: UA-23, Box 17, Folder 7
Date: 1977-1980 (date of creation)
Scope and content:
File contains invoices for audio-visual services from Dalhousie University. The invoices refer to photographic duplicates or enlargements for the Dalhousie University Archives.

Physical description: 1 cm of textual records
Subseries: From Artillery to Zuppa Circus: recorded memory of theatre in Nova Scotia

Title: From Artillery to Zuppa Circus: recorded memory of theatre in Nova Scotia

Date: [19-] - [2004] (date of creation)

Physical description: 28.75 cm of textual records

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File: UA-23, Box 197, Folder 1 - Chester playhouse: playbills and advertisements

Title: Chester playhouse: playbills and advertisements

Reference code: UA-23, Box 197, Folder 1

Date: [19-] - [20-] (date of creation)

Scope and content:

File contains playbills and advertisements for the theatre, from various years and various productions.

Physical description: 3 cm of textual records

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File: UA-23, Box 196, Folder 14 - Eastern Front: playbills and advertisements

Title: Eastern Front: playbills and advertisements

Reference code: UA-23, Box 196, Folder 14

Date: [19-] - [20-] (date of creation)

Scope and content:

File contains playbills and advertisements for the theatre, from various years and various productions.

Physical description: 3 cm of textual records

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File: UA-23, 198 - Interview tapes and compact disks

Title: Interview tapes and compact disks

Reference code: UA-23, 198

Date: [20-] (date of creation)

Scope and content:
File contains 26 tapes and 3 compact disks which contains the interviews conducted for the project, "From Artillery to Zuppa Circus: Recorded Memory of Theatre in Nova Scotia".

**Physical description:** 8 cm of sound recordings 26 tapes and 3 CD's

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**File: UA-23, Box 197, Folder 11 - Interview notes and background materials: 2003-2004**

**Title:** Interview notes and background materials: 2003-2004

**Reference code:** UA-23, Box 197, Folder 11

**Date:** 2003-2004 (date of creation)

**Scope and content:**

File contains the clearance paperwork, background information and interview notes for Ben Stone, Chris Heide, Quick as a Wink theatre personnel, Unicorn theatre personnel, One Light theatre personnel and Irondale theatre personnel.

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 197, 12 - Interviews and background materials: 2003-2004**

**Title:** Interviews and background materials: 2003-2004

**Reference code:** UA-23, Box 197, 12

**Date:** 2003-2004 (date of creation)

**Scope and content:**

File contains the clearance paperwork, background information and interview notes for Shakespeare by the Sea personnel, Two Planks and a Passion personnel, Stephen Rederson and Patrick O'Neill.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 196, Folder 12 - Interview notes and background materials: 2003-2004**

**Title:** Interview notes and background materials: 2003-2004

**Reference code:** UA-23, Box 196, Folder 12

**Date:** 2003-2004 (date of creation)

**Scope and content:**
File contains the clearance paperwork, background information and interview notes for Mary Chisholm, Christian Murray and Patrick Christopher.

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 196, Folder 12 - Interview notes and background materials : 2004**

**Title:** Interview notes and background materials : 2004

**Reference code:** UA-23, Box 196, Folder 12

**Date:** 2004 (date of creation)

**Scope and content:**

File contains the clearance paperwork, background information and interview notes for Nicola Lipman, Mary Vingo, Wendy Lill, Josh MacDonald, Deborah Allen and Gary Hensen.

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 197, Folder 4 - Jest in time theatre : playbills and photographs**

**Title:** Jest in time theatre : playbills and photographs

**Reference code:** UA-23, Box 197, Folder 4

**Date:** 1993-2001 (date of creation)

**Scope and content:**

File contains playbills and photographs for the theatre, from various years and various productions.

**Physical description:** 1 cm of textual records and graphic material

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**File: UA-23, Box 197, Folder 9 - King's theatre : playbills and advertisements**

**Title:** King's theatre : playbills and advertisements

**Reference code:** UA-23, Box 197, Folder 9

**Date:** [19-] - [20-] (date of creation)

**Scope and content:**

File contains playbills and advertisements for the theatre, from various years and various productions.
File: UA-23, Box 197, Folder 3 - Mermaid theatre : playbills, advertisements and photos

Title: Mermaid theatre : playbills, advertisements and photos
Reference code: UA-23, Box 197, Folder 3
Date: [19-] - [20-] (date of creation)
Scope and content:
File contains playbills, photographs and advertisements for the theatre, from various years and various productions.

Physical description: 1 cm of textual records and graphic material

File: UA-23, Box 197, Folder 2 - Mulgrave theatre : correspondence

Title: Mulgrave theatre : correspondence
Reference code: UA-23, Box 197, Folder 2
Date: 2004 (date of creation)
Scope and content:
File contains correspondence for the Mulgrave theatre in relation to the project.

Physical description: 0.25 cm of textual records

File: UA-23, Box 197, Folder 5 - Mulgrave theatre : playbills and advertisements

Title: Mulgrave theatre : playbills and advertisements
Reference code: UA-23, Box 197, Folder 5
Date: [19-] - [20-] (date of creation)
Scope and content:
File contains playbills and advertisements for the theatre, from various years and various productions.

Physical description: 2 cm of textual records
File: UA-23, Box 197, Folder 8 - Putting it back together : playbills and advertisements

Title: Putting it back together : playbills and advertisements
Reference code: UA-23, Box 197, Folder 8
Date: [19-] - [20-] (date of creation)
Scope and content:
File contains playbills and advertisements for the theatre, from various years and various productions.

Physical description: 0.5 cm of textual records

File: UA-23, Box 197, Folder 7 - Research and design : background

Title: Research and design : background
Reference code: UA-23, Box 197, Folder 7
Date: [20-] (date of creation)
Scope and content:
File contains research and background materials related to the design of the project.

Physical description: 1 cm of textual records

File: UA-23, Box 197, Folder 10 - Wendy Lill : playbills and advertisements

Title: Wendy Lill : playbills and advertisements
Reference code: UA-23, Box 197, Folder 10
Date: [19-] - [20-] (date of creation)
Scope and content:
File contains playbills and advertisements for Wendy Lill, from various years and various productions.

Physical description: 0.5 cm of textual records

File: UA-23, Box 197, Folder 6 - Willpower theatre : playbills and advertisements

Title: Willpower theatre : playbills and advertisements
Reference code: UA-23, Box 197, Folder 6
Date: [19-] - [20-] (date of creation)

Scope and content:
File contains playbills and advertisements for the theatre, from various years and various productions.

Physical description: 1 cm of textual records

Subseries: Funding

Title: Funding
Date: 1981-2010 (date of creation)

Scope and content:
Materials in this subseries includes grant applications, correspondence, progress reports and project summaries. This material gives information about what archival fonds were processed and by whom.

Physical description: 32.75 cm of textual records

File: UA-23, Box 19, Folder 12 - Algonquin archives technician program, 1994-1996

Title: Algonquin archives technician program, 1994-1996
Reference code: UA-23, Box 19, Folder 12
Date: 1994-1996 (date of creation)

Scope and content:
File contains materials related to the Algonquin Archives Technician Program for 1992-1994 which provides work placements. The archives was not required to pay these employees, but received the benefit of their work. Materials include correspondence, applications, summary of work and evaluations.

Physical description: 0.25 cm of textual records

File: UA-23, Box 36, Folder 2 - Associated medical services, 2001-2003

Title: Associated medical services, 2001-2003
Reference code: UA-23, Box 36, Folder 2
Date: 2001-2003 (date of creation)

Scope and content:

File contains materials related to funding application for the Associated Medical Services, Inc, Hannah Development Grant for 2001-2003. These materials include correspondence and a proposal from the Archives for "History of Medicine and Health Care in Nova Scotia". The grant was not successful.

Physical description: 1 cm of textual records

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**File: UA-23, Box 9, Folder 11 - Canada Works, 1987**

Title: Canada Works, 1987

Reference code: UA-23, Box 9, Folder 11

Date: 1987 (date of creation)

Scope and content:

File contains materials related to the Canada Works grant awarded to the Dalhousie University Archives in 1987 to sort and catalogue university archive materials. These materials include grant applications and correspondence.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 2, Folder 9 - Canada Works, 1988-1989**

Title: Canada Works, 1988-1989

Reference code: UA-23, Box 2, Folder 9

Date: 1988-1989 (date of creation)

Scope and content:

File contains materials related to the Canada Works grant awarded to the Dalhousie University Archives in 1988-1989 to sort and catalogue the Marine Workers' Federation, the papers of J.K. Bell and Neptune Theatre. These materials include grant applications, correspondence, referral notices, resumes of successful applicants and progress reports which include a description of the project.

Physical description: 1 cm of textual records

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**File: UA-23, Box 2, Folder 3 - Canada Works, 1989-1990**

Title: Canada Works, 1989-1990

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Reference code: UA-23, Box 2, Folder 3
Date: 1989-1990 (date of creation)

Scope and content:

File contains materials related to the Canada Works projects for 1988-1990. This grant was for on the Theatre Archives and Labour History. This material includes grant applications, project proposals, progress reports and correspondence.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 2, Folder 2 - Canadian Council of Archives, 1987-1989

Title: Canadian Council of Archives, 1987-1989
Reference code: UA-23, Box 2, Folder 2
Date: 1987-1989 (date of creation)

Scope and content:

File contains materials related to the Canadian Council of Archives backlog grant for 1987-1988 and 1988-1989. The 1987-1988 backlog grant was for A.M. Smith and Standard Clay Products. The 1988-1989 project was to prepare an inventory for the A.M. Smith & Co. business papers, Scott Paper Co, Lunenburg Outfitting Co and James Dickie. These materials include proposed budgets, correspondence, descriptions of the projects, monthly progress reports, resumes of those who worked on the projects, application for grant and finalized report.

Physical description: 1 cm of textual records

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File: UA-23, Box 2, Folder 4 - Canadian Council of Archives, 1989-1991

Title: Canadian Council of Archives, 1989-1991
Reference code: UA-23, Box 2, Folder 4
Date: 1989-1991 (date of creation)

Scope and content:

File contains materials related to the Canadian Council of Archives grants for 1989-1990 and 1990-1991. The 1989-1990 grant was for the Scott Paper Co. of Sheet Harbour, Lunenburg Outfitting Co, and the A.M. Smith papers. The 1990-1991 grant was for the S.A. Crowell and The Grand Hotel, A. Dauphine and Sons of Lunenburg. This material includes project proposals, correspondence, grant applications, monthly progress reports and employee information.

Physical description: 1 cm of textual records

Title: Canadian Council of Archives, 1991-1992
Reference code: UA-23, Box 9, Folder 15
Date: 1991-1992 (date of creation)

Scope and content:
File contains materials related to the Canadian Council of Archives grants for 1991-1992. The 1991-1992 grant was for the Hawker Siddley and Donald C. MacKay fonds. This material includes project proposals, correspondence, grant applications, monthly progress reports and employee information.

Physical description: 0.25 cm of textual records

File: UA-23, Box 20, Folder 2 - Canadian Council of Archives, backlog reduction program : 1992-1993

Title: Canadian Council of Archives, backlog reduction program : 1992-1993
Reference code: UA-23, Box 20, Folder 2
Date: 1992-1993 (date of creation)

Scope and content:
File contains materials related to the Canadian Council of Archives, backlog reduction program for 1992-1993. This grant was used by the archives to hire an archives assistant for nearly six months to sort and create a finding aid for Neptune Theatre papers from 1963-1985. These materials include correspondence, budgets, memos and the application for funding.

Physical description: 0.5 cm of textual records

File: UA-23, Box 20, Folder 3 - Canadian Council of Archives, backlog reduction program : 1993-1994

Title: Canadian Council of Archives, backlog reduction program : 1993-1994
Reference code: UA-23, Box 20, Folder 3
Date: 1993-1994 (date of creation)

Scope and content:
File contains materials related to the Canadian Council of Archives, backlog reduction program, 1993-1994. This arrangement and description, backlog reduction grant was meant to be used for
the Waldren Studio negatives for 1870-1918. These materials include applications for funding, descriptions of the project and collection, correspondence and budget proposals.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 19, Folder 14 - Canadian Council of Archives, backlog reduction program : 1994-1995**

**Title:** Canadian Council of Archives, backlog reduction program : 1994-1995

**Reference code:** UA-23, Box 19, Folder 14

**Date:** 1994-1995 (date of creation)

**Scope and content:**

File contains materials related to the Canadian Council of Archives, Backlog Reduction Program which was granted to the University Archives to process the Waldren Studios collection. These materials included grant applications, description of collection and project, correspondence and final reports.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 19, Folder 6 - Canadian Council of Archives, backlog reduction program : 1995-1996**

**Title:** Canadian Council of Archives, backlog reduction program : 1995-1996

**Reference code:** UA-23, Box 19, Folder 6

**Date:** 1995-1996 (date of creation)

**Scope and content:**

File contains materials related to the Canadian Council of Archives, Backlog Reduction Program which was granted to the University Archives to process the Alfred Dickie fonds. These materials included grant applications, description of collection and project, correspondence and final reports.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 19, Folder 17 - Canadian Council of Archives, backlog reduction program : 1996-1997**

**Title:** Canadian Council of Archives, backlog reduction program : 1996-1997

**Reference code:** UA-23, Box 19, Folder 17

**Date:** 1996-1997 (date of creation)
File: UA-23, Box 35, Folder 3 - Canadian Council of Archives : 2001-2002

Title: Canadian Council of Archives : 2001-2002
Reference code: UA-23, Box 35, Folder 3
Date: 2001-2002 (date of creation)
Scope and content:
File contains materials related to the Canadian Council of Archives (CAIN) funding grant for 2001-2002. These materials include the final project report which outlines the purpose and end results of the project. This project purpose was to digitize the Robert Doyle costume sketches.

Physical description: 0.25 cm of textual records

File: UA-23, Box 36, Folder 10 - Canadian Council of Archives : 2003-2004

Title: Canadian Council of Archives : 2003-2004
Reference code: UA-23, Box 36, Folder 10
Date: 2003-2004 (date of creation)
Scope and content:
File contains materials related to the funding received by the Canadian Council of Archives for 2003-2004 for the project, The History of Theatre in Nova Scotia. These materials includes application for funding, correspondence and a description of the project. The project purpose was to create a web based multi media resource for archival resources on the history of theatre in Nova Scotia.

Physical description: 1 cm of textual records

Related material:
See also 36-9 for information about Theatre Related Collections in Nova Scotia.
File: UA-23, Box 37, Folder 6 - Canadian Council of Archives : 2002 [software and scanner purchase]

Title: Canadian Council of Archives : 2002 [software and scanner purchase]
Reference code: UA-23, Box 37, Folder 6
Date: 2002 (date of creation)

Scope and content:
File contains materials related to the funding grant applied for from the Canadian Council of Archives in 2002 for the purchase of software and a scanner. This includes a description of what collections were benefited from the software purchased with this funding. These materials include correspondence and completed application.

Physical description: 0.5 cm of textual records

File: UA-23, Box 37, Folder 8 - Canadian Council of Archives, preservation management program : 2002 [purchase and re-housing]

Title: Canadian Council of Archives, preservation management program : 2002 [purchase and re-housing]
Reference code: UA-23, Box 37, Folder 8
Date: 2002-2003 (date of creation)

Scope and content:
File contains materials related to the grant applied to the Canadian Council of Archives in 2002 for the Dalhousie University Archives. These materials include completed application and correspondence. The funding was required for phase 2 of purchases and the re-housing of materials. Two students were hired to re-box and re-folder materials from several collections.

Physical description: 0.5 cm of textual records

File: UA-23, Box 37, Folder 7 - Canadian Council of Archives, preservation management program : 2002-2003

Title: Canadian Council of Archives, preservation management program : 2002-2003
Reference code: UA-23, Box 37, Folder 7
Date: 2002-2003 (date of creation)

Scope and content:
File contains materials related to the Canadian Council of Archives grant for 2003 applied for by the Dalhousie University Archives. These materials include completed application and correspondence. The funding was applied for to allow for the cleaning of the Waldren glass negatives and processing the Maritime School of Social Work materials.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 37, Folder 15 - Canadian Council of Archives, preservation management program : 2003-2004**

**Title:** Canadian Council of Archives, preservation management program : 2003-2004

**Reference code:** UA-23, Box 37, Folder 15

**Date:** 2003-2004 (date of creation)

**Scope and content:**

File contains materials related to the Canadian Council of Archives, Preservation Management Program, 2003-2004. This funding was intended to develop preservation plan and policies development. These materials include correspondence, final report and invoices from Heritage solutions.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 37, Folder 16 - Canadian Council of Archives, preservation management program : 2003-2004 [holdings rehousing project phase 3]**

**Title:** Canadian Council of Archives, preservation management program : 2003-2004 [holdings rehousing project phase 3]

**Reference code:** UA-23, Box 37, Folder 16

**Date:** 2003-2004 (date of creation)

**Scope and content:**

File contains materials related to Council of Archives, preservation management program for 2003-2004. This funding was applied for to compete the next stage of the holdings rehousing project, and includes a copy of the end of project, final report.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 37, Folder 4 - Canadian Council of Archives, 2003-2004**

**Title:** Canadian Council of Archives, 2003-2004
Reference code: UA-23, Box 37, Folder 4

Date: 2003-2004 (date of creation)

Scope and content:

File contains materials related to the Canadian Council of Archives funding for 2003-2004. These materials include correspondence, progress reports and applications. The funding was applied for the History of Theatre in Nova Scotia: A Web Based Resource project.

Physical description: 0.5 cm of textual records


Title: Canadian Council of archives, preservation management program : 2000-2001

Reference code: UA-23, Box 35, Folder 11

Date: 2000-2001 (date of creation)

Scope and content:

File contains materials related to the Canadian Council of Archives, Preservation Management Program, Conservation Plan for Canadian Archival Records (CPCAR) for 2000-2001. These materials include correspondence, final project reports, notes related to the project and a handwritten application for funding. The purpose of the project was to assess the conservation of archival materials.

Physical description: 1 cm of textual records

File: UA-23, Box 36, Folder 3 - Canadian Council of archives, preservation management program : 2001-2002

Title: Canadian Council of archives, preservation management program : 2001-2002

Reference code: UA-23, Box 36, Folder 3

Date: 2001-2002 (date of creation)

Scope and content:

File contains materials related to the funding received through the Canadian Council of archives, preservation management program for 2001-2002. These materials include correspondence, funding applications and a description of the project. The purpose of the project was to create fonds level descriptions for 67 fonds using RAD, the fonds selected were related to medicine and health practices in Atlantic Canada.

Physical description: 0.5 cm of textual records
File: UA-23, Box 38, Folder 11 - Canadian Council of archives, preservation management program : 2004-2005

Title: Canadian Council of archives, preservation management program : 2004-2005
Reference code: UA-23, Box 38, Folder 11
Date: 2004-2005 (date of creation)
Scope and content:
File contains materials related to the Canadian Council of archives, preservation management program funding received by the archives for 2004-2005. This funding was used for the photographic preservation project. These materials include a description of the project, correspondence and completed application.

Physical description: 0.25 cm of textual records


Title: Canada's digital collection : 2002-2003
Reference code: UA-23, Box 35, Folder 12
Date: 2002-2003 (date of creation)
Scope and content:
File contains materials related to the funding received by the Canada's Digital Collection for 2001-2002. These materials include application for funding, project proposal, progress reports, interim reports and correspondence. The purpose of this project was to digitize the Robert Doyle costume sketches.

Physical description: 1.5 cm of textual records

File: UA-23, Box 37, Folder 5 - Canada's digital collections initiative, 2003-2004

Title: Canada's digital collections initiative, 2003-2004
Reference code: UA-23, Box 37, Folder 5
Date: 2003-2004 (date of creation)
Scope and content:
File contains materials related to the funding received from Canada's Digital Collections Initiative for 2003-2004. The funding was intended to hire two Canadian students to assist in
The Waldren Studios: A Nova Scotia Snapshot, Phase 2. These materials include completed application for the funding, correspondence and a description of the project.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 19, Folder 11 - Compass program, work experience option: 1995**

**Title:** Compass program, work experience option: 1995  
**Reference code:** UA-23, Box 19, Folder 11  
**Date:** 1995 (date of creation)  
**Scope and content:**

File contains materials related to the Compass Program, Work Experience Option for 1995 which provided funding for the Archives to hire Howard Grover to process the Alfred Dickie collection. These materials include correspondence, funding application, employee files and final report. Grover left before the program was completed, as noted in Charles report.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 35, Folder 1 - Compass program, work experience option: 1995-1996**

**Title:** Compass program, work experience option: 1995-1996  
**Reference code:** UA-23, Box 35, Folder 1  
**Date:** 1995-1996 (date of creation)  
**Scope and content:**

File contains materials related to the Compass Work Experience Option for 1995-1996. These materials include a description of the project, correspondence and performance appraisals. The purpose of this project was to sort the vessel papers in the Alfred Dickie collection and programs for the Rebecca Cohn collection.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 32, Folder 1 - Cooperative employment program: 1996**

**Title:** Cooperative employment program: 1996  
**Reference code:** UA-23, Box 32, Folder 1  
**Date:** 1996 (date of creation)
Scope and content:

File contains materials related to the Cooperative Funding Program, 1996. This program was funded through the Library Technician Program from Nova Scotia Community College. The project for this funding involved sorting and arranging the correspondence of Alfred Dickie (1905-1906), Papers of the Maritime College of pharmacy, 1915-1963, correspondence and manuscripts for the Creighton and Henry families and the theatre and music program collection. These materials include applications, description of the project and correspondence.

Physical description: 0.5 cm of textual records


Title: Council of Nova Scotia archives : 2001-2002 [computer training application]
Reference code: UA-23, Box 40, Folder 7
Date: 2001-2002 (date of creation)
Scope and content:

File contains materials related to the Council of Nova Scotia Archives, 2001-2002 Computer Training Application. These include the completed application and guide to applicants.

Physical description: 0.25 cm of textual records

File: UA-23, Box 32, Folder 3 - Employment development program : 1997

Title: Employment development program : 1997
Reference code: UA-23, Box 32, Folder 3
Date: 1997 (date of creation)
Scope and content:

File contains materials related to the Employment Development Program, Nova Scotia Department of Community Services from which Dalhousie University Archives received funding for in 1997. The aim of the project was to organise the unsorted Creighton papers. These materials include correspondence, applications and a description of the project.

Physical description: 0.25 cm of textual records

File: UA-23, Box 19, Folder 8 - Employment Support Centre : 1994

Title: Employment Support Centre : 1994
Reference code: UA-23, Box 19, Folder 8
Date: 1994 (date of creation)
Scope and content:
File contains materials related to the funding received by the Employment Support Centre for 1994. These materials include a summary of the work completed by the employee, Brad Filippone, correspondence and evaluations.

Physical description: 0.25 cm of textual records

File: UA-23, Box 34, Folder 10 - Library and information technology work experience program : 2000-2001
Title: Library and information technology work experience program : 2000-2001
Reference code: UA-23, Box 34, Folder 10
Date: 2000-2001 (date of creation)
Scope and content:
File contains materials related to the funding received by the archives from the Nova Scotia Community College, Library and Information Technology work experience program for 2000 and 2001. These materials include information on the program, a resume of those hired and correspondence.

Physical description: 0.25 cm of textual records

File: UA-23, Box 18, Folder 7 - Social Sciences and Humanities Research application : 1981-1983
Title: Social Sciences and Humanities Research application : 1981-1983
Reference code: UA-23, Box 18, Folder 7
Date: 1981-1983 (date of creation)
Scope and content:
File contains Dalhousie University Archives application to the Social Sciences and Humanities Research council for 1983. This application was the funding for the first year of a three year project, the purpose of which was to create detailed finding aids for six important Nova Scotia companies. Materials include a copy of application, correspondence and description and significance of project, along with correspondence related to hiring of assistant.

Physical description: 0.5 cm of textual records
File: UA-23, Box 18, Folder 6 ; Box 14, Folder 6 - Social Sciences and Humanities Research application : 1983-1984

Title: Social Sciences and Humanities Research application : 1983-1984
Reference code: UA-23, Box 18, Folder 6 ; Box 14, Folder 6
Date: 1983-1984 (date of creation)

Scope and content:
File contains Dalhousie University Archives application to the Social Sciences and Humanities Research council for 1983-1984. This application was the funding for the second year of a three year project, the purpose of which was to create detailed finding aids for six important Nova Scotia companies. The intention of the second year of the project was to work on the papers of Campbell, Chase and the Dominion Chair Co. File contains both finalized copy and draft copy of the application, along with letters of support for the project and a list of individuals who could adjudicate the work completed.

Physical description: 1.5 cm of textual records

File: UA-23, Box 18, Folder 9 - Social Sciences and Humanities Research application : 1985

Title: Social Sciences and Humanities Research application : 1985
Reference code: UA-23, Box 18, Folder 9
Date: 1985 (date of creation)

Scope and content:
File contains materials for the SSHRC three year funding grant. Materials include correspondence, final reports and final budgets for the three year period where the archives received this funding to create six detailed finding aid for important Nova Scotia collections.

Physical description: 0.5 cm of textual records

File: UA-23, Box 20, Folder 1 - Summer career placement program : 1999

Title: Summer career placement program : 1999
Reference code: UA-23, Box 20, Folder 1
Date: 1999 (date of creation)

Scope and content:
File contains materials related to the Summer Career Placements (SCP) 1999 program. These materials include correspondence, memos and the application form completed by the Dalhousie University Archives requesting funding.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 9, Folder 9 - Summer Employment Experience Development, 1982**

**Title:** Summer Employment Experience Development, 1982

**Reference code:** UA-23, Box 9, Folder 9

**Date:** 1982 (date of creation)

**Scope and content:**

File contains materials related to the Summer Employment Experience Development (SEED) grant for 1982. This grant was applied for students to work on the papers of the business records inventories. This material includes includes grant application.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 9, Folder 15 - Summer Employment Experience Development, 1985**

**Title:** Summer Employment Experience Development, 1985

**Reference code:** UA-23, Box 9, Folder 15

**Date:** 1985 (date of creation)

**Scope and content:**

File contains materials related to the Summer Employment Experience Development (SEED) grant for 1985. This grant was applied for students to work on the papers of the business records inventories. This material includes includes grant application.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 2, Folder 11 - Summer Employment Experience Development, 1986**

**Title:** Summer Employment Experience Development, 1986

**Reference code:** UA-23, Box 2, Folder 11
Date: 1986 (date of creation)

Scope and content:

File contains materials related to the Summer Employment Experience Development (SEED) grant for 1986. This grant was applied for students to work on the papers of the President's Office and business papers. This material includes includes grant applications, correspondence, referral notices and description of the collections to be processed.

Physical description: 0.5 cm of textual records

File: UA-23, Box 9, Folder 6 - Summer Employment Experience Development, 1987

Title: Summer Employment Experience Development, 1987

Reference code: UA-23, Box 9, Folder 6

Date: 1987 (date of creation)

Scope and content:

File contains materials related to the Summer Employment Experience Development (SEED) grant for 1986. This grant was applied for to have an archives assistant employed at the University Archives for 18 weeks. This material includes includes grant applications and correspondence.

Physical description: 0.25 cm of textual records

File: UA-23, Box 9, Folder 19 - Travel expense claims, 1993-1994

Title: Travel expense claims, 1993-1994

Reference code: UA-23, Box 9, Folder 19

Date: 1993-1994 (date of creation)

Scope and content:

File contains travel expenses submitted from Charles related to conferences and acquiring materials for the archives.

Physical description: 0.25 cm of textual records

File: UA-23, Box 9, Folder 13 - Unemployment Insurance Job Creation Program, 1991

Title: Unemployment Insurance Job Creation Program, 1991
Reference code: UA-23, Box 9, Folder 13

Date: 1991 (date of creation)

Scope and content:

File contains materials related to the Unemployment Insurance Job Creation Program for 1991. The funding was applied for to complete the sorting and arrangement of the Atlantic Symphony Orchestra fonds and the Nova Scotia Fish Packers Association fonds. These materials include correspondence, grant applications, referral notices and completed applications.

Physical description: 1 cm of textual records

File: UA-23, Box 20, Folder 4 - Unemployment Insurance Job Creation Program, 1993

Title: Unemployment Insurance Job Creation Program, 1993

Reference code: UA-23, Box 20, Folder 4

Date: 1993 (date of creation)

Scope and content:

File contains materials related to the Unemployment Insurance Job Creation funding grant for 1993. This grant was intended to be used for sorting and creating a finding aid for the Nova Scotia Federation of Labour, 1954-1976. These materials include grant applications, progress reports, referral notices and correspondence.

Physical description: 0.25 cm of textual records

File: UA-23, Box 9, Folder 14 - Unemployment Insurance Section 25, 1991

Title: Unemployment Insurance Section 25, 1991

Reference code: UA-23, Box 9, Folder 14

Date: 1991 (date of creation)

Scope and content:

File contains materials related to the application made to the Unemployment Insurance Section 25 for 1991. This funding was applied for to sort and arrange the Cultural Activities Department of Dalhousie University from 1970-1990. These materials include completed applications, correspondence, resumes and referrals.

Physical description: 1 cm of textual records
File: UA-23, Box 9, Folder 18 - Unemployment Insurance Section 25, 1993-1994

Title: Unemployment Insurance Section 25, 1993-1994
Reference code: UA-23, Box 9, Folder 18
Date: 1992-1994 (date of creation)
Scope and content:

File contains materials related to the application made to the Unemployment Insurance Section 25 for 1993 and 1994. This funding for 1993 was applied for to sort and arrange the International Brotherhood of Electrical Workers and the Industrial Union of Marine and Shipbuilding Workers of Canada. The 1993 grant was to sort and arrange the Nova Scotia Federation of Labour materials. These materials include completed applications, correspondence, resumes and referrals.

Physical description: 0.25 cm of textual records

File: UA-23, Box 2, Folder 10 - Unemployment Insurance Section 38, 1987

Title: Unemployment Insurance Section 38, 1987
Reference code: UA-23, Box 2, Folder 10
Date: 1987 (date of creation)
Scope and content:

File contains materials related to the Unemployment Insurance Section 38, Job Creation Program for 1987. This grant was applied for to process the Marine Worker's Federation and the Hawker-Siddeley Canada Ltd., Trenton Works Division. This material includes includes grant applications, correspondence, referral notices and description of the collections to be processed.

Physical description: 0.25 cm of textual records

File: UA-23, Box 9, Folder 12 - Unemployment Insurance Section 38, 1987

Title: Unemployment Insurance Section 38, 1987
Reference code: UA-23, Box 9, Folder 12
Date: 1987 (date of creation)
Scope and content:

File contains materials related to the Unemployment Insurance Section 38, Job Creation Program for 1987. This grant was applied for to employee archival assistants. This material
includes includes grant applications, correspondence, referral notices and description of the collections to be processed.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 9, Folder 10 - Unemployment Insurance Section 38, 1987**

**Title:** Unemployment Insurance Section 38, 1987  
**Reference code:** UA-23, Box 9, Folder 10  
**Date:** 1987 (date of creation)  
**Scope and content:**  
File contains completed application form for the Unemployment Insurance Section 28 Job Creation Program Application for 1987 for the Dalhousie University Art Gallery.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 2, Folder 5 - Unemployment Insurance Section 38, 1989-1990**

**Title:** Unemployment Insurance Section 38, 1989-1990  
**Reference code:** UA-23, Box 2, Folder 5  
**Date:** 1989-1990 (date of creation)  
**Scope and content:**  
File contains materials related to the Unemployment Insurance Section 38, Job Creation Program for 1989-1990. The grant was applied for to process the Standard Clay Products and the Hawker Siddley Papers. This material includes grant applications, correspondence and description of the collections to be processed.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 19, Folder 2 - Women in transition training : 1990**

**Title:** Women in transition training : 1990  
**Reference code:** UA-23, Box 19, Folder 2  
**Date:** 1990 (date of creation)  
**Scope and content:**
File contains materials related to the Women in Transition Training program. These materials include funding applications and correspondence. Also includes an evaluation of the person hired.

Physical description: 0.25 cm of textual records

File: UA-23, Box 19, Folder 1 - Women in transition training : 1992

Title: Women in transition training : 1992
Reference code: UA-23, Box 19, Folder 1
Date: 1992 (date of creation)
Scope and content:
File contains materials related to the Women in Transition Training program. These materials include funding applications and correspondence. Also includes evaluations of those hired.

Physical description: 0.5 cm of textual records

File: UA-23, Box 35, Folder 8 - Young Canada works : 2001

Title: Young Canada works : 2001
Reference code: UA-23, Box 35, Folder 8
Date: 2001 (date of creation)
Scope and content:
File contains materials related to the Young Canada Works grant for 2001 from the Canadian Council of Archives. These materials include correspondence, project proposal and tentative budget. The purpose of this project was to assist in the conducting an inventory of the archives holdings and re-assess the collections in the archives.

Physical description: 0.5 cm of textual records

File: UA-23, Box 35, Folder 10 - Young Canada works : 2002

Title: Young Canada works : 2002
Reference code: UA-23, Box 35, Folder 10
Date: 2002 (date of creation)
Scope and content:
File contains materials related to the Young Canada Works Grant for 2002-2003 from the Canadian Council of Archives (CAIN). The purpose of the this project was to digitize the Robert Doyle Costume Sketches. These materials include a description of the project, correspondence and notes related to this project.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 35, Folder 13 - Young Canada works : 2002 [Neptune theatre]**

**Title:** Young Canada works : 2002 [Neptune theatre]

**Reference code:** UA-23, Box 35, Folder 13

**Date:** 2002 (date of creation)

**Scope and content:**

File contains materials related to the Young Canada Works grant for 2002 from the Canadian Council of Archives. The purpose of this grant was to fund the re-organization and re-processing of the Neptune Theatre collection. These materials include correspondence, project proposal and a final report for the project.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 37, Folder 9 - Young Canada works : 2003**

**Title:** Young Canada works : 2003

**Reference code:** UA-23, Box 37, Folder 9

**Date:** 2003 (date of creation)

**Scope and content:**

File contains materials related to the funding application applied to the Young Canada Works program by the Dalhousie University Archives. These materials included a completed application and correspondence. The aim of this project was to appraise and create a fonds level description for the Elizabeth Mann Borgese collection.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 38, Folder 9 - Young Canada works : 2004**

**Title:** Young Canada works : 2004

**Reference code:** UA-23, Box 38, Folder 9

**Date:** 2004-2005 (date of creation)
Scope and content:

File contains materials related to the funding received from the Canadian Council of Archives for 2004-2005. The funding from this grant was used to employ two archival assistants to process the Dalhousie University Cultural Activities Collection. These materials include a description of the position, correspondence and grant applications.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 38, Folder 10 - Young Canada works : 2005

Title: Young Canada works : 2005
Reference code: UA-23, Box 38, Folder 10
Date: 2005 (date of creation)
Scope and content:

File contains materials related to the funding received from the Young Canada Works for 2005. The funding for this project enabled the archives to employ two archive assistants to process materials at the archives.

Physical description: 1 cm of textual records

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File: UA-23, Box 40, Folder 9 - Young Canada works, 2008

Title: Young Canada works, 2008
Reference code: UA-23, Box 40, Folder 9
Date: 2008 (date of creation)
Scope and content:

File contains materials related to the Young Canada Works grant for 2008. These materials include application information, job advertisement and information related to potential candidates. This project was to appraise, arrange and describe the professional papers of Dr. Ransom Myers.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 39, Folder 9 - Young Canada works : 2009-2010

Title: Young Canada works : 2009-2010
Reference code: UA-23, Box 39, Folder 9
Date: 2009-2010 (date of creation)

Scope and content:

File contains materials related to the Canadian Council of Archives, Young Canada Works funding for two positions for 2009-2010. These materials include completed applications, interim reports and correspondence. The purpose of this project was to employ a student to undertake historical research and digitize materials from a number of collections for the 35th anniversary of the Eye Level Gallery. Additionally, the funding for the second project was for the imX project.

Physical description: 1 cm of textual records

Subseries: UA-23, Box 14, Folder 5 - Minutes

Title: Minutes

Reference code: UA-23, Box 14, Folder 5

Date: 1982-2009 (date of creation)

Physical description: 7.25 cm of textual records

File: UA-23, Box 14, Folder 5 - Archives minutes : 1982

Title: Archives minutes : 1982

Reference code: UA-23, Box 14, Folder 5

Date: 1982 (date of creation)

Scope and content:

File contains minutes from archives meeting for 1982, topics covered include potential funding, student positions, approving previous minutes and any library matters.

Physical description: 0.5 cm of textual records

File: UA-23, Box 14, Folder 7 - Archives minutes : 1983

Title: Archives minutes : 1983

Reference code: UA-23, Box 14, Folder 7

Date: 1983 (date of creation)

Scope and content:
File contains minutes from archive meetings for 1983, topics covered include potential funding, student positions, approving previous minutes and any library matters.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 39, Folder 10 - Staff meeting minutes : 2003-2004**

**Title**: Staff meeting minutes : 2003-2004  
**Reference code**: UA-23, Box 39, Folder 10  
**Date**: 2003-2004 (date of creation)  
**Scope and content:**  
File contains meeting minutes for the archives staff for 2003 and 2004. These meetings cover events happening within the library, staff progress reports, funding opportunities, etc.

Physical description: 1.5 cm of textual records

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**File: UA-23, Box 39, Folder 11 - Staff meeting minutes : 2005**

**Title**: Staff meeting minutes : 2005  
**Reference code**: UA-23, Box 39, Folder 11  
**Date**: 2005 (date of creation)  
**Scope and content:**  
File contains staff meeting minutes for the archives for 2005. Meeting minutes cover staff reports, events happening within the library or archives, potential funding opportunities, etc. Some of the minutes and agendas are annotated by different members of staff.

Physical description: 1 cm of textual records

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**File: UA-23, Box 39, Folder 12 - Staff meeting minutes : 2006**

**Title**: Staff meeting minutes : 2006  
**Reference code**: UA-23, Box 39, Folder 12  
**Date**: 2006 (date of creation)  
**Scope and content:**
File contains staff meeting minutes for the archives for 2006. Meeting minutes cover staff reports, events happening within the library or archives, potential funding opportunities, etc. Some of the minutes and agendas are annotated by different members of the staff.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 39, Folder 13 - Staff meeting minutes : 2007**

**Title:** Staff meeting minutes : 2007  
**Reference code:** UA-23, Box 39, Folder 13  
**Date:** 2007 (date of creation)  
**Scope and content:**  
File contains staff meeting minutes for the archives for 2006. Meeting minutes cover staff reports, events happening within the library or archives, potential funding opportunities, etc. Some of the minutes and agendas are annotated by staff members.

**Physical description:** 0.5

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**File: UA-23, Box 40, Folder 1 - Staff meeting minutes : 2008**

**Title:** Staff meeting minutes : 2008  
**Reference code:** UA-23, Box 40, Folder 1  
**Date:** 2008 (date of creation)  
**Scope and content:**  
File contains staff meeting minutes for the archives for 2008. Meeting minutes cover staff reports, events happening within the library or archives, potential funding opportunities, etc. Some of the minutes are annotated by various staff members.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 40, Folder 2 - Staff meeting minutes : 2009**

**Title:** Staff meeting minutes : 2009  
**Reference code:** UA-23, Box 40, Folder 2  
**Date:** 2009 (date of creation)  
**Scope and content:**
File contains staff meeting minutes for the archives for January 2009. Meeting minutes cover staff reports, events happening within the library or archives, potential funding opportunities, etc. Some minutes are annotated by different members of the staff.

Physical description: 0.5 cm of textual records

Subseries: Monthly reports and statistics

Title: Monthly reports and statistics
Date: 1973-1990 (date of creation)
Physical description: 8.25 cm of textual records


Title: Monthly reports : 1973-1981
Reference code: UA-23, Box 6, Folder 8
Date: 1973-1981 (date of creation)
Scope and content:
File contains monthly reports for the Dalhousie University Archives from Charles Armour. Monthly reports gives an overview of activities, purchases and any trips undertaken in the month.

Physical description: 1 cm of textual records

File: UA-23, Box 16, Folder 10 - Monthly reports and statistics : 1975

Title: Monthly reports and statistics : 1975
Reference code: UA-23, Box 16, Folder 10
Date: 1975 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 16, Folder 11 - Monthly reports and statistics : 1976

Title: Monthly reports and statistics : 1976
Reference code: UA-23, Box 16, Folder 11
Date: 1976 (date of creation)
Scope and content:
File contains internal monthly reports and statistics for the archives for 1987.

Physical description: 0.25 cm of textual records

File: UA-23, Box 16, Folder 13 - Monthly reports and statistics : 1977
Title: Monthly reports and statistics : 1977
Reference code: UA-23, Box 16, Folder 13
Date: 1977 (date of creation)
Scope and content:
File contains internal monthly reports and statistics for the archives for 1977.

Physical description: 0.25 cm of textual records

File: UA-23, Box 16, Folder 14 - Monthly reports and statistics : 1978
Title: Monthly reports and statistics : 1978
Reference code: UA-23, Box 16, Folder 14
Date: 1978 (date of creation)
Scope and content:
File contains internal monthly reports and statistics for the archives for 1978.

Physical description: 0.5 cm of textual records

File: UA-23, Box 16, Folder 18 - Monthly reports and statistics : 1979
Title: Monthly reports and statistics : 1979
Reference code: UA-23, Box 16, Folder 18
Date: 1979 (date of creation)
Scope and content:
File contains internal monthly reports and statistics for the archives for 1979.

Physical description: 0.25 cm of textual records
File: UA-23, Box 13, Folder 3 - Monthly reports and statistics : 1980

Title: Monthly reports and statistics : 1980
Reference code: UA-23, Box 13, Folder 3
Date: 1980 (date of creation)
Scope and content:
File contains internal monthly reports and statistics for the archives for 1987.

Physical description: 0.25 cm of textual records

File: UA-23, Box 13, Folder 7 - Monthly reports : 1981

Title: Monthly reports : 1981
Reference code: UA-23, Box 13, Folder 7
Date: 1981 (date of creation)
Scope and content:
File contains monthly reports for the Dalhousie University Archives from Charles Armour. Monthly reports gives an overview of activities, purchases and any trips undertaken in the month.

Physical description: 0.25 cm of textual records


Title: Monthly reports : 1982-1983
Reference code: UA-23, Box 12, Folder 9
Date: 1982-1983 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records

File: UA-23, Box 17, Folder 4 - Monthly statistics : 1982

Title: Monthly statistics : 1982
Reference code: UA-23, Box 17, Folder 4

Date: 1982 (date of creation)

Scope and content:

File contains monthly statistics forms for 1982. The statistic form covers how many research questions via telephone, in-person, by correspondence or specific thesis inquiries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 12, Folder 3 - Monthly statistics : 1983

Title: Monthly statistics : 1983

Reference code: UA-23, Box 12, Folder 3

Date: 1983 (date of creation)

Scope and content:

File contains monthly statistics report for 1983, the forms cover inquiries made by telephone, in-person, correspondence or thesis specific.

Physical description: 0.5 cm of textual records

File: UA-23, Box 7, Folder 2 ; Box 12, Folder 5 - Monthly statistics : 1984

Title: Monthly statistics : 1984

Reference code: UA-23, Box 7, Folder 2 ; Box 12, Folder 5

Date: 1984 (date of creation)

Scope and content:

File contains monthly statistics report for 1984, the forms cover inquiries made by telephone, in-person, correspondence or thesis specific.

Physical description: 0.25 cm of textual records


Title: Monthly reports : 1984-1988

Reference code: UA-23, Box 12, Folder 16

Date: 1984-1988 (date of creation)

Scope and content:

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 12, Folder 5 - Monthly statistics : 1985-1986**

**Title:** Monthly statistics : 1985-1986

**Reference code:** UA-23, Box 12, Folder 5

**Date:** 1985-1986 (date of creation)

**Scope and content:**

File contains monthly statistics report for 1985-1986, the forms cover inquiries made by telephone, in-person, correspondence or thesis specific.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 1, Folder 7 - Monthly reports and statistics : 1987**

**Title:** Monthly reports and statistics : 1987

**Reference code:** UA-23, Box 1, Folder 7

**Date:** 1987 (date of creation)

**Scope and content:**

File contains internal monthly reports and statistics for the archives for 1987.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 7, Folder 3 - Monthly statistics : 1987**

**Title:** Monthly statistics : 1987

**Reference code:** UA-23, Box 7, Folder 3

**Date:** 1987 (date of creation)

**Scope and content:**

File contains monthly statistical reports for 1987, these reports cover inquiries made via telephone, in-person, through correspondence or thesis specific. There are also monthly statistics for what affiliation with Dalhousie patrons hold (undergrad, grad, other).

**Physical description:** 0.5 cm of textual records
File: UA-23, Box 7, Folder 4 - Monthly statistics : 1988

Title: Monthly statistics : 1988
Reference code: UA-23, Box 7, Folder 4
Date: 1988 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 1, Folder 10 - Monthly reports : 1988-1989

Title: Monthly reports : 1988-1989
Reference code: UA-23, Box 1, Folder 10
Date: 1988-1989 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records

File: UA-23, Box 18, Folder 12 - Monthly reports and statistics : 1989

Title: Monthly reports and statistics : 1989
Reference code: UA-23, Box 18, Folder 12
Date: 1989 (date of creation)
Scope and content:
File contains internal monthly reports and statistics for the archives for 1989. Monthly reports give a summary of the archives activities, acquisitions, funding opportunities and employees hired. The monthly statistics cover inquiries made via telephone, in-person, through correspondence or thesis specific.

Physical description: 0.5 cm of textual records

File: UA-23, Box 18, Folder 13 - Monthly reports and statistics : 1990

Title: Monthly reports and statistics : 1990
Reference code: UA-23, Box 18, Folder 13
Date: 1990 (date of creation)

Scope and content:

File contains internal monthly reports and statistics for the archives for 1990. Monthly reports give a summary of the archives activities, acquisitions, funding opportunities and employees hired. The monthly statistics cover inquiries made via telephone, in-person, through correspondence or thesis specific.

Physical description: 0.25 cm of textual records

Subseries: Projects

Title: Projects
Date: 1986-2005 (date of creation)
Physical description: 6 cm of textual records

Subseries: UA-23, Box 2, Folder 1 - Centre for Contemporary Canadian Poetry

Title: Centre for Contemporary Canadian Poetry
Reference code: UA-23, Box 2, Folder 1
Date: 1990 (date of creation)
Scope and content:

File contains correspondence, proposals and and minutes related to the Centre for Contemporary Poetry.

Physical description: 0.5 cm of textual records

File: UA-23, Box 36, Folder 13 - Dalhousie archives website : 2004-2005

Title: Dalhousie archives website : 2004-2005
Reference code: UA-23, Box 36, Folder 13
Date: 2004-2005 (date of creation)
Scope and content:

File contains materials related to the Dalhousie Archives website. These materials include a printout of slides on the proposal for the website and on correspondence for ideas and progress made to the website.

Physical description: 0.25 cm of textual records
**File: UA-23, Box 36, Folder 12 - Dalhousie digital image database**

**Title:** Dalhousie digital image database  
**Reference code:** UA-23, Box 36, Folder 12  
**Date:** 2005 (date of creation)  
**Scope and content:**
File contains materials related to the Dalhousie Digital Image Database (DDID), for 2005. These materials include correspondence and a description of the project.

**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 36, Folder 14 - Dalhousie university archives digital collections : 2004**

**Title:** Dalhousie university archives digital collections : 2004  
**Reference code:** UA-23, Box 36, Folder 14  
**Date:** 2004 (date of creation)  
**Scope and content:**
File contains materials related to the Dalhousie University Archives, digital collections. These materials include a printout of a presentation which provided an overview of a selection of digital collections available through the Dalhousie University Archives.

**Physical description:** 1 cm of textual records

**File: UA-23, Box 38, Folder 3 - Dalhousie university audio-visual database**

**Title:** Dalhousie university audio-visual database  
**Reference code:** UA-23, Box 38, Folder 3  
**Date:** 2005 (date of creation)  
**Scope and content:**
File contains materials related to the Dalhousie University Archives Audio-Visual records survey. These materials include a summary of the survey results and also of the individual responses.

**Physical description:** 0.5 cm of textual records
File: UA-23, Box 37, Folder 1 - Heritage portal project : 2004-2005

Title: Heritage portal project : 2004-2005
Reference code: UA-23, Box 37, Folder 1
Date: 2004-2005 (date of creation)

Scope and content:

File contains materials related to the Heritage Portal Project for 2004-2005. This includes drafts of reports and a preliminary discussion paper on the project.

Physical description: 0.5 cm of textual records

File: UA-23, Box 37, Folder 2 - Heritage portal project : final report 2005

Title: Heritage portal project : final report 2005
Reference code: UA-23, Box 37, Folder 2
Date: 2005 (date of creation)

Scope and content:

File contains materials related to the Heritage Portal Project for 2005. This includes the Nova Scotia Heritage Portal Plan Final report, prepared by the IKM Consultancy in consultation with the Dalhousie University Archives and Special Collection for the Nova Scotia Heritage Portal Steering Committee on October 2005.

Physical description: 1 cm of textual records


Title: Indexing board of governor minutes : 1986-1988
Reference code: UA-23, Box 32, Folder 12
Date: 1986-1988 (date of creation)

Scope and content:

File contains materials related to the indexing of the Board of Governor minutes for Dalhousie University. This material includes correspondence and a project description.

Physical description: 0.25 cm of textual records
**File: UA-23, Box 34, Folder 17 - NSARM-Dalhousie university archives cooperative acquisition project proposal**

**Title:** NSARM-Dalhousie university archives cooperative acquisition project proposal  
**Reference code:** UA-23, Box 34, Folder 17  
**Date:** [20-] (date of creation)  

**Scope and content:**  
File contains one copy of proposal for the NSARM-Dalhousie University Archives Cooperative Acquisition Project Proposal. This project as intended to facilitate the transfer of records from one institution to the other of they were more suitable at that organization (ie: Dalhousie University records at NSARM should be transferred to Dalhousie University Archives).

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 38, Folder 8 - Our roots : 2005**

**Title:** Our roots : 2005  
**Reference code:** UA-23, Box 38, Folder 8  
**Date:** 2005 (date of creation)  

**Scope and content:**  
File contains materials related to the project, Our Roots, for 2005. Materials include correspondence, a description of the project, and a listing of materials to be added.

**Physical description:** 0.25 cm of textual records

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**Subseries: Reviews of the University Archives**

**Title:** Reviews of the University Archives  
**Date:** 1982-2004 (date of creation)  

**Scope and content:**  
Sub-series contains correspondence, reports and other material from reviews of the Senate Library and external committees.

**Physical description:** 4.5 cm of textual records

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**File: UA-23, Box 18, Folder 5 - Maritime History Group**
Title: Maritime History Group

Reference code: UA-23, Box 18, Folder 5

Date: 1982-1984 (date of creation)

Scope and content:

File contains materials related to the review of the Maritime History Group, which Charles Armour (University Archivist) served on. These materials include correspondence, budget reports, newsletters, correspondence and report on the review.

Physical description: 1 cm of textual records

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File: UA-23, Box 37, Folder 11 - Dalhousie University Archives review : 1999

Title: Dalhousie University Archives review : 1999

Reference code: UA-23, Box 37, Folder 11

Date: 1999-2004 (date of creation)

Scope and content:

File contains materials related to the Dalhousie University Archives review for 1999. These materials include correspondence, outline of review and reports. Also included is the Report of the External Review Team on the Archives and Special Collections for 1999.

Physical description: 1 cm of textual records

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File: UA-23, Box 171, Folder 20 - Correspondence regarding the Senate review of the University Archives

Title: Correspondence regarding the Senate review of the University Archives

Reference code: UA-23, Box 171, Folder 20

Date: 1988-1990 (date of creation)

Scope and content:

This file contains a brief history and acquisition policy for the University Archives, and the report of the lost of the clerk II position.

Physical description: 19 pages

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File: UA-23, Box 1, Folder 11 - Senate Library Committee : review of University Archives, 1988
Title: Senate Library Committee: review of University Archives, 1988

Reference code: UA-23, Box 1, Folder 11

Date: 1988 (date of creation)

Scope and content:

File contains materials related to the Senate review of Dalhousie University Archives for 1987-1988. This includes reports, correspondence and a brief history of the Dalhousie University Archives in relation to the rest of the university.

Physical description: 0.5 cm of textual records

File: UA-23, Box 31, Folder 8 - Senate Library Committee: review of University Archives, 1989-1990

Title: Senate Library Committee: review of University Archives, 1989-1990

Reference code: UA-23, Box 31, Folder 8

Date: 1989-1990 (date of creation)

Scope and content:

File contains materials related to the Senate Library Review of the University Archives. These materials include reports, drafts of reports and meeting minutes.

Physical description: 1 cm of textual records

File: UA-23, Box 199, Folder 9 - Report to the Senate Library Committee on the Archives Review from the University Archivist

Title: Report to the Senate Library Committee on the Archives Review from the University Archivist

Reference code: UA-23, Box 199, Folder 9

Date: 1990 (date of creation)

Physical description: 1 cm of textual records.

Subseries: Surveys

Title: Surveys

Date: 1971-2006 (date of creation)

Physical description: 5 cm of textual records
File: UA-23, Box 38, Folder 13 - Archival material on the internet : a survey of Canadian repositories

**Title:** Archival material on the internet : a survey of Canadian repositories

**Reference code:** UA-23, Box 38, Folder 13

**Date:** 2005 (date of creation)

**Scope and content:**
File contains a completed copy of Archival Material on the Internet : A Survey of Canadian Repositories from the Faculty of Information Studies at the University of Toronto.

**Physical description:** 0.25 cm of textual records

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File: UA-23, Box 38, Folder 16 - Archival outreach survey : 2004

**Title:** Archival outreach survey : 2004

**Reference code:** UA-23, Box 38, Folder 16

**Date:** 2004 (date of creation)

**Scope and content:**
File contains one completed copy of the Archival Outreach Survey for 2004 for the University of Western Ontario.

**Physical description:** 0.25 cm of textual records

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File: UA-23, Box 38, Folder 14 - Canadian initiative on digital libraries : metadata survey questions

**Title:** Canadian initiative on digital libraries : metadata survey questions

**Reference code:** UA-23, Box 38, Folder 14

**Date:** 2005 (date of creation)

**Scope and content:**

**Physical description:** 0.25 cm of textual records
File: UA-23, Box 18, Folder 4 - Canadian University Archives Survey : 1975

Title: Canadian University Archives Survey : 1975
Reference code: UA-23, Box 18, Folder 4
Date: 1975 (date of creation)
Scope and content:
File contains one copy of the report of Highlights of Canadian University Archives Survey, 1985, edited by Donald A. Baird, Chairman of the University and College Archives Committee, Association of Canadian Archivists. Report is from Simon Fraser University Archives.

Physical description: 0.5 cm of textual records

File: UA-23, Box 17, Folder 5 - Canadian University Archives Survey : 1985

Title: Canadian University Archives Survey : 1985
Reference code: UA-23, Box 17, Folder 5
Date: 1985 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records

File: UA-23, Box 38, Folder 15 - Canadian council of archives : 2006

Title: Canadian council of archives : 2006
Reference code: UA-23, Box 38, Folder 15
Date: 2006 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records

Title: Council of Nova Scotia archives: 2006-2007

Reference code: UA-23, Box 39, Folder 2

Date: 2006-2007 (date of creation)

Scope and content:


Physical description: 1 cm of textual records

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File: UA-23, Box 2, Folder 6 - Surveys, 1971-1974

Title: Surveys, 1971-1974

Reference code: UA-23, Box 2, Folder 6

Date: 1971-1974 (date of creation)

Scope and content:

File contains surveys sent to the Dalhousie University Archives from the Canadian Historical Association, Department of Recreation, Public Archives of Canada, Natural Environment of Research Council and Statistics Canada. Material includes correspondence regarding survey and survey form or questionnaire which is often filled out by University Archivist or archives staff. Material includes correspondence regarding survey and survey form or questionnaire which is often filled out by University Archivist or archives staff.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 2, Folder 7 - Surveys, 1974-1978

Title: Surveys, 1974-1978

Reference code: UA-23, Box 2, Folder 7

Date: 1974-1978 (date of creation)

Scope and content:

File contains surveys sent to Dalhousie University Archives from the Social Sciences and Humanities Research Council of Canada, Statistics Canada, the Canadian Association of University Teachers, and the International Federation of Library Associations and Institutions.

Physical description: 0.5 cm of textual records
File: UA-23, Box 9, Folder 5 - Survey, 1979

Title: Survey, 1979
Reference code: UA-23, Box 9, Folder 5
Date: 1979 (date of creation)
Scope and content:
File contains one completed survey from Statistics Canada for 1979, from the Education, Science and Culture Division.

Physical description: 0.25 cm of textual records

File: UA-23, Box 9, Folder 7 - Survey, 1982

Title: Survey, 1982
Reference code: UA-23, Box 9, Folder 7
Date: 1982 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records

File: UA-23, Box 9, Folder 8 - Survey, 1983

Title: Survey, 1983
Reference code: UA-23, Box 9, Folder 8
Date: 1983 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records

File: UA-23, Box 9, Folder 16 - Survey, 1984-1985

Title: Survey, 1984-1985
Reference code: UA-23, Box 9, Folder 16
Date: 1984-1985 (date of creation)

Scope and content:


Physical description: 0.25 cm of textual records

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File: UA-23, Box 38, Folder 12 - University and college archives survey : 2006

Title: University and college archives survey : 2006
Reference code: UA-23, Box 38, Folder 12
Date: 2006 (date of creation)

Scope and content:

File contains materials related to the ACA, University and College Archives, Statistical Survey for 2006. These materials include the completed survey and also an inventory of the holdings from the Dalhousie University Archives.

Physical description: 0.25 cm of textual records

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Subseries: Thesis

Title: Thesis
Date: 1948-1990 (date of creation)

Physical description: 13.75 cm of textual records

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File: UA-23, Box 193, Folder 21 - Correspondence : 1989

Title: Correspondence : 1989
Reference code: UA-23, Box 193, Folder 21
Date: 1989 (date of creation)

Scope and content:

File contains correspondence related to the theses for the Dalhousie University Libraries.

Physical description: 1 cm of textual records
File: UA-23, Box 8, Folder 1 - Humanities and social science theses : 1921-1946

Title: Humanities and social science theses : 1921-1946
Reference code: UA-23, Box 8, Folder 1
Date: [19-] (date of creation)
Scope and content:
File contains stapled typescript list of the graduate theses in the fields of the humanities and social sciences accepted by Dalhousie University, 1921-1946. The list is broken down into field and then by subjected and listed alphabetically.

Physical description: 0.25 cm of textual records

Physical condition:
Some pages are torn.


Title: Lost theses : 1888-1961, 1988
Reference code: UA-23, Box 8, Folder 2
Date: [19-] (date of creation)
Scope and content:
File contains three copies of Lost Thesis : Author File. Each copy is typed but all three have handwritten notes or titles crossed off. Author and title are listed alphabetically by author's last name.

Physical description: 0.25 cm of textual records

File: UA-23, Box 8, Folder 5 & 6 - Theses : 1933-1969

Title: Theses : 1933-1969
Reference code: UA-23, Box 8, Folder 5 & 6
Date: [19-] (date of creation)
Scope and content:
Files contain typed listings of thesis from departments which range in date from 1933-1969. Theses are listed alphabetically by author name and have title and date listed as well.

Physical description: 3 cm of textual records (2 files)
File: UA-23, Box 8, Folder 4 - Theses : 1949-1965

Title: Theses : 1949-1965
Reference code: UA-23, Box 8, Folder 4
Date: [19-] (date of creation)
Scope and content:
File contains typed booklet of these from the Faculty of Graduate Studies, Dalhousie University from 1949-1964 and an additional documents for the thesis from 1965. Theses are divided by subject and listed alphabetically. Has handwritten notations throughout.
Physical description: 1 cm of textual records

File: UA-23, Box 9, Folder 2 - Theses : 1969-1971

Title: Theses : 1969-1971
Reference code: UA-23, Box 9, Folder 2
Date: 1969-1971 (date of creation)
Scope and content:
File contains lists of graduands from 1969-1971 along with thesis lists current as of 1971. Also contains lists of missing titles.
Physical description: 0.5 cm of textual records

File: UA-23, Box 11, Folder 7 - Theses : 1971-1972

Title: Theses : 1971-1972
Reference code: UA-23, Box 11, Folder 7
Date: 1971-1972 (date of creation)
Scope and content:
File contains materials related to theses deposited to Dalhousie University Archives. Material includes list of thesis by year which includes author name, title and department.
Physical description: 1 cm of textual records

File: UA-23, Box 11, Folder 6 - Theses : 1973-1974
File: UA-23, Box 11, Folder 5 - Theses: 1975-1976

Title: Theses: 1975-1976
Reference code: UA-23, Box 11, Folder 5
Date: 1975-1976 (date of creation)
Scope and content:
File contains materials related to theses deposited to Dalhousie University Archives. Material includes list of thesis by year which includes author name, title and department.
Physical description: 0.5 cm of textual records

File: UA-23, Box 11, Folder 4 - Theses: 1977-1979

Title: Theses: 1977-1979
Reference code: UA-23, Box 11, Folder 4
Date: 1977-1979 (date of creation)
Scope and content:
File contains materials related to theses deposited to Dalhousie University Archives. Material includes list of thesis by year which includes author name, title and department.
Physical description: 1 cm of textual records


Title: Theses: 1980-1981
Reference code: UA-23, Box 11, Folder 3
Date: 1980-1981 (date of creation)
Scope and content:
File contains materials related to theses deposited to Dalhousie University Archives. Material includes list of thesis by year which includes author name, title and department.

Physical description: 1 cm of textual records

**File: UA-23, Box 11, Folder 8 - Theses : 1982-1983**

**Title:** Theses : 1982-1983  
**Reference code:** UA-23, Box 11, Folder 8  
**Date:** 1982-1983 (date of creation)

Scope and content:
File contains materials related to theses deposited to Dalhousie University Archives. Material includes list of thesis by year which includes author name, title and department.

Physical description: 1 cm of textual records

**File: UA-23, Box 8, Folder 4 - Theses on microfilm : 1934-1969**

**Title:** Theses on microfilm : 1934-1969  
**Reference code:** UA-23, Box 8, Folder 4  
**Date:** [19-] (date of creation)

Scope and content:
File contains a list of theses on microfilm. List has been typed, but also contains written in additions. Authors are listed alphabetically along with their titles and microfilm numbers. File also contains instructions on how theses should be catalogued.

Physical description: 0.25 cm of textual records

**File: UA-23, Box 11, Folder 9 - Thesis and dissertations : a bibliography**

**Title:** Thesis and dissertations : a bibliography  
**Reference code:** UA-23, Box 11, Folder 9  
**Date:** February 1985 (date of creation)

Scope and content:
File contains one copy of the internal publication Research and Rescue, No. 27, February 1985, titled Theses and Dissertations: A Bibliography of Bibliographies in the Killam Library.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 40, Folder 6 - Thesis storage**

**Title:** Thesis storage  
**Reference code:** UA-23, Box 40, Folder 6  
**Date:** [20-] (date of creation)  
**Scope and content:**  
File contains materials related to the thesis storage. This includes a listing of theses consulted in Special Collections and correspondence related to thesis storage.  
**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 95, Folder 2; Box 116, Folder 9 - These: geographical classification**

**Title:** These: geographical classification  
**Reference code:** UA-23, Box 95, Folder 2; Box 116, Folder 9  
**Date:** August 1990 (date of creation)  
**Scope and content:**  
File contains a copy of the Geographical - Subject classification of History and history related theses written at Dalhousie University.  
**Physical description:** 1 cm of textual records 2 files

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**Series: Dalhousie University Book Club**

**Title:** Dalhousie University Book Club  
**Date:** 1914-1944 (date of creation)  
**Physical description:** 1.25 cm of textual records

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**File: UA-23, Box 57, Folder 6 - Correspondence and member information**
Title: Correspondence and member information
Reference code: UA-23, Box 57, Folder 6
Date: 1932-1935 (date of creation)
Scope and content:
File contains materials related to the Dalhousie University Book Club, these materials include correspondence, description of books and the number of members.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 147, Folder 7 - Books received: 1933-1944

Title: Books received: 1933-1944
Reference code: UA-23, Box 147, Folder 7
Date: 1933-1944 (date of creation)
Scope and content:
File contains one bound copy of the books received for the Dalhousie University Book Club.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 145, Folder 8 - Books of the round table

Title: Books of the round table
Reference code: UA-23, Box 145, Folder 8
Date: [19-] (date of creation)
Scope and content:
File contains one handwritten copy of the Book Clubs, Books of the Round Table.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 29, Folder 6 - The Dalhousie book club

Title: The Dalhousie book club
Reference code: UA-23, Box 29, Folder 6
Date: January 12, 1944 (date of creation)
Scope and content:
File contains memor regarding lowered membership fees and recent additions.

**Physical description:** 0.25 cm of textual records

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**Series: Dalhousie University departments**

**Title:** Dalhousie University departments

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**Subseries: Audio visual**

**Title:** Audio visual

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**File: UA-23, Box 49, Folder 13 - A report on audio-visual requirements for psychology in the Life Sciences Centre**

**Title:** A report on audio-visual requirements for psychology in the Life Sciences Centre

**Reference code:** UA-23, Box 49, Folder 13

**Date:** 1969 (date of creation)

**Scope and content:**

File contains one copy of the report by C.J. Bumer.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 129, Folder 8 - Correspondence : 1969-1977**

**Title:** Correspondence : 1969-1977

**Reference code:** UA-23, Box 129, Folder 8

**Date:** 1969-1977 (date of creation)

**Scope and content:**

File contains the correspondence and reports for the Audio-Visual department.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 129, Folder 9 - Correspondence : 1982-1990**

**Title:** Correspondence : 1982-1990
Reference code: UA-23, Box 129, Folder 9
Date: 1982-1990 (date of creation)
Scope and content:
File contains the correspondence and reports for the Audio-Visual department.
Physical description: 0.25 cm of textual records

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**File: UA-23, Box 129, Folder 10 - Monthly reports : 1975**

Title: Monthly reports : 1975
Reference code: UA-23, Box 129, Folder 10
Date: 1975 (date of creation)
Scope and content:
File contains monthly reports for the audio-visual department.
Physical description: 0.25 cm of textual records

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**Subseries: Automation**

Title: Automation

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**File: UA-23, Box 118, Folder 6 - Correspondence : 1985-1986**

Title: Correspondence : 1985-1986
Reference code: UA-23, Box 118, Folder 6
Date: 1985-1986 (date of creation)
Scope and content:
File contains correspondence related to Automation being implemented in the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

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**File: UA-23, Box 118, Folder 7 - Correspondence : 1992-1993**

Title: Correspondence : 1992-1993
Reference code: UA-23, Box 118, Folder 7
Date: 1992-1993 (date of creation)

Scope and content:

File contains correspondence related to Automation being implemented in the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 147, Folder 8 - Report on the mechanization of the Dalhousie University Libraries

Title: Report on the mechanization of the Dalhousie University Libraries
Reference code: UA-23, Box 147, Folder 8
Date: 1967 (date of creation)

Scope and content:

File contains one copy of the report regarding automation at the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

Subseries: Bibliographic services

Title: Bibliographic services

File: UA-23, Box 96, Folder 18 - Correspondence : 1971-1973

Title: Correspondence : 1971-1973
Reference code: UA-23, Box 96, Folder 18
Date: 1971-1973 (date of creation)

Scope and content:

File contains correspondence regarding bibliographies produced by the Dalhousie University Library regarding suggestions on what to create or what edits to make to existing bibliographies.

Physical description: 0.25 cm of textual records

File: UA-23, Box 166, Folder 4 - Monthly reports : 1969-1971
Title: Monthly reports : 1969-1971
Reference code: UA-23, Box 166, Folder 4
Date: 1969-1971 (date of creation)
Scope and content:
File contains monthly reports and attachments for the Bibliography and End Processing departments of the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 119, Folder 8 - Monthly report : 1972
Title: Monthly report : 1972
Reference code: UA-23, Box 119, Folder 8
Date: 1972 (date of creation)
Scope and content:
File contains monthly summaries for bibliographic services.

Physical description: 0.25 cm of textual records

Title: Monthly statistics : 1975-1980
Reference code: UA-23, Box 90, Folder 7
Date: 1975-1980 (date of creation)
Scope and content:
File contains typed monthly summaries for bibliographic services. Summary cover the number of searches performed, changes in existing records, cataloguing new books and special handling. Covers dates April and May for 1975 and then 1976 to 1980.

Physical description: 1 cm of textual records

Title: Monthly statistics : 1981-1982
Reference code: UA-23, Box 90, Folder 8
Date: 1981-1982 (date of creation)
Scope and content:
File contains typed monthly summaries for bibliographic services. Summary cover the number of searches performed, changes in existing records, cataloguing new books and special handling.

Physical description: 1 cm of textual records

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Title: Monthly statistics report : 1971
Reference code: UA-23, Box 124, Folder 12
Date: 1971 (date of creation)
Physical description: 0.5 cm of textual records

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Subseries: Cataloguing

Title: Cataloguing

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Title: Annual reports : 1988-1990
Reference code: UA-23, Box 137, Folder 12
Date: 1988-1990 (date of creation)
Scope and content:
File contains the annual reports for the Dalhousie University cataloguing department.
Physical description: 0.25 cm of textual records

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Title: Annual report : 1990-1993
Reference code: UA-23, Box 138, Folder 2
Date: 1990-1993 (date of creation)
Scope and content:
File contains the annual reports for the Dalhousie University cataloguing department.
**File: UA-23, Box 144, Folder 5 - Catalogue of materials : 1990**

**Title:** Catalogue of materials : 1990  
**Reference code:** UA-23, Box 144, Folder 5  
**Date:** 1990 (date of creation)  
**Scope and content:**  
File contains an inventory which lists a catalogue of materials for the Dalhousie University Libraries for 1990.  

**Physical description:** 0.5 cm of textual records

**File: UA-23, Box 162, Folder 15 - Correspondence : 1939**

**Title:** Correspondence : 1939  
**Reference code:** UA-23, Box 162, Folder 15  
**Date:** 1939 (date of creation)  
**Scope and content:**  
File contains correspondence related to the Cataloguing Department at the Dalhousie University libraries.  

**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 137, Folder 15 - Correspondence : 1971-1972**

**Title:** Correspondence : 1971-1972  
**Reference code:** UA-23, Box 137, Folder 15  
**Date:** 1971-1972 (date of creation)  
**Scope and content:**  
File contains correspondence related to the Cataloguing Department at the Dalhousie University libraries.  

**Physical description:** 0.5 cm of textual records
File: UA-23, Box 138, Folder 1 - Correspondence : 1990-1991

Title: Correspondence : 1990-1991
Reference code: UA-23, Box 138, Folder 1
Date: 1990-1991 (date of creation)
Scope and content:
File contains correspondence related to the Cataloguing Department at the Dalhousie University libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 137, Folder 16 - Correspondence : 1994-1995

Title: Correspondence : 1994-1995
Reference code: UA-23, Box 137, Folder 16
Date: 1994-1995 (date of creation)
Scope and content:
File contains correspondence related to the Cataloguing Department at the Dalhousie University libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 137, Folder 17 - Correspondence : 1996-1999

Title: Correspondence : 1996-1999
Reference code: UA-23, Box 137, Folder 17
Date: 1996-1999 (date of creation)
Scope and content:
File contains correspondence related to the Cataloguing Department at the Dalhousie University libraries.

Physical description: 0.5 cm of textual records


Title: Monthly reports : 1969-1972
Reference code: UA-23, Box 137, Folder 9
Date: 1969-1972 (date of creation)

Scope and content:
File contains monthly reports for the Cataloguing Department for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

Title: Monthly reports : 1973-1977
Reference code: UA-23, Box 137, Folder 10
Date: 1973-1977 (date of creation)

Scope and content:
File contains monthly reports for the Cataloguing Department for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

Title: Monthly reports : 1978-1981
Reference code: UA-23, Box 137, Folder 11
Date: 1978-1981 (date of creation)

Scope and content:
File contains monthly reports for the Cataloguing Department for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 138, Folder 3 - Online circulation system
Title: Online circulation system
Reference code: UA-23, Box 138, Folder 3
Date: 1982 (date of creation)

Scope and content:
File contains one copy of the report on the Online Circulation System.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 123, Folder 7 - RECON**

**Title:** RECON

**Reference code:** UA-23, Box 123, Folder 7

**Date:** 1992-1998 (date of creation)

**Scope and content:**

File contains correspondence and materials related to RECON, the re-cataloguing used for records.

**Physical description:** 1 cm of textual records

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**Subseries: Collections department**

**Title:** Collections department

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**File: UA-23, Box 57, Folder 2 - Fine arts collection**

**Title:** Fine arts collection

**Reference code:** UA-23, Box 57, Folder 2

**Date:** [19-] (date of creation)

**Scope and content:**

File contains memos, descriptions and book plates related to the sculptures and artists related to the Dalhousie University Libraries.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 57, Folder 3 ; Box 57, Folder 4 - William MacDonald**

**Title:** William MacDonald

**Reference code:** UA-23, Box 57, Folder 3 ; Box 57, Folder 4

**Date:** [19-] (date of creation)

**Scope and content:**
File contains materials related to the William MacDonald collection. These materials include correspondence related to the donation and a listing of the materials donated.

**Physical description**: 2 cm of textual records (2 files)

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**File: UA-23, Box 58, Folder 3 - Correspondence : 1925-1929**

**Title**: Correspondence : 1925-1929  
**Reference code**: UA-23, Box 58, Folder 3  
**Date**: 1925-1929 (date of creation)

**Scope and content**:

File contains correspondence related to the Collections department for the University Library, the majority of which is concerning subscription renewals.

**Physical description**: 1 cm of textual records

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**File: UA-23, Box 59, Folder 12 ; Box 143, Folder 14 ; Box 84, Folder 17 - Collections development policy statement**

**Title**: Collections development policy statement  
**Reference code**: UA-23, Box 59, Folder 12 ; Box 143, Folder 14 ; Box 84, Folder 17  
**Date**: 1984 (date of creation)

**Scope and content**:

Files contains one copy of the policy statement which is bound, editor Gayle N. Garlock.

**Physical description**: 2 cm of textual records 3 folders

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**File: UA-23, Box 58, Folder 1 - Dalhousie university art group : 1944**

**Title**: Dalhousie university art group : 1944  
**Reference code**: UA-23, Box 58, Folder 1  
**Date**: 1944 (date of creation)

**Scope and content**:

File contains materials related to Dalhousie University Art Group. These materials include, these materials include correspondence and a listing of the materials loaned.
File: UA-23, Box 58, Folder 6 - William Inglis Morse: bibliography and correspondence

Title: William Inglis Morse: bibliography and correspondence
Reference code: UA-23, Box 58, Folder 6
Date: 1937-1961 (date of creation)
Scope and content:
File contains materials related to the William Inglis Morse collection which was donated to Dalhousie University. These materials include correspondence, list of materials donated and a bibliography of William Inglis Morse.

Physical description: 1 cm of textual records

File: UA-23, Box 57, Folder 9 - Carnegie corporation

Title: Carnegie corporation
Reference code: UA-23, Box 57, Folder 9
Date: 1926 (date of creation)
Scope and content:
File contains materials related to the Carnegie Corporation donation to the Dalhousie University Library. These materials include correspondence, news clippings and a descriptions of the materials.

Physical description: 1 cm of textual records

File: UA-23, Box 57, Folder 5 - Newspapers: 1929-1933

Title: Newspapers: 1929-1933
Reference code: UA-23, Box 57, Folder 5
Date: 1929-1933 (date of creation)
Scope and content:
File contains materials related to the Newspaper collection at the Dalhousie University Library. These materials include correspondence, listing of newspapers and condition of materials.

Physical description: 0.25 cm of textual records
File: UA-23, Box 87, Folder 11 - Newspapers on microfilm

Title: Newspapers on microfilm
Reference code: UA-23, Box 87, Folder 11
Date: 1969 (date of creation)
Scope and content:
File contains correspondence and lists of materials on microfilm, along with a description of the newspaper collection.

Physical description: 0.5 cm of textual records

File: UA-23, Box 93, Folder 10 - Periodical subscriptions cancelled : 1981-1983 by call number

Title: Periodical subscriptions cancelled : 1981-1983 by call number
Reference code: UA-23, Box 93, Folder 10
Date: 28 June 1993 (date of creation)
Scope and content:
File contains a materials related to the periodical cancelled for Dalhousie University. This includes a report on Collections Support Services, Periodical Subscriptions Cancelled : 1981-1983, divided by call number.

Physical description: 0.25 cm of textual records


Title: Periodical subscriptions cancelled : 1981-1983 by title
Reference code: UA-23, Box 93, Folder 11
Date: 28 June 1983 (date of creation)
Scope and content:
File contains materials related to the subscriptions cancelled at Dalhousie University. This includes a listing of the Collections Support Services Periodical Subscriptions Cancelled : 1981-1983 - by title.

Physical description: 1.5 cm of textual records
File: UA-23, Box 99, Folder 12 - Collections acquisitions plan, 2004-2005

Title: Collections acquisitions plan, 2004-2005
Reference code: UA-23, Box 99, Folder 12
Date: [200-] (date of creation)
Scope and content:


Physical description: 0.25 cm of textual records

File: UA-23, Box 102, Folder 6 - Asian collection

Title: Asian collection
Reference code: UA-23, Box 102, Folder 6
Date: 1990-1995 (date of creation)
Scope and content:

File contains correspondence regarding the development of the Asian Collection at Dalhousie University.

Physical description: 0.25 cm of textual records

File: UA-23, Box 93, Folder 12 - ISI local journal utilization

Title: ISI local journal utilization
Reference code: UA-23, Box 93, Folder 12
Date: 1997 (date of creation)
Scope and content:


Physical description: 0.5 cm of textual records

Title: Major listings and correspondence : 1969-1970
Reference code: UA-23, Box 104, Folder 17
Date: 1969-1970 (date of creation)
Scope and content:
File contains listings and a breakdown of major collections at Dalhousie University Libraries. Materials also include some correspondence discussing the formation of these collections.

Physical description: 1 cm of textual records

File: UA-23, Box 116, Folder 3 - Bookplates : 1925-1931

Title: Bookplates : 1925-1931
Reference code: UA-23, Box 116, Folder 3
Date: 1925-1931 (date of creation)
Scope and content:
File contains bookplates for the library and various faculty. Also contains listing of bookplates used in the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 121, Folder 10 - Correspondence : 1969-1971

Title: Correspondence : 1969-1971
Reference code: UA-23, Box 121, Folder 10
Date: 1969-1971 (date of creation)
Scope and content:
File contains correspondence related to the Collections department for the University Library, the majority of which is concerning subscription renewals.

Physical description: 0.5 cm of textual records

File: UA-23, Box 144, Folder 12 - Correspondence : 1986-1989

Title: Correspondence : 1986-1989
Reference code: UA-23, Box 144, Folder 12
Date: 1986-1989 (date of creation)
Scope and content:

File contains correspondence related to the Collections department for the University Library, the majority of which is concerning subscription renewals.

Physical description: 1 cm of textual records

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File: UA-23, Box 121, Folder 16 - New accessions catalogued : November 1966

Title: New accessions catalogued : November 1966
Reference code: UA-23, Box 121, Folder 16
Date: November 1966 (date of creation)
Scope and content:

File contains a listing of newly accessioned books.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 121, Folder 17 - New accessions catalogued : January to February 1967

Title: New accessions catalogued : January to February 1967
Reference code: UA-23, Box 121, Folder 17
Date: January to February 1967 (date of creation)
Physical description: 1 cm of textual records

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File: UA-23, 122, Folder 1 - New accessions catalogued : March to April 1967

Title: New accessions catalogued : March to April 1967
Reference code: UA-23, 122, Folder 1
Date: March to April 1967 (date of creation)
Scope and content:

File contains a listing of newly accessioned books.

Physical description: 1 cm of textual records

---

File: UA-23, Box 122, Folder 2 - New accessions catalogued : May to June 1967
Title: New accessions catalogued : May to June 1967
Reference code: UA-23, Box 122, Folder 2
Date: May to June 1967 (date of creation)
Scope and content:
   File contains a listing of newly accessioned books.
Physical description: 1 cm of textual records

File: UA-23, Box 122, Folder 3 - New accessions catalogued : July to September 1967
Title: New accessions catalogued : July to September 1967
Reference code: UA-23, Box 122, Folder 3
Date: July to September 1967 (date of creation)
Scope and content:
   File contains a listing of newly accessioned books.
Physical description: 1.5 cm of textual records

File: UA-23, Box 122, Folder 4 - New accessions catalogued : September to November 1967
Title: New accessions catalogued : September to November 1967
Reference code: UA-23, Box 122, Folder 4
Date: September to November 1967 (date of creation)
Scope and content:
   File contains a listing of newly accessioned books.
Physical description: 1 cm of textual records

File: UA-23, Box 121, Folder 14 - New accessions catalogued : December 1967
Title: New accessions catalogued : December 1967
Reference code: UA-23, Box 121, Folder 14
Date: December 1967 (date of creation)
Scope and content:
File contains a listing of newly accessioned books.

Physical description: 1 cm of textual records

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**File: UA-23, Box 121, Folder 15 - New accessions catalogued: January to February 1968**

**Title:** New accessions catalogued: January to February 1968

**Reference code:** UA-23, Box 121, Folder 15

**Date:** January and February 1968 (date of creation)

**Scope and content:**

File contains a listing of newly accessioned books.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 123, Folder 3 - Non-circulating books: 1978**

**Title:** Non-circulating books: 1978

**Reference code:** UA-23, Box 123, Folder 3

**Date:** 1978 (date of creation)

**Scope and content:**

File contains a listing of the new non-circulating books, added to the University Libraries collections.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 123, Folder 4 - Non-circulating books: 1977**

**Title:** Non-circulating books: 1977

**Reference code:** UA-23, Box 123, Folder 4

**Date:** 1977 (date of creation)

**Scope and content:**

File contains a listing of the new non-circulating books, added to the University Libraries collections.

**Physical description:** 0.5 cm of textual records
File: UA-23, Box 123, Folder 5 - New reference books : 1971

Title: New reference books : 1971
Reference code: UA-23, Box 123, Folder 5
Date: 1971 (date of creation)
Scope and content:
File contains listings for new reference books added to the Dalhousie University libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 123, Folder 6 - New reference books : 1972

Title: New reference books : 1972
Reference code: UA-23, Box 123, Folder 6
Date: 1972 (date of creation)
Scope and content:
File contains listings for new reference books added to the Dalhousie University libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 136, Folder 10 - Union list of Canadian newspapers currently received by Halifax-Dartmouth libraries

Title: Union list of Canadian newspapers currently received by Halifax-Dartmouth libraries
Reference code: UA-23, Box 136, Folder 10
Date: 1981 (date of creation)
Scope and content:
File contains one copy of report which lists the Canadian newspapers currently being received by the Halifax-Dartmouth libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 144, Folder 14 - The southeast Asian environment collection

Title: The southeast Asian environment collection
Reference code: UA-23, Box 144, Folder 14
Date: 1993-1994 (date of creation)

Scope and content:

File contains correspondence and attached documents related to the Southeast Asian Environmental Collection.

Physical description: 1 cm of textual records

File: UA-23, Box 162, Folder 4 - Finding aid : French, German, Latin and Greek literature

Title: Finding aid : French, German, Latin and Greek literature
Reference code: UA-23, Box 162, Folder 4
Date: [19-] (date of creation)

Scope and content:

File contains one copy of the finding aid made for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 162, Folder 5 - Books for the institute of oceanography

Title: Books for the institute of oceanography
Reference code: UA-23, Box 162, Folder 5
Date: 1956-1961 (date of creation)

Scope and content:

File contains correspondence and materials for books and serials for the Institute of Oceanography.

Physical description: 0.5 cm of textual records

File: UA-23, Box 166, Folder 14 - Missing books : 1967

Title: Missing books : 1967
Reference code: UA-23, Box 166, Folder 14
Date: 1967 (date of creation)

Scope and content:
File contains a listing of missing books from the Dalhousie University Libraries from various departments and disciplines.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 167, Folder 6 - List of journals and periodicals cancelled : 1993-1997**

**Title:** List of journals and periodicals cancelled : 1993-1997  
**Reference code:** UA-23, Box 167, Folder 6  
**Date:** [19-] (date of creation)  
**Scope and content:**  
File contains a listing of periodicals and journals from various departments that were cancelled during this period of time.

**Physical description:** 1 cm of textual records

---

**File: UA-23, Box 178, Folder 5 - Monthly reports : 1979-1981**

**Title:** Monthly reports : 1979-1981  
**Reference code:** UA-23, Box 178, Folder 5  
**Date:** 1979-1981 (date of creation)  
**Scope and content:**  
File contains the monthly reports for the Collections department of the Dalhousie University Libraries.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 178, Folder 9 - Monthly reports : 1969-1972**

**Title:** Monthly reports : 1969-1972  
**Reference code:** UA-23, Box 178, Folder 9  
**Date:** 1969-1972 (date of creation)  
**Scope and content:**  
File contains the monthly reports for the Collections department of the Dalhousie University Libraries.
File: UA-23, Box 178, Folder 6 - Monthly reports : 1974-1987
Title: Monthly reports : 1974-1987
Reference code: UA-23, Box 178, Folder 6
Date: 1974-1978 (date of creation)
Scope and content:
File contains the monthly reports for the Collections department of the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 178, Folder 7 - Thank you letters : 1996-1997
Title: Thank you letters : 1996-1997
Reference code: UA-23, Box 178, Folder 7
Date: 1996-1997 (date of creation)
Scope and content:
File contains donation thank you letter for the Collections department.
Physical description: 1 cm of textual records

File: UA-23, Box 178, Folder 8 - Correspondence : 1997
Title: Correspondence : 1997
Reference code: UA-23, Box 178, Folder 8
Date: 1997 (date of creation)
Scope and content:
File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.
Physical description: 2 cm of textual records

File: UA-23, Box 179, Folder 1 - Correspondence : 1983-1985
Title: Correspondence : 1983-1985  
Reference code: UA-23, Box 179, Folder 1  
Date: 1983-1985 (date of creation)  
Scope and content:  
File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.  
Physical description: 2 cm of textual records

File: UA-23, Box 179, Folder 2 - Correspondence : 1990-1992  
Title: Correspondence : 1990-1992  
Reference code: UA-23, Box 179, Folder 2  
Date: 1990-1992 (date of creation)  
Scope and content:  
File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.  
Physical description: 2 cm of textual records

File: UA-23, Box 179, Folder 3 - Correspondence : 1998  
Title: Correspondence : 1998  
Reference code: UA-23, Box 179, Folder 3  
Date: 1998 (date of creation)  
Scope and content:  
File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.  
Physical description: 2 cm of textual records

File: UA-23, Box 179, Folder 4 - Correspondence : 1986  
Title: Correspondence : 1986  
Reference code: UA-23, Box 179, Folder 4  
Date: 1986 (date of creation)
Scope and content:

File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.

Physical description: 1 cm of textual records

Physical condition:

Pages are delicate, onion paper.

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File: UA-23, Box 179, Folder 5 - Correspondence : 1987-1988

Title: Correspondence : 1987-1988
Reference code: UA-23, Box 179, Folder 5
Date: 1987-1988 (date of creation)
Scope and content:

File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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File: UA-23, Box 179, Folder 6 - Correspondence : 1992

Title: Correspondence : 1992
Reference code: UA-23, Box 179, Folder 6
Date: 1992 (date of creation)
Scope and content:

File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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File: UA-23, Box 179, Folder 7 - Correspondence : 1996

Title: Correspondence : 1996
Reference code: UA-23, Box 179, Folder 7
Date: 1996 (date of creation)
Scope and content:
File: UA-23, Box 180, Folder 1 - Correspondence : 1993-1994

Title: Correspondence : 1993-1994
Reference code: UA-23, Box 180, Folder 1
Date: 1993-1994 (date of creation)
Scope and content:
File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 180, Folder 2 - Correspondence : 1980-1983

Title: Correspondence : 1980-1983
Reference code: UA-23, Box 180, Folder 2
Date: 1980-1983 (date of creation)
Scope and content:
File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.

Physical description: 1 cm of textual records and graphic material

File: UA-23, Box 180, Folder 3 - Correspondence : 1989

Title: Correspondence : 1989
Reference code: UA-23, Box 180, Folder 3
Date: 1989 (date of creation)
Scope and content:
File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records
File: UA-23, Box 180, Folder 5 - Correspondence : 1967-1971

Title: Correspondence : 1967-1971
Reference code: UA-23, Box 180, Folder 5
Date: 1967-1971 (date of creation)
Scope and content:
File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 180, Folder 6 - Correspondence : 1973-1978

Title: Correspondence : 1973-1978
Reference code: UA-23, Box 180, Folder 6
Date: 1973-1978 (date of creation)
Scope and content:
File contains correspondence and attached reports for the Collections department of the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records


Title: Annual report : 1973-1974
Reference code: UA-23, Box 180, Folder 7
Date: 1973-1974 (date of creation)
Scope and content:
File contains one copy of the annual report submitted by Gayle Garlock.

Physical description: 0.25 cm of textual records

File: UA-23, Box 186, Folder 12 - Thank you letters : 1959

Title: Thank you letters : 1959
Reference code: UA-23, Box 186, Folder 12
Date: 1959 (date of creation)
Scope and content:
File contains thank you letters which confirmed the receipt of book donations.

Physical description: 0.25 cm of textual records

---

File: UA-23, Box 190, Folder 9 - William Inglis Morse

Title: William Inglis Morse
Reference code: UA-23, Box 190, Folder 9
Date: 1953-1954 (date of creation)
Scope and content:
File contains correspondence related of the portrait and books presented by Mrs. F.W. Helles.

Physical description: 0.25 cm of textual records

---

File: UA-23, Box 191, Folder 1 - Publications from the department of zoology

Title: Publications from the department of zoology
Reference code: UA-23, Box 191, Folder 1
Date: [19-] (date of creation)
Scope and content:
File contains a copy of the list of publications from the Department of Zoology.

Physical description: 0.25 cm of textual records

---

File: UA-23, Box 191, Folder 2 - Publications from the department of science

Title: Publications from the department of science
Reference code: UA-23, Box 191, Folder 2
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the list from the Department of Science.

Physical description: 0.25 cm of textual records
File: UA-23, Box 191, Folder 3 - Publications by members of the faculty of medicine

Title: Publications by members of the faculty of medicine
Reference code: UA-23, Box 191, Folder 3
Date: [19-] (date of creation)
Scope and content:
   File contains one copy of the publication by members of the Faculty of Medicine.
Physical description: 0.5 cm of textual records

File: UA-23, Box 192, Folder 11 - Webster collection

Title: Webster collection
Reference code: UA-23, Box 192, Folder 11
Date: 1940-1952 (date of creation)
Scope and content:
   File contains correspondence related to the Webster collection.
Physical description: 0.25 cm of textual records

Subseries: Russian microfilm collection

Title: Russian microfilm collection

File: UA-23, Box 118, Folder 8 - Correspondence : 1981-1986

Title: Correspondence : 1981-1986
Reference code: UA-23, Box 118, Folder 8
Date: 1981-1986 (date of creation)
Scope and content:
   File contains correspondence and associated documents for the Russian micro collection.
Physical description: 0.5 cm of textual records
File: UA-23, Box 118, Folder 9 - Correspondence : 1987

Title: Correspondence : 1987
Reference code: UA-23, Box 118, Folder 9
Date: 1987 (date of creation)
Scope and content:
File contains correspondence and associated documents for the Russian micro collection.

Physical description: 0.5 cm of textual records

File: UA-23, Box 118, Folder 10 - Correspondence : 1988

Title: Correspondence : 1988
Reference code: UA-23, Box 118, Folder 10
Date: 1988 (date of creation)
Scope and content:
File contains correspondence and associated documents for the Russian micro collection.

Physical description: 0.5 cm of textual records

File: UA-23, Box 118, Folder 11 - Correspondence : 1989

Title: Correspondence : 1989
Reference code: UA-23, Box 118, Folder 11
Date: 1989 (date of creation)
Scope and content:
File contains correspondence and associated documents for the Russian micro collection.

Physical description: 0.5 cm of textual records

File: UA-23, Box 118, Folder 12 - Correspondence : 1990

Title: Correspondence : 1990
Reference code: UA-23, Box 118, Folder 12
Date: 1990 (date of creation)
Scope and content:
File contains correspondence and associated documents for the Russian micro collection.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 118, Folder 13 - Correspondence : 1991**

**Title:** Correspondence : 1991  
**Reference code:** UA-23, Box 118, Folder 13  
**Date:** 1991 (date of creation)  
**Scope and content:**
File contains correspondence and associated documents for the Russian micro collection.

**Physical description:** 0.5 cm of textual records

---

**File: UA-23, Box 118, Folder 14 - Finding aids**

**Title:** Finding aids  
**Reference code:** UA-23, Box 118, Folder 14  
**Date:** [19-] (date of creation)  
**Scope and content:**
File contains a special list of finding aids no. 1-6 for patron used of the Russian micro collection.

**Physical description:** 0.25 cm of textual records

---

**File: UA-23, Box 118, Folder 15 - Review of the activities of the Russian micro project : 1979-1988**

**Title:** Review of the activities of the Russian micro project : 1979-1988  
**Reference code:** UA-23, Box 118, Folder 15  
**Date:** March 1988 (date of creation)  
**Scope and content:**
File contains one copy of report submitted by David R. Jones.

**Physical description:** 0.5 cm of textual records
File: UA-23, Box 119, Folder 14 - Service agreement

Title: Service agreement
Reference code: UA-23, Box 119, Folder 14
Date: 1985 (date of creation)
Scope and content:
File contains one copy of service agreement.
Physical description: 0.25 cm of textual records

Subseries: Circulation department

Title: Circulation department

Subseries: Correspondence

Title: Correspondence

File: UA-23, Box 134, Folder 6 - Correspondence : 1967-1969

Title: Correspondence : 1967-1969
Reference code: UA-23, Box 134, Folder 6
Date: 1967-1969 (date of creation)
Scope and content:
File contains correspondence for the Circulation department, the majority of which is internal to the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 134, Folder 13 - Correspondence : 1969-1972

Title: Correspondence : 1969-1972
Reference code: UA-23, Box 134, Folder 13
Date: 1969-1972 (date of creation)
Scope and content:
File contains correspondence for the Circulation department, the majority of which is internal to the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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**File: UA-23, Box 134, Folder 14 - Correspondence : 1975-1979**

**Title:** Correspondence : 1975-1979  
**Reference code:** UA-23, Box 134, Folder 14  
**Date:** 1975-1979 (date of creation)  
**Scope and content:**  
File contains correspondence for the Circulation department, the majority of which is internal to the Dalhousie University Libraries.

Physical description: 1 cm of textual records

---

**File: UA-23, Box 134, Folder 7 - Correspondence : 1980-1981**

**Title:** Correspondence : 1980-1981  
**Reference code:** UA-23, Box 134, Folder 7  
**Date:** 1980-1981 (date of creation)  
**Scope and content:**  
File contains correspondence for the Circulation department, the majority of which is internal to the Dalhousie University Libraries.

Physical description: 1 cm of textual records

---

**File: UA-23, Box 134, Folder 8 - Correspondence : 1982-1983**

**Title:** Correspondence : 1982-1983  
**Reference code:** UA-23, Box 134, Folder 8  
**Date:** 1982-1983 (date of creation)  
**Scope and content:**  
File contains correspondence for the Circulation department, the majority of which is internal to the Dalhousie University Libraries.

Physical description: 1 cm of textual records
File: UA-23, Box 134, Folder 9 - Correspondence : 1984-1987

Title: Correspondence : 1984-1987
Reference code: UA-23, Box 134, Folder 9
Date: 1984-1987 (date of creation)
Scope and content:

File contains correspondence for the Circulation department, the majority of which is internal to the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 106, Folder 17 - Correspondence : 1988

Title: Correspondence : 1988
Reference code: UA-23, Box 106, Folder 17
Date: 1988 (date of creation)
Scope and content:

File contains circulation correspondence, the majority of which is internal to Dalhousie University.

Physical description: 1 cm of textual records

File: UA-23, Box 106, Folder 18 - Correspondence : 1989

Title: Correspondence : 1989
Reference code: UA-23, Box 106, Folder 18
Date: 1989 (date of creation)
Scope and content:

File contains circulation correspondence, the majority of which is internal to Dalhousie University.

Physical description: 1 cm of textual records

File: UA-23, Box 134, Folder 10 - Correspondence : 1988-1992
Title: Correspondence : 1988-1992
Reference code: UA-23, Box 134, Folder 10
Date: 1988-1992 (date of creation)
Scope and content:
File contains correspondence for the Circulation department, the majority of which is internal to the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 134, Folder 12 - Correspondence : 1993-1994
Title: Correspondence : 1993-1994
Reference code: UA-23, Box 134, Folder 12
Date: 1993-1994 (date of creation)
Scope and content:
File contains correspondence for the Circulation department, the majority of which is internal to the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 136, Folder 1 - Correspondence : 1995
Title: Correspondence : 1995
Reference code: UA-23, Box 136, Folder 1
Date: 1995 (date of creation)
Scope and content:
File contains correspondence for the Circulation department, the majority of which is internal to the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records

File: UA-23, Box 125, Folder 8 - Borrowing privileges and procedures : 1969-1973
Title: Borrowing privileges and procedures : 1969-1973
Reference code: UA-23, Box 125, Folder 8
Date: 1969-1973 (date of creation)
Scope and content:

File contains reports and correspondence related to borrowing privileges and procedures.

Physical description: 1 cm of textual records

---

**File: UA-23, Box 134, Folder 4 - Feasibility report : 1976**

Title: Feasibility report : 1976
Reference code: UA-23, Box 134, Folder 4
Date: 1976 (date of creation)

Scope and content:

File contains one copy of the Feasibility Report for the Circulation department.

Physical description: 1 cm of textual records

---

**File: UA-23, Box 134, Folder 5 - Policy and procedures**

Title: Policy and procedures
Reference code: UA-23, Box 134, Folder 5
Date: [19-] (date of creation)

Scope and content:

File contains the policies and procedures for the Killam and Kellogg circulation departments.

Physical description: 0.25 cm of textual records

---

**File: UA-23, Box 135, Folder 1 - Monthly reports : 1968-1972**

Title: Monthly reports : 1968-1972
Reference code: UA-23, Box 135, Folder 1
Date: 1968-1972 (date of creation)

Scope and content:

File contains monthly reports for the Circulation department.

Physical description: 1 cm of textual records

Title: Monthly reports : 1970-1974  
Reference code: UA-23, Box 135, Folder 4  
Date: 1970-1974 (date of creation)  
Scope and content:  
File contains monthly reports for the Circulation department.  
Physical description: 1 cm of textual records


Title: Monthly reports : 1977-1982  
Reference code: UA-23, Box 135, Folder 6  
Date: 1977-1982 (date of creation)  
Physical description: 1 cm of textual records

File: UA-23, Box 135, Folder 8 - Overdue notice generating system

Title: Overdue notice generating system  
Reference code: UA-23, Box 135, Folder 8  
Date: 1974 (date of creation)  
Scope and content:  
File contains reports and correspondence related to the report, Overdue Notice Generating System.  
Physical description: 0.5 cm of textual records


Title: Annual report : 1978-1980  
Reference code: UA-23, Box 130, Folder 16  
Date: 1978-1980 (date of creation)  
Scope and content:
File contains the annual reports for the Circulation department for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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**File: UA-23, Box 188, Folder 6 - Circulation questionnaire : a preliminary report**

**Title:** Circulation questionnaire : a preliminary report  
**Reference code:** UA-23, Box 188, Folder 6  
**Date:** July 1989 (date of creation)  
**Scope and content:**  

**Physical description:** 0.25 cm of textual records

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**Subseries: Dalhousie University information technology services**

**Title:** Dalhousie University information technology services

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**File: UA-23, Box 140, Folder 8 - Correspondence : 1993-1996**

**Title:** Correspondence : 1993-1996  
**Reference code:** UA-23, Box 140, Folder 8  
**Date:** 1993-1996 (date of creation)  
**Scope and content:**  
File contains correspondence and attached documents for DUIT.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 143, Folder 6 - Correspondence : 1993**

**Title:** Correspondence : 1993  
**Reference code:** UA-23, Box 143, Folder 6  
**Date:** 1993 (date of creation)  
**Scope and content:**
File contains correspondence and attached documents for DUIT.

Physical description: 0.25 cm of textual records

Series: Data archives
Title: Data archives

File: UA-23, Box 112, Folder 9 - Correspondence: 1995-1997
Title: Correspondence: 1995-1997
Reference code: UA-23, Box 112, Folder 9
Date: 1995-1997 (date of creation)
Scope and content:
File contains correspondence related to the Data archives, both internal and external correspondence.
Physical description: 0.5 cm of textual records

File: UA-23, Box 144, Folder 13 - Correspondence: 1986-1987
Title: Correspondence: 1986-1987
Reference code: UA-23, Box 144, Folder 13
Date: 1986-1987 (date of creation)
Scope and content:
File contains correspondence related to the Data archives, both internal and external correspondence.
Physical description: 0.25 cm of textual records

File: UA-23, Box 112, Folder 10 - Correspondence: 1988
Title: Correspondence: 1988
Reference code: UA-23, Box 112, Folder 10
Date: 1988 (date of creation)
Scope and content:
File: UA-23, Box 144, Folder 6 - Correspondence and meeting minutes : 1989

Title: Correspondence and meeting minutes : 1989
Reference code: UA-23, Box 144, Folder 6
Date: 1989 (date of creation)
Scope and content:
File contains correspondence and meeting minutes for the Data Archives department of the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

Subseries: Data processing

Title: Data processing

File: UA-23, Box 147, Folder 5 ; Box 165, Folder 15 - Monthly reports : 1969-1975

Title: Monthly reports : 1969-1975
Reference code: UA-23, Box 147, Folder 5 ; Box 165, Folder 15
Date: 1969-1975 (date of creation)
Scope and content:
File contains the monthly reports for the Data Processing Department for Dalhousie University Libraries.

Physical description: 1 cm of textual records 2 folders


Title: Monthly reports : 1976-1981
Reference code: UA-23, Box 147, Folder 6
Date: 1976-1981 (date of creation)
Scope and content:
File contains the monthly reports for the Data Processing Department for Dalhousie University Libraries.

Physical description: 1 cm of textual records

Subseries: Department of environment
Title: Department of environment

File: UA-23, Box 119, Folder 7 - Bedford institute : correspondence and invoices
Title: Bedford institute : correspondence and invoices
Reference code: UA-23, Box 119, Folder 7
Date: 1972-1975 (date of creation)
Scope and content:
File contains correspondence and invoices for the Department of Education Bedford Institute.

Physical description: 0.5 cm of textual records

File: Documents
Title: Documents

File: UA-23, Box 140, Folder 9 - Correspondence : 1969
Title: Correspondence : 1969
Reference code: UA-23, Box 140, Folder 9
Date: 1969 (date of creation)
Scope and content:
File contains correspondence and reports for the Documents collection.

Physical description: 1 cm of textual records

File: UA-23, Box 170, Folder 18 - Report on the documents collections
Title: Report on the documents collections

Reference code: UA-23, Box 170, Folder 18
Date: 11 March 1969 (date of creation)

Scope and content:
File contains one copy of report of the Dalhousie University Libraries document collection.

Physical description: 1 cm of textual records

Subseries: Economics department

Title: Economics department

File: UA-23, Box 188, Folder 16 - Correspondence : 1968-1976

Title: Correspondence : 1968-1976

Reference code: UA-23, Box 188, Folder 16
Date: 1968-1976 (date of creation)

Scope and content:
File contains correspondence between the library and the economic department.

Physical description: 0.25 cm of textual records

Subseries: Education department

Title: Education department

File: UA-23, Box 188, Folder 18 - Correspondence : 1961-1977

Title: Correspondence : 1961-1977

Reference code: UA-23, Box 188, Folder 18
Date: 1961-1977 (date of creation)

Scope and content:
File contains correspondence between the university libraries and the education department.

Physical description: 0.5 cm of textual records
Subseries: Electronic mail

Title: Electronic mail

File: UA-23, Box 142, Folder 3 - Correspondence and reports : 1982-1983

Title: Correspondence and reports : 1982-1983
Reference code: UA-23, Box 142, Folder 3
Date: 1982-1983 (date of creation)
Physical description: 0.25 cm of textual records

Subseries: Electronic services team

Title: Electronic services team

File: UA-23, Box 129, Folder 6 - Meeting minutes : 1995-1997

Title: Meeting minutes : 1995-1997
Reference code: UA-23, Box 129, Folder 6
Date: 1995-1997 (date of creation)
Scope and content:
File contains meeting minutes for the Electronic Services Team.
Physical description: 0.5 cm of textual records

File: UA-23, Box 129, Folder 7 - Correspondence : 1994-1997

Title: Correspondence : 1994-1997
Reference code: UA-23, Box 129, Folder 7
Date: 1994-1997 (date of creation)
Scope and content:
File contains correspondence for the Electronic Services Team, both internal and external.
Physical description: 1.5 cm of textual records
File: UA-23, Box 129, Folder 12 - Final report : 1994

Title: Final report : 1994
Reference code: UA-23, Box 129, Folder 12
Date: 1994 (date of creation)
Scope and content:
File contains one copy of the final report.

Physical description: 0.5 cm of textual records

Subseries: Electronic services team

Title: Electronic services team

File: UA-23, Box 113, Folder 3 - Correspondence : 1995

Title: Correspondence : 1995
Reference code: UA-23, Box 113, Folder 3
Date: 1995 (date of creation)
Scope and content:
File contains correspondence and additional documents related to the Electronic Services Team.

Physical description: 0.5 cm of textual records

File: UA-23, Box 113, Folder 4 - Correspondence : 1996

Title: Correspondence : 1996
Reference code: UA-23, Box 113, Folder 4
Date: 1996 (date of creation)
Scope and content:
File contains correspondence and additional documents related to the Electronic Services Team.

Physical description: 1 cm of textual records
Subseries: English department

Title: English department

File: UA-23, Box 188, Folder 17 - Correspondence : 1964-1977

Title: Correspondence : 1964-1977
Reference code: UA-23, Box 188, Folder 17
Date: 1964-1977 (date of creation)
Scope and content:
File contains correspondence between the university libraries and the english department.
Physical description: 0.25 cm of textual records

Subseries: Faculty of arts and social sciences

Title: Faculty of arts and social sciences

File: UA-23, Box 186, Folder 15 - Library representatives

Title: Library representatives
Reference code: UA-23, Box 186, Folder 15
Date: 1983-1993 (date of creation)
Scope and content:
File contains correspondence and additional documents related to the library reps from the Faculty of Arts and Social Sciences.
Physical description: 0.25 cm of textual records

File: Filing department

Title: Filing department

Title: Monthly reports : 1981-1982
Reference code: UA-23, Box 135, Folder 16
Date: 1981-1982 (date of creation)
Scope and content:
File contains the monthly reports for the Filing Department for Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

Title: Monthly reports : 1970-1981
Reference code: UA-23, Box 147, Folder 4
Date: 1970-1981 (date of creation)
Scope and content:
File contains the monthly reports for the Filing Department for Dalhousie University Libraries.
Physical description: 0.5 cm of textual records

Series: Graduate programs
Title: Graduate programs

File: UA-23, Box 100, Folder 21 - Report on library holdings in support of the proposed graduate program in neuroscience
Title: Report on library holdings in support of the proposed graduate program in neuroscience
Reference code: UA-23, Box 100, Folder 21
Date: 3 June 1988 (date of creation)
Scope and content:
File contains one copy of report, submitted to the Faculty Review Committee by Holly Melanson and Sharon Longard and William Owen.
Physical description: 0.25 cm of textual records

Subseries: Government documents
File: UA-23, Box 107, Folder 7 - Monthly reports : July - December 1972

Title: Monthly reports : July - December 1972
Reference code: UA-23, Box 107, Folder 7
Date: July-December 1972 (date of creation)
Scope and content:
File contains the monthly reports for government documents for 1972.

Physical description: 0.25 cm of textual records

File: UA-23, Box 147, Folder 3 - Monthly reports : 1968-1977

Title: Monthly reports : 1968-1977
Reference code: UA-23, Box 147, Folder 3
Date: 1968-1977 (date of creation)
Scope and content:
File contains the monthly reports for Government Documents department of the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records


Title: Monthly reports : 1970-1981
Reference code: UA-23, Box 147, Folder 3
Date: 1970-1981 (date of creation)
Scope and content:
File contains the monthly reports for Government Documents department of the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

Title: Nova Scotia government documents : 1985-1986
Reference code: UA-23, Box 136, Folder 17
Date: 1985-1986 (date of creation)
Scope and content:
File contains several editions for the Nova Scotia government documents.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 136, Folder 18 - Task force report

Title: Task force report
Reference code: UA-23, Box 136, Folder 18
Date: 1987 (date of creation)
Scope and content:
File contains a copy of the Government Documents Task Force.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 136, Folder 19 - Annual reports : 1985-1989

Title: Annual reports : 1985-1989
Reference code: UA-23, Box 136, Folder 19
Date: 1985-1989 (date of creation)
Scope and content:
File contains the annual reports for the Government documents department for the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 146, Folder 10 - Correspondence : 1965-1969

Title: Correspondence : 1965-1969
Reference code: UA-23, Box 146, Folder 10
Date: 1965-1969 (date of creation)
Scope and content:
File contains correspondence and reports related to the Government Documents department of the Dalhousie University Libraries.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 146, Folder 11 - Correspondence : 1970-1972**

**Title:** Correspondence : 1970-1972

**Reference code:** UA-23, Box 146, Folder 11

**Date:** 1970-1972 (date of creation)

**Scope and content:**


**Physical description:** 1 cm of textual records

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**File: UA-23, Box 147, Folder 1 - Correspondence : 1973-1976**

**Title:** Correspondence : 1973-1976

**Reference code:** UA-23, Box 147, Folder 1

**Date:** 1973-1976 (date of creation)

**Scope and content:**


**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 147, Folder 2 - Correspondence : 1977-1981**

**Title:** Correspondence : 1977-1981

**Reference code:** UA-23, Box 147, Folder 2

**Date:** 1977-1981 (date of creation)

**Scope and content:**


**Physical description:** 0.5 cm of textual records
File: UA-23, Box 172, Folder 13 - Correspondence : 1985
Title: Correspondence : 1985
Reference code: UA-23, Box 172, Folder 13
Date: 1985 (date of creation)
Scope and content:
Physical description: 1 cm of textual records

File: UA-23, Box 162, Folder 13 - Correspondence : 1920
Title: Correspondence : 1920
Reference code: UA-23, Box 162, Folder 13
Date: 1920 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

Title: Monthly reports : 1969-1970
Reference code: UA-23, Box 195, Folder 5
Date: 1969-1970 (date of creation)
Scope and content:
File contains the monthly reports for Government Documents monthly reports.
Physical description: 0.25 cm of textual records

File: Humanities department
Title: Humanities department
File: UA-23, Box 188, Folder 10 - Correspondence : 1961-1965

Title: Correspondence : 1961-1965
Reference code: UA-23, Box 188, Folder 10
Date: 1961-1965 (date of creation)

Scope and content:
File contains correspondence regarding the Humanities department.

Physical description: 0.25 cm of textual records

File: UA-23, Box 188, Folder 15 - Correspondence : 1968-1978

Title: Correspondence : 1968-1978
Reference code: UA-23, Box 188, Folder 15
Date: 1968-1978 (date of creation)

Scope and content:
File contains correspondence regarding the Humanities department.

Physical description: 1 cm of textual records

Subseries: Information services

Title: Information services

File: Monthly reports : 1985**

Title: Monthly reports : 1985**
Date: 1985 (date of creation)

Scope and content:
File contains monthly reports for Information Services and interlibrary loans.


Title: Annual report : 1987-1988
Reference code: UA-23, Box 100, Folder 6
Date: 1987-1988 (date of creation)
Scope and content:

File contains one copy of the annual report for the Information Services Department which was submitted by Jane Archibald, Head of Information Services.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 100, Folder 11 ; Box 165, Folder 6 - Annual report : 1986-1987

Title: Annual report : 1986-1987
Reference code: UA-23, Box 100, Folder 11 ; Box 165, Folder 6
Date: 17 June 1987 (date of creation)
Scope and content:

File contains one copy of the annual report for the Information Services Department for 1986-1987 which was submitted by Jane Archibald, Head of Information Services.

Physical description: 0.5 cm of textual records 2 folders

---

File: UA-23, Box 124, Folder 10 - Monthly statistic forms : 1988

Title: Monthly statistic forms : 1988
Reference code: UA-23, Box 124, Folder 10
Date: 1988 (date of creation)
Scope and content:

File contains a breakdown of the statistics taken for Information Services at the Killam.

Physical description: 1 cm of textual records

---

File: UA-23, Box 124, Folder 11 - Monthly statistic forms : 1987

Title: Monthly statistic forms : 1987
Reference code: UA-23, Box 124, Folder 11
Date: 1987 (date of creation)
Scope and content:
File contains a breakdown of the statistics taken for Information Services at the Killam.

Physical description: 1 cm of textual records

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**File: UA-23, Box 163, Folder 15 - Monthly statistic forms : 1989**

**Title:** Monthly statistic forms : 1989  
**Reference code:** UA-23, Box 163, Folder 15  
**Date:** 1989 (date of creation)  
**Scope and content:**  
File contains a breakdown of the statistics taken for Information Services at the Killam.  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 164, Folder 16 - Monthly statistic forms : 1984**

**Title:** Monthly statistic forms : 1984  
**Reference code:** UA-23, Box 164, Folder 16  
**Date:** 1984 (date of creation)  
**Scope and content:**  
File contains a breakdown of the statistics taken for Information Services at the Killam, also includes attachments.  
**Physical description:** 0.5 cm of textual records

---

**File: UA-23, Box 165, Folder 1 - Monthly statistic forms : 1982-1983**

**Title:** Monthly statistic forms : 1982-1983  
**Reference code:** UA-23, Box 165, Folder 1  
**Date:** 1982-1983 (date of creation)  
**Scope and content:**  
File contains a breakdown of the statistics taken for Information Services at the Killam.  
**Physical description:** 1 cm of textual records
File: UA-23, Box 165, Folder 2 - Monthly statistic forms : 1985

**Title:** Monthly statistic forms : 1985  
**Reference code:** UA-23, Box 165, Folder 2  
**Date:** 1985 (date of creation)  
**Scope and content:**  
File contains a breakdown of the statistics taken for Information Services at the Killam.  
**Physical description:** 0.25 cm of textual records

File: UA-23, Box 136, Folder 22 ; Box 163, Folder 17 ; Box 164, Folder 5 - Meeting minutes : 1977-1981

**Title:** Meeting minutes : 1977-1981  
**Reference code:** UA-23, Box 136, Folder 22 ; Box 163, Folder 17 ; Box 164, Folder 5  
**Date:** 1977-1981 (date of creation)  
**Scope and content:**  
File contains the meeting minutes for the Information Services department.  
**Physical description:** 1 cm of textual records

File: UA-23, Box 165, Folder 3 - Meeting minutes : 1985-1987

**Title:** Meeting minutes : 1985-1987  
**Reference code:** UA-23, Box 165, Folder 3  
**Date:** 1985-1987 (date of creation)  
**Scope and content:**  
File contains the meeting minutes for the Information Services department.  
**Physical description:** 1 cm of textual records

File: UA-23, Box 165, Folder 4 - Meeting minutes : 1989

**Title:** Meeting minutes : 1989  
**Reference code:** UA-23, Box 165, Folder 4
Date: 1989 (date of creation)

Scope and content:

File contains the meeting minutes for the Information Services department.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 165, Folder 5 - Meeting minutes : 1982-1984

Title: Meeting minutes : 1982-1984

Reference code: UA-23, Box 165, Folder 5

Date: 1982-1984 (date of creation)

Scope and content:

File contains the meeting minutes for the Information Services department.

Physical description: 1.5 cm of textual records

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File: UA-23, Box 163, Folder 16 - Meeting minutes : 1967

Title: Meeting minutes : 1967

Reference code: UA-23, Box 163, Folder 16

Date: 1967 (date of creation)

Scope and content:

File contains the meeting minutes for the Information Services department.

Physical description: 0.25 cm of textual records

---

File: UA-23, Box 165, Folder 10 - Meeting minutes : 1988

Title: Meeting minutes : 1988

Reference code: UA-23, Box 165, Folder 10

Date: 1988 (date of creation)

Scope and content:

File contains the meeting minutes for the Information Services department.

Physical description: 0.5 cm of textual records

Title: Monthly reports : 1968-1972
Reference code: UA-23, Box 164, Folder 13
Date: 1968-1972 (date of creation)
Scope and content:
File contains the monthly reports for the Information Services department of the Dalhousie University Libraries.
Physical description: 1 cm of textual records


Title: Monthly reports : 1975-1979
Reference code: UA-23, Box 164, Folder 14
Date: 1975-1979 (date of creation)
Scope and content:
File contains the monthly reports for the Information Services department of the Dalhousie University Libraries.
Physical description: 1 cm of textual records


Title: Monthly reports : 1977-1982
Reference code: UA-23, Box 165, Folder 10
Date: 1977-1982 (date of creation)
Scope and content:
File contains the monthly reports for the Information Services department of the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 164, Folder 4 - Working group on space report : phase I

Title: Working group on space report : phase I
Reference code: UA-23, Box 164, Folder 4

Date: [19-] (date of creation)

Scope and content:

File contains one copy of report.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 164, Folder 9 - Correspondence : 1972

Title: Correspondence : 1972

Reference code: UA-23, Box 164, Folder 9

Date: 1972 (date of creation)

Scope and content:

File contains correspondence related to the Information Services department for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

---

File: UA-23, Box 164, Folder 10 - Correspondence : 1970-1972

Title: Correspondence : 1970-1972

Reference code: UA-23, Box 164, Folder 10

Date: 1970-1972 (date of creation)

Scope and content:

File contains correspondence related to the Information Services department for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

Physical condition:

Pages are delicate- onion paper.

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File: UA-23, Box 188, Folder 8 ; Box 164, Folder 11 - Correspondence : 1973-1975

Title: Correspondence : 1973-1975

Reference code: UA-23, Box 188, Folder 8 ; Box 164, Folder 11
Date: 1973-1975 (date of creation)

Scope and content:

File contains correspondence related to the Information Services department for the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records 2 folders

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File: UA-23, Box 188, Folder 9 - Correspondence : 1975-1976

Title: Correspondence : 1975-1976
Reference code: UA-23, Box 188, Folder 9
Date: 1975-1976 (date of creation)
Scope and content:

File contains correspondence related to the Information Services department for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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File: UA-23, Box 164, Folder 12 ; Box 188, Folder 11 ; Box 177, Folder 8 ; Box 165, Folder 8 ; Box 165, Folder 8 - Correspondence : 1977-1981

Title: Correspondence : 1977-1981
Reference code: UA-23, Box 164, Folder 12 ; Box 188, Folder 11 ; Box 177, Folder 8 ; Box 165, Folder 8 ; Box 165, Folder 8
Date: 1977-1981 (date of creation)
Scope and content:

File contains correspondence related to the Information Services department for the Dalhousie University Libraries.

Physical description: 3.5 cm of textual records 4 folders

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File: UA-23, Box 188, Folder 7 - Correspondence : 1979

Title: Correspondence : 1979
Reference code: UA-23, Box 188, Folder 7
Date: 1979 (date of creation)
Scope and content:
File contains correspondence related to the Information Services department for the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

---

**File: UA-23, Box 165, Folder 9 - Correspondence : 1982-1985**

**Title:** Correspondence : 1982-1985  
**Reference code:** UA-23, Box 165, Folder 9  
**Date:** 1982-1985 (date of creation)  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 165, Folder 12 - Correspondence : 1986-1987**

**Title:** Correspondence : 1986-1987  
**Reference code:** UA-23, Box 165, Folder 12  
**Date:** 1986-1987 (date of creation)  
**Scope and content:**  
File contains correspondence related to the Information Services department for the Dalhousie University Libraries.

**Physical description:** 0.25 cm of textual records

---

**Subseries: Interlibrary loan**

**Title:** Interlibrary loan

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**File: UA-23, Box 99, Folder 4 - Annual report : 1989-1990**

**Title:** Annual report : 1989-1990  
**Reference code:** UA-23, Box 99, Folder 4  
**Date:** 1989-1990 (date of creation)  
**Scope and content:**  
File: UA-23, Box 130, Folder 1 - Statistics : 1984

Title: Statistics : 1984
Reference code: UA-23, Box 130, Folder 1
Date: 1984 (date of creation)
Scope and content:
   File contains one copy of statistics for Interlibrary loans for all of the university.

Physical description: 0.25 cm of textual records

File: UA-23, Box 79, Folder 7 - Bink interlibrary loan

Title: Bink interlibrary loan
Reference code: UA-23, Box 79, Folder 7
Date: 10 July 1990 (date of creation)
Scope and content:
   File contains copy of proposal for Bink ILL, a group of programs which together automate the interlibrary loan process.

Physical description: 1 cm of textual records


Title: Annual report : 1987-1988
Reference code: UA-23, Box 100, Folder 7
Date: 1988 (date of creation)
Scope and content:
   File contains one copy of the annual report for Interlibrary Loan, Information Services, report was submitted by Gwyn Pace.

Physical description: 0.25 cm of textual records

Title: Annual report : 1989-1990
Reference code: UA-23, Box 100, Folder 12
Date: 13 June 1990 (date of creation)
Scope and content:
File contains one copy of the Interlibrary Loan annual report for 1989-1990, which was submitted by Gwyn Pace.

Physical description: 0.25 cm of textual records

File: UA-23, Box 100, Folder 5 - Annual report : 1986-1987
Title: Annual report : 1986-1987
Reference code: UA-23, Box 100, Folder 5
Date: 1986-1987 (date of creation)
Scope and content:
File contains one copy of the annual report for Interlibrary Loan, Information Services, for 1986-1987. Report was submitted by Gwen Pace.

Physical description: 0.5 cm of textual records

File: UA-23, Box 100, Folder 9 - Annual report : 1985-1986
Title: Annual report : 1985-1986
Reference code: UA-23, Box 100, Folder 9
Date: 1986 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records

File: UA-23, Box 99, Folder 5 - Monthly report : 1985
Title: Monthly report : 1985
Reference code: UA-23, Box 99, Folder 5
Date: 1985 (date of creation)
Scope and content:

File contains monthly reports for Interlibrary Loans for Information Services, plus additional documentation with reports.

Physical description: 1 cm of textual records

---

**File: UA-23, Box 99, Folder 6 - Monthly report : 1986**

**Title:** Monthly report : 1986  
**Reference code:** UA-23, Box 99, Folder 6  
**Date:** 1986 (date of creation)

Scope and content:

File contains monthly reports for Interlibrary Loans for Information Services, plus additional documentation with reports.

Physical description: 1 cm of textual records

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**File: UA-23, Box 118, Folder 4 - Book truck correspondence : 1984-1985**

**Title:** Book truck correspondence : 1984-1985  
**Reference code:** UA-23, Box 118, Folder 4  
**Date:** 1984-1985 (date of creation)

Scope and content:

File contains correspondence related to the Dalhousie University Book Truck used for interlibrary loans.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 118, Folder 5 - Book truck : 1990-1992**

**Title:** Book truck : 1990-1992  
**Reference code:** UA-23, Box 118, Folder 5  
**Date:** 1990-1992 (date of creation)

Scope and content:

File contains correspondence related to the Dalhousie University Book Truck used for interlibrary loans.
Physical description: 0.25 cm of textual records

File: UA-23, Box 128, Folder 3 - Correspondence and reports : 1988-1990

Title: Correspondence and reports : 1988-1990
Reference code: UA-23, Box 128, Folder 3
Date: 1988-1990 (date of creation)
Scope and content:
File contains correspondence, reports and statistics for Interlibrary Loans.

Physical description: 1.5 cm of textual records

File: UA-23, Box 128, Folder 15 - Correspondence and reports : 1981-1982

Title: Correspondence and reports : 1981-1982
Reference code: UA-23, Box 128, Folder 15
Date: 1981-1982 (date of creation)
Scope and content:
File contains correspondence, reports and statistics for Interlibrary Loans.

Physical description: 1 cm of textual records

File: UA-23, Box 128, Folder 5 - Correspondence and reports : 1983

Title: Correspondence and reports : 1983
Reference code: UA-23, Box 128, Folder 5
Date: 1983 (date of creation)
Scope and content:
File contains correspondence, reports and statistics for Interlibrary Loans.

Physical description: 1 cm of textual records

File: UA-23, Box 128, Folder 6 - Correspondence and reports : 1984

Title: Correspondence and reports : 1984
File: UA-23, Box 128, Folder 6 - Correspondence and reports : 1984

Title: Correspondence and reports : 1984
Reference code: UA-23, Box 128, Folder 6
Date: 1984 (date of creation)
Scope and content:
File contains correspondence, reports and statistics for Interlibrary Loans.
Physical description: 1 cm of textual records

File: UA-23, Box 128, Folder 7 - Correspondence and reports : 1985-1986

Title: Correspondence and reports : 1985-1986
Reference code: UA-23, Box 128, Folder 7
Date: 1985-1986 (date of creation)
Scope and content:
File contains correspondence, reports and statistics for Interlibrary Loans.
Physical description: 1 cm of textual records

File: UA-23, Box 128, Folder 8 - Correspondence and reports : 1964-1971

Title: Correspondence and reports : 1964-1971
Reference code: UA-23, Box 128, Folder 8
Date: 1964-1971 (date of creation)
Scope and content:
File contains correspondence, reports and statistics for Interlibrary Loans.
Physical description: 1 cm of textual records

File: UA-23, Box 128, Folder 10 - Correspondence and reports : 1991-1992

Title: Correspondence and reports : 1991-1992
Reference code: UA-23, Box 128, Folder 10
Date: 1991-1992 (date of creation)
Scope and content:
File contains correspondence, reports and statistics for Interlibrary Loans.
Physical description: 1 cm of textual records
File: UA-23, Box 128, Folder 12 - Correspondence and reports : 1973-1981

Title: Correspondence and reports : 1973-1981
Reference code: UA-23, Box 128, Folder 12
Date: 1973-1981 (date of creation)
Scope and content:
   File contains correspondence, reports and statistics for Interlibrary Loans.
Physical description: 1 cm of textual records

File: UA-23, Box 128, Folder 13 - Correspondence and reports : 1993

Title: Correspondence and reports : 1993
Reference code: UA-23, Box 128, Folder 13
Date: 1993 (date of creation)
Scope and content:
   File contains correspondence, reports and statistics for Interlibrary Loans.
Physical description: 0.25 cm of textual records

File: UA-23, Box 188, Folder 14 - Correspondence : paging

Title: Correspondence : paging
Reference code: UA-23, Box 188, Folder 14
Date: 1969 (date of creation)
Scope and content:
   File contains correspondence related to paging and interlibrary loans.
Physical description: 0.5 cm of textual records

File: UA-23, Box 128, Folder 11 - Project report : interlibrary document delivery study

Title: Project report : interlibrary document delivery study
Reference code: UA-23, Box 128, Folder 11
Dalhousie University Libraries fonds

Date: [19-] (date of creation)

Scope and content:

File contains one final copy of report for the Interlibrary loan department.

Physical description: 1 cm of textual records

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File: UA-23, Box 128, Folder 9 - Monthly summary report

Title: Monthly summary report

Reference code: UA-23, Box 128, Folder 9

Date: 1969-1970 (date of creation)

Scope and content:

File contains the monthly summary report for the Interlibrary Loan Department.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 143, Folder 3 - Truck delivery service correspondence : 1986

Title: Truck delivery service correspondence : 1986

Reference code: UA-23, Box 143, Folder 3

Date: 1986 (date of creation)

Scope and content:

File contains correspondence and attached documents for the Truck Delivery Service.

Physical description: 0.25 cm of textual records

---


Title: Document delivery correspondence : 1988-1993

Reference code: UA-23, Box 143, Folder 9

Date: 1988-1993 (date of creation)

Scope and content:

File contains correspondence and attached reports for the Document Delivery department of the Dalhousie University Libraries.

Physical description: 1 cm of textual records
File: UA-23, Box 143, Folder 8 - Document delivery correspondence : 1994

Title: Document delivery correspondence : 1994

Reference code: UA-23, Box 143, Folder 8

Date: 1994 (date of creation)

Scope and content:

File contains correspondence and attached reports for the Document Delivery department of the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 143, Folder 11 - Document delivery correspondence : 1995

Title: Document delivery correspondence : 1995

Reference code: UA-23, Box 143, Folder 11

Date: 1995 (date of creation)

Scope and content:

File contains correspondence and attached reports for the Document Delivery department of the Dalhousie University Libraries.

Physical description: 1 cm of textual records


Title: Document delivery correspondence : 1996-1999

Reference code: UA-23, Box 143, Folder 12

Date: 1996-1999 (date of creation)

Scope and content:

File contains correspondence and attached reports for the Document Delivery department of the Dalhousie University Libraries.

Physical description: 1 cm of textual records

Subseries: Document delivery
File: UA-23, Box 186, Folder 11 - Report on services and charges

Title: Report on services and charges
Reference code: UA-23, Box 186, Folder 11
Date: 1 June 1995 (date of creation)
Scope and content:
File contains one copy of report regarding the services and charges provided for document delivery.

Physical description: 0.25 cm of textual records

Series: Maritime school of social work
Title: Maritime school of social work

File: UA-23, Box 117, Folder 10 - Correspondence : 1989-1992

Title: Correspondence : 1989-1992
Reference code: UA-23, Box 117, Folder 10
Date: 1989-1992 (date of creation)
Scope and content:
File contains correspondence regarding the MSSW library collection.

Physical description: 0.25 cm of textual records

File: UA-23, Box 117, Folder 11 - Correspondence : 1996-1998

Title: Correspondence : 1996-1998
Reference code: UA-23, Box 117, Folder 11
Date: 1996-1998 (date of creation)
Scope and content:
File contains correspondence regarding the MSSW library collection.

Physical description: 2 cm of textual records
Subseries: Mathematics department

Title: Mathematics department

File: UA-23, Box 176, Folder 8 - Correspondence : 1982-1985

Title: Correspondence : 1982-1985
Reference code: UA-23, Box 176, Folder 8
Date: 1982-1985 (date of creation)
Scope and content:
File contains correspondence and attachments for the mathematics department for the Dalhousie University Libraries.

Physical description: 2 cm of textual records

File: UA-23, Box 177, Folder 2 - Correspondence : 1966-1981

Title: Correspondence : 1966-1981
Reference code: UA-23, Box 177, Folder 2
Date: 1966-1981 (date of creation)
Scope and content:
File contains correspondence and attachments for the mathematics department for the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 176, Folder 9 - Correspondence : 1985-1990

Title: Correspondence : 1985-1990
Reference code: UA-23, Box 176, Folder 9
Date: 1985-1990 (date of creation)
Scope and content:
File contains correspondence and attachments for the mathematics department for the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records

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**File: UA-23, Box 177, Folder 1 - Correspondence : 2000-2001**

**Title:** Correspondence : 2000-2001  
**Reference code:** UA-23, Box 177, Folder 1  
**Date:** 2000-2001 (date of creation)  
**Scope and content:**  
File contains correspondence and attachments for the mathematics department for the Dalhousie University Libraries.  

**Physical description:** 0.25 cm of textual records

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**Subseries: Online services**  
**Title:** Online services

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**File: UA-23, Box 100, Folder 8 - Annual report : 1986-1987**  
**Title:** Annual report : 1986-1987  
**Reference code:** UA-23, Box 100, Folder 8  
**Date:** 1987 (date of creation)  
**Scope and content:**  
File contains one copy of the annual report for Online Services for 1986-1987 which was submitted by Phyllis Ross.  

**Physical description:** 0.25 cm of textual records

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**Title:** Monthly report : 1981-1982  
**Reference code:** UA-23, Box 135, Folder 14  
**Date:** 1981-1982 (date of creation)  
**Scope and content:**  
File contains the monthly reports for the Dalhousie University Online Services.
File: UA-23, Box 170, Folder 1 - Annual reports : 1977-1986

Title: Annual reports : 1977-1986
Reference code: UA-23, Box 170, Folder 1
Date: 1977-1986 (date of creation)
Scope and content:
File contains the annual reports and additional documents for the Dalhousie University Online Services.

Physical description: 1 cm of textual records

File: UA-23, Box 166, Folder 5 - Monthly reports : 1982-1984

Title: Monthly reports : 1982-1984
Reference code: UA-23, Box 166, Folder 5
Date: 1982-1984 (date of creation)
Scope and content:
File contains the monthly reports for the Dalhousie University Online Services.

Physical description: 0.25 cm of textual records

Subseries: Order department

Title: Order department

File: UA-23, Box 57, Folder 1 - Order correspondence : 1926-1931

Title: Order correspondence : 1926-1931
Reference code: UA-23, Box 57, Folder 1
Date: 1926-1931 (date of creation)
Scope and content:
File contains materials related to order and purchasing in the Dalhousie University Library for 1926-1931. These materials include correspondence and purchase requests.
**File: UA-23, Box 114, Folder 3 - Orders : 1957-1961**

*Title:* Orders : 1957-1961  
*Reference code:* UA-23, Box 114, Folder 3  
*Date:* 1957-1961 (date of creation)  
*Scope and content:*  
File contains handwritten book and journal orders, divided by subject.  

**Physical description:** 1 cm of textual records

---

**File: UA-23, Box 121, Folder 9 - New non-circulating books : 1974**

*Title:* New non-circulating books : 1974  
*Reference code:* UA-23, Box 121, Folder 9  
*Date:* 1974 (date of creation)  
*Scope and content:*  
File contains list of books which are new but noncirculating.  

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 121, Folder 11 - New non-circulating books : 1972-1973**

*Title:* New non-circulating books : 1972-1973  
*Reference code:* UA-23, Box 121, Folder 11  
*Date:* 1972-1973 (date of creation)  
*Scope and content:*  
File contains list of books which are new but noncirculating.  

**Physical description:** 1 cm of textual records

---

**File: UA-23, Box 121, Folder 12 - New non-circulating books : 1975-1976**

*Title:* New non-circulating books : 1975-1976
File: UA-23, Box 121, Folder 12 - List of new books

Reference code: UA-23, Box 121, Folder 12
Date: 1975-1976 (date of creation)
Scope and content:
File contains list of books which are new but noncirculating.
Physical description: 1 cm of textual records

File: UA-23, Box 122, Folder 5 - Correspondence : 1935

Title: Correspondence : 1935
Reference code: UA-23, Box 122, Folder 5
Date: 1935 (date of creation)
Scope and content:
File contains materials related to order and purchasing in the Dalhousie University Library. These materials include correspondence and purchase requests.
Physical description: 0.25 cm of textual records

File: UA-23, Box 125, Folder 4 - Monthly reports : 1969-1974

Title: Monthly reports : 1969-1974
Reference code: UA-23, Box 125, Folder 4
Date: 1969-1974 (date of creation)
Scope and content:
File contains the monthly reports for the Order department.
Physical description: 1 cm of textual records


Title: Monthly reports : 1975-1981
Reference code: UA-23, Box 125, Folder 5
Date: 1975-1981 (date of creation)
Scope and content:
File contains the monthly reports for the Order department.
**File: UA-23, Box 127, Folder 4 - Meeting minutes : 1967**

**Title:** Meeting minutes : 1967  
**Reference code:** UA-23, Box 127, Folder 4  
**Date:** 1967 (date of creation)  
**Scope and content:**  
File contains meeting minutes for the Order department.  

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 128, Folder 2 - Correspondence : 1970-1972**

**Title:** Correspondence : 1970-1972  
**Reference code:** UA-23, Box 128, Folder 2  
**Date:** 1970-1972 (date of creation)  
**Scope and content:**  
File contains correspondence to and from the order department, specifically requests for orders and correspondence on the status of orders.  

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 141, Folder 12 - Correspondence : 1972**

**Title:** Correspondence : 1972  
**Reference code:** UA-23, Box 141, Folder 12  
**Date:** 1972 (date of creation)  
**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 129, Folder 14 - Correspondence : 1971**

**Title:** Correspondence : 1971  
**Reference code:** UA-23, Box 129, Folder 14  
**Date:** 1971 (date of creation)
Scope and content:

File contains correspondence to and from the order department, specifically requests for orders and correspondence on the status of orders.

Physical description: 0.25 cm of textual records

File: UA-23, Box 129, Folder 15 - Correspondence : B.H. Blackwell ltd
Title: Correspondence : B.H. Blackwell ltd
Reference code: UA-23, Box 129, Folder 15
Date: 1970 (date of creation)
Scope and content:

File contains correspondence related to orders completed through B.H. Blackwell's Ltd.

Physical description: 0.25 cm of textual records

File: UA-23, Box 141, Folder 2 - Correspondence : 1992-1997
Title: Correspondence : 1992-1997
Reference code: UA-23, Box 141, Folder 2
Date: 1992-1997 (date of creation)
Scope and content:

File contains correspondence to and from the order department, specifically requests for orders and correspondence on the status of orders.

Physical description: 0.25 cm of textual records

File: UA-23, Box 161, Folder 11 - Receipts : 1890-1900
Title: Receipts : 1890-1900
Reference code: UA-23, Box 161, Folder 11
Date: 1890-1900 (date of creation)
Scope and content:

File contains various receipts for orders placed for the Dalhousie University Libraries.

Physical description: 1 cm of textual records
**File: UA-23, Box 161, Folder 12 - Receipts : 1907-1911**

*Title:* Receipts : 1907-1911  
*Reference code:* UA-23, Box 161, Folder 12  
*Date:* 1907-1911 (date of creation)  
*Scope and content:*  
File contains various receipts for orders placed for the Dalhousie University Libraries.  
*Physical description:* 1 cm of textual records

**File: UA-23, Box 57, Folder 1 - Correspondence : 1926-1931**

*Title:* Correspondence : 1926-1931  
*Reference code:* UA-23, Box 57, Folder 1  
*Date:* 1926-1931 (date of creation)  
*Scope and content:*  
File contains requests for orders for other libraries.  
*Physical description:* 1 cm of textual records

**File: UA-23, Box 162, Folder 6 - Receipts : 1923-1930**

*Title:* Receipts : 1923-1930  
*Reference code:* UA-23, Box 162, Folder 6  
*Date:* 1923-1930 (date of creation)  
*Scope and content:*  
File contains various receipts for orders placed for the Dalhousie University Libraries.  
*Physical description:* 0.5 cm of textual records

**File: UA-23, Box 162, Folder 7 - Receipts : 1931-1958**

*Title:* Receipts : 1931-1958  
*Reference code:* UA-23, Box 162, Folder 7
Date: 1931-1958 (date of creation)

Scope and content:  
File contains various receipts for orders placed for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 191, Folder 15 - Orders : 1926-1927

Title: Orders : 1926-1927
Reference code: UA-23, Box 191, Folder 15
Date: 1926-1927 (date of creation)

Scope and content:  
File contains order and correspondence for the Order department for 1926-1927.

Physical description: 0.5 cm of textual records

Subseries: Planning services

Title: Planning services


Title: Monthly progress reports : 1968-1969
Reference code: UA-23, Box 142, Folder 10
Date: 1968-1969 (date of creation)

Scope and content:  
File contains monthly progress reports for Planning Services.

Physical description: 0.25 cm of textual records

Subseries: Public services

Title: Public services

File: UA-23, Box 123, Folder 8 - Five year plan
Title: Five year plan
Reference code: UA-23, Box 123, Folder 8
Date: [19-] (date of creation)
Scope and content:
File contains two copies of report on the five year plan.
Physical description: 0.5 cm of textual records

File: UA-23, Box 136, Folder 7 - Correspondence : 1969
Title: Correspondence : 1969
Reference code: UA-23, Box 136, Folder 7
Date: 1969 (date of creation)
Scope and content:
File contains correspondence for the Public Services department.
Physical description: 0.25 cm of textual records

File: UA-23, Box 142, Folder 11 - Correspondence : 1967-1969
Title: Correspondence : 1967-1969
Reference code: UA-23, Box 142, Folder 11
Date: 1967-1969 (date of creation)
Scope and content:
File contains correspondence for the Public Services department.
Physical description: 0.5 cm of textual records

File: UA-23, Box 142, Folder 12 - Correspondence : 1987
Title: Correspondence : 1987
Reference code: UA-23, Box 142, Folder 12
Date: 1987 (date of creation)
Scope and content:
File contains correspondence for the Public Services department.

Title: Monthly meetings : 1967-1969
Reference code: UA-23, Box 142, Folder 12
Date: 1967-1969 (date of creation)
Scope and content:

File contains monthly meeting reports from the Public Services Department for the University Libraries.

Physical description: 0.25 cm of textual records


Title: Monthly meetings : 1969-1970
Reference code: UA-23, Box 143, Folder 1
Date: 1969-1970 (date of creation)
Scope and content:

File contains monthly meeting reports from the Public Services Department for the University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 165, Folder 14 - Monthly reports : 1969

Title: Monthly reports : 1969
Reference code: UA-23, Box 165, Folder 14
Date: 1969 (date of creation)
Scope and content:

File contains the monthly reports for the Public Services department.

Physical description: 0.25 cm of textual records

Subseries: Public relations
Title: Public relations

File: UA-23, Box 158, Folder 1 - Public relations photos

Title: Public relations photos
Reference code: UA-23, Box 158, Folder 1
Date: [19-] (date of creation)
Scope and content:
File contains five black and white photos which are not labelled for the Dalhousie University Libraries, they were originally in a folder marked "PR Photos".

Physical description: 0.25 cm of textual records

File: UA-23, Box 158, Folder 2 - Newspaper clippings and bulletin printouts : 1994-1995

Title: Newspaper clippings and bulletin printouts : 1994-1995
Reference code: UA-23, Box 158, Folder 2
Date: 1994-1995 (date of creation)
Scope and content:
File contains newspaper clippings and bulletins for Public Relations for Dalhousie University Libraries, some clippings are marked with notes.

Physical description: 0.5 cm of textual records

File: UA-23, Box 158, Folder 3 - Newspaper clippings and bulletin printouts : 1996-1997

Title: Newspaper clippings and bulletin printouts : 1996-1997
Reference code: UA-23, Box 158, Folder 3
Date: 1996-1997 (date of creation)
Scope and content:
File contains newspaper clippings and bulletins for Public Relations for Dalhousie University Libraries, some clippings are marked with notes.

Physical description: 0.5 cm of textual records
File: UA-23, Box 158, Folder 4 - Newspaper clippings and bulletin printouts: 1998-1999

Title: Newspaper clippings and bulletin printouts: 1998-1999
Reference code: UA-23, Box 158, Folder 4
Date: 1998-1999 (date of creation)
Scope and content:
File contains newspaper clippings and bulletins for Public Relations for Dalhousie University Libraries, some clippings are marked with notes.

Physical description: 0.5 cm of textual records

File: UA-23, Box 158, Folder 5 - Newspaper clippings and bulletin printouts: 2000-2001

Title: Newspaper clippings and bulletin printouts: 2000-2001
Reference code: UA-23, Box 158, Folder 5
Date: 2000-2001 (date of creation)
Scope and content:
File contains newspaper clippings and bulletins for Public Relations for Dalhousie University Libraries, some clippings are marked with notes.

Physical description: 0.5 cm of textual records

File: UA-23, Box 158, Folder 6 - Newspaper clippings and bulletin printouts: 2002-2003

Title: Newspaper clippings and bulletin printouts: 2002-2003
Reference code: UA-23, Box 158, Folder 6
Date: 2002-2003 (date of creation)
Scope and content:
File contains newspaper clippings and bulletins for Public Relations for Dalhousie University Libraries, some clippings are marked with notes.

Physical description: 0.25 cm of textual records
File: UA-23, Box 158, Folder 7 - Newspaper clippings and bulletin printouts : 1992-1993

Title: Newspaper clippings and bulletin printouts : 1992-1993
Reference code: UA-23, Box 158, Folder 7
Date: 1992-1993 (date of creation)
Scope and content:

File contains newspaper clippings and bulletins for Public Relations for Dalhousie University Libraries, some clippings are marked with notes.

Physical description: 0.5 cm of textual records

Subseries: Reference services

Title: Reference services


Title: Annual report : 1989-1990
Reference code: UA-23, Box 100, Folder 13
Date: 13 July 1990 (date of creation)
Scope and content:

File contains one copy of the Reference Services annual report for 1 April 1989 to 31 March 1990, submitted by Jane Archibald.

Physical description: 0.25 cm of textual records


Title: Meeting minutes : 1967-1968
Reference code: UA-23, Box 136, Folder 15
Date: 1967-1968 (date of creation)
Scope and content:

File contains the meeting minutes for the Reference Department for the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 136, Folder 12 - Meeting minutes : 1990
Title: Meeting minutes : 1990
Reference code: UA-23, Box 136, Folder 12
Date: 1990 (date of creation)
Scope and content:
File contains the meeting minutes for the Reference Department for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

Title: Meeting minutes : 2000-2001
Reference code: UA-23, Box 168, Folder 10
Date: 2000-2001 (date of creation)
Scope and content:
File contains the meeting minutes for the Reference Department for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 136, Folder 14 - Correspondence : 1988-1999
Title: Correspondence : 1988-1999
Reference code: UA-23, Box 136, Folder 14
Date: 1988-1999 (date of creation)
Scope and content:
File contains correspondence and related documented for Reference Services.

Physical description: 0.5 cm of textual records

File: UA-23, Box 166, Folder 2 - Monthly reports : 1971-1972
Title: Monthly reports : 1971-1972
Reference code: UA-23, Box 166, Folder 2
Date: 1971-1972 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

Subseries: Reserve processing
Title: Reserve processing

Title: Monthly reports : 1967-1975
Reference code: UA-23, Box 127, Folder 15
Date: 1967-1975 (date of creation)
Scope and content:
File contains monthly reports for reserve processing.
Physical description: 1 cm of textual records

File: UA-23, Box 165, Folder 13 ; Box 169, Folder 13 - Monthly reports : 1978
Title: Monthly reports : 1978
Reference code: UA-23, Box 165, Folder 13 ; Box 169, Folder 13
Date: 1978 (date of creation)
Scope and content:
File contains monthly reports for reserve processing.
Physical description: 0.5 cm of textual records 2 folders

Title: Monthly reports : 1981-1983
Reference code: UA-23, Box 169, Folder 14
Date: 1981-1983 (date of creation)
Scope and content:
File contains the monthly reports for Reserve Processing.
Physical description: 0.25 cm of textual records

File: UA-23, Box 169, Folder 12 - Monthly reports : 1972
Title: Monthly reports : 1972
Reference code: UA-23, Box 169, Folder 12
Date: 1972 (date of creation)
Scope and content:
File contains the monthly reports for Reserve processing.
Physical description: 0.25 cm of textual records

Subseries: Serials
Title: Serials

File: UA-23, Box 131, Folder 9 - Serials management guide : 1995
Title: Serials management guide : 1995
Reference code: UA-23, Box 131, Folder 9
Date: 1995 (date of creation)
Scope and content:
File contains a guide for serials management.
Physical description: 0.25 cm of textual records

File: UA-23, Box 151, Folder 8 - Serials project report
Title: Serials project report
Reference code: UA-23, Box 151, Folder 8

**Title:** Monthly summary report : 1971-1972  
**Reference code:** UA-23, Box 151, Folder 9  
**Date:** 1971-1972 (date of creation)  
**Scope and content:**  
File contains one copy of the Serials Services Department Monthly Summary.  

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 152, Folder 4 - Monthly reports : 1968-1982**

**Title:** Monthly reports : 1968-1982  
**Reference code:** UA-23, Box 152, Folder 4  
**Date:** 1968-1982 (date of creation)  
**Scope and content:**  
File contains monthly reports for the Serials department for the Dalhousie University Libraries.  

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 152, Folder 5 - Meeting minutes : 1967**

**Title:** Meeting minutes : 1967  
**Reference code:** UA-23, Box 152, Folder 5  
**Date:** 1967 (date of creation)  
**Scope and content:**  
File contains meeting minutes for the Serials department for the Dalhousie University libraries.  

**Physical description:** 0.25 cm of textual records
File: UA-23, Box 151, Folder 10 - Serials services document tally : 1971-1972

Title: Serials services document tally : 1971-1972
Reference code: UA-23, Box 151, Folder 10
Date: 1971-1972 (date of creation)
Scope and content:
File contains one copy of the Serials Services Document Tally.

Physical description: 0.25 cm of textual records

File: UA-23, Box 151, Folder 11 - Correspondence : 1968-1971

Title: Correspondence : 1968-1971
Reference code: UA-23, Box 151, Folder 11
Date: 1968-1971 (date of creation)
Scope and content:
File contains correspondence for the Serials department of the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 151, Folder 12 - Correspondence : 1972-1979

Title: Correspondence : 1972-1979
Reference code: UA-23, Box 151, Folder 12
Date: 1972-1979 (date of creation)
Scope and content:
File contains correspondence for the Serials department of the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 151, Folder 13 - Correspondence : 1996-1997

Title: Correspondence : 1996-1997
Reference code: UA-23, Box 151, Folder 13
Date: 1996-1997 (date of creation)
Scope and content:
File contains correspondence for the Serials department of the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 151, Folder 14 - Correspondence : 1997-1999

Title: Correspondence : 1997-1999
Reference code: UA-23, Box 151, Folder 14
Date: 1997-1999 (date of creation)
Scope and content:
File contains correspondence for the Serials department of the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 152, Folder 2 - Correspondence : 1995

Title: Correspondence : 1995
Reference code: UA-23, Box 152, Folder 2
Date: 1995 (date of creation)
Scope and content:
File contains correspondence for the Serials department of the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 152, Folder 3 - Correspondence : 1986-1988

Title: Correspondence : 1986-1988
Reference code: UA-23, Box 152, Folder 3
Date: 1986-1988 (date of creation)
Scope and content:
File contains correspondence for the Serials department of the Dalhousie University Libraries, also includes a listing of serials cancelled.

Physical description: 0.5 cm of textual records
File: UA-23, Box 152, Folder 1 - Correspondence : 1991-1992

Title: Correspondence : 1991-1992
Reference code: UA-23, Box 152, Folder 1
Date: 1991-1992 (date of creation)
Scope and content:
File contains correspondence for the Serials department of the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records

Series: School of resource and environmental sharing

Title: School of resource and environmental sharing

File: UA-23, Box 117, Folder 14 - Correspondence : 1993-1999

Title: Correspondence : 1993-1999
Reference code: UA-23, Box 117, Folder 14
Date: 1993-1999 (date of creation)
Scope and content:
File contains correspondence and accompanying documents related to SRES and the library.
Physical description: 0.25 cm of textual records

File: UA-23, Box 126, Folder 7 - Correspondence : 1989-1995

Title: Correspondence : 1989-1995
Reference code: UA-23, Box 126, Folder 7
Date: 1989-1995 (date of creation)
Scope and content:
File contains correspondence and attached documents related to SRES.
Physical description: 1 cm of textual records
Subseries: Science

Title: Science

File: UA-23, Box 131, Folder 15 - Science library reference video

Title: Science library reference video
Reference code: UA-23, Box 131, Folder 15
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the video for Science library.

Physical description: 1 videocassette

File: UA-23, Box 132, Folder 8 - Annual online report : 1993

Title: Annual online report : 1993
Reference code: UA-23, Box 132, Folder 8
Date: 1993 (date of creation)
Scope and content:
File contains one copy of the online annual report for 1993.

Physical description: 0.25 cm of textual records

File: UA-23, Box 141, Folder 10 - Annual reports : 1969-1973

Title: Annual reports : 1969-1973
Reference code: UA-23, Box 141, Folder 10
Date: 1969-1973 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records
File: UA-23, Box 170, Folder 4 - Annual reports : 1975-1976

**Title:** Annual reports : 1975-1976

**Reference code:** UA-23, Box 170, Folder 4

**Date:** 1975-1976 (date of creation)

**Scope and content:**


**Physical description:** 0.25 cm of textual records

File: UA-23, Box 170, Folder 5 - Annual reports : 1979-1983

**Title:** Annual reports : 1979-1983

**Reference code:** UA-23, Box 170, Folder 5

**Date:** 1979-1983 (date of creation)

**Scope and content:**


**Physical description:** 0.5 cm of textual records

File: UA-23, Box 170, Folder 6 - Annual reports : 1968

**Title:** Annual reports : 1968

**Reference code:** UA-23, Box 170, Folder 6

**Date:** 1968 (date of creation)

**Scope and content:**

File contains the annual reports for Science Services for 1968.

**Physical description:** 0.25 cm of textual records

File: UA-23, Box 132, Folder 6 - Annual report : 1993

**Title:** Annual report : 1993

**Reference code:** UA-23, Box 132, Folder 6

**Date:** 1993 (date of creation)
Scope and content:
File contains the annual report for Science Services.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 188, Folder 13 - Correspondence : 1960-1968

Title: Correspondence : 1960-1968
Reference code: UA-23, Box 188, Folder 13
Date: 1960-1968 (date of creation)
Scope and content:
File contains the Science Services correspondence for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 166, Folder 10 - Correspondence : 1966-1969

Title: Correspondence : 1966-1969
Reference code: UA-23, Box 166, Folder 10
Date: 1966-1969 (date of creation)
Scope and content:
File contains the Science Services correspondence for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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File: UA-23, Box 166, Folder 16 - Correspondence : 1970-1973

Title: Correspondence : 1970-1973
Reference code: UA-23, Box 166, Folder 16
Date: 1970-1973 (date of creation)
Scope and content:
File contains the Science Services correspondence for the Dalhousie University Libraries.

Physical description: 1 cm of textual records
File: UA-23, Box 166, Folder 17 - Correspondence : 1974-1979

Title: Correspondence : 1974-1979
Reference code: UA-23, Box 166, Folder 17
Date: 1974-1979 (date of creation)
Scope and content:
File contains the Science Services correspondence for the Dalhousie University Libraries.
Physical description: 1.5 cm of textual records

File: UA-23, Box 166, Folder 18 - Correspondence : 1980-1984

Title: Correspondence : 1980-1984
Reference code: UA-23, Box 166, Folder 18
Date: 1980-1984 (date of creation)
Scope and content:
File contains the Science Services correspondence for the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 166, Folder 19 - Correspondence : 1985-1987

Title: Correspondence : 1985-1987
Reference code: UA-23, Box 166, Folder 19
Date: 1985-1987 (date of creation)
Scope and content:
File contains the Science Services correspondence for the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 167, Folder 1 - Correspondence : 1988-1989

Title: Correspondence : 1988-1989
Reference code: UA-23, Box 167, Folder 1
Date: 1988-1989 (date of creation)
Scope and content:

File contains the Science Services correspondence for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

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**File: UA-23, Box 167, Folder 2 - Correspondence : 1990-1993**

**Title:** Correspondence : 1990-1993  
**Reference code:** UA-23, Box 167, Folder 2  
**Date:** 1990-1993 (date of creation)  
**Scope and content:**  
File contains the Science Services correspondence for the Dalhousie University Libraries.  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 167, Folder 3 - Correspondence : 1994-1996**

**Title:** Correspondence : 1994-1996  
**Reference code:** UA-23, Box 167, Folder 3  
**Date:** 1994-1996 (date of creation)  
**Scope and content:**  
File contains the Science Services correspondence for the Dalhousie University Libraries.  
**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 167, Folder 4 - Correspondence : 1997-1998**

**Title:** Correspondence : 1997-1998  
**Reference code:** UA-23, Box 167, Folder 4  
**Date:** 1997-1998 (date of creation)  
**Scope and content:**  
File contains the Science Services correspondence for the Dalhousie University Libraries.  
**Physical description:** 1 cm of textual records
File: UA-23, Box 167, Folder 5 - Correspondence : 1999

Title: Correspondence : 1999
Reference code: UA-23, Box 167, Folder 5
Date: 1999 (date of creation)
Scope and content:
File contains the Science Services correspondence for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 167, Folder 7 - Correspondence : 2000

Title: Correspondence : 2000
Reference code: UA-23, Box 167, Folder 7
Date: 2000 (date of creation)
Scope and content:
File contains the Science Services correspondence for the Dalhousie University Libraries, the majority of which being complaints regarding the move to science services.

Physical description: 1.5 cm of textual records

File: UA-23, Box 167, Folder 8 - Correspondence : 2001

Title: Correspondence : 2001
Reference code: UA-23, Box 167, Folder 8
Date: 2001 (date of creation)
Scope and content:
File contains the Science Services correspondence for the Dalhousie University Libraries, the majority of which is dealing with complaints regarding the amalgamation of Science Services into the Killam library.

Physical description: 0.5 cm of textual records

File: UA-23, Box 166, Folder 15 - Marine sciences library report

Title: Marine sciences library report
Reference code: UA-23, Box 166, Folder 15
Date: [19-] (date of creation)
Scope and content:
File contains one copy of report for Science Services on the Marine Sciences Library

Physical description: 0.25 cm of textual records

File: UA-23, Box 166, Folder 12 - Summary of existing science services and proposal
Title: Summary of existing science services and proposal
Reference code: UA-23, Box 166, Folder 12
Date: [19-] (date of creation)
Scope and content:
File contains a summary of existing science services and proposal for the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 168, Folder 16 - Relocation of science services : 1999-2000
Title: Relocation of science services : 1999-2000
Reference code: UA-23, Box 168, Folder 16
Date: 1999-2000 (date of creation)
Scope and content:
File contains documents proposing the relocation of science services in the Killam Memorial Library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 168, Folder 8 - Amalgamation of science services with social sciences and humanities in the Killam Memorial Library : a report of the Senate library committee and ad hoc subcommittee
Title: Amalgamation of science services with social sciences and humanities in the Killam Memorial Library : a report of the Senate library committee and ad hoc subcommittee
Reference code: UA-23, Box 168, Folder 8
Date: 24 November 2000 (date of creation)

Scope and content:

- File contains one copy of report.

Physical description: 0.25 cm of textual records

File: UA-23, Box 168, Folder 9 - Amalgamation of science services with social sciences and humanities in the Killam Memorial Library: correspondence

Title: Amalgamation of science services with social sciences and humanities in the Killam Memorial Library: correspondence

Reference code: UA-23, Box 168, Folder 9

Date: 2000 (date of creation)

Scope and content:

- File contains documents and attachments related to the amalgamation of science services with social sciences and humanities in the Killam Memorial Library, including a motion to stop the amalgamation.

Physical description: 1 cm of textual records

File: UA-23, Box 168, Folder 14 ; Box 170, Folder 16 - Science library facilities: summary of negotiations

Title: Science library facilities: summary of negotiations

Reference code: UA-23, Box 168, Folder 14 ; Box 170, Folder 16

Date: December 1969 (date of creation)

Scope and content:

- File contains one copy of report.

Physical description: 1 cm of textual records 2 folders


Title: Science 1969: a survey of the book collection

Reference code: UA-23, Box 170, Folder 17

Date: 1969 (date of creation)

Scope and content:
File contains one copy of report

Physical description: 0.25 cm of textual records


Title: Statistical report 1976-1977
Reference code: UA-23, Box 168, Folder 17
Date: 10 February 1978 (date of creation)
Scope and content:
  File contains one copy of report for information services, Science Services, by Joan Moore.

Physical description: 0.25 cm of textual records

File: UA-23, Box 168, Folder 18 - Requirements for expansion of the MacDonald Science Library 1976-1990

Title: Requirements for expansion of the MacDonald Science Library 1976-1990
Reference code: UA-23, Box 168, Folder 18
Date: 26 October 1974 (date of creation)
Scope and content:
  File contains one copy of report.

Physical description: 0.25 cm of textual records

File: UA-23, Box 168, Folder 19 - University library science services on-line report

Title: University library science services on-line report
Reference code: UA-23, Box 168, Folder 19
Date: August 1981 (date of creation)
Scope and content:
  File contains one copy of the report for January - December 1980 by Sharon Longard.

Physical description: 0.25 cm of textual records
Collection: UA-23, Box 168, Folder 20 - Meeting minutes : 1993-1996

Title: Meeting minutes : 1993-1996
Reference code: UA-23, Box 168, Folder 20
Date: 1993-1996 (date of creation)
Scope and content:
file contains the meeting minutes for the Dalhousie University Libraries Science Services.
Physical description: 1 cm of textual records


Title: Meeting minutes : 1991-1992
Reference code: UA-23, Box 168, Folder 21
Date: 1991-1992 (date of creation)
Scope and content:
file contains the meeting minutes for the Dalhousie University Libraries Science Services.
Physical description: 0.25 cm of textual records


Title: Meeting minutes : 1997-1998
Reference code: UA-23, Box 168, Folder 22
Date: 1997-1998 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 169, Folder 1 - Meeting minutes : 1999-2001

Title: Meeting minutes : 1999-2001
Reference code: UA-23, Box 169, Folder 1
Date: 1999-2001 (date of creation)
Scope and content:
file contains the meeting minutes for the Dalhousie University Libraries Science Services.
File: UA-23, Box 170, Folder 2 ; Box 169, Folder 5 - Meeting minutes : 1975-1981

Title: Meeting minutes : 1975-1981
Reference code: UA-23, Box 170, Folder 2 ; Box 169, Folder 5
Date: 1975-1981 (date of creation)
Scope and content:
File contains the meeting minutes for the Dalhousie University Libraries Science Services.

Physical description: 1 cm of textual records 2 folders

File: UA-23, Box 169, Folder 6 ; Box 169, Folder 4 - Monthly reports : 1972-1974

Title: Monthly reports : 1972-1974
Reference code: UA-23, Box 169, Folder 6 ; Box 169, Folder 4
Date: 1972-1974 (date of creation)
Scope and content:
File contains the monthly reports for Science Services.

Physical description: 0.5 cm of textual records

File: UA-23, Box 169, Folder 10 - Science services : 1968-1971

Title: Science services : 1968-1971
Reference code: UA-23, Box 169, Folder 10
Date: 1968-1971 (date of creation)
Scope and content:
File contains the monthly reports for Science Services.

Physical description: 0.5 cm of textual records


Title: Monthly reports : 1982-1985
Reference code: UA-23, Box 169, Folder 11
Date: 1982-1985 (date of creation)
Physical description: 0.5 cm of textual records

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File: UA-23, Box 196, Folder 7 - Monthly reports : 1968-1969

Title: Monthly reports : 1968-1969
Reference code: UA-23, Box 196, Folder 7
Date: 1968-1969 (date of creation)
Scope and content:
   File contains the monthly reports for the Science department.
Physical description: 0.25 cm of textual records

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Subseries: Circulation

Title: Circulation

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File: UA-23, Box 169, Folder 2 - Monthly reports : 1972-1976

Title: Monthly reports : 1972-1976
Reference code: UA-23, Box 169, Folder 2
Date: 1972-1976 (date of creation)
Scope and content:
   File contains the monthly reports for Science Services, Circulation Services.
Physical description: 1 cm of textual records

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Title: Monthly reports : 1977-1981
Reference code: UA-23, Box 169, Folder 3
Date: 1977-1981 (date of creation)
Scope and content:
File contains the monthly reports for Science Services, Circulation Services.

**Physical description:** 1 cm of textual records

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**Subseries:** Information services

**Title:** Information services

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**File:** UA-23, Box 164, Folder 1 - Monthly reports : 1971-1975

**Title:** Monthly reports : 1971-1975

**Reference code:** UA-23, Box 164, Folder 1

**Date:** 1971-1975 (date of creation)

**Scope and content:**

File contains the monthly reports for the Information Services department for Science services.

**Physical description:** 0.25 cm of textual records

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**File:** UA-23, Box 164, Folder 2 - Monthly reports : 1976-1977

**Title:** Monthly reports : 1976-1977

**Reference code:** UA-23, Box 164, Folder 2

**Date:** 1976-1977 (date of creation)

**Scope and content:**

File contains the monthly reports for the Information Services department for Science services.

**Physical description:** 0.25 cm of textual records

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**Subseries:** Science serials

**Title:** Science serials

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**File:** UA-23, Box 169, Folder 7 - Monthly reports : 1975-1981
Title: Monthly reports : 1975-1981
Reference code: UA-23, Box 169, Folder 7
Date: 1975-1981 (date of creation)
Scope and content:
File contains the monthly reports for Science Services, Science Serials.
Physical description: 1 cm of textual records

File: UA-23, Box 169, Folder 6 - Monthly reports : 1971-1974
Title: Monthly reports : 1971-1974
Reference code: UA-23, Box 169, Folder 6
Date: 1971-1974 (date of creation)
Scope and content:
File contains the monthly reports for Science Services, Science Serials.
Physical description: 0.5 cm of textual records

Subseries: Technical services
Title: Technical services

File: UA-23, Box 169, Folder 8 - Monthly reports : 1971-1975
Title: Monthly reports : 1971-1975
Reference code: UA-23, Box 169, Folder 8
Date: 1971-1975 (date of creation)
Scope and content:
File contains the monthly reports for Science Services, Circulation Services and Technical Services.
Physical description: 1 cm of textual records

Title: Monthly reports : 1976-1982
Reference code: UA-23, Box 169, Folder 9
Date: 1976-1982 (date of creation)
Scope and content:
File contains the monthly reports for Science Services, Circulation Services and Technical Services.
Physical description: 1.5 cm of textual records

Subseries: Subject specialist
Title: Subject specialist

File: UA-23, Box 135, Folder 12 - Meeting minutes : 1990-1998
Title: Meeting minutes : 1990-1998
Reference code: UA-23, Box 135, Folder 12
Date: 1990-1998 (date of creation)
Scope and content:
File contains the meeting minutes for Subject Specialists for the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records

File: UA-23, Box 192, Folder 22 - Correspondence : 1985-1987
Title: Correspondence : 1985-1987
Reference code: UA-23, Box 192, Folder 22
Date: 1985-1987 (date of creation)
Scope and content:
File contains correspondence related to the Subject Specialists, including attached documents.
Physical description: 0.5 cm of textual records

Subseries: Subject specialist
Title: Subject specialist
**File: UA-23, Box 132, Folder 14 - Meeting minutes : 1985-1986**

**Title:** Meeting minutes : 1985-1986  
**Reference code:** UA-23, Box 132, Folder 14  
**Date:** 1985-1986 (date of creation)  
**Scope and content:**  
File contains meeting minutes for the Subject Specialist department.  
**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 132, Folder 15 - Meeting minutes : 1989**

**Title:** Meeting minutes : 1989  
**Reference code:** UA-23, Box 132, Folder 15  
**Date:** 1989 (date of creation)  
**Scope and content:**  
File contains meeting minutes for the Subject Specialist department.  
**Physical description:** 0.25 cm of textual records

**Subseries: Systems**

**Title:** Systems

**File: UA-23, Box 127, Folder 6 - Monthly reports : 1973-1981**

**Title:** Monthly reports : 1973-1981  
**Reference code:** UA-23, Box 127, Folder 6  
**Date:** 1973-1981 (date of creation)  
**Scope and content:**  
File contains monthly reports for the Systems department.  
**Physical description:** 1 cm of textual records
File: UA-23, Box 140, Folder 4 - Correspondence : 1975

Title: Correspondence : 1975  
Reference code: UA-23, Box 140, Folder 4  
Date: 1975 (date of creation)  
Physical description: 0.5 cm of textual records

File: UA-23, Box 140, Folder 5 - Correspondence : 1974

Title: Correspondence : 1974  
Reference code: UA-23, Box 140, Folder 5  
Date: 1974 (date of creation)  
Scope and content:  
File contains correspondence both internal and external for the Systems department in the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 127, Folder 7 - Correspondence : 1995-1997

Title: Correspondence : 1995-1997  
Reference code: UA-23, Box 127, Folder 7  
Date: 1995-1997 (date of creation)  
Scope and content:  
File contains correspondence both internal and external for the Systems department in the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 127, Folder 8 - Correspondence : 1998-2000

Title: Correspondence : 1998-2000  
Reference code: UA-23, Box 127, Folder 8  
Date: 1998-2000 (date of creation)  
Scope and content:
File: UA-23, Box 186, Folder 17 - Library system priorities : 1996

Title: Library system priorities : 1996
Reference code: UA-23, Box 186, Folder 17
Date: 1996 (date of creation)
Scope and content:
File contains correspondence and reports for the Library Systems priorities.

Physical description: 0.25 cm of textual records

Subseries: Technical services

Title: Technical services


Title: Monthly accessions : 1971-1972
Reference code: UA-23, Box 132, Folder 18
Date: 1971-1972 (date of creation)
Scope and content:
File contains the monthly accessions for the Technical Services department.

Physical description: 0.25 cm of textual records

File: UA-23, Box 132, Folder 20 - Meeting minutes : 1968

Title: Meeting minutes : 1968
Reference code: UA-23, Box 132, Folder 20
Date: 1968 (date of creation)
Scope and content:
File contains the monthly meeting minutes for the Technical Services department and additional documents.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 132, Folder 21 - Meeting minutes : 1969**

**Title:** Meeting minutes : 1969

**Reference code:** UA-23, Box 132, Folder 21

**Date:** 1969 (date of creation)

**Scope and content:**

File contains the monthly meeting minutes for the Technical Services department and additional documents.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 133, Folder 7 - Meeting minutes : 1984**

**Title:** Meeting minutes : 1984

**Reference code:** UA-23, Box 133, Folder 7

**Date:** 1984 (date of creation)

**Scope and content:**

File contains the monthly meeting minutes for the Technical Services department and additional documents.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 133, Folder 1 - Monthly reports : 1969-1973**

**Title:** Monthly reports : 1969-1973

**Reference code:** UA-23, Box 133, Folder 1

**Date:** 1969-1973 (date of creation)

**Scope and content:**

File contains the monthly reports for the Technical Services department.

**Physical description:** 1 cm of textual records

Title: Monthly reports : 1974-1980
Reference code: UA-23, Box 133, Folder 2
Date: 1974-1980 (date of creation)
Scope and content:
File contains the monthly reports for the Technical Services department.

Physical description: 1 cm of textual records

File: UA-23, Box 133, Folder 3 - Correspondence : 1967-1976

Title: Correspondence : 1967-1976
Reference code: UA-23, Box 133, Folder 3
Date: 1967-1976 (date of creation)
Scope and content:
File contains correspondence, both internal and external, for the Technical Services department.

Physical description: 1 cm of textual records

File: UA-23, Box 133, Folder 4 - Correspondence : 1982-1984

Title: Correspondence : 1982-1984
Reference code: UA-23, Box 133, Folder 4
Date: 1982-1984 (date of creation)
Scope and content:
File contains correspondence, both internal and external, for the Technical Services department.

Physical description: 0.5 cm of textual records

File: UA-23, Box 133, Folder 5 - Correspondence : 1985-1986

Title: Correspondence : 1985-1986
Reference code: UA-23, Box 133, Folder 5
Date: 1985-1986 (date of creation)
Scope and content:
File contains correspondence, both internal and external, for the Technical Services department.

Physical description: 0.5 cm of textual records

File: UA-23, Box 133, Folder 6 - Correspondence : 1988-1989

Title: Correspondence : 1988-1989
Reference code: UA-23, Box 133, Folder 6
Date: 1988-1989 (date of creation)
Scope and content:
File contains correspondence, both internal and external, for the Technical Services department.

Physical description: 0.25 cm of textual records

File: UA-23, Box 135, Folder 9 - Correspondence : 1993-1994

Title: Correspondence : 1993-1994
Reference code: UA-23, Box 135, Folder 9
Date: 1993-1994 (date of creation)
Scope and content:
File contains correspondence, both internal and external, for the Technical Services department along with attached documents.

Physical description: 0.25 cm of textual records

File: UA-23, Box 135, Folder 18 - Correspondence : 1996-1999

Title: Correspondence : 1996-1999
Reference code: UA-23, Box 135, Folder 18
Date: 1996-1999 (date of creation)
Scope and content:
File contains correspondence, both internal and external, for the Technical Services department along with attached documents.

Physical description: 1 cm of textual records

Title: Annual reports : 1970-1983
Reference code: UA-23, Box 137, Folder 13
Date: 1970-1983 (date of creation)
Scope and content:
File contains the annual reports for the Technical Services department.
Physical description: 1 cm of textual records

File: UA-23, Box 141, Folder 9 - Annual reports : 1969-1973

Title: Annual reports : 1969-1973
Reference code: UA-23, Box 141, Folder 9
Date: 1969-1973 (date of creation)
Scope and content:
File contains the annual reports for the Technical Services department.
Physical description: 0.25 cm of textual records

Subseries: User services

Title: User services

File: UA-23, Box 137, Folder 1 - Monthly reports : 1971-1972

Title: Monthly reports : 1971-1972
Reference code: UA-23, Box 137, Folder 1
Date: 1971-1972 (date of creation)
Scope and content:
File contains monthly reports for user services for the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records
File: UA-23, Box 137, Folder 2 - Monthly reports : 1975-1976

Title: Monthly reports : 1975-1976
Reference code: UA-23, Box 137, Folder 2
Date: 1975-1976 (date of creation)
Scope and content:
File contains monthly reports for user services for the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 137, Folder 3 - Monthly reports : 1977-1978

Title: Monthly reports : 1977-1978
Reference code: UA-23, Box 137, Folder 3
Date: 1977-1978 (date of creation)
Scope and content:
File contains monthly reports for user services for the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 137, Folder 4 - Correspondence : 1971-1977

Title: Correspondence : 1971-1977
Reference code: UA-23, Box 137, Folder 4
Date: 1971-1977 (date of creation)
Scope and content:
File contains correspondence and policies regarding the User services department for Dalhousie University Libraries.
Physical description: 1.5 cm of textual records

File: UA-23, Box 137, Folder 5 - Annual reports : 1982-1983

Title: Annual reports : 1982-1983
Reference code: UA-23, Box 137, Folder 5
Date: 1982-1983 (date of creation)

Scope and content:

File contains the annual reports for the User Services for the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 137, Folder 6 - Meeting minutes : 1981

Title: Meeting minutes : 1981

Reference code: UA-23, Box 137, Folder 6

Date: 1981 (date of creation)

Scope and content:

File contains the meeting minutes for the User Services department at the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 164, Folder 7 - Weekly reports : 1972-1973

Title: Weekly reports : 1972-1973

Reference code: UA-23, Box 164, Folder 7

Date: 1972-1973 (date of creation)

Scope and content:

File contains weekly reports from the User Services department of the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

Subseries: Dalhousie University Special Collections

Title: Dalhousie University Special Collections

Subseries: Collections

Title: Collections
File: UA-23, Box 76, Folder 12 - Collections : a short title catalogue of the Dalhousie Bacon collection

Title: Collections : a short title catalogue of the Dalhousie Bacon collection
Reference code: UA-23, Box 76, Folder 12
Date: 1978 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

File: UA-23, Box 59, Folder 5 - Collections : Dr. William Inglis Morse

Title: Collections : Dr. William Inglis Morse
Reference code: UA-23, Box 59, Folder 5
Date: 1916-1939 (date of creation)
Scope and content:
File contains materials related to the Dr. William Inglis Morse collection located in the Special Collections department of the Killam Library. These materials include reports and correspondence related to acquiring the collection and correspondence from Dr. Morse.
Physical description: 1 cm of textual records

File: UA-23, Box 57, Folder 8 - Collections : J.J. Stewart

Title: Collections : J.J. Stewart
Reference code: UA-23, Box 57, Folder 8
Date: 1962-1968 (date of creation)
Scope and content:
File contains correspondence and related documents to the J.J. Stewart collection which was donated to the Dalhousie University Archives.
Physical description: 0.25 cm of textual records

File: UA-23, Box 57, Folder 7 - Collections : Sir Francis Bacon
Title: Collections: Sir Francis Bacon
Reference code: UA-23, Box 57, Folder 7
Date: 1972-1975 (date of creation)
Scope and content:
File contains materials related to the Sir Francis Bacon collection located in the Special Collections in the Killam library. These materials include some photocopied materials, internal and external correspondence, and documents regarding the purchase of materials.
Physical description: 1 cm of textual records

Subseries: Correspondence
Title: Correspondence

File: UA-23, Box 59, Folder 4 - Correspondence: book vandal
Title: Correspondence: book vandal
Reference code: UA-23, Box 59, Folder 4
Date: 1990 (date of creation)
Scope and content:
File contains correspondence from and to the Special Collections regarding a series of book vandalism incidents at the Killam Library.
Physical description: 0.5 cm of textual records

File: UA-23, Box 58, Folder 16 - Internal correspondence: 1961-1964
Title: Internal correspondence: 1961-1964
Reference code: UA-23, Box 58, Folder 16
Date: 1961-1964 (date of creation)
Scope and content:
File contains internal correspondence for Special Collections. This includes correspondence between staff within Special Collections, the Dalhousie University library or within the university.
Physical description: 0.25 cm of textual records

Title: Internal correspondence : 1967-1968
Reference code: UA-23, Box 58, Folder 15
Date: 1967-1968 (date of creation)
Scope and content:
   File contains internal correspondence for Special Collections. This includes correspondence between staff within Special Collections, the Dalhousie University library or within the university. One of the major topics was the creation and development of the Special Collections department.
Physical description: 0.25 cm of textual records

File: UA-23, Box 132, Folder 12 - Internal correspondence : 1969

Title: Internal correspondence : 1969
Reference code: UA-23, Box 132, Folder 12
Date: 1969 (date of creation)
Scope and content:
   File contains internal correspondence for Special Collections.
Physical description: 0.25 cm of textual records


Title: Internal correspondence : 1969-1970
Reference code: UA-23, Box 58, Folder 17
Date: 1969-1970 (date of creation)
Scope and content:
   File contains internal correspondence for Special Collections. This includes correspondence between staff within Special Collections, the Dalhousie University library or within the university.
Physical description: 1 cm of textual records

File: UA-23, Box 58, Folder 18 - Internal correspondence : 1971-1974
Title: Internal correspondence : 1971-1974
Reference code: UA-23, Box 58, Folder 18
Date: 1971-1974 (date of creation)

Scope and content:

File contains internal correspondence for Special Collections. This includes correspondence between staff within Special Collections, the Dalhousie University library or within the university.

Physical description: 1 cm of textual records

File: UA-23, Box 59, Folder 1 - Internal correspondence : 1975-1978

Title: Internal correspondence : 1975-1978
Reference code: UA-23, Box 59, Folder 1
Date: 1975-1978 (date of creation)

Scope and content:

File contains internal correspondence for Special Collections. This includes correspondence between staff within Special Collections, the Dalhousie University library or within the university.

Physical description: 0.5 cm of textual records

File: UA-23, Box 59, Folder 2 - Internal correspondence : 1979

Title: Internal correspondence : 1979
Reference code: UA-23, Box 59, Folder 2
Date: 1979 (date of creation)

Scope and content:

File contains internal correspondence for Special Collections. This includes correspondence between staff within Special Collections, the Dalhousie University library or within the university.

Physical description: 0.25 cm of textual records

File: UA-23, Box 59, Folder 6 - Internal correspondence : 1985

Title: Internal correspondence : 1985
Reference code: UA-23, Box 59, Folder 6
Date: 1985 (date of creation)
Scope and content:
File contains internal correspondence for Special Collections. This includes correspondence between staff within Special Collections, the Dalhousie University library or within the university.
Physical description: 0.25 cm of textual records

File: UA-23, Box 136, Folder 4 - Internal correspondence : 1991
Title: Internal correspondence : 1991
Reference code: UA-23, Box 136, Folder 4
Date: 1991 (date of creation)
Scope and content:
File contains internal correspondence for Special Collections. This includes correspondence between staff within Special Collections, the Dalhousie University library or within the university.
Physical description: 0.25 cm of textual records

File: UA-23, Box 59, Folder 7 - Internal correspondence : 1994
Title: Internal correspondence : 1994
Reference code: UA-23, Box 59, Folder 7
Date: 1994 (date of creation)
Scope and content:
File contains internal correspondence for Special Collections. This includes correspondence between staff within Special Collections, the Dalhousie University library or within the university.
Physical description: 0.25 cm of textual records

File: UA-23, Box 59, Folder 8 - Internal correspondence : 1997
Title: Internal correspondence : 1997
Reference code: UA-23, Box 59, Folder 8
Date: 1997 (date of creation)

Scope and content:

File contains internal correspondence for Special Collections. This includes correspondence between staff within Special Collections, the Dalhousie University library or within the university.

Physical description: 0.25 cm of textual records

File: UA-23, Box 59, Folder 3 - External correspondence : 1978-1980

Title: External correspondence : 1978-1980
Reference code: UA-23, Box 59, Folder 3
Date: 1978-1980 (date of creation)

Scope and content:

File contains external correspondence to and from the Special Collections department in the Killam Library.

Physical description: 0.25 cm of textual records


Title: Research correspondence : 1967-1968
Reference code: UA-23, Box 58, Folder 14
Date: 1967-1968 (date of creation)

Scope and content:

File contains research and information requests to Special Collections from 1967-1968.

Physical description: 0.5 cm of textual records

File: UA-23, Box 95, Folder 16 - Black Canadian studies

Title: Black Canadian studies
Reference code: UA-23, Box 95, Folder 16
Date: 1999-2000 (date of creation)

Scope and content:
File contains a description of the collection, correspondence of the endowment from the Canadian Imperial Bank of Commerce for the development of materials for Black Canadian Studies.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 95, Folder 15 - Don Warner music collection**

**Title:** Don Warner music collection  
**Reference code:** UA-23, Box 95, Folder 15  
**Date:** 2000-2001 (date of creation)  
**Scope and content:**  
File contains materials related to the Don Warner music collection, this includes both correspondence and a description of the collection.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 58, Folder 7 - Mandate**

**Title:** Mandate  
**Reference code:** UA-23, Box 58, Folder 7  
**Date:** [19-] (date of creation)  
**Scope and content:**  
File contains materials related to the mandate of the Special Collections department at the Dalhousie University Libraries. These materials include information about Special Collections materials and specification on ordering materials. All materials have been photocopied and are not dated.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 58, Folder 8 - Meeting minutes : 1967-1968**

**Title:** Meeting minutes : 1967-1968  
**Reference code:** UA-23, Box 58, Folder 8  
**Date:** 1967-1968 (date of creation)  
**Scope and content:**  
File contains minutes from Special Collections monthly meetings.
File: UA-23, Box 58, Folder 6 - Morse and other collections

Title: Morse and other collections
Reference code: UA-23, Box 58, Folder 6
Date: 1934-1961 (date of creation)
Physical description: 0.5 cm of textual records

Subseries: Music resource centre

Title: Music resource centre

File: UA-23, Box 126, Folder 3 - Correspondence : 1974-1980

Title: Correspondence : 1974-1980
Reference code: UA-23, Box 126, Folder 3
Date: 1974-1980 (date of creation)
Scope and content:
  File contains correspondence and attached documents for the Music Resource Centre, located in the Special Collections department.
Physical description: 1.5 cm of textual records

File: UA-23, Box 126, Folder 2 - Correspondence : 1981

Title: Correspondence : 1981
Reference code: UA-23, Box 126, Folder 2
Date: 1981 (date of creation)
Scope and content:
  File contains internal correspondence related to the Music Resource Centre in the Special Collections department.
Physical description: 0.25 cm of textual records
Subseries: Photographs

Title: Photographs

File: UA-23, Box 194, Folder 006 - Kipling room photographs

Title: Kipling room photographs
Reference code: UA-23, Box 194, Folder 006
Date: [19-] (date of creation)
Scope and content:
File contains photographs of the Kipling room with Karen Smith, Charles Armour and another man. Photos are of them looking at several documents and photographs. Photographs were originally in envelop marked N. Minard.
Physical description: 1 cm of sound recordings 16 photographs, 194-036 - 194-052

File: UA-23, Box 137, Folder 8 - Proposed move to music

Title: Proposed move to music
Reference code: UA-23, Box 137, Folder 8
Date: 1983 (date of creation)
Scope and content:
File contains a report for Special Collections regarding the proposed move to music.
Physical description: 0.25 cm of textual records

Subseries: Reports

Title: Reports


Title: Monthly reports : 1968-1972
Reference code: UA-23, Box 58, Folder 9
Date: 1968-1972 (date of creation)
Scope and content:
File contains monthly reports from Special Collections for 1968-1971.

Physical description: 1.5 cm of textual records

File: UA-23, Box 137, Folder 7 - Monthly reports : 1971-1972
Title: Monthly reports : 1971-1972
Reference code: UA-23, Box 137, Folder 7
Date: 1971-1972 (date of creation)
Scope and content:
File contains the monthly reports for Special Collections for 1971-1972.

Physical description: 0.25 cm of textual records

Title: Monthly reports : 1972-1974
Reference code: UA-23, Box 58, Folder 10
Date: 1972-1974 (date of creation)
Scope and content:
File contains monthly reports from Special Collections for 1972-1974.

Physical description: 0.5 cm of textual records

Title: Monthly reports : 1975-1982
Reference code: UA-23, Box 58, Folder 11
Date: 1975-1982 (date of creation)
Scope and content:
File contains monthly reports for Special Collections for 1975-1981.

Physical description: 1 cm of textual records

Title: Monthly reports : 1995-1997
Reference code: UA-23, Box 58, Folder 12
Date: 1995-1997 (date of creation)
Scope and content:
Physical description: 0.5 cm of textual records

Title: Monthly reports : 1998-1999
Reference code: UA-23, Box 140, Folder 6
Date: 1998-1999 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

File: UA-23, Box 166, Folder 1 - Monthly reports information services and special collections : 1975-1977
Title: Monthly reports information services and special collections : 1975-1977
Reference code: UA-23, Box 166, Folder 1
Date: 1975-1977 (date of creation)
Scope and content:
File contains the joint monthly reports for Information Services and Special Collections, submitted as one report.
Physical description: 0.5 cm of textual records

File: UA-23, Box 94, Folder 2 - Social science and humanities council grant : 1989-1990
Title: Social science and humanities council grant : 1989-1990
Reference code: UA-23, Box 94, Folder 2
Date: 1989-1990 (date of creation)
Scope and content:
File contains correspondence, applications and final report for the project funded by SSHRC for 1989-1990. The funding was used for the Music Performance Practice to process materials and add to Novanet.

Physical description: 0.5 cm of textual records

Subseries: Special services
Title: Special services

File: UA-23, Box 132, Folder 11 - Correspondence : 1967-1970
Title: Correspondence : 1967-1970
Reference code: UA-23, Box 132, Folder 11
Date: 1967-1970 (date of creation)
Scope and content:
File contains correspondence for Special Services, both internal and external.

Physical description: 1 cm of textual records

File: UA-23, Box 132, Folder 13 - Correspondence : 1985-1988
Title: Correspondence : 1985-1988
Reference code: UA-23, Box 132, Folder 13
Date: 1985-1988 (date of creation)
Scope and content:
File contains correspondence for Special Services, both internal and external.

Physical description: 1 cm of textual records

Title: Microform : 1988-1989
Reference code: UA-23, Box 122, Folder 8
Date: 1988-1989 (date of creation)
Scope and content:
File contains correspondence and reports regarding the microform collection in special services.

Physical description: 0.25 cm of textual records

Title: Monthly reports : 1967-1970
Reference code: UA-23, Box 132, Folder 10
Date: 1967-1970 (date of creation)
Scope and content:
File contains the monthly reports for Special Services for 1969-1972.

Physical description: 1 cm of textual records

Title: Special services' report : 1970-1972
Reference code: UA-23, Box 135, Folder 13
Date: 1970-1972 (date of creation)
Scope and content:
File contains the Special Services' report and attached documents.

Physical description: 1 cm of textual records

Subseries: Stewart Kipling collection
Title: Stewart Kipling collection

File: UA-23, Box 162, Folder 8 - Correspondence : 1958
Title: Correspondence : 1958
Reference code: UA-23, Box 162, Folder 8
Date: 1958 (date of creation)
Scope and content:
File contains correspondence and attachments for the Stewart Kipling Collection.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 162, Folder 9 - Correspondence : 1959-1960**

**Title:** Correspondence : 1959-1960

**Reference code:** UA-23, Box 162, Folder 9

**Date:** 1959-1960 (date of creation)

**Scope and content:**

File contains correspondence and attachments for the Stewart Kipling Collection.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 58, Folder 13 - Correspondence : Kipling room**

**Title:** Correspondence : Kipling room

**Reference code:** UA-23, Box 58, Folder 13

**Date:** 1990 (date of creation)

**Scope and content:**

File contains materials related to the Kipling room. These materials include correspondence for 1990.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 58, Folder 2 - Kipling : bibliography and report**

**Title:** Kipling : bibliography and report

**Reference code:** UA-23, Box 58, Folder 2

**Date:** 1959-1969 (date of creation)

**Scope and content:**

File contains materials related to the Kipling collection. These materials include a bibliography report for the Kipling collection, correspondence and reports.

**Physical description:** 0.25 cm of textual records
File: UA-23, Box 195, Folder 15 - Kipling collection correspondence

Title: Kipling collection correspondence
Reference code: UA-23, Box 195, Folder 15
Date: 1983 (date of creation)
Scope and content:
File contains correspondence related to the Kipling Collection.

Physical description: 0.25 cm of textual records

File: UA-23, Box 121, Folder 6 - Kipling collection : deed of gift

Title: Kipling collection : deed of gift
Reference code: UA-23, Box 121, Folder 6
Date: 1954-1981 (date of creation)
Scope and content:
File contains the deed of gift and correspondence related to the Kipling Collection.

Physical description: 0.25 cm of textual records

Series: Electronic publishing

Title: Electronic publishing
Date: 1982-1983 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 125, Folder 12 - Correspondence : 1982-1983

Title: Correspondence : 1982-1983
Reference code: UA-23, Box 125, Folder 12
Date: 1982-1983 (date of creation)
Scope and content:
File contains correspondence and attached documents related to Electronic Publishing.

Physical description: 0.25 cm of textual records
Series: Dalhousie University Libraries' finances

Title: Dalhousie University Libraries' finances
Date: 1936-1999 (date of creation)
Physical description: 22.25 cm of textual records

File: UA-23, Box 123, Folder 11 - Correspondence : 1991-1999

Title: Correspondence : 1991-1999
Reference code: UA-23, Box 123, Folder 11
Date: 1991-1999 (date of creation)
Scope and content:
File contains correspondence for financial services for the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records

File: UA-23, Box 145, Folder 4 - General account ledger : 1936-1960

Title: General account ledger : 1936-1960
Reference code: UA-23, Box 145, Folder 4
Date: 1936-1960 (date of creation)
Scope and content:
File contains one bound copy of the general account ledger for binding, journal subscriptions, book orders, etc.
Physical description: 1.5 cm of textual records

Subseries: Funding and grants

Title: Funding and grants
Date: 1982-1999 (date of creation)
Scope and content:
For grants for the Dalhousie University Archives, see the Dalhousie University Archives series under grants.
File: UA-23, Box 130, Folder 15 - Challenge summer employment program

Title: Challenge summer employment program

Reference code: UA-23, Box 130, Folder 15

Date: 1989 (date of creation)

Scope and content:


Physical description: 1 cm of textual records

File: UA-23, Box 100, Folder 14 - Electronic library project : funded by the Royal Bank of Canada

Title: Electronic library project : funded by the Royal Bank of Canada

Reference code: UA-23, Box 100, Folder 14

Date: 1996-1999 (date of creation)

Scope and content:

File contains correspondence, reports and budget stats for the RBC funded digital initiatives.

Physical description: 1 cm of textual records

File: UA-23, Box 187, Folder 2 - Summer employment experience development grant : 1987

Title: Summer employment experience development grant : 1987

Reference code: UA-23, Box 187, Folder 2

Date: 1987 (date of creation)

Scope and content:

File contains application and correspondence for Summer Employment Experience Development grant for 1987.

Physical description: 1 cm of textual records
File: UA-23, Box 145, Folder 1 - Summer employment experience development grant : 1992-1994

Title: Summer employment experience development grant : 1992-1994
Reference code: UA-23, Box 145, Folder 1
Date: 1992-1994 (date of creation)

Scope and content:


Physical description: 0.5 cm of textual records

File: UA-23, Box 119, Folder 15 - Summer Canada student employment program : 1982

Title: Summer Canada student employment program : 1982
Reference code: UA-23, Box 119, Folder 15
Date: 1982 (date of creation)

Scope and content:

File contains application and correspondence for grant.

Physical description: 0.25 cm of textual records

File: UA-23, Box 119, Folder 13 - Summer employment experience development grant : 1985

Title: Summer employment experience development grant : 1985
Reference code: UA-23, Box 119, Folder 13
Date: 1985 (date of creation)

Scope and content:

File contains application and correspondence for Summer Employment Experience Development grant for 1985.

Physical description: 0.25 cm of textual records
File: UA-23, Box 123, Folder 12 - Student employment program grants : 1989

Title: Student employment program grants : 1989
Reference code: UA-23, Box 123, Folder 12
Date: 1989 (date of creation)
Scope and content:
File contains completed grant application and correspondence related to the Student Employment Program.

Physical description: 0.25 cm of textual records

File: UA-23, Box 130, Folder 7 - Summer employment program grants : 1990-1991

Title: Summer employment program grants : 1990-1991
Reference code: UA-23, Box 130, Folder 7
Date: 1990-1991 (date of creation)
Scope and content:
File contains grant applications and correspondence related to the Summer Employment Program for the Dalhousie University Libraries.

Physical description: 1 cm of textual records


Title: Monthly fund statement : 1963-1964
Reference code: UA-23, Box 145, Folder 6
Date: 1963-1964 (date of creation)
Scope and content:
File contains monthly fund statements for the Dalhousie University Libraries from the business office for 1963-1964

Physical description: 0.5 cm of textual records

Title: Monthly fund statement from business office: 1961-1962
Reference code: UA-23, Box 145, Folder 5
Date: 1961-1962 (date of creation)
Scope and content:
Physical description: 0.5 cm of textual records

Subseries: Social science and humanities council

Title: Social science and humanities council
Date: 1981-1995 (date of creation)
Physical description: 14 cm of textual records

File: UA-23, Box 115, Folder 1 - SSHRC: African documents

Title: SSHRC: African documents
Reference code: UA-23, Box 115, Folder 1
Date: 1983 (date of creation)
Scope and content:
File contains application, description and letters of support for the specialized research collection for African Anglophone documents.
Physical description: 2 cm of textual records

File: UA-23, Box 114, Folder 15 - SSHRC: British imperial history

Title: SSHRC: British imperial history
Reference code: UA-23, Box 114, Folder 15
Date: 1984 (date of creation)
Scope and content:
File contains materials for SSHRC grant to support the development of the British Imperial History, includes application, description of project and letters of support.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 115, Folder 3 - SSHRC : Canadian literature**

**Title:** SSHRC : Canadian literature

**Reference code:** UA-23, Box 115, Folder 3

**Date:** 1982 (date of creation)

**Scope and content:**

File contains application, description and letters of support for a grant in Canadian literature.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 115, Folder 4 - SSHRC : Canadian working class history**

**Title:** SSHRC : Canadian working class history

**Reference code:** UA-23, Box 115, Folder 4

**Date:** 1981 (date of creation)

**Scope and content:**

File contains application, description and letters of support for the grant.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 126, Folder 5 - SSHRC : correspondence 1988-1989**

**Title:** SSHRC : correspondence 1988-1989

**Reference code:** UA-23, Box 126, Folder 5

**Date:** 1988-1989 (date of creation)

**Scope and content:**

File contains correspondence related to SSHRC grants, both internal and external for 1988-1989.

**Physical description:** 0.5 cm of textual records
File: UA-23, Box 115, Folder 6 - SSHRC : Francis Bacon collection

Title: SSHRC : Francis Bacon collection
Reference code: UA-23, Box 115, Folder 6
Date: 1995 (date of creation)
Scope and content:
File contains application and correspondence selected to gather additional materials for the Bacon collection.
Physical description: 0.5 cm of textual records

File: UA-23, Box 114, Folder 16 - SSHRC : French linguistics

Title: SSHRC : French linguistics
Reference code: UA-23, Box 114, Folder 16
Date: 1984 (date of creation)
Scope and content:
File contains application, description and letters of support for the French Linguistics and Lexicology collections.
Physical description: 1 cm of textual records

File: UA-23, Box 115, Folder 2 - SSHRC : French theatre

Title: SSHRC : French theatre
Reference code: UA-23, Box 115, Folder 2
Date: 1981 (date of creation)
Scope and content:
File contains application, description and letters of support for a research grant in French Theatre.
Physical description: 1 cm of textual records

File: UA-23, Box 113, Folder 11 - SSHRC : international development collection

Title: SSHRC : international development collection
Reference code: UA-23, Box 113, Folder 11
Date: 1985-1987 (date of creation)
Scope and content:
File contains correspondence, applications, letters of support and supporting documents related to International Development Collection.
Physical description: 1 cm of textual records

File: UA-23, Box 113, Folder 8 - SSHRC : military and strategic studies program 1986
Title: SSHRC : military and strategic studies program 1986
Reference code: UA-23, Box 113, Folder 8
Date: 1986 (date of creation)
Scope and content:
Physical description: 1 cm of textual records

File: UA-23, Box 113, Folder 19 - SSHRC : military and strategic studies program 1987
Title: SSHRC : military and strategic studies program 1987
Reference code: UA-23, Box 113, Folder 19
Date: 1986-1987 (date of creation)
Scope and content:
Physical description: 1 cm of textual records

File: UA-23, Box 115, Folder 8 - SSHRC : modern British policies
Title: SSHRC : modern British policies
Reference code: UA-23, Box 115, Folder 8
Date: 1995 (date of creation)
Scope and content:
File contains application, description and letters of support for the grant to collect archival and other primary materials.

**Physical description**: 0.5 cm of textual records

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**File: UA-23, Box 115, Folder 9 - SSHRC : modern European and Latin American writers**

**Title**: SSHRC : modern European and Latin American writers  
**Reference code**: UA-23, Box 115, Folder 9  
**Date**: 1994 (date of creation)  
**Scope and content**:  
File contains application, description and letters of support for the grant.  

**Physical description**: 0.25 cm of textual records

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**File: UA-23, Box 115, Folder 7 - SSHRC : Orientalism collection**

**Title**: SSHRC : Orientalism collection  
**Reference code**: UA-23, Box 115, Folder 7  
**Date**: 1993 (date of creation)  
**Scope and content**:  
File contains application, description and letters of support for the grant.  

**Physical description**: 0.25 cm of textual records

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**File: UA-23, Box 113, Folder 7 - SSHRC : strategic studies collection**

**Title**: SSHRC : strategic studies collection  
**Reference code**: UA-23, Box 113, Folder 7  
**Date**: 1987-1988 (date of creation)  
**Scope and content**:  
File contains SSHRC grants for the Strategic Studies Collection, includes application, letters of support and progress reports.  

**Physical description**: 1 cm of textual records
File: UA-23, Box 115, Folder 5 - SSHRC : United Nations collection

Title: SSHRC : United Nations collection
Reference code: UA-23, Box 115, Folder 5
Date: 1994 (date of creation)
Scope and content:
File contains application, description and letters of support for the grant. The grant was not approved.
Physical description: 1 cm of textual records

File: UA-23, Box 113, Folder 10 - SSHRC : women and international development

Title: SSHRC : women and international development
Reference code: UA-23, Box 113, Folder 10
Date: 1986-1987 (date of creation)
Scope and content:
File contains materials related to the SSHRC funding for women and international development, includes correspondence, application, letters of support and supporting documents.
Physical description: 1 cm of textual records

Series: Gifts, donations and fundraising

Title: Gifts, donations and fundraising

Subseries: Appraisal of gift-in-kind to the Killam library

Title: Appraisal of gift-in-kind to the Killam library

File: UA-23, Box 95, Folder 3 - Appraisal : 1987

Title: Appraisal : 1987
Reference code: UA-23, Box 95, Folder 3
Date: 1987 (date of creation)

Scope and content:

File contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 1 cm of textual records

File: UA-23, Box 93, Folder 6 - Appraisal : 1993

Title: Appraisal : 1993

Reference code: UA-23, Box 93, Folder 6

Date: 1993 (date of creation)

Scope and content:

File contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 1 cm of textual records

File: UA-23, Box 151, Folder 6 - Appraisal : 1995

Title: Appraisal : 1995

Reference code: UA-23, Box 151, Folder 6

Date: 1995 (date of creation)

Scope and content:

File contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 0.25 cm of textual records

File: UA-23, Box 94, Folder 4 - Appraisal : 1996

Title: Appraisal : 1996

Reference code: UA-23, Box 94, Folder 4

Date: 1996 (date of creation)
File: UA-23, Box 94, Folder 5 - Appraisal : 1997

Title: Appraisal : 1997

Reference code: UA-23, Box 94, Folder 5

Date: 1997 (date of creation)

Scope and content:

File contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 1.5 cm of textual records

File: UA-23, Box 94, Folder 6 ; Box 94, Folder 7 - Appraisal : 1998

Title: Appraisal : 1998

Reference code: UA-23, Box 94, Folder 6 ; Box 94, Folder 7

Date: 1998 (date of creation)

Scope and content:

Files contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 3 cm of textual records 2 folders

File: UA-23, Box 94, Folder 8 ; Box 95, Folder 1 - Appraisal : 1999
Title: Appraisal : 1999
Reference code: UA-23, Box 94, Folder 8 ; Box 95, Folder 1
Date: 1999 (date of creation)
Scope and content:
Files contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 3 cm of textual records 2 files

File: UA-23, Box 148, Folder 8 - Appraisal : 2000
Title: Appraisal : 2000
Reference code: UA-23, Box 148, Folder 8
Date: 2000 (date of creation)
Scope and content:
File contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 1 cm of textual records

File: UA-23, Box 151, Folder 7 ; Box 142, Fodler 2 - Appraisal : 2001
Title: Appraisal : 2001
Reference code: UA-23, Box 151, Folder 7 ; Box 142, Fodler 2
Date: 2001 (date of creation)
Scope and content:
File contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 2 cm of textual records 2 folders
File: UA-23, Box 142, Folder 1 ; Box 93, Folder 1 ; Box 93, Folder 2 - Appraisal : 2002

Title: Appraisal : 2002
Reference code: UA-23, Box 142, Folder 1 ; Box 93, Folder 1 ; Box 93, Folder 2
Date: 2002 (date of creation)
Scope and content:
File contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 2.5 cm of textual records 3 folders

File: UA-23, Box 98, Folder 2 ; Box 93, Folder 3 - Appraisal : 2003

Title: Appraisal : 2003
Reference code: UA-23, Box 98, Folder 2 ; Box 93, Folder 3
Date: 2003 (date of creation)
Scope and content:
Files contain materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 3 cm of textual records 2 files

File: UA-23, Box 98, Folder 4 ; Box 98, Folder 3 - Appraisal : 2004

Title: Appraisal : 2004
Reference code: UA-23, Box 98, Folder 4 ; Box 98, Folder 3
Date: 2004 (date of creation)
Scope and content:
Files contain materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.
**File: UA-23, Box 98, Folder 10 ; Box 98, Folder 11 - Appraisal : 2005**

**Title:** Appraisal : 2005  
**Reference code:** UA-23, Box 98, Folder 10 ; Box 98, Folder 11  
**Date:** 2005 (date of creation)  
**Scope and content:**  
Files contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

**Physical description:** 3 cm of textual records

---

**File: UA-23, Box 98, Folder 12 ; Box 98, Folder 13 - Appraisal : 2006**

**Title:** Appraisal : 2006  
**Reference code:** UA-23, Box 98, Folder 12 ; Box 98, Folder 13  
**Date:** 2006 (date of creation)  
**Scope and content:**  
Files contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

**Physical description:** 2 cm of textual records

---

**File: UA-23, Box 158, Folder 10 - Appraisal : 2007**

**Title:** Appraisal : 2007  
**Reference code:** UA-23, Box 158, Folder 10  
**Date:** 2007 (date of creation)  
**Scope and content:**  
Files contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.
property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 1.5 cm of textual records

File: UA-23, Box 158, Folder 11 - Appraisal : 2008

Title: Appraisal : 2008
Reference code: UA-23, Box 158, Folder 11
Date: 2008 (date of creation)
Scope and content:
Files contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 2.5 cm of textual records

File: UA-23, Box 159, Folder 1 - Appraisal : 2009

Title: Appraisal : 2009
Reference code: UA-23, Box 159, Folder 1
Date: 2009 (date of creation)
Scope and content:
Files contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 2 cm of textual records

File: UA-23, Box 141, Folder 6 - Appraisal : 2010

Title: Appraisal : 2010
Reference code: UA-23, Box 141, Folder 6
Date: 2010 (date of creation)
Scope and content:
Files contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 1 cm of textual records

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File: UA-23, Box 141, Folder 5 - Appraisal : 2011

Title: Appraisal : 2011
Reference code: UA-23, Box 141, Folder 5
Date: 2011 (date of creation)
Scope and content:

Files contains materials related to the Appraisal of Gift in Kind to the Killam Library. This includes an appraisal sheet which lists the purpose of property, date viewed by appraiser, place property viewed by appraiser, condition of property, value of property, name of appraiser and name and address of donor. Materials can also include correspondence to and from the donor.

Physical description: 1 cm of textual records

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File: UA-23, Box 193, Folder 26 - Archibald MacMechan donation

Title: Archibald MacMechan donation
Reference code: UA-23, Box 193, Folder 26
Date: 1905 (date of creation)
Scope and content:

File contains correspondence and photocopies of the materials donated.

Physical description: 0.25 cm of textual records

---

File: UA-23, Box 191, Folder 4 - Colonel R.W. Leonard donation

Title: Colonel R.W. Leonard donation
Reference code: UA-23, Box 191, Folder 4
Date: 1926 (date of creation)
Scope and content:

**Physical description**: 0.5 cm of textual records

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**Subseries: Donations correspondence**

**Title**: Donations correspondence

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**File: UA-23, Box 102, Folder 16 - Correspondence : 1985**

**Title**: Correspondence : 1985

**Reference code**: UA-23, Box 102, Folder 16

**Date**: 1985 (date of creation)

**Scope and content**:

File contains correspondence from the University Librarian thanking donors for making monetary donations or to departments in the library acknowledging the receipt of the money.

**Physical description**: 0.25 cm of textual records

---

**File: UA-23, Box 93, Folder 7 - Correspondence : 1986-1988**

**Title**: Correspondence : 1986-1988

**Reference code**: UA-23, Box 93, Folder 7

**Date**: 1986-1988 (date of creation)

**Scope and content**:

File contains correspondence related to donations made to the university library and internal correspondence related to spending.

**Physical description**: 0.25 cm of textual records

---

**File: UA-23, Box 102, Folder 17 - Correspondence : 1986**

**Title**: Correspondence : 1986

**Reference code**: UA-23, Box 102, Folder 17

**Date**: 1986 (date of creation)
Scope and content:

File contains correspondence from the University Librarian thanking donors for making monetary donations or to departments in the library acknowledging the receipt of the money.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 100, Folder 4 - Correspondence : 1987**

**Title:** Correspondence : 1987  
**Reference code:** UA-23, Box 100, Folder 4  
**Date:** 1987 (date of creation)  

Scope and content:

File contains correspondence from the University Librarian thanking donors for making monetary donations or to departments in the library acknowledging the receipt of the money.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 178, Folder 4 - Correspondence : 1992**

**Title:** Correspondence : 1992  
**Reference code:** UA-23, Box 178, Folder 4  
**Date:** 1992 (date of creation)  

Scope and content:

File contains correspondence from the University Librarian thanking donors for making monetary donations or to departments in the library acknowledging the receipt of the money.

Physical description: 1 cm of textual records

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**File: UA-23, Box 178, Folder 1 - Correspondence : 1993**

**Title:** Correspondence : 1993  
**Reference code:** UA-23, Box 178, Folder 1  
**Date:** 1993 (date of creation)  

Scope and content:

File contains correspondence from the University Librarian thanking donors for making monetary donations or to departments in the library acknowledging the receipt of the money.
Physical description: 1 cm of textual records

File: UA-23, Box 178, Folder 2 - Correspondence : 1994
Title: Correspondence : 1994
Reference code: UA-23, Box 178, Folder 2
Date: 1994 (date of creation)
Scope and content:
File contains correspondence from the University Librarian thanking donors for making monetary donations or to departments in the library acknowledging the receipt of the money.

Physical description: 1 cm of textual records

File: UA-23, Box 97, Folder 8 - Correspondence : 2004
Title: Correspondence : 2004
Reference code: UA-23, Box 97, Folder 8
Date: 2004 (date of creation)
Scope and content:
File contains correspondence from the University Librarian thanking donors for making monetary donations or to departments in the library acknowledging the receipt of the money.

Physical description: 0.5 cm of textual records

File: UA-23, Box 97, Folder 9 - Correspondence : 2005
Title: Correspondence : 2005
Reference code: UA-23, Box 97, Folder 9
Date: 2005 (date of creation)
Scope and content:
File contains correspondence from the University Librarian thanking donors for making monetary donations or to departments in the library acknowledging the receipt of the money.

Physical description: 0.25 cm of textual records
File: UA-23, Box 97, Folder 10 - Correspondence : 2006

Title: Correspondence : 2006
Reference code: UA-23, Box 97, Folder 10
Date: 2006 (date of creation)

Scope and content:
File contains correspondence from the University Librarian thanking donors for making monetary donations or to departments in the library acknowledging the receipt of the money.

Physical description: 0.25 cm of textual records

Subseries: Donations report

Title: Donations report

File: UA-23, Box 91, Folder 14 - Donation report : May 1999 - August 1999

Title: Donation report : May 1999 - August 1999
Reference code: UA-23, Box 91, Folder 14
Date: May 1999 to August 1999 (date of creation)

Scope and content:
File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

Physical description: 1 cm of textual records

File: UA-23, Box 91, Folder 15 - Donations report : September 1999 - December 1999

Title: Donations report : September 1999 - December 1999
Reference code: UA-23, Box 91, Folder 15
Date: September 1999 - December 1999 (date of creation)

Scope and content:
File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 91, Folder 16 - Donations report : January 2000 - August 2000**

**Title:** Donations report : January 2000 - August 2000

**Reference code:** UA-23, Box 91, Folder 16

**Date:** January 2000 - August 2000 (date of creation)

**Scope and content:**

File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 92, Folder 1 - Donations report : September 2000 - December 2000**

**Title:** Donations report : September 2000 - December 2000

**Reference code:** UA-23, Box 92, Folder 1

**Date:** September 2000 - December 2000 (date of creation)

**Scope and content:**

File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 92, Folder 2 - Donations report : January 2001 - July 2001**

**Title:** Donations report : January 2001 - July 2001

**Reference code:** UA-23, Box 92, Folder 2
Date: January 2001 - July 2001 (date of creation)

Scope and content:

File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

Physical description: 1 cm of textual records

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**File: UA-23, Box 92, Folder 3 - Donations report : August 2001 - December 2001**

**Title:** Donations report : August 2001 - December 2001  
**Reference code:** UA-23, Box 92, Folder 3  
**Date:** August 2001 - December 2001 (date of creation)  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 92, Folder 3 - Donations : August 2001 - December 2001**

**Title:** Donations : August 2001 - December 2001  
**Reference code:** UA-23, Box 92, Folder 3  
**Date:** August 2001 - December 2001 (date of creation)  
**Scope and content:**

File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 92, Folder 4 - Donations report : January 2002 - December 2002**

**Title:** Donations report : January 2002 - December 2002  
**Reference code:** UA-23, Box 92, Folder 4  
**Date:** January 2002 - December 2002 (date of creation)  
**Scope and content:**

File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address,
and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

Physical description: 0.5 cm of textual records

File: UA-23, Box 92, Folder 6 - Donations report : January 2004 - December 2004

Title: Donations report : January 2004 - December 2004
Reference code: UA-23, Box 92, Folder 6
Date: January 2004 - December 2004 (date of creation)
Scope and content:

File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

Physical description: 1 cm of textual records

File: UA-23, Box 92, Folder 5 - Donations report : January 2003 - February 2003

Title: Donations report : January 2003 - February 2003
Reference code: UA-23, Box 92, Folder 5
Date: January 2003 - February 2003 (date of creation)
Scope and content:

File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

Physical description: 1 cm of textual records

File: UA-23, Box 92, Folder 7 - Donations report : January 2005 - December 2005

Title: Donations report : January 2005 - December 2005
Reference code: UA-23, Box 92, Folder 7
Date: January 2005 - December 2005 (date of creation)
Scope and content:
File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

Physical description: 1 cm of textual records

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File: UA-23, Box 92, Folder 8 - Donations report : February 2006 - December 2006

Title: Donations report : February 2006 - December 2006
Reference code: UA-23, Box 92, Folder 8
Date: February 2006 - December 2006 (date of creation)
Scope and content:

File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

Physical description: 1 cm of textual records

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Title: Donations report : January 2007 - December 2007
Reference code: UA-23, Box 92, Folder 9
Date: January 2007 - December 2007 (date of creation)
Scope and content:

File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

Physical description: 1 cm of textual records

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File: UA-23, Box 92, Folder 10 - Donations report : January 2008 - October 2008

Title: Donations report : January 2008 - October 2008
Reference code: UA-23, Box 92, Folder 10
Date: January 2008 - October 2008 (date of creation)

Scope and content:

File contains reports from the Development Office regarding donations made to the Dalhousie University Libraries. Listing includes the name of donor (unless anonymous), address, and donation sum. If donation was made by faculty or staff, there is also a listing of their department. Listings are separated by month.

Physical description: 0.5 cm of textual records

Subseries: Fundraising

Title: Fundraising

File: UA-23, Box 149, Folder 1 - Correspondence : 1982-1983

Title: Correspondence : 1982-1983
Reference code: UA-23, Box 149, Folder 1
Date: 1982-1983 (date of creation)

Scope and content:

File contains correspondence and attached documents related to Fundraising for the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 149, Folder 2 - Correspondence : 1984

Title: Correspondence : 1984
Reference code: UA-23, Box 149, Folder 2
Date: 1984 (date of creation)

Scope and content:

File contains correspondence and attached documents related to Fundraising for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 149, Folder 3 - Correspondence : 1985
Title: Correspondence : 1985
Reference code: UA-23, Box 149, Folder 3
Date: 1985 (date of creation)
Scope and content:
File contains correspondence and attached documents related to Fundraising for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 149, Folder 4 - Correspondence : 1986
Title: Correspondence : 1986
Reference code: UA-23, Box 149, Folder 4
Date: 1986 (date of creation)
Scope and content:
File contains correspondence and attached documents related to Fundraising for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 149, Folder 5 - Correspondence : 1987-1990
Title: Correspondence : 1987-1990
Reference code: UA-23, Box 149, Folder 5
Date: 1987-1990 (date of creation)
Scope and content:
File contains correspondence and attached documents related to Fundraising for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 148, Folder 12 - Correspondence : 1992
Title: Correspondence : 1992
Reference code: UA-23, Box 148, Folder 12
Date: 1992 (date of creation)
Scope and content:

File contains correspondence and attached documents related to Fundraising for the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 148, Folder 9 - Correspondence : 1993

Title: Correspondence : 1993
Reference code: UA-23, Box 148, Folder 9
Date: 1993 (date of creation)
Scope and content:

File contains correspondence and attached documents related to Fundraising for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 148, Folder 10 - Correspondence : 1994

Title: Correspondence : 1994
Reference code: UA-23, Box 148, Folder 10
Date: 1994 (date of creation)
Scope and content:

File contains correspondence and attached documents related to Fundraising for the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 149, Folder 6 - Correspondence : 1995

Title: Correspondence : 1995
Reference code: UA-23, Box 149, Folder 6
Date: 1995 (date of creation)
Scope and content:

File contains correspondence and attached documents related to Fundraising for the Dalhousie University Libraries.
File: UA-23, Box 149, Folder 7 - Correspondence : 1998-2001

Title: Correspondence : 1998-2001
Reference code: UA-23, Box 149, Folder 7
Date: 1998-2001 (date of creation)
Scope and content:
   File contains correspondence and attached documents related to Fundraising for the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records


Title: Fundamentals : 1993-1994
Reference code: UA-23, Box 148, Folder 11
Date: 1993-1994 (date of creation)
Scope and content:
   File contains a progress report on the Dalhousie annual fundraising for the University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 148, Folder 13 - Fundamentals : 1992

Title: Fundamentals : 1992
Reference code: UA-23, Box 148, Folder 13
Date: 1992 (date of creation)
Scope and content:
   File contains a progress report on the Dalhousie annual fundraising for the University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 90, Folder 4 - Gifts and Donations : 1983

Title: Gifts and Donations : 1983
Reference code: UA-23, Box 90, Folder 4
Date: 1983 (date of creation)
Scope and content:
File contains lists of gifts and donations made to university, which could be a collection, a rare book or a monetary sum. These materials include both correspondence to and from the donor and a description of the gift or donation.

Physical description: 0.25 cm of textual records

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Title: Gifts and donations : 1981-1982
Reference code: UA-23, Box 94, Folder 3
Date: 1981-1982 (date of creation)
Scope and content:
File contains gifts of materials, the majority of which went to the Special Collections department, including some acquisition forms and correspondence.

Physical description: 0.25 cm of textual records

---

Subseries: Gift correspondence

Title: Gift correspondence

---

File: UA-23, Box 97, Folder 2 ; Box 97, Folder 3 - Correspondence : 2004

Title: Correspondence : 2004
Reference code: UA-23, Box 97, Folder 2 ; Box 97, Folder 3
Date: 2004 (date of creation)
Scope and content:
File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.

Physical description: 3 cm of textual records 2 folders

---

File: UA-23, Box 149, Folder 9 - Correspondence : 2000
Title: Correspondence : 2000
Reference code: UA-23, Box 149, Folder 9
Date: 2000 (date of creation)
Scope and content:
   File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.
Physical description: 1 cm of textual records

File: UA-23, Box 150, Folder 1 - Correspondence : 2001
Title: Correspondence : 2001
Reference code: UA-23, Box 150, Folder 1
Date: 2001 (date of creation)
Scope and content:
   File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.
Physical description: 1 cm of textual records

File: UA-23, Box 150, Folder 2 - Correspondence : 2002
Title: Correspondence : 2002
Reference code: UA-23, Box 150, Folder 2
Date: 2002 (date of creation)
Scope and content:
   File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.
Physical description: 1.5 cm of textual records

File: UA-23, Box 150, Folder 5 - Correspondence : 2010
Title: Correspondence : 2010
Reference code: UA-23, Box 150, Folder 5
Date: 2010 (date of creation)
Scope and content:

File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.

Physical description: 1 cm of textual records

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File: UA-23, Box 150, Folder 3 ; Box 150, Folder 4 - Correspondence : 2003

Title: Correspondence : 2003
Reference code: UA-23, Box 150, Folder 3 ; Box 150, Folder 4
Date: 2003 (date of creation)
Physical description: 2.5 cm of textual records 2 folders

---

File: UA-23, Box 102, Folder 14 - Correspondence : 1985

Title: Correspondence : 1985
Reference code: UA-23, Box 102, Folder 14
Date: 1985 (date of creation)
Scope and content:

File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation

Physical description: 1 cm of textual records

---

File: UA-23, Box 102, Folder 15 - Correspondence : 1986

Title: Correspondence : 1986
Reference code: UA-23, Box 102, Folder 15
Date: 1986 (date of creation)
Scope and content:

File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.

Physical description: 1 cm of textual records
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<tr>
<th>File: UA-23, Box 97, Folder 5 ; Box 97, Folder 4 - Correspondence : 2005</th>
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<td>Date: 2005 (date of creation)</td>
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<tr>
<td>Scope and content:</td>
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<tr>
<td>File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.</td>
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<td>Physical description:</td>
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<td>2 cm of textual records 2 folders</td>
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<tr>
<th>File: UA-23, Box 97, Folder 6 ; Box 97, Folder 7 - Correspondence : 2006</th>
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<tbody>
<tr>
<td>Title: Correspondence : 2006</td>
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<td>Date: 2006 (date of creation)</td>
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<tr>
<td>Scope and content:</td>
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<tr>
<td>File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.</td>
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<td>Physical description:</td>
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<th>File: UA-23, Box 150, Folder 6 - Correspondence : 2007</th>
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<tbody>
<tr>
<td>Title: Correspondence : 2007</td>
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<tr>
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<table>
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<tr>
<th>File: UA-23, Box 151, Folder 1 - Correspondence : 1990-1992</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title: Correspondence : 1990-1992</td>
</tr>
<tr>
<td>Reference code: UA-23, Box 151, Folder 1</td>
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<tr>
<td>Date: 1990-1992 (date of creation)</td>
</tr>
<tr>
<td>Scope and content:</td>
</tr>
</tbody>
</table>
File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.

Physical description: 1 cm of textual records

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**File: UA-23, Box 151, Folder 2 - Correspondence : 1983-1986**

Title: Correspondence : 1983-1986
Reference code: UA-23, Box 151, Folder 2
Date: 1983-1986 (date of creation)
Physical description: 1 cm of textual records

---

**File: UA-23, Box 151, Folder 3 - Correspondence : 1987-1989**

Title: Correspondence : 1987-1989
Reference code: UA-23, Box 151, Folder 3
Date: 1987-1989 (date of creation)
Scope and content:
File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.
Physical description: 1 cm of textual records

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**File: UA-23, Box 151, Folder 4 - Correspondence : 1966-1981**

Title: Correspondence : 1966-1981
Reference code: UA-23, Box 151, Folder 4
Date: 1966-1981 (date of creation)
Scope and content:
File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.
Physical description: 1.5 cm of textual records

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**File: UA-23, Box 153, Folder 2 ; Box 153, Folder 3 - Correspondence : 1960-1969**
Title: Correspondence : 1960-1969
Reference code: UA-23, Box 153, Folder 2 ; Box 153, Folder 3
Date: 1960-1969 (date of creation)
Scope and content:
File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.
Physical description: 3 cm of textual records

File: UA-23, Box 152, Folders 16-19; Box 153, Folder 1 - Correspondence : 1950-1959
Title: Correspondence : 1950-1959
Reference code: UA-23, Box 152, Folders 16-19; Box 153, Folder 1
Date: 1950-1959 (date of creation)
Scope and content:
File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.
Physical description: 4 cm of textual records 4 folders

File: UA-23, Box 152, Folder 4 - Correspondence : 1930-1939
Title: Correspondence : 1930-1939
Reference code: UA-23, Box 152, Folder 4
Date: 1930-1939 (date of creation)
Scope and content:
File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.
Physical description: 1 cm of textual records

File: UA-23, Box 153, Folder 6 - Correspondence : 1940-1949
Title: Correspondence : 1940-1949
Reference code: UA-23, Box 153, Folder 6
Date: 1940-1949 (date of creation)

Scope and content:

File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 153, Folder 7 - Correspondence : 1920-1929

Title: Correspondence : 1920-1929
Reference code: UA-23, Box 153, Folder 7
Date: 1920-1929 (date of creation)

Scope and content:

File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.

Physical description: 1 cm of textual records

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File: UA-23, Box 153, Folder 9 - Correspondence : 1825-1919

Title: Correspondence : 1825-1919
Reference code: UA-23, Box 153, Folder 9
Date: 1825-1919 (date of creation)

Scope and content:

File contains letters of thanks for monographs donated to the Dalhousie University Libraries. Letter usually lists the monograph donated and date of donation.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 90, Folder 4 - Correspondence and lists of materials : 1983

Title: Correspondence and lists of materials : 1983
Reference code: UA-23, Box 90, Folder 4
Date: 1983 (date of creation)

Scope and content:
File contains lists of gifts made to the Dalhousie University Libraries. These materials include correspondence and a listing of materials.

Physical description: 0.5 cm of textual records

Subseries: Gift income report

Title: Gift income report

File: UA-23, Box 98, Folder 5 - Gift income report : 2004

Title: Gift income report : 2004
Reference code: UA-23, Box 98, Folder 5
Date: 2004 (date of creation)
Scope and content:
  File contains the gift income report from the Office of External Relations, provides the dates for gift income, the department, designation and the amount.

Physical description: 1 cm of textual records

File: UA-23, Box 149, Folder 8 - Gift income report : 2002-2003

Title: Gift income report : 2002-2003
Reference code: UA-23, Box 149, Folder 8
Date: 2002-2003 (date of creation)
Scope and content:
  File contains the gift income report from the Office of External Relations, provides the dates for gift income, the department, designation and the amount.

Physical description: 1 cm of textual records

File: UA-23, Box 98, Folder 6 - Gift income report : 2005

Title: Gift income report : 2005
Reference code: UA-23, Box 98, Folder 6
Date: 2005 (date of creation)
Scope and content:
File contains the gift income report from the Office of External Relations, provides the dates for gift income, the department, designation and the amount.

Physical description: 1 cm of textual records

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File: UA-23, Box 98, Folder 7 - Gift income report : 2006

Title: Gift income report : 2006
Reference code: UA-23, Box 98, Folder 7
Date: 2006 (date of creation)
Scope and content:
File contains the gift income report from the Office of External Relations, provides the dates for gift income, the department, designation and the amount.

Physical description: 1 cm of textual records

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File: UA-23, Box 98, Folder 8 - Gift income report : 2007

Title: Gift income report : 2007
Reference code: UA-23, Box 98, Folder 8
Date: 2007 (date of creation)
Scope and content:
File contains the gift income report from the Office of External Relations, provides the dates for gift income, the department, designation and the amount.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 141, Folder 4 - Gift income report : 2007-2009

Title: Gift income report : 2007-2009
Reference code: UA-23, Box 141, Folder 4
Date: 2007-2009 (date of creation)
Scope and content:
File contains the gift income report from the Office of External Relations, provides the dates for gift income, the department, designation and the amount.
**File: UA-23, Box 141, Folder 3 - Gift income report : 2010-2011**

**Title:** Gift income report : 2010-2011  
**Reference code:** UA-23, Box 141, Folder 3  
**Date:** 2010-2011 (date of creation)  
**Scope and content:**  
File contains the gift income report from the Office of External Relations, provides the dates for gift income, the department, designation and the amount.

**Physical description:** 1 cm of textual records

**Series: Fundraising**

**Title:** Fundraising

**File: UA-23, Box 145, Folder 3 - Correspondence : 1991**

**Title:** Correspondence : 1991  
**Reference code:** UA-23, Box 145, Folder 3  
**Date:** 1991 (date of creation)  
**Scope and content:**  
File contains correspondence and related documents for fundraising for the Dalhousie University Libraries.

**Physical description:** 1 cm of textual records

**File: UA-23, Box 151, Folder 4 - Leonard foundation**

**Title:** Leonard foundation  
**Reference code:** UA-23, Box 151, Folder 4  
**Date:** [19-] (date of creation)  
**Scope and content:**
File contains photocopies of materials related to the Leonard Foundation which made donations to the Dalhousie University Libraries.

**Physical description:** 0.25 cm of textual records

---

**File: UA-23, Box 153, Folder 5 - List of book donations : 1930**

- **Title:** List of book donations : 1930
- **Reference code:** UA-23, Box 153, Folder 5
- **Date:** 1930 (date of creation)
- **Scope and content:**
  
  File contains a typed list of book donations for the Dalhousie University Libraries.

- **Physical description:** 0.5 cm of textual records

---

**File: UA-23, Box 153, Folder 8 - List of books donated : 1920-1929**

- **Title:** List of books donated : 1920-1929
- **Reference code:** UA-23, Box 153, Folder 8
- **Date:** 1920-1929 (date of creation)
- **Scope and content:**

  File contains a typed list of book donations for the Dalhousie University Libraries.

- **Physical description:** 1.5 cm of textual records

---

**File: UA-23, Box 154, Folder 1 - List of books donated : 1867-1919**

- **Title:** List of books donated : 1867-1919
- **Reference code:** UA-23, Box 154, Folder 1
- **Date:** 1867-1919 (date of creation)
- **Scope and content:**

  File contains a typed list of book donations for the Dalhousie University Libraries.

- **Physical description:** 0.25 cm of textual records
File: UA-23, Box 154, Folder 2 - List of donations : 1937-1941

Title: List of donations : 1937-1941
Reference code: UA-23, Box 154, Folder 2
Date: 1937-1941 (date of creation)
Scope and content:

File contains one handwritten copy of a list of donations made to Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 154, Folder 3 - List of donations : 1946-1965

Title: List of donations : 1946-1965
Reference code: UA-23, Box 154, Folder 3
Date: 1946-1965 (date of creation)
Scope and content:

File contains one typed copy of a list of donations made to Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 145, Folder 7 - List of autographed and inscribed books received from Mr. D. MacGillvary

Title: List of autographed and inscribed books received from Mr. D. MacGillvary
Reference code: UA-23, Box 145, Folder 7
Date: [19-] (date of creation)
Scope and content:

File contains one copy of the list.

Physical description: 0.5 cm of textual records

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File: J.M. Stewart

Title: J.M. Stewart
**File: UA-23, Box 162, Folder 12 - List of donations : 1939**

**Title:** List of donations : 1939  
**Reference code:** UA-23, Box 162, Folder 12  
**Date:** 1939 (date of creation)  
**Scope and content:**  
File contains a list of books presented to Dalhousie University from J.M. Stewart.  
**Physical description:** 0.25 cm of textual records

---

**File: UA-23, Box 93, Folder 4 - Medjuck collection for Jewish studies**

**Title:** Medjuck collection for Jewish studies  
**Reference code:** UA-23, Box 93, Folder 4  
**Date:** 1990-1991 (date of creation)  
**Scope and content:**  
File contains materials related to the Medjuck collection. After Dalhousie purchased 6093 South Street, $15 000 was donated to the Killam library, contains correspondence, press releases, listing of titles for collection and other materials added to the collection.  
**Physical description:** 1.5 cm of textual records

---

**File: UA-23, Box 93, Folder 5 - Medjuck collection for Jewish studies : photograph**

**Title:** Medjuck collection for Jewish studies : photograph  
**Reference code:** UA-23, Box 93, Folder 5  
**Date:** [19-] (date of creation)  
**Scope and content:**  
File contains one photo related to the Medjuck Collection for Jewish Studies, black and white photo depicts four men in the Special Collections reading room holding a book- The Jewish People.  
**Physical description:** 0.25 cm of textual records

---

**File: UA-23, Box 196, Folder 5 - Museum donations**
Title: Museum donations
Reference code: UA-23, Box 196, Folder 5
Date: 17 April 1883 (date of creation)
Scope and content:
File contains donations for the museum from A. Downs.

Physical description: 0.25 cm of textual records

File: UA-23, Box 196, Folder 4 - Nursing donations

Title: Nursing donations
Reference code: UA-23, Box 196, Folder 4
Date: 1955-1959 (date of creation)
Scope and content:
File contains materials related to donations made from the Nursing department.

Physical description: 0.25 cm of textual records

File: UA-23, Box 93, Folder 8 - Pereira donation

Title: Pereira donation
Reference code: UA-23, Box 93, Folder 8
Date: 1997 (date of creation)
Scope and content:
File contains correspondence related to the Dr. Pereira collection, 209 Russian language non-duplicates.

Physical description: 0.5 cm of textual records

File: UA-23, Box 35, Folder - Raymond collection donated

Title: Raymond collection donated
Reference code: UA-23, Box 35, Folder
Date: 1993 (date of creation)
Scope and content:
File: UA-23, Box 193, Folder 17 - RBC donation to the Dalhousie University libraries [photos]

Title: RBC donation to the Dalhousie University libraries [photos]
Reference code: UA-23, Box 193, Folder 17
Date: 1996 (date of creation)
Scope and content:

File contains photos of the celebration for the RBC donation to the Dalhousie University Libraries, including photos of the cake, President Travis and library staff.

Physical description: 0.5 cm of textual records 4 photos 4x6 and 1 photo 5x7

Subseries: Thank you letters

Title: Thank you letters

File: UA-23, Box 195, Folder 10 - Correspondence : 1997

Title: Correspondence : 1997
Reference code: UA-23, Box 195, Folder 10
Date: 1997 (date of creation)
Scope and content:

File contains letters thanking donors, they are usually attached to the letter of donation.

Physical description: 0.25 cm of textual records

File: UA-23, Box 196, Folder 2 - Correspondence : 1998

Title: Correspondence : 1998
Reference code: UA-23, Box 196, Folder 2
Date: 1998 (date of creation)
Scope and content:

File contains letters thanking donors, they are usually attached to the letter of donation.

Physical description: 1 cm of textual records

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**File: UA-23, Box 196, Folder 1 - Correspondence : 1999**

**Title:** Correspondence : 1999  
**Reference code:** UA-23, Box 196, Folder 1  
**Date:** 1999 (date of creation)  
**Scope and content:**  
File contains letters thanking donors, they are usually attached to the letter of donation.

**Physical description:** 1.5 cm of textual records

---

**File: UA-23, Box 158, Folder 8 - Correspondence : 2008**

**Title:** Correspondence : 2008  
**Reference code:** UA-23, Box 158, Folder 8  
**Date:** 2008 (date of creation)  
**Scope and content:**  
File contains letters thanking donors, they are usually attached to the letter of donation.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 158, Folder 9 - Correspondence : 2009**

**Title:** Correspondence : 2009  
**Reference code:** UA-23, Box 158, Folder 9  
**Date:** 2009 (date of creation)  
**Scope and content:**  
File contains letters thanking donors, they are usually attached to the letter of donation.

**Physical description:** 1 cm of textual records
Series: Business archives of the Geographical information sciences centre (GIS)


Title: Business archives of the Geographical information sciences centre (GIS)

Date: 1968-2004 (date of creation)

Physical description: 6 cm of textual records

Subseries: Correspondence

Title: Correspondence

Date: 1968-1999 (date of creation)

Physical description: 2 cm of textual records

File: UA-23, Box 170, Folder 12 - Correspondence : 1968-1975

Title: Correspondence : 1968-1975

Reference code: UA-23, Box 170, Folder 12

Date: 1968-1975 (date of creation)

Scope and content:


Physical description: 0.25 cm of textual records

File: UA-23, Box 170, Folder 7 - Correspondence : 1969-1970

Title: Correspondence : 1969-1970

Reference code: UA-23, Box 170, Folder 7

Date: 1969-1970 (date of creation)

Scope and content:


Physical description: 1 cm of textual records

File: UA-23, Box 161, Folder 19 - Correspondence : 1976-1978
Title: Correspondence : 1976-1978
Reference code: UA-23, Box 161, Folder 19
Date: 1976-1978 (date of creation)
Scope and content:
File contains correspondence related to the Map collection at the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 170, Folder 11 - Correspondence : 1993-1999

Title: Correspondence : 1993-1999
Reference code: UA-23, Box 170, Folder 11
Date: 1993-1999 (date of creation)
Scope and content:

Physical description: 0.5 cm of textual records

File: Reports

Title: Reports
Date: 1971-2004 (date of creation)
Physical description: 4 cm of textual records

File: UA-23, Box 97, Folder 12 - A proposal to enhance geographic information systems

Title: A proposal to enhance geographic information systems
Reference code: UA-23, Box 97, Folder 12
Date: 23 June 2004 (date of creation)
Scope and content:
File contains one copy of the report A Proposal to Enhance Geographic Information Systems Service, Teaching, and Research : Ad Hoc Committee on GIS.

Physical description: 0.5 cm of textual records
File: UA-23, Box 170, Folder 15 - Charting a course for the future

Title: Charting a course for the future
Reference code: UA-23, Box 170, Folder 15
Date: 19 September 1994 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 168, Folder 12 ; Box 170, Folder 14 - Charting new directions : map collection self-study

Title: Charting new directions : map collection self-study
Reference code: UA-23, Box 168, Folder 12 ; Box 170, Folder 14
Date: December 1998 (date of creation)
Scope and content:
File contains one copy of report.
Physical description: 0.5 cm of textual records 2 folders

File: UA-23, Box 112, Folder 2 - Literacy project

Title: Literacy project
Reference code: UA-23, Box 112, Folder 2
Date: 1996-1997 (date of creation)
Scope and content:
File contains proposal and correspondence related to the funding of the project.
Physical description: 1 cm of textual records

File: UA-23, Box 170, Folder 12 - Map and geographic information centre : proposal for capital funding

Title: Map and geographic information centre : proposal for capital funding
Reference code: UA-23, Box 170, Folder 12
Date: [19-] (date of creation)
Scope and content:

File contains one copy of report.

Physical description: 0.25 cm of textual records


Title: Monthly reports : 1971-1975
Reference code: UA-23, Box 170, Folder 9
Date: 1971-1975 (date of creation)
Scope and content:

File contains monthly report summaries from the Map Collection.

Physical description: 0.5 cm of textual records


Title: Monthly reports : 1976-1979
Reference code: UA-23, Box 170, Folder 10
Date: 1976-1979 (date of creation)

Physical description: 0.5 cm of textual records


Title: Monthly reports : 1981-1983
Reference code: UA-23, Box 170, Folder 8
Date: 1981-1983 (date of creation)
Scope and content:

File contains monthly report summaries from the Map Collection.

Physical description: 0.25 cm of textual records

File: UA-23, Box 112, Folder 11 - Proposal for integrated faculty

Title: Proposal for integrated faculty
Reference code: UA-23, Box 112, Folder 11
Date: 1996 (date of creation)
Scope and content:
File contains copy of proposal and correspondence related to the integrated GIS faculty.

Physical description: 0.25 cm of textual records

Series: Institute of Public Affairs

Title: Institute of Public Affairs
Date: 1966-1988 (date of creation)
Physical description: 2.25 cm of textual records

File: UA-23, Box 124, Folder 1 - Correspondence : 1966-1975

Title: Correspondence : 1966-1975
Reference code: UA-23, Box 124, Folder 1
Date: 1966-1975 (date of creation)
Scope and content:
File contains correspondence and associated documents for the Institute of Public Affairs.

Physical description: 1 cm of textual records

File: UA-23, Box 124, Folder 3 - Annual report : 1984-1985

Title: Annual report : 1984-1985
Reference code: UA-23, Box 124, Folder 3
Date: 1984-1985 (date of creation)
Scope and content:
File contains the annual report for the Institute of Public Affairs.

Physical description: 0.25 cm of textual records

File: UA-23, Box 124, Folder 2 - Correspondence : 1981-1988
Title: Correspondence : 1981-1988  
Reference code: UA-23, Box 124, Folder 2  
Date: 1981-1988 (date of creation)  
Scope and content:  
File contains correspondence and associated documents for the Institute of Public Affairs.  

Physical description: 1 cm of textual records

Series: Archives of the Killam Memorial Library  
Title: Archives of the Killam Memorial Library  
Date: [19-] (date of creation)

File: UA-23, Box 57, Folder 11 - Advertisements and promotional material  
Title: Advertisements and promotional material  
Reference code: UA-23, Box 57, Folder 11  
Date: [19-] (date of creation)  
Scope and content:  
File contains various advertisements for the Killam Library, including hours, collections specific advertisements and notices for patrons.  

Physical description: 0.25 cm of textual records

File: UA-23, Box 44, Folder 7 - Anniversary gift from Governor of Nova Scotia  
Title: Anniversary gift from Governor of Nova Scotia  
Reference code: UA-23, Box 44, Folder 7  
Date: 7 December 1988 (date of creation)  
Scope and content:  
File contains one copy of a dedication to the Killam Memorial Library from the Governors of Nova Scotia celebrating the Killam Memorial Libraries 40th anniversary of the libraries Declaration of Human Rights.  

Physical description: 0.25 cm of textual records 1 oversized poster (oversized box)

Title: Acquisitions : 1997-1998
Reference code: UA-23, Box 140, Folder 2
Date: 1997-1998 (date of creation)
Scope and content:
File contains correspondence for the acquisitions for the Killam Memorial Library, includes internal and external correspondence.

Physical description: 0.25 cm of textual records

Subseries: Building

Title: Building

File: UA-23, Box 186, Folder 4 - 25th anniversary planning committee minutes : 1995

Title: 25th anniversary planning committee minutes : 1995
Reference code: UA-23, Box 186, Folder 4
Date: 1995 (date of creation)
Scope and content:
File contains the meeting minutes for the 25th Anniversary Planning Committee.

Physical description: 0.25 cm of textual records

File: UA-23, Box 191, Folder 8 - Correspondence : opening

Title: Correspondence : opening
Reference code: UA-23, Box 191, Folder 8
Date: 1967-1971 (date of creation)
Scope and content:
File contains correspondence and attached documents related to the preparations for the opening of the Killam Memorial Library.
File: UA-23, Box 96, Folder 14 - Information commons : advertisements

Title: Information commons : advertisements
Reference code: UA-23, Box 96, Folder 14
Date: [20-] (date of creation)
Scope and content:
File contains three advertisements for the opening of the Dalhousie University Libraries learning commons.

Physical description: 0.25 cm of textual records

File: UA-23, Box 96, Folder 10 - Information commons : background and executive summary

Title: Information commons : background and executive summary
Reference code: UA-23, Box 96, Folder 10
Date: 2001 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Libraries : Transforming Learning, background and executive summary.

Physical description: 0.25 cm of textual records

File: UA-23, Box 96, Folder 16 - Information commons : campaign

Title: Information commons : campaign
Reference code: UA-23, Box 96, Folder 16
Date: [20-] (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Information Commons Campaign Plan.

Physical description: 0.25 cm of textual records
File: UA-23, Box 96, Folder 1 - Information commons floorplans

Title: Information commons floorplans
Reference code: UA-23, Box 96, Folder 1
Date: [19-] (date of creation)
Scope and content:

File contains several floorplans for the Killam Library Information Commons.

Physical description: 0.25 cm of textual records

File: UA-23, Box 96, Folder 9 - Information commons : fundraising strategy

Title: Information commons : fundraising strategy
Reference code: UA-23, Box 96, Folder 9
Date: March 2000 (date of creation)
Scope and content:

File contains one copy of report on the fund raising strategies necessary for the Dalhousie University Libraries information Commons.

Physical description: 0.25 cm of textual records

File: UA-23, Box 96, Folder 7 - Information commons : meeting minutes

Title: Information commons : meeting minutes
Reference code: UA-23, Box 96, Folder 7
Date: 1999 (date of creation)
Scope and content:

File contains meeting minutes for the Information Commons meeting.

Physical description: 0.25 cm of textual records

File: UA-23, Box 96, Folder 8 - Information commons : new solutions for a new century

Title: Information commons : new solutions for a new century
Reference code: UA-23, Box 96, Folder 8
Date: 14 February 2001 (date of creation)

Scope and content:

File contains a copy of the report, Information Commons: New Solutions for a New Century, Presented to the Senate Library Committee of Dalhousie University.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 96, Folder 3 - Information commons: photos

Title: Information commons: photos
Reference code: UA-23, Box 96, Folder 3
Date: [20-] (date of creation)

Scope and content:

File contains photos and negatives of the Killam Library Information Commons, for the opening of the space in the Killam Library.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 96, Folder 11 - Information commons: project outline

Title: Information commons: project outline
Reference code: UA-23, Box 96, Folder 11
Date: September 1999 (date of creation)

Scope and content:

File contains one copy of report Dalhousie Information Commons: Project Outline.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 96, Folder 12 - Information commons: presentation

Title: Information commons: presentation
Reference code: UA-23, Box 96, Folder 12
Date: 2000 (date of creation)

Scope and content:

File contains one copy of the invitation and transparencies for the Dalhousie University Library Information Commons.
**File: UA-23, Box 96, Folder 2 - Information commons : slides**

**Title:** Information commons : slides  
**Reference code:** UA-23, Box 96, Folder 2  
**Date:** [20-] (date of creation)  
**Scope and content:**  
File contains slides of the Killam Library Information commons, related to the opening of the space in the Killam library.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 96, Folder 13 - Information commons : steering committee**

**Title:** Information commons : steering committee  
**Reference code:** UA-23, Box 96, Folder 13  
**Date:** [20-] (date of creation)  
**Scope and content:**  
File contains materials related to the Dalhousie University Libraries Information Commons Steering Committee. These materials include the terms of reference for the committee and key responsibilities.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 96, Folder 15 - Information commons : transforming Dalhousie university**

**Title:** Information commons : transforming Dalhousie university  
**Reference code:** UA-23, Box 96, Folder 15  
**Date:** [19-] (date of creation)  
**Scope and content:**  

**Physical description:** 0.25 cm of textual records
File: UA-23, Box 192, Folder 9 - Interior design

Title: Interior design
Reference code: UA-23, Box 192, Folder 9
Date: 1968-1969 (date of creation)
Scope and content:
File contains correspondence and reports for the interior design for the Killam Memorial Building.
Physical description: 2 cm of textual records

File: UA-23, Box 185 - Invitations for Killam Memorial Library

Title: Invitations for Killam Memorial Library
Reference code: UA-23, Box 185
Date: 1971 (date of creation)
Scope and content:
Box contains invitations and completed rsvp's to the opening of the Killam Memorial Library, some cards have additional notes attached explaining why they can or cannot attend.
Physical description: 1 photo box

File: UA-23, Box 184, Folder 6 - Invitation samples

Title: Invitation samples
Reference code: UA-23, Box 184, Folder 6
Date: 1971 (date of creation)
Scope and content:
File contains three sets of blank invitations for the celebration of the opening of the Killam Memorial Library.
Physical description: 1.5 cm of textual records

File: UA-23, Box 141, Folder 7 - Learning commons correspondence and reports: 2002-2003
Title: Learning commons correspondence and reports : 2002-2003
Reference code: UA-23, Box 141, Folder 7
Date: 2002-2003 (date of creation)
Scope and content:
   File contains correspondence and related attachments to the Dalhousie University Learning Commons.
Physical description: 0.5 cm of textual records

File: UA-23, Box 96, Folder 6 - Learning commons management team
Title: Learning commons management team
Reference code: UA-23, Box 96, Folder 6
Date: 2002 (date of creation)
Scope and content:
   File contains materials related to the Learning Commons : Management Team, these materials include a description of the team, correspondence and additional documentation.
Physical description: 1 cm of textual records

File: UA-23, Box 96, Folder 5 - Learning commons : presentation print out
Title: Learning commons : presentation print out
Reference code: UA-23, Box 96, Folder 5
Date: [20-] (date of creation)
Scope and content:
   File contains materials related to the presentation of the Dalhousie University Learning Commons : Transforming Learning and Access to Scholarly Resources. These materials include print out slides for presentation on the Information Commons.
Physical description: 0.25 cm of textual records

File: UA-23, Box 116, Folder 4 - Opening invitations and brochures
Title: Opening invitations and brochures
Reference code: UA-23, Box 116, Folder 4
Date: 1971 (date of creation)

Scope and content:

File contains brochures and invitations for the Killam Memorial Library brochures and invitations.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 186, Folder 2 - Opening reports and working documents**

**Title:** Opening reports and working documents

**Reference code:** UA-23, Box 186, Folder 2

**Date:** 1971 (date of creation)

**Scope and content:**

File contains reports and working documents for the opening of the Killam Memorial Library opening.

Physical description: 1 cm of textual records

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**File: UA-23, Box 94, Folder 1 - Program for the main library : first draft**

**Title:** Program for the main library : first draft

**Reference code:** UA-23, Box 94, Folder 1

**Date:** 4 January 1966 (date of creation)

**Scope and content:**

File contains one copy of the program for the opening of the Dalhousie University Main Library.

Physical description: 2 cm of textual records

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**File: UA-23, Box 161, Folder 9 - Proposed Killam Memorial library**

**Title:** Proposed Killam Memorial library

**Reference code:** UA-23, Box 161, Folder 9

**Date:** 1967 (date of creation)

**Scope and content:**

Physical description: 0.5 cm of textual records

File: UA-23, Box 186, Folder 1 - Special convocation for the dedication of the Killam Memorial Library

Title: Special convocation for the dedication of the Killam Memorial Library
Reference code: UA-23, Box 186, Folder 1
Date: 1971 (date of creation)
Scope and content:
File contains one copy of the Special Convocation for the Dedication of the Killam Memorial Library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 96, Folder 4 - W.K Kellogg library : information commons report

Title: W.K Kellogg library : information commons report
Reference code: UA-23, Box 96, Folder 4
Date: December 1999 (date of creation)
Scope and content:
File contains materials related to the opening of the W.K. Kellogg Information Commons proposal, materials include report and correspondence.

Physical description: 0.5 cm of textual records

Series: Learning resource centre
Title: Learning resource centre

File: UA-23, Box 121, Folder 5 - Correspondence : 1977-1981

Title: Correspondence : 1977-1981
Reference code: UA-23, Box 121, Folder 5
Date: 1977-1981 (date of creation)
Scope and content:
File contains reports and correspondence related to the Learning Resource Centre.

Physical description: 0.25 cm of textual records

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Title: Contract and reports : 1989-1990
Reference code: UA-23, Box 123, Folder 10
Date: 1989-1990 (date of creation)
Scope and content:
File contains both contract and report for the Learning Resource Centre in the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 125, Folder 11 - Correspondence and reports : 1982-1983
Title: Correspondence and reports : 1982-1983
Reference code: UA-23, Box 125, Folder 11
Date: 1982-1983 (date of creation)
Scope and content:
File contains correspondence and reports related to the Learning Resource Centre.

Physical description: 0.5 cm of textual records

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Title: Annual report : 1981-1982
Date: 1981-1982 (date of creation)
Scope and content:
File contains the annual report and correspondence related to the Learning Resources Centre.
**Subseries: Correspondence**

**Title:** Correspondence

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**File: Anthropology/sociology correspondence**

**Title:** Anthropology/sociology correspondence

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**File: UA-23, Box 132, Folder 7 - Correspondence : 1970-1977**

**Title:** Correspondence : 1970-1977  
**Reference code:** UA-23, Box 132, Folder 7  
**Date:** 1970-1977 (date of creation)

**Scope and content:**

File contains correspondence between the libraries and the Anthropology and Sociology department.

**Physical description:** 0.25 cm of textual records

**Physical condition:**

Paper is delicate - onion paper.

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**Subseries: Internal correspondence**

**Title:** Internal correspondence

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**File: UA-23, Box 139, Folder 11 - Correspondence : 1983-1986**

**Title:** Correspondence : 1983-1986  
**Reference code:** UA-23, Box 139, Folder 11  
**Date:** 1983-1986 (date of creation)

**Scope and content:**

File contains general internal correspondence and memorandums for the Killam Memorial library.
File: UA-23, Box 139, Folder 10 - Correspondence : 1987-1999

Title: Correspondence : 1987-1999
Reference code: UA-23, Box 139, Folder 10
Date: 1987-1999 (date of creation)
Scope and content:
File contains general internal correspondence and memorandums for the Killam Memorial library.

Physical description: 1 cm of textual records

File: UA-23, Box 160, Folder 17 - Dorothy Killam correspondence : 1965-1969

Title: Dorothy Killam correspondence : 1965-1969
Reference code: UA-23, Box 160, Folder 17
Date: 1965-1969 (date of creation)
Scope and content:
File contains correspondence and telegrams related to and from Dorothy Killam related to a potential new building on campus.

Physical description: 0.25 cm of textual records

File: UA-23, Box 114, Folder 8 - Freedom to read week

Title: Freedom to read week
Reference code: UA-23, Box 114, Folder 8
Date: 1990 (date of creation)
Scope and content:
File contains correspondence and advertisements to the Freedom to Read Week.

Physical description: 0.25 cm of textual records

File: UA-23, Box 96, Folder 19 - Killam library reference materials
Title: Killam library reference materials
Reference code: UA-23, Box 96, Folder 19
Date: 2001 (date of creation)
Scope and content:
File contains photographs of the Killam Library Reference move from 2001, these include shots from the installation and also of the finished product.
Physical description: 0.25 cm of textual records

File: UA-23, Box 162, Folder 3 - Killam sources of new records
Title: Killam sources of new records
Reference code: UA-23, Box 162, Folder 3
Date: 1989-1993 (date of creation)
Scope and content:
File contains pie chart breakdown of sources of new records for the Killam Memorial Library.
Physical description: 0.5 cm of textual records

Subseries: Publications
Title: Publications

Title: Access the communicator : 1970-1971
Reference code: UA-23, Box 57, Folder 12
Date: 1970-1971 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

File: UA-23, Box 57, Folder 13 - Access the communicator : 1972-1973
Title: Access the communicator: 1972-1973
Reference code: UA-23, Box 57, Folder 13
Date: 1972-1973 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

File: UA-23, Box 57, Folder 14 - Access the communicator: 1974-1975
Title: Access the communicator: 1974-1975
Reference code: UA-23, Box 57, Folder 14
Date: 1974-1975 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

Title: Access the communicator: 1976-1977
Reference code: UA-23, Box 75, Folder 23
Date: 1976-1977 (date of creation)
Scope and content:
File contains copies of Access the Communicator, which includes copies for January, March, April and September 1976 and April and November 1977.
Physical description: 0.25 cm of textual records

Subseries: Photos
Title: Photos
File: UA-23, Box 193, Folder 16 - Carol Fraser exhibit

Title: Carol Fraser exhibit
Reference code: UA-23, Box 193, Folder 16
Date: [19-?] (date of creation)
Scope and content:
File contains four black and white photos of the Carol Fraser exhibit that was hosted at the Killam Memorial Library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 194, Folder 009 - Killam artwork

Title: Killam artwork
Reference code: UA-23, Box 194, Folder 009
Date: [199-?] (date of creation)
Scope and content:
Pictures of Killam artwork rolled up.

Physical description: 0.25 cm of graphic material 8 colour photos, 4x6

File: UA-23, Box 194, Folder 021 - Killam artwork

Title: Killam artwork
Reference code: UA-23, Box 194, Folder 021
Date: [199-?] (date of creation)
Scope and content:
File contains a photo of a painting of Charles Cogswell.

Physical description: 0.1 cm of graphic material 1 b&w photo, 4x5

File: UA-23, Box 194, Folder 012 - Killam baby shower

Title: Killam baby shower
Reference code: UA-23, Box 194, Folder 012
Date: [199-?] (date of creation)

Scope and content:

File contains photos from a baby shower for several Killam Memorial Library staff members.

Physical description: 0.75 cm of graphic material 22 colour photos, 4x6

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File: UA-23, Box 194, Folder 011 - Killam building

Title: Killam building

Reference code: UA-23, Box 194, Folder 011

Date: [19-?] (date of creation)

Scope and content:

File contains interior and exterior photos of the Killam building.

Physical description: 2 cm of graphic material 54 colour photos, 4x6

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File: UA-23, Box 194, Folder 017 - Killam display photos

Title: Killam display photos

Reference code: UA-23, Box 194, Folder 017

Date: [199-?] (date of creation)

Scope and content:

File contains photos of a Killam Memorial Library display for a reception.

Physical description: 0.15 cm of graphic material 3 colour photos, 4x6

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File: UA-23, Box 194, Folder 010 - Killam fire

Title: Killam fire

Reference code: UA-23, Box 194, Folder 010

Date: [199-?] (date of creation)

Scope and content:

Photos of books and boxes from the Killam fire.

Physical description: 0.25 cm of graphic material 9 colour photos, 4x6
File: UA-23, Box 194, Folder 014 - Killam Novanet cafe

**Title:** Killam Novanet cafe  
**Reference code:** UA-23, Box 194, Folder 014  
**Date:** [199?-] (date of creation)  
**Scope and content:**  
File contains photos of people from the Novanet cafe.

**Physical description:** 1.25 cm of graphic material 34 colour photos, 4x6

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File: UA-23, Box 194, Folder 020 - Killam food and garbage photos

**Title:** Killam food and garbage photos  
**Reference code:** UA-23, Box 194, Folder 020  
**Date:** [199-?] (date of creation)  
**Scope and content:**  
File contains photos of garbage and a "no food" sign at the Killam Memorial Library.

**Physical description:** 0.15 cm of graphic material 4 b&w photos, 3.5x5

---

File: UA-23, Box 194, Folder 013 - Killam retirement parties

**Title:** Killam retirement parties  
**Reference code:** UA-23, Box 194, Folder 013  
**Date:** [19-] (date of creation)  
**Scope and content:**  
File contains photos of Killam Memorial Library staff at retirement parties, some marked with names on the back.

**Physical description:** 1.75 cm of graphic material 49 colour photos, 4x6

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File: UA-23, Box 194, Folder 016 - Killam retirement party for Charles Armour

**Title:** Killam retirement party for Charles Armour  
**Reference code:** UA-23, Box 194, Folder 016
Date: [1999] (date of creation)
Scope and content:
File contains photos of Killam Memorial Library staff at Charles Armour's retirement party.

Physical description: 0.5 cm of graphic material 12 colour photos, 4x6

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File: UA-23, Box 194, Folder 007 - Killam rooms

Title: Killam rooms
Reference code: UA-23, Box 194, Folder 007
Date: [19-] (date of creation)
Scope and content:
File contains photographs of various rooms in the Killam libraries, including a computer, the reference desk, classroom, photocopy room and entryway.

Physical description: 0.25 cm of textual records 5 photographs, coloured, 4x6, 194-053 - 194-057

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File: UA-23, Box 194, Folder 008 - Killam staff photos

Title: Killam staff photos
Reference code: UA-23, Box 194, Folder 008
Date: [19-] - [20-] (date of creation)
Scope and content:
File contains various photos of the Killam staff, some are marked on the backs with names.

Physical description: 3.5 cm of graphic material 81 colour photos, 4x6

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File: UA-23, Box 132, Folder 15 - Killam staff photos

Title: Killam staff photos
Reference code: UA-23, Box 132, Folder 15
Date: [19-] - [20-] (date of creation)
Scope and content:
File contains photos of the Killam Memorial Library staff, some have been labelled.

Physical description: 0.5 cm of textual records Photos are 5x7 and smaller.
File: UA-23, Box 194, Folder 015 - Killam staff photos

Title: Killam staff photos
Reference code: UA-23, Box 194, Folder 015
Date: [197-] - [198-] (date of creation)
Scope and content:
File contains photos of Killam Memorial Library staff, some marked with names on the back.
Physical description: 1 cm of graphic material 27 colour photos, 4x6 and smaller

File: UA-23, Box 194, Folder 018 - Killam staff photos

Title: Killam staff photos
Reference code: UA-23, Box 194, Folder 018
Date: [199-?] (date of creation)
Scope and content:
File contains photos of Holly Melanson, Barbara Neilsen, and Dr. William Birdsall.
Physical description: 0.15 cm of graphic material 4 b&w photos, 4x6

File: UA-23, Box 194, Folder 019 - Killam student photos

Title: Killam student photos
Reference code: UA-23, Box 194, Folder 019
Date: [199-?] (date of creation)
Scope and content:
File contains photos of students at the Killam Memorial Library.
Physical description: 0.15 cm of graphic material 3 b&w photos, 3.5x5

File: UA-23, Box 193, Folder 5 - Model photos

Title: Model photos
Reference code: UA-23, Box 193, Folder 5
Date: [19-] (date of creation)

Scope and content:

File contains six black and white photos of a design model for the Killam library. Five photos are 8x10 and one is 5x7.

Physical description: 0.25 cm of textual records

File: UA-23, Box 193, Folder 12 - Photo negatives of the Killam library

Title: Photo negatives of the Killam library
Reference code: UA-23, Box 193, Folder 12
Date: [19-] (date of creation)
Scope and content:

File contains photo negatives of the Killam Memorial Library, originally in an envelope marked "Fran photos".

Physical description: 0.5 cm of textual records

File: UA-23, Box 194, Folder 024 - Soundings

Title: Soundings
Reference code: UA-23, Box 194, Folder 024
Date: [199-?] (date of creation)
Scope and content:

File contains photos of Gwyn Pace and Nellie Renzelli for Soundings.

Physical description: 0.1 cm of graphic material 2 b&w photos, 3.5x5

File: UA-23, Box 194, Folder 022 - Soundings vol. 1

Title: Soundings vol. 1
Reference code: UA-23, Box 194, Folder 022
Date: [1993] (date of creation)
Scope and content:
File contains photos of Hansel Cook, Clifford Shirley, Alan Shaw, Wanda Thomas Bernard, Dr. William Birdsall, and author Susan Kerslake, with writing on the back for Soundings vol. 1 no. 1.

Physical description: 0.25 cm of graphic material 7 b&w photos, 4x6 and smaller

File: UA-23, Box 197, Folder 13 - Soundings vol. 2

Title: Soundings vol. 2

Reference code: UA-23, Box 197, Folder 13

Date: 1994 (date of creation)

Scope and content:

File contains photos of Donald Arnold, Thomas Raddall, Mr. M.M.m Hadden (Waldren), Miss Clarriet Morris (Waldren), Staff taking Internet Sessions, "The Pea Pickers" by Eve Langley - Dr. Sprott Donation, Jamie Beaton, Jane Archibald, Jennifer HOckey, Tiffany Jay - The Arts Society Donation with writing on the back for Soundings vol. 2 no. 1.

Physical description: 7 b&w photos, 5x7 and smaller

File: UA-23, Box 194, Folder 023 - Soundings vol. 4

Title: Soundings vol. 4

Reference code: UA-23, Box 194, Folder 023

Date: [1996] (date of creation)

Scope and content:

File contains a photo of Dr. Tatjana Muravskaya, with writing on the back for Soundings vol. 4 no. 1.

Physical description: 0.1 cm of graphic material 1 b&w photo, 3.5x5

File: UA-23, Box 194, Folder 004 - Sylvia Fullerton retirement party

Title: Sylvia Fullerton retirement party

Reference code: UA-23, Box 194, Folder 004

Date: [19-] (date of creation)

Scope and content:
File contains various photos from Sylvia Fullerton's Retirement Party.

Physical description: 0.5 cm of textual records 15 colour photographs, 4x6

File: UA-23, Box 96, Folder 20 - Social science and humanities research council funding : 1994

Title: Social science and humanities research council funding : 1994
Reference code: UA-23, Box 96, Folder 20
Date: 1994 (date of creation)
Scope and content:
File contains materials for SSHRC funding for the aesthetic collection which Dalhousie has developed in the English, Frech and German over the past 15 to 20 years. This funding was to purchase other monographs to extend other collection. Materials includes applications, interim reports, correspondence and information about books purchased.

Physical description: 1 cm of textual records

File: UA-23, Box 96, Folder 21 - Social science and humanities research council funding : 1988-1990

Title: Social science and humanities research council funding : 1988-1990
Reference code: UA-23, Box 96, Folder 21
Date: 1988-1990 (date of creation)
Scope and content:
File contains funding application, correspondence and interim reports regarding the Kipling collection, the funding was to ass additional materials to the collection, especially associated materials such as biographies.

Physical description: 1 cm of textual records

File: UA-23, Box 96, Folder 22 - Social science and humanities research council funding : 1991-1992

Title: Social science and humanities research council funding : 1991-1992
Reference code: UA-23, Box 96, Folder 22
Date: 1991-1992 (date of creation)
Scope and content:

File contains materials related to the SSHRC fund received for the Restoration and 18th century studies, including correspondence, description of the project and completed applications.

Physical description: 0.5 cm of textual records

File: UA-23, Box 96, Folder 23 - Social science and humanities research council funding : 1991-1992

Title: Social science and humanities research council funding : 1991-1992
Reference code: UA-23, Box 96, Folder 23
Date: 1991-1992 (date of creation)
Scope and content:

File contains materials related to the SSHRC funding for 1991-1992 to purchase additional materials for the Kipling collection. These include correspondence, description of materials and completed application.

Physical description: 1 cm of textual records

File: UA-23, Box 97, Folder 1 - Social science and humanities research council funding : 1994

Title: Social science and humanities research council funding : 1994
Reference code: UA-23, Box 97, Folder 1
Date: 1989 (date of creation)
Scope and content:

File contains materials related to the SSHRC grants for 1989 which was used to purchase additional materials for the British History Collection, includes correspondence, application and information about the collection.

Physical description: 1 cm of textual records

Series: Archives of the MacDonald Memorial Library

Title: Archives of the MacDonald Memorial Library
Subseries: Acquisitions

Title: Acquisitions

File: UA-23, Box 28, Folder 2 - Books added to the library

Title: Books added to the library
Reference code: UA-23, Box 28, Folder 2
Date: 1945-1950 (date of creation)
Physical description: 1 cm of textual records

Subseries: Building

Title: Building

File: UA-23, Box 193, Folder 14 - Building plans: alterations to library building to convert to library users

Title: Building plans: alterations to library building to convert to library users
Reference code: UA-23, Box 193, Folder 14
Date: 25 January 1952 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

File: UA-23, Box 193, Folder 15 - Building plans: detailed

Title: Building plans: detailed
Reference code: UA-23, Box 193, Folder 15
Date: [19-] (date of creation)
Scope and content:
File contains detailed building plans for the MacDonald Memorial Library, black and white.
**File: UA-23, Box 193, Folder 13 - Building plans : details of furnishings, library building**

**Title:** Building plans : details of furnishings, library building  
**Reference code:** UA-23, Box 193, Folder 13  
**Date:** 25 January 1952 (date of creation)  
**Scope and content:**  
File contains several building plans for the MacDonald Library, titled "Details of Furnishings library Building, Dalhousie University, Halifax Nova Scotia".

**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 102, Folder 9 - Circulation : file description and inquiry**

**Title:** Circulation : file description and inquiry  
**Reference code:** UA-23, Box 102, Folder 9  
**Date:** 1976 (date of creation)  
**Scope and content:**  
File contains circulation file description and inquiry related to the circulation system to be implemented at the MacDonald Memorial Library.

**Physical description:** 0.5 cm of textual records

**File: UA-23, Box 102, Folder 8 - Circulation system : feasibility study**

**Title:** Circulation system : feasibility study  
**Reference code:** UA-23, Box 102, Folder 8  
**Date:** [19-] (date of creation)  
**Scope and content:**  
File contains materials related to the feasibility study of a circulation system implemented at the MacDonald Memorial Library.

**Physical description:** 1 cm of textual records
File: UA-23, Box 76, Folder 6 - Government documents: 1975

Title: Government documents: 1975
Reference code: UA-23, Box 76, Folder 6
Date: 1975 (date of creation)
Scope and content:
File contains pamphlets and guides for the MacDonald Science Library's Government collection.
Physical description: 0.25 cm of textual records

File: UA-23, Box 76, Folder 8 - Indexes to government publications in the sciences

Title: Indexes to government publications in the sciences
Reference code: UA-23, Box 76, Folder 8
Date: September 1976 and July 1977 (date of creation)
Scope and content:
File contains two copies of publication, one for 1976 and one for 1977.
Physical description: 0.5 cm of textual records

File: Box 199, Folder 10 - Minutes of the meetings for the Macdonald Memorial Library Fund

Title: Minutes of the meetings for the Macdonald Memorial Library Fund
Reference code: Box 199, Folder 10
Date: 1902-1914 (date of creation)
Physical description: 2 cm

Subseries: Ledgers and guestbooks
Title: Ledgers and guestbooks

File: UA-23, Box 76, Folder 5 - Map collection: 1973-1974

Title: Map collection: 1973-1974
Reference code: UA-23, Box 76, Folder 5
Date: 1973-1974 (date of creation)
Scope and content:
File contains pamphlets and guides for the MacDonald Science Libraries map collection.

Physical description: 0.25 cm of textual records

Subseries: Pamphlets
Title: Pamphlets

File: UA-23, Box 76, Folder 3 - General notices and questionnaires
Title: General notices and questionnaires
Reference code: UA-23, Box 76, Folder 3
Date: [19-] (date of creation)
Scope and content:
File contains copies of general notices for patrons regarding the MacDonald Memorial Library. These include a listing of subject specialists, directions and questionnaires for patrons.

Physical description: 0.25 cm of textual records

File: UA-23, Box 76, Folder 4 - Finding books and references
Title: Finding books and references
Reference code: UA-23, Box 76, Folder 4
Date: 1973-1976 (date of creation)
Scope and content:
File contains pamphlets and notices for patrons for the MacDonald Science Library about how to find a book or reference in the library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 102, Folder 7 - Proposed circulation control configuration
Title: Proposed circulation control configuration
Reference code: UA-23, Box 102, Folder 7

Date: 1978 (date of creation)

Scope and content:

File contains materials related to the proposed circulation control configuration to be implemented at the MacDonald Memorial Library.

Physical description: 0.25 cm of textual records

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**Subseries: Guides**

**Title:** Guides

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**File: UA-23, Box 76, Folder 1 - MacDonald science library guides**

**Title:** MacDonald science library guides

**Reference code:** UA-23, Box 76, Folder 1

**Date:** [19-] (date of creation)

**Scope and content:**

File contains various editions of MacDonald Science Library guides which depict hours, services, directions and books

**Physical description:** 0.25 cm of textual records

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**Subseries: Photos**

**Title:** Photos

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**File: UA-23, Box 193, Folder 8 - Reading room : 1952**

**Title:** Reading room : 1952

**Reference code:** UA-23, Box 193, Folder 8

**Date:** 1952 (date of creation)

**Scope and content:**

File contains two black and white photos of University Hall, filled with students. Photos are marked on the back as being from Wetmore photo. One photo is a wide angle of the whole room, the second is closer up of the two students.
Physical description: 0.25 cm of textual records 2 photos

File: UA-23, Box 193, Folder 6 - Reading room photos : 1923

Title: Reading room photos : 1923
Reference code: UA-23, Box 193, Folder 6
Date: September 1923 (date of creation)
Scope and content:

File contains four reading room photos of university hall in the MacDonald Library, photos are 8x10, some look almost sepia in colour.

Physical description: 0.5 cm of textual records

File: UA-23, Box 193, Folder 7 - Reading room photos : 1925

Title: Reading room photos : 1925
Reference code: UA-23, Box 193, Folder 7
Date: 24 December 1925 (date of creation)
Scope and content:

File contains one black and white photo, 8x10, with a label on the back which reads "MacDonald Memorial Library" and also has a note to return to President's Office.

Physical description: 0.5 cm of textual records

File: UA-23, Box 193, Folder 9 - Exterior of building

Title: Exterior of building
Reference code: UA-23, Box 193, Folder 9
Date: [19-] (date of creation)
Scope and content:

File contains one black and white photo of the exterior of the MacDonald Memorial Library, photo is 5x7.

Physical description: 0.25 cm of textual records 1 photo
**File: UA-23, Box 193, Folder 10 - Stacks**

**Title:** Stacks  
**Reference code:** UA-23, Box 193, Folder 10  
**Date:** August 1923 (date of creation)  
**Scope and content:**  
File contains one close up photo of the library stacks from the MacDonald Memorial library, photo is black and white and 8x10. Photo was done by MacLauglin Studio, Halifax, Nova Scotia.  
**Physical description:** 0.25 cm of textual records 1 photo

**File: UA-23, Box 193, Folder 11 - Hallway of stacks**

**Title:** Hallway of stacks  
**Reference code:** UA-23, Box 193, Folder 11  
**Date:** August 1923 (date of creation)  
**Scope and content:**  
File contains one black and white, 8x10, photo of the hallway of the library stacks, which shows the lights hanging down, photo was done by MacLaughlin Studios, Halifax, NS.  
**Physical description:** 0.25 cm of textual records 1 photo

**File: UA-23, Box 193, Folder 12 - Empty reading room**

**Title:** Empty reading room  
**Reference code:** UA-23, Box 193, Folder 12  
**Date:** February 16th (date of creation)  
**Scope and content:**  
File contains one black and white, 8x10 photo of the empty reading room in the MacDonald Library, photo is on eye level with desks. Label on back reads "Main University Reading Room".  
**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 194, Folder 003 - Interior of reading room after Halifax disaster**
Title: Interior of reading room after Halifax disaster
Reference code: UA-23, Box 194, Folder 003
Date: 1917 (date of creation)
Scope and content:
File contains one photo of the interior of the Reading Room after the 1917 Halifax Disaster.

Physical description: 0.25 cm of graphic material 1 photo, 3x5, bxw

Physical condition:
Photo has some damage, some colour has faded.

File: UA-23, Box 194, Folder 002 - Exterior of building windows after the Halifax disaster

Title: Exterior of building windows after the Halifax disaster
Reference code: UA-23, Box 194, Folder 002
Date: 1917 (date of creation)
Scope and content:
File contains one photo of the exterior of the MacDonald Memorial library, emphasis on the broken windows, after the 1917 Halifax Disaster.

Physical description: 0.25 cm of graphic material 1 bxw photo, 3x5

Physical condition:
Photo has some damage across the front.

File: UA-23, Box 194, Folder 001 - Exterior of building after the Halifax disaster

Title: Exterior of building after the Halifax disaster
Reference code: UA-23, Box 194, Folder 001
Date: 1917 (date of creation)
Scope and content:
File contains one photo of the exterior of the MacDonald Memorial Library after the Halifax Disaster.

Physical description: 0.25 cm of textual records 1 bxw photo 3x5
Subseries: Manuals and guides

Title: Manuals and guides

File: UA-23, Box 84, Folder 18 - A development guide to reproducing copyright material

Title: A development guide to reproducing copyright material
Reference code: UA-23, Box 84, Folder 18
Date: May 1995 (date of creation)
Scope and content:
File contains one copy of "A Department Guide to Reproducing Copyright Material", Dalhousie university canopy.

Physical description: 0.5 cm of textual records

File: UA-23, Box 75, Folder 29 - AAU union list of serials : first edition

Title: AAU union list of serials : first edition
Reference code: UA-23, Box 75, Folder 29
Date: 1 May 1965 (date of creation)
Scope and content:
File contains one copy of the University Libraries AAU Union List of Serials : First Editions.

File: UA-23, Box 75, Folder 26 - Bibliographic services manual : 1969

Title: Bibliographic services manual : 1969
Reference code: UA-23, Box 75, Folder 26
Date: 1969 (date of creation)
Scope and content:

Physical description: 1.5 cm of textual records
File: UA-23, Box 77, Folder 2 - Bibliographic services manual

Title: Bibliographic services manual
Reference code: UA-23, Box 77, Folder 2
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the Bibliographic Services manual for the Dalhousie University Libraries.

Physical description: 2 cm of textual records

File: UA-23, Box 76, Folder 14 - Binding services manual : 1968

Title: Binding services manual : 1968
Reference code: UA-23, Box 76, Folder 14
Date: 1968 (date of creation)
Scope and content:
File contains one copy of manual, originally bound.

Physical description: 0.25 cm of textual records

File: UA-23, Box 112, Folder 13 - Collections manuals

Title: Collections manuals
Reference code: UA-23, Box 112, Folder 13
Date: 1973 (date of creation)
Scope and content:
File contains one copy of revised Collections manual.

Physical description: 0.5 cm of textual records

File: UA-23, Box 76, Folder 13 - Collections services manual : 1969

Title: Collections services manual : 1969
Reference code: UA-23, Box 76, Folder 13
File: UA-23, Box 107, Folder 5 - Dalhousie AAU union list of serials

Title: Dalhousie AAU union list of serials
Reference code: UA-23, Box 107, Folder 5
Date: May 1965 (date of creation)
Scope and content:
Physical description: 1.5 cm of textual records

File: UA-23, Box 80, Folder 4 - Dalhousie university Librarian handbook

Title: Dalhousie university Librarian handbook
Reference code: UA-23, Box 80, Folder 4
Date: 1969 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Librarian handbook for 1968-1969 for the MacDonald Memorial Library.
Physical description: 0.25 cm of textual records

File: UA-23, Box 152, Folder 11 - Dalhousie University Library handbook

Title: Dalhousie University Library handbook
Reference code: UA-23, Box 152, Folder 11
Date: 1946 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Library handbook.
Physical description: 0.25 cm of textual records
**File: UA-23, Box 143, Folder 13 - Dalhousie University Library handbook**

**Title:** Dalhousie University Library handbook  
**Reference code:** UA-23, Box 143, Folder 13  
**Date:** 1968-1969 (date of creation)  
**Scope and content:**  
File contains one final copy of the Dalhousie University Library handbook, as well as two draft copies.  

**Physical description:** 1 cm of textual records

**File: UA-23, Box 160, Folder 14 - Dalhousie University Library staff handbook**

**Title:** Dalhousie University Library staff handbook  
**Reference code:** UA-23, Box 160, Folder 14  
**Date:** 1 November 1969 (date of creation)  
**Scope and content:**  
File contains one copy of the Dalhousie University Libraries staff handbook.  

**Physical description:** 0.5 cm of textual records

**File: UA-23, Box 152, Folder 6 - Dalhousie University Library staff manual**

**Title:** Dalhousie University Library staff manual  
**Reference code:** UA-23, Box 152, Folder 6  
**Date:** 1 September 1966 (date of creation)  
**Scope and content:**  
File contains one copy of the Dalhousie University Staff Manual for the university libraries.  

**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 160, Folder 13 - Dalhousie university Libraries staff manual**

**Title:** Dalhousie university Libraries staff manual  
**Reference code:** UA-23, Box 160, Folder 13
Date: 1969 (date of creation)

Scope and content:

File contains one copy of the Dalhousie University Libraries Staff Manual.

Physical description: 0.5 cm of textual records

File: UA-23, Box 160, Folder 12 - Dalhousie University Libraries staff manual

Title: Dalhousie University Libraries staff manual

Reference code: UA-23, Box 160, Folder 12

Date: [19-] (date of creation)

Scope and content:

File contains one copy of the Dalhousie University Libraries staff manual, part one: administrative organization.

Physical description: 0.25 cm of textual records

File: UA-23, Box 160, Folder 15 - Dalhousie University Libraries staff regulations

Title: Dalhousie University Libraries staff regulations

Reference code: UA-23, Box 160, Folder 15

Date: 1971 (date of creation)

Scope and content:

File contains one copy of the Dalhousie University Libraries staff regulations.

Physical description: 0.25 cm of textual records

File: UA-23, Box 144, Folder 1 - Disaster plan handbook

Title: Disaster plan handbook

Reference code: UA-23, Box 144, Folder 1

Date: December 1987 (date of creation)

Scope and content:

File: UA-23, Box 83, Folder 8 - Fire warden's handbook

Title: Fire warden's handbook
Reference code: UA-23, Box 83, Folder 8
Date: 1996 (date of creation)
Scope and content:
File contains one copy of the Fire Warden's handbook which was revised in 1996.

Physical description: 0.5 cm of textual records

File: UA-23, Box 76, Folder 19 - Government documents manual

Title: Government documents manual
Reference code: UA-23, Box 76, Folder 19
Date: [19-] (date of creation)
Scope and content:

Physical description: 1 cm of textual records


Title: Government Documents Manual : 1974
Reference code: UA-23, Box 75, Folder 28
Date: 1974 (date of creation)
Scope and content:

Physical description: 1 cm of textual records
File: UA-23, Box 86, Folder 11 - Historic Dalhousie : a brief history of the Dalhousie university campus

Title: Historic Dalhousie : a brief history of the Dalhousie university campus
Reference code: UA-23, Box 86, Folder 11
Date: 2005 (date of creation)
Scope and content:
File contains one copy of the Historic Dalhousie : A Brief History of the Dalhousie University Campus, published by the Centre for Library and Technology created for new academic staff orientation.

Physical description: 0.25 cm of textual records

File: UA-23, Box 76, Folder 2 - Information bulletin : 1-55

Title: Information bulletin : 1-55
Reference code: UA-23, Box 76, Folder 2
Date: 30 March 1971- September 1982 (date of creation)
Scope and content:

Physical description: 1 cm of textual records

File: UA-23, Box 164, Folder 15 - Information services manual

Title: Information services manual
Reference code: UA-23, Box 164, Folder 15
Date: 1981 (date of creation)
Scope and content:
File contains one copy of manual.

Physical description: 1 cm of textual records

File: UA-23, Box 114, Folder 9 - Information services manual
File: UA-23, Box 114, Folder 9 - Information services manual

Title: Information services manual
Reference code: UA-23, Box 114, Folder 9
Date: [19-] (date of creation)
Scope and content:
File contains one copy of report.

Physical description: 0.5 cm of textual records

File: UA-23, Box 164, Folder 8 - Information services manual

Title: Information services manual
Reference code: UA-23, Box 164, Folder 8
Date: [19-] (date of creation)
Scope and content:
File contains one copy of manual.

Physical description: 0.5 cm of textual records

Physical condition:
There are some rust marks on manual from paper clips.

File: UA-23, Box 75, Folder 25 - Information services manual : 1980

Title: Information services manual : 1980
Reference code: UA-23, Box 75, Folder 25
Date: 1980 (date of creation)
Scope and content:
File contains one copy of the Information Services manual for the Dalhousie University libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 107, Folder 6 - Information services serials listings

Title: Information services serials listings
Reference code: UA-23, Box 107, Folder 6
Date: April 1969 (date of creation)
File: UA-23, Box 114, Folder 10 - Interlibrary loan manual

Title: Interlibrary loan manual
Reference code: UA-23, Box 114, Folder 10
Date: [19-] (date of creation)

Scope and content:
File contains one copy of the report.

Physical description: 0.5 cm of textual records

File: UA-23, Box 114, Folder 4 - Kellogg library manual

Title: Kellogg library manual
Reference code: UA-23, Box 114, Folder 4
Date: [19-] (date of creation)

Scope and content:
File contains library manual for the Kellogg Health Sciences library.

Physical description: 1 cm of textual records

File: UA-23, Box 131, Folder 7 - Killam library handouts and pamphlets

Title: Killam library handouts and pamphlets
Reference code: UA-23, Box 131, Folder 7
Date: [19-] (date of creation)

Scope and content:
File contains various handouts and pamphlets for the Killam library including for the Special Collections and Archives.

Physical description: 1 cm of textual records
File: UA-23, Box 114, Folder 11 - Killam library pamphlets

Title: Killam library pamphlets
Reference code: UA-23, Box 114, Folder 11
Date: [19-] (date of creation)
Scope and content:
File contains pamphlets related to how the various areas and subjects of the Killam library.
Physical description: 1.5 cm of textual records

File: UA-23, Box 93, Folder 14 - Killam memorial library : floor plans

Title: Killam memorial library : floor plans
Reference code: UA-23, Box 93, Folder 14
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the Killam Memorial Library floor plans, including a second perspective of the library.
Physical description: 0.25 cm of textual records

File: UA-23, Box 80, Folder 5 - Killam memorial library handbook

Title: Killam memorial library handbook
Reference code: UA-23, Box 80, Folder 5
Date: 1970 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

File: UA-23, Box 131, Folder 4 - Killam study guide : 1975

Title: Killam study guide : 1975
Reference code: UA-23, Box 131, Folder 4
Date: 1975 (date of creation)

Scope and content:

File contains copies of study guides for various subjects for the Killam library.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 164, Folder 3 - Library orientation**

Title: Library orientation

Reference code: UA-23, Box 164, Folder 3

Date: 1979-1981 (date of creation)

Scope and content:


Physical description: 1.5 cm of textual records

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**File: UA-23, Box 131, Folder 5 - MacDonald library handouts and pamphlets**

Title: MacDonald library handouts and pamphlets

Reference code: UA-23, Box 131, Folder 5

Date: [19-] (date of creation)

Scope and content:

File contains various library handouts for the MacDonald Science libraries.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 131, Folder 6 - MacDonald science library publications : indexes to government publication in the sciences**

Title: MacDonald science library publications : indexes to government publication in the sciences

Reference code: UA-23, Box 131, Folder 6

Date: September 1975 (date of creation)

Scope and content:

File contains one copy of the Indexes to Government publication in the sciences.
File: UA-23, Box 114, Folder 4 - MacDonald science library pamphlets and handbook

Title: MacDonald science library pamphlets and handbook
Reference code: UA-23, Box 114, Folder 4
Date: [19-] (date of creation)
Scope and content:
File contains pamphlets and handouts for the MacDonald Science Library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 75, Folder 27 ; Box 77, Folder 1 - Mail services manual : 1969

Title: Mail services manual : 1969
Reference code: UA-23, Box 75, Folder 27 ; Box 77, Folder 1
Date: 1969 (date of creation)
Scope and content:
File contains one copy of the Mail Services Manual for the Dalhousie University Libraries. There are two files with two copies of the manual.

Physical description: 0.5 cm of textual records 2 folders

File: UA-23, Box 107, Folder 4 - Net and mail reference manual

Title: Net and mail reference manual
Reference code: UA-23, Box 107, Folder 4
Date: 27 May 1987 (date of creation)
Scope and content:
File contains one copy of the internal reference manual on Net and Mail.

Physical description: 0.25 cm of textual records

File: UA-23, Box 152, Folder 7 - Nova Scotia Technical College manual
Title: Nova Scotia Technical College manual
Reference code: UA-23, Box 152, Folder 7
Date: [19-] (date of creation)
Scope and content:
File contains one manual for the Nova Scotia Technical College, titled "What's in the Library".

Physical description: 0.25 cm of textual records

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File: UA-23, Box 122, Folder 6 - Order services manual : 1969

Title: Order services manual : 1969
Reference code: UA-23, Box 122, Folder 6
Date: 1969 (date of creation)
Scope and content:
File contains one copy of manual.

Physical description: 1.5 cm of textual records

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Title: Orientation and instruction : 1987-1988
Reference code: UA-23, Box 91, Folder 8
Date: 1987-1988 (date of creation)
Scope and content:

Physical description: 1 cm of textual records

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File: UA-23, Box 122, Folder 16 - Serials manual : 1986

Title: Serials manual : 1986
Reference code: UA-23, Box 122, Folder 16
Date: 1986 (date of creation)
Scope and content:
File contains one copy of the Serials manual.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 114, Folder 13 - Sir Charles Tupper medical building library handbook**

**Title:** Sir Charles Tupper medical building library handbook  
**Reference code:** UA-23, Box 114, Folder 13  
**Date:** 1972 (date of creation)  
**Scope and content:**  
File contains a library handbook for the Sir Charles Tupper Medical Building.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 114, Folder 12 - Sir James Dunn law library guide**

**Title:** Sir James Dunn law library guide  
**Reference code:** UA-23, Box 114, Folder 12  
**Date:** [19-] (date of creation)  
**Scope and content:**  
File contains a brief guide for the Sir James Dunn Law Library.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 76, Folder 20 - Special services manual**

**Title:** Special services manual  
**Reference code:** UA-23, Box 76, Folder 20  
**Date:** [19-] (date of creation)  
**Scope and content:**  
File contains one copy of the Special Services manual for the Dalhousie University Library.

**Physical description:** 0.5 cm of textual records
File: UA-23, Box 114, Folder 7 - Special services manual

Title: Special services manual
Reference code: UA-23, Box 114, Folder 7
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the manual.

Physical description: 0.25 cm of textual records

File: UA-23, Box 76, Folder 18 - Student handbook : 1971-1972

Title: Student handbook : 1971-1972
Reference code: UA-23, Box 76, Folder 18
Date: [197-] (date of creation)
Scope and content:

Physical description: 0.5 cm of textual records

File: UA-23, Box 84, Folder 19 - Sustainable economics for a digital planet

Title: Sustainable economics for a digital planet
Reference code: UA-23, Box 84, Folder 19
Date: February 2010 (date of creation)
Scope and content:
File contains one copy of report, "Sustainable Economics for a Digital Planet : Ensuring Long-Term Access to a digital Information"

Physical description: 1 cm of textual records

File: UA-23, Box 93, Folder 13 - This is your library : a brief guide

Title: This is your library : a brief guide
Reference code: UA-23, Box 93, Folder 13
Date: 1953 (date of creation)
Scope and content:
File contains one copy of This Is Your Library: A Brief Guide to the Dalhousie University Library. Halifax, Nova Scotia, Dalhousie University, 1953. MG 17, Vol. 19 no. 2

Physical description: 0.25 cm of textual records

File: UA-23, Box 87, Folder 12 - Tour guide: 1970

Title: Tour guide: 1970
Reference code: UA-23, Box 87, Folder 12
Date: 1970 (date of creation)
Scope and content:
File contains one copy of the manual used for tour guides for the Killam Library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 76, Folder 15 - Uniform personal handbook for regular staff

Title: Uniform personal handbook for regular staff
Reference code: UA-23, Box 76, Folder 15
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the Uniform Personal Handbook for regular staff members in the libraries of Dalhousie University. Copy was originally bound.

Physical description: 1 cm of textual records

File: UA-23, Box 99, Folder 1 - University library staff manual

Title: University library staff manual
Reference code: UA-23, Box 99, Folder 1
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the Staff Orientation Manual, does not have a cover page for manual.
Series: Mount Saint Vincent University

Title: Mount Saint Vincent University
Date: 1966-1982 (date of creation)
Physical description: 1.25 cm of textual records

File: UA-23, Box 119, Folder 9 - Agreement with Dalhousie

Title: Agreement with Dalhousie
Reference code: UA-23, Box 119, Folder 9
Date: 1982 (date of creation)
Scope and content:
File contains copy of agreement between universities.

Physical description: 0.25 cm of textual records

File: UA-23, Box 121, Folder 2 - Correspondence : 1966-1981

Title: Correspondence : 1966-1981
Reference code: UA-23, Box 121, Folder 2
Date: 1966-1981 (date of creation)
Scope and content:
File contains correspondence between Dalhousie University and Mount Saint Vincent University, majority of which is from the libraries.

Physical description: 1 cm of textual records

Series: Nova Scotia College of Arts and Sciences

Title: Nova Scotia College of Arts and Sciences
Date: 1971-1977 (date of creation)
Physical description: 0.5 cm of textual records
File: UA-23, Box 121, Folder 3 - Correspondence : 1971-1977

Title: Correspondence : 1971-1977
Reference code: UA-23, Box 121, Folder 3
Date: 1971-1977 (date of creation)
Scope and content:
File contains correspondence between Dalhousie University and the Nova Scotia College of Arts and Sciences, the majority of which has to do with the libraries.

Physical description: 0.5 cm of textual records

Series: Nova Scotia Agricultural College

Title: Nova Scotia Agricultural College
Date: 1993-1999 (date of creation)
Physical description: 1.25 cm of textual records

File: UA-23, Box 123, Folder 12 - Correspondence : 1999

Title: Correspondence : 1999
Reference code: UA-23, Box 123, Folder 12
Date: 1999 (date of creation)
Scope and content:
File contains correspondence between the Nova Scotia Agricultural college and Dalhousie University.

Physical description: 1 cm of textual records

File: UA-23, Box 123, Folder 16 - MacRae library report

Title: MacRae library report
Reference code: UA-23, Box 123, Folder 16
Date: 24 May 1993 (date of creation)
Scope and content:
File contains one copy of MacRae Library: Nova Scotia Agricultural College, NS Department of Agriculture and Marketing. Executive Summary on the Request for Proposal online integrated library system.

Physical description: 0.25 cm of textual records

Series: Nova Scotia Provincial Library

Title: Nova Scotia Provincial Library
Date: 1961-1994 (date of creation)
Physical description: 1.5 cm of textual records

File: UA-23, Box 192, Folder 23 - Correspondence: 1961-1965

Title: Correspondence: 1961-1965
Reference code: UA-23, Box 192, Folder 23
Date: 1961-1965 (date of creation)
Scope and content:
File contains correspondence between Dalhousie and the Nova Scotia Provincial Library.

Physical description: 0.5 cm of textual records

File: UA-23, Box 123, Folder 17 - Correspondence: 1991-1994

Title: Correspondence: 1991-1994
Reference code: UA-23, Box 123, Folder 17
Date: 1991-1994 (date of creation)
Scope and content:
File contains correspondence between Dalhousie and the Nova Scotia Provincial Library.

Physical description: 1 cm of textual records

Series: Nova Scotia Archives

Title: Nova Scotia Archives
Date: 1969-1970 (date of creation)
**File: UA-23, Box 123, Folder 18 - Correspondence : 1969-1970**

Title: Correspondence : 1969-1970  
Reference code: UA-23, Box 123, Folder 18  
Date: 1969-1970 (date of creation)  
Scope and content:  
File contains correspondence between the Nova Scotia Archives and Dalhousie University.  
Physical description: 0.25 cm of textual records

**Subseries: Patterson Travelling Library**

Title: Patterson Travelling Library  
Date: 1928-1951 (date of creation)  
Physical description: 5.75 cm of textual records

**File: UA-23, Box 161, Folder 2 - Applications and regulations**

Title: Applications and regulations  
Reference code: UA-23, Box 161, Folder 2  
Date: [19-] (date of creation)  
Scope and content:  
File contains a list of rules and one blank copy of the application to take part in the Patterson Travelling Library.  
Physical description: 0.25 cm of textual records

**File: UA-23, Box 161, Folder 5 - Completed application : 1929-1940**

Title: Completed application : 1929-1940  
Reference code: UA-23, Box 161, Folder 5  
Date: 1929-1940 (date of creation)  
Scope and content:
File contains completed applications for the Patterson Travelling Library for 1929-1940.

Physical description: 1.5 cm of textual records

File: UA-23, Box 161, Folder 4 - Correspondence : 1928-1960
Title: Correspondence : 1928-1960
Reference code: UA-23, Box 161, Folder 4
Date: 1928-1960 (date of creation)
Scope and content:
File contains correspondence both internal and external regarding the Patterson Travelling Library.

Physical description: 0.5 cm of textual records

File: UA-23, Box 160, Folder 7 - Correspondence : 1950-1951
Title: Correspondence : 1950-1951
Reference code: UA-23, Box 160, Folder 7
Date: 1950-1951 (date of creation)

Physical description: 0.5 cm of textual records

File: UA-23, Box 161, Folder 17 - Description of library
Title: Description of library
Reference code: UA-23, Box 161, Folder 17
Date: [19-] (date of creation)
Scope and content:
File contains a brief sketch of the Patterson's Travelling Library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 161, Folder 1 - List of books : 1931-1950
Title: List of books : 1931-1950
Reference code: UA-23, Box 161, Folder 1
Date: 1931-1950 (date of creation)

Scope and content:

File contains several lists of books from the Patterson Travelling Library.

Physical description: 1.5 cm of textual records

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File: UA-23, Box 161, Folder 3 - List of patrons

Title: List of patrons

Reference code: UA-23, Box 161, Folder 3

Date: 1930-1950 (date of creation)

Scope and content:

File contains a list of patrons of the Patterson Travelling Library, address, date borrowed and date due back.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 160, Folder 11 - Reports : 1929-1944

Title: Reports : 1929-1944

Reference code: UA-23, Box 160, Folder 11

Date: 1929-1944 (date of creation)

Scope and content:

File contains reports for the Patterson Travelling Library.

Physical description: 0.25 cm of textual records

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Series: President

Title: President

Date: 1967-1991 (date of creation)

Physical description: 5 cm of textual records

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File: UA-23, Box 118, Folder 16 - Correspondence : 1967-1971

Title: Correspondence : 1967-1971
File: UA-23, Box 118, Folder 16 - Correspondence : 1967-1971

Reference code: UA-23, Box 118, Folder 16
Date: 1967-1971 (date of creation)
Scope and content:
File contains correspondence between the University President and the University Librarian.
Physical description: 1 cm of textual records

File: UA-23, Box 120, Folder 8 - Correspondence : 1981-1982

Title: Correspondence : 1981-1982
Reference code: UA-23, Box 120, Folder 8
Date: 1981-1982 (date of creation)
Scope and content:
File contains correspondence from the President's Office and attached documents.
Physical description: 1 cm of textual records

File: UA-23, Box 120, Folder 3 - Correspondence : 1982-1983

Title: Correspondence : 1982-1983
Reference code: UA-23, Box 120, Folder 3
Date: 1982-1983 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and the President of Dalhousie University, along with memos from the president's office.
Physical description: 0.5 cm of textual records

File: UA-23, Box 144, Folder 3 - Correspondence : 1986-1987

Title: Correspondence : 1986-1987
Reference code: UA-23, Box 144, Folder 3
Date: 1986-1987 (date of creation)
Scope and content:
File contains correspondence from the President's Office and attached documents.
File: UA-23, Box 117, Folder 4 - Correspondence : 1986

Title: Correspondence : 1986
Reference code: UA-23, Box 117, Folder 4
Date: 1986 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and the President of Dalhousie University.

Physical description: 0.25 cm of textual records

File: UA-23, Box 188, Folder 1 - Correspondence : 1989

Title: Correspondence : 1989
Reference code: UA-23, Box 188, Folder 1
Date: 1989 (date of creation)
Scope and content:
File contains correspondence between the President H.C. Clark and William Birdsall.

Physical description: 0.25 cm of textual records

File: UA-23, Box 136, Folder 6 - Correspondence : 1991

Title: Correspondence : 1991
Reference code: UA-23, Box 136, Folder 6
Date: 1991 (date of creation)
Scope and content:
File contains correspondence from the President's Office and attached documents.

Physical description: 1 cm of textual records

Series: Projects

Title: Projects
Date: 1980-2003 (date of creation)

Physical description: 6 cm of textual records

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**File: UA-23, Box 95, Folder 10 - Regional data centres : 2000-2001**

**Title:** Regional data centres : 2000-2001

**Reference code:** UA-23, Box 95, Folder 10

**Date:** 2000-2001 (date of creation)

**Scope and content:**

File contains materials related to the Regional Data Centre. These materials include a description of project, correspondence, floor plans and final project report.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 95, Folder 11 - Materials research institute : 2001**

**Title:** Materials research institute : 2001

**Reference code:** UA-23, Box 95, Folder 11

**Date:** 2001 (date of creation)

**Scope and content:**

File contains materials related to the Materials Research Institute. These materials include correspondence and a description of the Materials Research Institute.

**Physical description:** 0.5 cm of textual records

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**Subseries: Relais**

**Title:** Relais

**Date:** 1998-2003 (date of creation)

**Physical description:** 4 cm of textual records

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**File: UA-23, Box 101, Folder 3 - Agreement between Relais international and Memorial university**

**Title:** Agreement between Relais international and Memorial university

**Reference code:** UA-23, Box 101, Folder 3
Date: 14 July 1999 (date of creation)

Scope and content:

File contains a copy of agreement between Relais International and Memorial University for the Implementation of Relais by the CAUL/CDBUA Group of Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 101, Folder 4 - Agreement for the implementation of Relais for the Universities of Dalhousie, Memorial and New Brunswick libraries

Title: Agreement for the implementation of Relais for the Universities of Dalhousie, Memorial and New Brunswick libraries

Reference code: UA-23, Box 101, Folder 4

Date: 24 June 1999 (date of creation)

Scope and content:

File contains materials related to the Agreement for the Implementation of Relais for the Universities of Dalhousie, Memorial and New Brunswick Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 101, Folder 5 - Documentation to support the discussion of implementing Relais in the libraries of Memorial, Dalhousie and the University of New Brunswick

Title: Documentation to support the discussion of implementing Relais in the libraries of Memorial, Dalhousie and the University of New Brunswick

Reference code: UA-23, Box 101, Folder 5

Date: [20-] (date of creation)

Scope and content:

File contains Documentation to Support the Discussion of Implementing Relais in the Libraries of Memorial, Dalhousie and UNB.

Physical description: 0.25 cm of textual records

File: UA-23, Box 101, Folder 2 - Meeting minutes and reports : 1999-2001

Title: Meeting minutes and reports : 1999-2001
Reference code: UA-23, Box 101, Folder 2
Date: 1999-2001 (date of creation)
Scope and content:
File contains meeting minutes and reports related to the Relais project.

Physical description: 1 cm of textual records

Title: Relais correspondence : 1998-2003
Reference code: UA-23, Box 101, Folder 1
Date: 1998-2003 (date of creation)
Scope and content:
File contains correspondence related to the Relais project, both ECRC and ARC.

Physical description: 1 cm of textual records

Series: Oracle
Title: Oracle
Date: 1980-1981 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 123, Folder 14 - Correspondence and reports : 1980-1981
Title: Correspondence and reports : 1980-1981
Reference code: UA-23, Box 123, Folder 14
Date: 1980-1981 (date of creation)
Scope and content:
File contains correspondence and reports related to Oracle.

Physical description: 0.5 cm of textual records

Series: Publications and Reports
File: UA-23, Box 86, Folder 5 - A creative plan for Dalhousie library services

Title: A creative plan for Dalhousie library services
Reference code: UA-23, Box 86, Folder 5
Date: [19-] (date of creation)
Scope and content:
File contains one copy of "A Creative Plan for Dalhousie Library Services".

Physical description: 1 cm of textual records

File: UA-23, Box 161, Folder 6 - A submission presented to the university grants committee of Nova Scotia by the Dalhousie University library

Title: A submission presented to the university grants committee of Nova Scotia by the Dalhousie University library
Reference code: UA-23, Box 161, Folder 6
Date: October 1967 (date of creation)
Scope and content:
File contains one copy of report.

Physical description: 0.25 cm of textual records

File: UA-23, Box 28, Folder 4 - A Submission presented to the university grants community of Nova Scotia by Dalhousie University Library

Title: A Submission presented to the university grants community of Nova Scotia by Dalhousie University Library
Reference code: UA-23, Box 28, Folder 4
Date: November 1969 (date of creation)
Physical description: 19 pages

File: UA-23, Box 91, Folder 13 ; Box 101, Folder 18 - Academic planning seminar : 1985
Title: Academic planning seminar : 1985

Reference code: UA-23, Box 91, Folder 13 ; Box 101, Folder 18

Date: 18 October 1985 (date of creation)

Scope and content:

File contains materials for the Academic Planning Seminar for the Dalhousie University Libraries, which includes agenda, background on the day and discussions.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 146, Folder 9 - Advisory report and recommendations for the MacDonald Memorial Library

Title: Advisory report and recommendations for the MacDonald Memorial Library

Reference code: UA-23, Box 146, Folder 9

Date: [19-] (date of creation)

Scope and content:

File contains one copy of the report.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 86, Folder 6 - Best practice guidelines for digital collections

Title: Best practice guidelines for digital collections

Reference code: UA-23, Box 86, Folder 6

Date: 2006 (date of creation)

Scope and content:


Physical description: 1 cm of textual records

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File: UA-23, Box 75, Folder 20 - Brochures and pamphlets

Title: Brochures and pamphlets

Reference code: UA-23, Box 75, Folder 20
File: UA-23, Box 86, Folder 4 - Chapter 9: The Dalhousie university library

Title: Chapter 9: The Dalhousie university library
Reference code: UA-23, Box 86, Folder 4
Date: 1980 (date of creation)
Scope and content:
Physical description: 1 cm of textual records

File: UA-23, Box 101, Folder 10 - Dalhousie role and capacity report : 1989

Title: Dalhousie role and capacity report : 1989
Reference code: UA-23, Box 101, Folder 10
Date: 1989 (date of creation)
Scope and content:
File contains one copy of the Dalhousie Universities Role and Capacity Report, 1989 and sub. form 1 and 2.
Physical description: 0.25 cm of textual records

File: UA-23, Box 95, Folder 5 - Dalhousie university information commons : transforming learning

Title: Dalhousie university information commons : transforming learning
Reference code: UA-23, Box 95, Folder 5
Date: 12 March 2001 (date of creation)
Scope and content:
File contains one copy of report on the learning commons addition to the Killam library.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 80, Folder 2 - Dalhousie University Libraries : a history 1867-1970**

**Title:** Dalhousie University Libraries : a history 1867-1970

**Reference code:** UA-23, Box 80, Folder 2

**Date:** 1970 (date of creation)

**Scope and content:**

File contains two copies of the publication which provides a brief history of the Dalhousie University Libraries.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 25, Folder 7 - Dalhousie University Libraries newsletters**

**Title:** Dalhousie University Libraries newsletters

**Reference code:** UA-23, Box 25, Folder 7

**Date:** May 1962 - April 1964 (date of creation)

**Scope and content:**

File contains issues numbers 1 through 4.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 95, Folder 9 - Dalhousie university library strategic directions : 2004-2007**

**Title:** Dalhousie university library strategic directions : 2004-2007

**Reference code:** UA-23, Box 95, Folder 9

**Date:** [20-] (date of creation)

**Scope and content:**

File contains one copy of report on the Dalhousie University Libraries Strategic Directions.

**Physical description:** 0.25 cm of textual records
File: UA-23, Box 95, Folder 8 - Dalhousie university library strategic plan: 2001-2003

Title: Dalhousie university library strategic plan: 2001-2003  
Reference code: UA-23, Box 95, Folder 8  
Date: June 2001 (date of creation)  
Scope and content:  
File contains one copy of report, which were the results of discussions and planning sessions held between 1999-2001.  
Physical description: 0.25 cm of textual records

File: UA-23, Box 100, Folder 22 - Faculty and equivalent unit academic plan 1988-1993  
Title: Faculty and equivalent unit academic plan 1988-1993  
Reference code: UA-23, Box 100, Folder 22  
Date: 1987 (date of creation)  
Scope and content:  
File contains one copy of the Faculty/Equivalent Unit, Academic Plan, 1988-1993. Faculty Unit of the University Library (Kellogg, Killam, MacDonald).  
Physical description: 1 cm of textual records

File: UA-23, Box 102, Folder 3 - Feasibility report on centralized barcoding  
Title: Feasibility report on centralized barcoding  
Reference code: UA-23, Box 102, Folder 3  
Date: [19-) (date of creation)  
Scope and content:  
Physical description: 0.25 cm of textual records
File: UA-23, Box 97, Folder 13 - Graduating students survey : 2000
Title: Graduating students survey : 2000
Reference code: UA-23, Box 97, Folder 13
Date: 2000 (date of creation)
Scope and content:
File contains one copy of confidential report and a letter introducing the report.
Physical description: 1 cm of textual records

File: UA-23, Box 75, Folder 21 - Guides : 1977
Title: Guides : 1977
Reference code: UA-23, Box 75, Folder 21
Date: 1977 (date of creation)
Scope and content:
File contains several finding aid guides, including, A Guide to Novanet, Where to Find Information on, Water Pollution, Waste Pollution, Oil Pollution and Environment Pollution.
Physical description: 0.25 cm of textual records

File: UA-23, Box 86, Folder 2 - Halifax public libraries needs assessment and master facilities plan
Title: Halifax public libraries needs assessment and master facilities plan
Reference code: UA-23, Box 86, Folder 2
Date: July 2004 (date of creation)
Scope and content:
Physical description: 0.5 cm of textual records

File: UA-23, Box 75, Folder 19 - Issues : 16, 19 - 24
Title: Issues : 16, 19 - 24
Reference code: UA-23, Box 75, Folder 19

Date: [19-] (date of creation)

Scope and content:

File contains Dalhousie University Library publications "Issues", number 16, 19-24. Topics include election & referendum, the nuclear debate, arms control, foreign ownership, energy, federal provincial fiscal arrangements and human sexuality.

Physical description: 0.25 cm of textual records

Physical condition:

Rust marks on some pages from paper clips.

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File: UA-23, Box 131, Folder 3 - Issues : 3-21

Title: Issues : 3-21

Reference code: UA-23, Box 131, Folder 3

Date: [19-] (date of creation)

Scope and content:

File contains copies of "Issues" no. 3-21, plus some additional copies which are not numbered or dated.

Physical description: 0.5 cm of textual records

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Subseries: Killam Memorial Library

Title: Killam Memorial Library

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File: UA-23, Box 95, Folder 14 - Dalhousie university Killam library : strategic planning workshop

Title: Dalhousie university Killam library : strategic planning workshop

Reference code: UA-23, Box 95, Folder 14

Date: 30 August 1999 (date of creation)

Scope and content:

File contains one copy of materials used in the strategic planning workshop.
Physical description: 0.5 cm of textual records

File: UA-23, Box 131, Folder 2 - Killam library handout for patrons : 1974-1979

Title: Killam library handout for patrons : 1974-1979
Reference code: UA-23, Box 131, Folder 2
Date: 1974-1979 (date of creation)
Scope and content:
File contains several handouts for patrons, on usage of the library and study guides.

Physical description: 0.5 cm of textual records

File: UA-23, Box 120, Folder 12 - Library files

Title: Library files
Reference code: UA-23, Box 120, Folder 12
Date: [19-] (date of creation)
Scope and content:
File contains one draft copy of Library Files report.

Physical description: 0.5 cm of textual records

Subseries: Library guides

Title: Library guides

File: UA-23, Box 75, Folder 17 - Library guides : issues 1-6

Title: Library guides : issues 1-6
Reference code: UA-23, Box 75, Folder 17
Date: [19-] (date of creation)
Scope and content:
File contains library guide issues 1-6, which includes issues on child abuse, women, Quebec-Canada relations, the constitution, the Inuit and Indians.

Physical description: 0.5 cm of textual records
File: UA-23, Box 75, Folder 18 - Library guides : issues 7-15 and 17

Title: Library guides : issues 7-15 and 17
Reference code: UA-23, Box 75, Folder 18
Date: [19-] (date of creation)
Scope and content:
File contains several issues of library guides, which include topics on Black in Nova Scotia, Aging, Dying, The Multinationals, Marriage, Divorce, Addiction, Abortion, Censorship and Unemployment.

Physical description: 0.5 cm of textual records

File: UA-23, Box 75, Folder 7 - Library pathfinder : 1975-1976

Title: Library pathfinder : 1975-1976
Reference code: UA-23, Box 75, Folder 7
Date: 1975-1976 (date of creation)
Scope and content:
File contains library pathfinder publications for several subjects, which includes ecology, nuclear reaction safety and pollution 101.

Physical description: 0.25 cm of textual records


Title: Libraries request for development funds : 1987-1988
Reference code: UA-23, Box 144, Folder 2
Date: 1987-1988 (date of creation)
Scope and content:
File contains correspondence and requests for the Libraries Development Funds.

Physical description: 0.5 cm of textual records
File: UA-23, Box 164, Folder 6 - Library orientation report

Title: Library orientation report
Reference code: UA-23, Box 164, Folder 6
Date: 1976 (date of creation)
Scope and content:
File contains one copy of the Library Orientation report.

Physical description: 0.25 cm of textual records

Subseries: MacDonald memorial library

Title: MacDonald memorial library

File: UA-23, Box 75, Folder 22 - MacDonald science library publications

Title: MacDonald science library publications
Reference code: UA-23, Box 75, Folder 22
Date: [19-] (date of creation)
Scope and content:
File contains several publication for the MacDonald Science Library which includes hours of operation, general notices and pamphlets on specific collections.

Physical description: 0.25 cm of textual records

File: UA-23, Box 99, Folder 13 - Meeting information needs at Dalhousie university: a strategy and budget proposal

Title: Meeting information needs at Dalhousie university: a strategy and budget proposal
Reference code: UA-23, Box 99, Folder 13
Date: 20 December 1996 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records
**File: UA-23, Box 178, Folder 3 - Meeting information needs at Dalhousie university: a strategic budget proposal**

*Title:* Meeting information needs at Dalhousie university: a strategic budget proposal  
*Reference code:* UA-23, Box 178, Folder 3  
*Date:* 20 December 1996 (date of creation)  
*Scope and content:*  
   File contains one copy of the report.  
*Physical description:* 0.5 cm of textual records

**File: UA-23, Box 60, Folder 4 - Memorandum for the need of a library**

*Title:* Memorandum for the need of a library  
*Reference code:* UA-23, Box 60, Folder 4  
*Date:* 27 October 1840 (date of creation)  
*Scope and content:*  
   File contains one memorandum declaring the need of a library for the university.  
*Physical description:* 0.25 cm of textual records

**File: UA-23, Box 78, Folder 4 - Novanet: a proposal for a cooperative library**

*Title:* Novanet: a proposal for a cooperative library  
*Reference code:* UA-23, Box 78, Folder 4  
*Date:* 4 February 1985 (date of creation)  
*Scope and content:*  
   File contains one copy of the Council of Metro University Libraries proposal for Novanet.  
*Physical description:* 0.5 cm of textual records

**File: UA-23, Box 95, Folder 17 - Open access publishing: a proposal to assess opportunities for Dalhousie university**

*Title:* Open access publishing: a proposal to assess opportunities for Dalhousie university
Reference code: UA-23, Box 95, Folder 17
Date: 2008 (date of creation)
Scope and content:
File contains one draft copy of the student report and one final copy of the student report.

Physical description: 0.5 cm of textual records

File: UA-23, Box 91, Folder 3; Box 95, Folder 6; Box 95, Folder 13 - Planning for the future Killam library

Title: Planning for the future Killam library
Reference code: UA-23, Box 91, Folder 3; Box 95, Folder 6; Box 95, Folder 13
Date: 14 June 1999 (date of creation)
Scope and content:
Files contains one copy of the report Planning for the Future Killam Library for Dalhousie University, report on results of stakeholder sessions. Location: Killam Library. Prepared by Frank Schwartz, the ARA consulting groups, a division of KPMG LLP.

Physical description: 1 cm of textual records 3 folders

File: UA-23, Box 96, Folder 17 - Putting people first: quantitative results and summary

Title: Putting people first: quantitative results and summary
Reference code: UA-23, Box 96, Folder 17
Date: [19-] - [20-] (date of creation)
Scope and content:
File contains one copy of Putting People First: Quantitative Results and Summary on Open Ended Questions for Library Services. Copy also contains notes throughout.

Physical description: 0.5 cm of textual records

File: UA-23, Box 127, Folder 5 - Putting people first: quantitative results and summary of open ended comments for library services

Title: Putting people first: quantitative results and summary of open ended comments for library services
File: UA-23, Box 87, Folder 17 - Preferred futures for libraries : a summary of six workshops with university provosts and library directors

Title: Preferred futures for libraries : a summary of six workshops with university provosts and library directors
Reference code: UA-23, Box 87, Folder 17
Date: [19-] (date of creation)
Scope and content:
File contains one copy of report of the Preferred Futures for Libraries : A Summary of Six Workshops with University Provosts and Library Directors.

Physical description: 0.25 cm of textual records

File: UA-23, Box 180, Folder 4 - Presenting Canada's printed heritage : a brief to the government of Canada

Title: Presenting Canada's printed heritage : a brief to the government of Canada
Reference code: UA-23, Box 180, Folder 4
Date: November 1984 (date of creation)
Scope and content:
File contains the report by The Canadian Institute for the Historical Microproductions.

Physical description: 0.25 cm of textual records

File: UA-23, Box 116, Folder 6 - Quinquennial report to the Senate

Title: Quinquennial report to the Senate
Reference code: UA-23, Box 116, Folder 6
Date: 15 February 1961 (date of creation)
Scope and content:

File contains one copy of report completed by J.P. Wilkinson, the Chief Librarian.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 126, Folder 11 - Report of the ad hoc committee on time accounting : 1985**

**Title:** Report of the ad hoc committee on time accounting : 1985

**Reference code:** UA-23, Box 126, Folder 11

**Date:** 1985 (date of creation)

**Scope and content:**

File contains report and correspondence related to the Ad Hoc Committee on Time Accounting.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 99, Folder 14 - Report on library holdings in support of the proposed cooperative doctoral program in education**

**Title:** Report on library holdings in support of the proposed cooperative doctoral program in education

**Reference code:** UA-23, Box 99, Folder 14

**Date:** 13 February 1989 (date of creation)

**Scope and content:**


**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 191, Folder 10 - Report : policy re: on-line literature searches**

**Title:** Report : policy re: on-line literature searches

**Reference code:** UA-23, Box 191, Folder 10

**Date:** June 1977 (date of creation)

**Scope and content:**

File contains one copy of report.
**File: UA-23, Box 136, Folder 11 - Report on staff training and development for Killam and Kellogg libraries**

**Title:** Report on staff training and development for Killam and Kellogg libraries  
**Reference code:** UA-23, Box 136, Folder 11  
**Date:** 14 September 1994 (date of creation)  
**Scope and content:**  
File contains one copy of report for the Killam and Kellogg libraries.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 104, Folder 16 - Report to senate: library collections at Dalhousie university**

**Title:** Report to senate: library collections at Dalhousie university  
**Reference code:** UA-23, Box 104, Folder 16  
**Date:** May 1978 (date of creation)  
**Scope and content:**  
File contains one copy of report for Dalhousie University, has been stamped 2 June 1978.

**Physical description:** 1 cm of textual records

**Physical condition:**  
Some wording has faded.

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**Subseries: Research and rescue**

**Title:** Research and rescue

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**File: UA-23, Box 129, Folder 16 - Research and rescue: 1975-1976**

**Title:** Research and rescue: 1975-1976  
**Reference code:** UA-23, Box 129, Folder 16  
**Date:** 1975-1976 (date of creation)
Scope and content:


Physical description: 1 cm of textual records

File: UA-23, Box 129, Folder 17 - Research and rescue : 1977

Title: Research and rescue : 1977
Reference code: UA-23, Box 129, Folder 17
Date: 1977 (date of creation)
Scope and content:

File contains copies of Research and Rescue publications for

Physical description: 0.25 cm of textual records

File: UA-23, Box 131, Folder 1 - Research and rescue : 1978-1979

Title: Research and rescue : 1978-1979
Reference code: UA-23, Box 131, Folder 1
Date: 1978-1979 (date of creation)
Scope and content:


Physical description: 1 cm of textual records

File: UA-23, Box 74, Folder 37 - Research and rescue no. 1

Title: Research and rescue no. 1
Reference code: UA-23, Box 74, Folder 37
Date: September 1982 (date of creation)
Scope and content:

File contains one copy of Research and Rescue, topic is Footnotes and Bibliography.

Physical description: 1 cm of textual records
File: UA-23, Box 74, Folder 36 - Research and rescue no. 2
Title: Research and rescue no. 2
Reference code: UA-23, Box 74, Folder 36
Date: July 1981 (date of creation)
Scope and content:
File contains one copy of Research and Rescue, topic is Literary Criticism: Selected Sources in the Killam Library.
Physical description: 0.5 cm of textual records 2 files

File: UA-23, Box 74, Folder 34 - Research and rescue no. 4
Title: Research and rescue no. 4
Reference code: UA-23, Box 74, Folder 34
Date: April 1979 (date of creation)
Scope and content:
File contains one copy of Research and Rescue, topic is Selected Sources of Book Reviews in the Killam Library.
Physical description: 0.25 cm of textual records

File: UA-23, Box 74, Folder 33 - Research and rescue no. 5
Title: Research and rescue no. 5
Reference code: UA-23, Box 74, Folder 33
Date: June 1984 (date of creation)
Scope and content:
File contains one copy of Research and Rescue, topic is Pointers on How to Write a Book Review.
Physical description: 0.25 cm of textual records

File: UA-23, Box 74, Folder 32 - Research and rescue no. 6
Title: Research and rescue no. 6
Reference code: UA-23, Box 74, Folder 32  
Date: November 1981 (date of creation)  
Scope and content:  
File contains one copy of Research and Rescue, topic is selected sources of research material on drama, theatre and film.

Physical description: 0.25 cm of textual records

File: UA-23, Box 75, Folder 9 - Research and Rescue no. 7  
Title: Research and Rescue no. 7  
Reference code: UA-23, Box 75, Folder 9  
Date: June 1976 (date of creation)  
Scope and content:  
File contains one copy of Research and Rescue, topic is Access to Books in the Killam Library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 74, Folder 31 - Research and rescue no. 9  
Title: Research and rescue no. 9  
Reference code: UA-23, Box 74, Folder 31  
Date: September 1976 (date of creation)  
Scope and content:  
File contains one copy of Research and Rescue, topic is Sources of Information on Contemporary Authors in the Killam Library.

Physical description: 0.5 cm of textual records

File: UA-23, Box 74, Folder 30 - Research and rescue no. 10  
Title: Research and rescue no. 10  
Reference code: UA-23, Box 74, Folder 30  
Date: June 1984 (date of creation)  
Scope and content:
File contains one copy of Research and Rescue, topic is pointers on how to write a term paper.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 74, Folder 29 - Research and rescue no. 11**

**Title:** Research and rescue no. 11

**Reference code:** UA-23, Box 74, Folder 29

**Date:** June 1981 (date of creation)

**Scope and content:**
- File contains one copy of Research and Rescue, topic is Biographical Sources for Canadian History.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 74, Folder 28 - Research and rescue no. 12**

**Title:** Research and rescue no. 12

**Reference code:** UA-23, Box 74, Folder 28

**Date:** January 1984 (date of creation)

**Scope and content:**
- File contains one copy of Research and Rescue, topic is Education : A Checklist of Indexes in the Killam Library.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 74, Folder 27 - Research and rescue no. 14**

**Title:** Research and rescue no. 14

**Reference code:** UA-23, Box 74, Folder 27

**Date:** June 1981 (date of creation)

**Scope and content:**
- File contains one copy of Research and Rescue, topic is French Language serials in the library.

**Physical description:** 1 cm of textual records
File: UA-23, Box 75, Folder 8 - Research and rescue no. 15

Title: Research and rescue no. 15
Reference code: UA-23, Box 75, Folder 8
Date: June 1978 (date of creation)
Scope and content:
File contains one copy of Research and Rescue, topic is French Language Sources in the Killam Library.
Physical description: 0.25 cm of textual records

File: UA-23, Box 75, Folder 7 - Research and rescue no. 16

Title: Research and rescue no. 16
Reference code: UA-23, Box 75, Folder 7
Date: September 1987 (date of creation)
Scope and content:
File contains one copy of Research and Rescue, topic is English Canadian Literature : Research and Reference Tools in the Killam Library.
Physical description: 0.25 cm of textual records

File: UA-23, Box 75, Folder 6 - Research and rescue no. 17

Title: Research and rescue no. 17
Reference code: UA-23, Box 75, Folder 6
Date: August 1978 (date of creation)
Scope and content:
File contains one copy of Research and Rescue, topic is Checklist of Standards in Accounting and Auditing in the Killam Library.
Physical description: 0.25 cm of textual records

File: UA-23, Box 75, Folder 5 - Research and rescue no. 18

Title: Research and rescue no. 18
Reference code: UA-23, Box 75, Folder 5

Date: September 1982 (date of creation)

Scope and content:

File contains one copy of Research and Rescue, topic is Music Reference: A Selective Bibliography of Reference Sources in the Killam Library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 75, Folder 10 - Research and rescue no. 19

Title: Research and rescue no. 19

Reference code: UA-23, Box 75, Folder 10

Date: December 1978 (date of creation)

Scope and content:

File contains one copy of Research and Rescue, topic is French-Canadian Literature: Research and Reference Tools in the Killam library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 75, Folder 4 - Research and rescue no. 20

Title: Research and rescue no. 20

Reference code: UA-23, Box 75, Folder 4

Date: June 1984 (date of creation)

Scope and content:

File contains one copy of Research and Rescue, topic is Film and Theatre Review Sources.

Physical description: 0.25 cm of textual records

File: UA-23, Box 75, Folder 3 - Research and rescue no. 21

Title: Research and rescue no. 21

Reference code: UA-23, Box 75, Folder 3

Date: February 1985 (date of creation)

Scope and content:
File contains one copy of Research and Rescue, topic is Canadian Parliamentary Publications.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 75, Folder 2 - Research and rescue no. 22**

**Title:** Research and rescue no. 22  
**Reference code:** UA-23, Box 75, Folder 2  
**Date:** September 1979 (date of creation)  
**Scope and content:**  
File contains one copy of Research and Rescue, topic is the European Community.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 75, Folder 1 - Research and rescue no. 23**

**Title:** Research and rescue no. 23  
**Reference code:** UA-23, Box 75, Folder 1  
**Date:** July 1984 (date of creation)  
**Scope and content:**  
File contains one copy of Research and Rescue, topic is Adult 1 Continuing Education : A Selected Bibliography of Resource Tools in the Killam Library.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 74, Folder 35 - Research and rescue no. 24**

**Title:** Research and rescue no. 24  
**Reference code:** UA-23, Box 74, Folder 35  
**Date:** November 1980 (date of creation)  
**Scope and content:**  
File contains one copy of Research and Rescue, topic is Business : Selected Dictionaries, Encyclopedias, Handbooks in the Killam Library.

Physical description: 0.25 cm of textual records
File: UA-23, Box 74, Folder 38 - Research and rescue no. 25

Title: Research and rescue no. 25
Reference code: UA-23, Box 74, Folder 38
Date: February 1985 (date of creation)
Scope and content:
File contains one copy of Research and Rescue, topic is United Nations Organization.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 75, Folder 11 - Research and rescue no. 26

Title: Research and rescue no. 26
Reference code: UA-23, Box 75, Folder 11
Date: May 1985 (date of creation)
Scope and content:
File contains one copy of Research and Rescue, topic is The United Nations : A Guide to its Publications.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 95, Folder 4 - Role of librarians at Dalhousie university

Title: Role of librarians at Dalhousie university
Reference code: UA-23, Box 95, Folder 4
Date: [20-] (date of creation)
Scope and content:
File contains one copy of the report, Role of Librarians at Dalhousie University.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 122, Folder 10 - Soundings vol. 4 no. 1

Title: Soundings vol. 4 no. 1
Reference code: UA-23, Box 122, Folder 10
Date: Fall and Winter 1996 (date of creation)
Scope and content:
File contains one copy of Soundings for the Fall/Winter 1996.
Physical description: 0.25 cm of textual records

File: UA-23, Box 146, Folder 5 - Staff manual : 1969-1971
Title: Staff manual : 1969-1971
Reference code: UA-23, Box 146, Folder 5
Date: 1969-1971 (date of creation)
Scope and content:
File contains the staff and uniform manual for the Dalhousie University Libraries.
Physical description: 1.5 cm of textual records

File: UA-23, Box 100, Folder 16 - Strategic directions "tune up"
Title: Strategic directions "tune up"
Reference code: UA-23, Box 100, Folder 16
Date: 2001 (date of creation)
Scope and content:
File contains correspondence and accompanying documents about the Dalhousie University Library Strategic Directions Tune Up.
Physical description: 0.25 cm of textual records

File: UA-23, Box 87, Folder 18 - Strategic initiatives : 1993
Title: Strategic initiatives : 1993
Reference code: UA-23, Box 87, Folder 18
Date: 1993 (date of creation)
Scope and content:
File contains draft and final copy of Dalhousie University Library Strategic Initiatives : 199. Materials also include correspondence regarding the report.
Physical description: 1 cm of textual records

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**File: UA-23, Box 95, Folder 12 - Strategic initiatives : final report**

**Title:** Strategic initiatives : final report  
**Reference code:** UA-23, Box 95, Folder 12  
**Date:** [19-] - [20-] (date of creation)  
**Scope and content:**  
File contains one copy of the Strategic Initiative final report for the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 95, Folder 7 - Strategic planning workshop : results and workshop materials**

**Title:** Strategic planning workshop : results and workshop materials  
**Reference code:** UA-23, Box 95, Folder 7  
**Date:** 20 August 1999 (date of creation)  
**Scope and content:**  
File contains one copy of the report Strategic Planning Workshop : Results and Workshop materials : Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 166, Folder 6 - Strategic planning workshop : results and workshop materials**

**Title:** Strategic planning workshop : results and workshop materials  
**Reference code:** UA-23, Box 166, Folder 6  
**Date:** 30 August 1999 (date of creation)  
**Scope and content:**  
File contains one copy of report for the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records
File: UA-23, Box 98, Folder 1 - Survey of undergraduate university students: Dalhousie university

Title: Survey of undergraduate university students: Dalhousie university
Reference code: UA-23, Box 98, Folder 1
Date: 10 May 2002 (date of creation)
Scope and content:
File contains one copy of report on the satisfaction of undergraduate students at Dalhousie.
Physical description: 1 cm of textual records

Subseries: The fugitive

Title: The fugitive

File: UA-23, Box 77, Folder 4 - The fugitive vol. 3 no. 6

Title: The fugitive vol. 3 no. 6
Reference code: UA-23, Box 77, Folder 4
Date: 1969 (date of creation)
Scope and content:
File contains one copy of the staff bulletin, The Fugitive for the summer of 1969.
Physical description: 0.25 cm of textual records

File: UA-23, Box 77, Folder 3 - The fugitive vol. 3 no. 7

Title: The fugitive vol. 3 no. 7
Reference code: UA-23, Box 77, Folder 3
Date: September 1969 (date of creation)
Scope and content:
File contains one copy of the staff bulletin, The Fugitive.
Physical description: 0.25 cm of textual records
File: UA-23, Box 77, Folder 5 - The fugitive vol. 3 no. 9

Title: The fugitive vol. 3 no. 9
Reference code: UA-23, Box 77, Folder 5
Date: November 1969 (date of creation)
Scope and content:
File contains one copy of the staff bulletin, The Fugitive.

Physical description: 0.25 cm of textual records

File: UA-23, Box 80, Folder 3 ; Box 75, Folder 12 - The fugitive vol. 4 no. 11

Title: The fugitive vol. 4 no. 11
Reference code: UA-23, Box 80, Folder 3 ; Box 75, Folder 12
Date: March 1971 (date of creation)
Scope and content:
Files contains one copy of the staff bulletin, The Fugitive.

Physical description: 0.5 cm of textual records 2 folders

File: UA-23, Box 75, Folder 13 - The fugitive vol. 4 no. 12

Title: The fugitive vol. 4 no. 12
Reference code: UA-23, Box 75, Folder 13
Date: April-May 1971 (date of creation)
Scope and content:
File contains one copy of the staff bulletin, The Fugitive.

Physical description: 0.25 cm of textual records

File: UA-23, Box 75, Folder 14 - The fugitive : special issue

Title: The fugitive : special issue
Reference code: UA-23, Box 75, Folder 14
Date: December 1971 (date of creation)
Scope and content:
   File contains one copy of the staff bulletin, The Fugitive.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 75, Folder 15 - The fugitive vol. 5 no. 2**

Title: The fugitive vol. 5 no. 2
Reference code: UA-23, Box 75, Folder 15
Date: February 1972 (date of creation)
Scope and content:
   File contains one copy of the staff bulletin, The Fugitive.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 75, Folder 24 - The fugitive vol. 5 no. 4**

Title: The fugitive vol. 5 no. 4
Reference code: UA-23, Box 75, Folder 24
Date: November 1973 (date of creation)
Scope and content:
   File contains one copy of the staff bulletin, The Fugitive.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 75, Folder 16 - The fugitive**

Title: The fugitive
Reference code: UA-23, Box 75, Folder 16
Date: February 1971 (date of creation)
Scope and content:
   File contains one copy of the staff bulletin, The Fugitive (there was no volume or number provided).

Physical description: 0.25 cm of textual records
File: UA-23, Box 146, Folder 4 - The fugitive

Title: The fugitive
Reference code: UA-23, Box 146, Folder 4
Date: January and April 1970 (date of creation)
Scope and content:
File contains two copies of the staff bulletin, The Fugitive.
Physical description: 0.5 cm of textual records

File: UA-23, Box 98, Folder 9 - The library commons : rethinking the library

Title: The library commons : rethinking the library
Reference code: UA-23, Box 98, Folder 9
Date: 5 December 2003 (date of creation)
Scope and content:
File contains one copy of "The Learning Commons : Rethinking the Library", a report by four students from BUSI 6313, Organizational Change.
Physical description: 1 cm of textual records

File: UA-23, Box 168, Folder 16 - The new university library

Title: The new university library
Reference code: UA-23, Box 168, Folder 16
Date: [19-] (date of creation)
Scope and content:
File contains one copy of report.
Physical description: 0.25 cm of textual records

File: UA-23, Box 87, Folder 13 - The role of the national archives of Canada and the national library of Canada

Title: The role of the national archives of Canada and the national library of Canada
Reference code: UA-23, Box 87, Folder 13
File: UA-23, Box 193, Folder 1 - The statistics of growth : Dalhousie University libraries

Title: The statistics of growth : Dalhousie University libraries
Reference code: UA-23, Box 193, Folder 1
Date: 1962-1963 (date of creation)
Scope and content:
File contains one copy of report.

Physical description: 0.25 cm of textual records

File: UA-23, Box 86, Folder 3 - Toward a national digital information strategy

Title: Toward a national digital information strategy
Reference code: UA-23, Box 86, Folder 3
Date: 23 September 2005 (date of creation)
Scope and content:
File contains one copy of Toward a National Digital Information Strategy : Mapping the Current Situation in Canada by John MacDonald and Kathleen Shearer : Draft.

Physical description: 1 cm of textual records

File: UA-23, Box 167, Folder 9 - Transforming Dalhousie University through the transformation of the libraries

Title: Transforming Dalhousie University through the transformation of the libraries
Reference code: UA-23, Box 167, Folder 9
Date: 10 May 1999 (date of creation)
Scope and content:
File contains one copy of report.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 97, Folder 14 - Undergraduate survey of graduating students: Dalhousie university**

**Title:** Undergraduate survey of graduating students: Dalhousie university

**Reference code:** UA-23, Box 97, Folder 14

**Date:** 2000 (date of creation)

**Scope and content:**

File contains one of the survey, transcribed, written responses to three questions.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 122, Folder 11 ; Box 116, Folder 10 - Universities libraries self-study and academic plan: final**

**Title:** Universities libraries self-study and academic plan: final

**Reference code:** UA-23, Box 122, Folder 11 ; Box 116, Folder 10

**Date:** November 1992 (date of creation)

**Scope and content:**

File contains one copy of report.

**Physical description:** 2 cm of textual records 2 folders

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**File: UA-23, Box 116, Folder 11 - Universities libraries self-study and academic plan: draft**

**Title:** Universities libraries self-study and academic plan: draft

**Reference code:** UA-23, Box 116, Folder 11

**Date:** October 1992 (date of creation)

**Scope and content:**

File contains one draft copy of report.

**Physical description:** 1 cm of textual records
File: UA-23, Box 190, Folder 5 - University library five year plan

Title: University library five year plan
Reference code: UA-23, Box 190, Folder 5
Date: 1969 (date of creation)
Scope and content:
File contains correspondence and one copy of the report on the University Library Five Year Plan.
Physical description: 0.5 cm of textual records


Title: Writing workshop : 1975-1976
Reference code: UA-23, Box 104, Folder 19
Date: 1975-1976 (date of creation)
Scope and content:
File contains description and correspondence for the writing workshop at the Dalhousie University Writing Workshop.
Physical description: 0.25 cm of textual records

Series: Public lending commission

Title: Public lending commission
Date: 1986-1994 (date of creation)
Physical description: 0.75 cm of textual records

File: UA-23, Box 142, Folder 6 - Correspondence and reports : 1986-1989

Title: Correspondence and reports : 1986-1989
Reference code: UA-23, Box 142, Folder 6
Date: 1986-1989 (date of creation)
Scope and content:
File contains correspondence and attached documents related to the Public Lending Commission.
File: UA-23, Box 144, Folder 15 - Correspondence and reports : 1993-1994

Title: Correspondence and reports : 1993-1994
Reference code: UA-23, Box 144, Folder 15
Date: 1993-1994 (date of creation)
Scope and content:
File contains correspondence and attached documents related to the Public Lending Commission.

Physical description: 0.25 cm of textual records

Series: Questionnaires

Title: Questionnaires
Date: 1952-1996 (date of creation)
Physical description: 8.5 cm of textual records

File: UA-23, Box 129, Folder 13 - Electronic services team questionnaire

Title: Electronic services team questionnaire
Reference code: UA-23, Box 129, Folder 13
Date: 1996 (date of creation)
Scope and content:
File contains copies of completed questionnaires on the usefulness of the EST department.

Physical description: 0.5 cm of textual records

File: UA-23, Box 84, Folder 14 - Kellogg library statistical questionnaire

Title: Kellogg library statistical questionnaire
Reference code: UA-23, Box 84, Folder 14
Date: [19-] (date of creation)
Scope and content:
File contains materials related to the Kellogg library questionnaires for the various departments, this includes the services provided, staffing, space allocations, hours, library holdings, expenditures and sources of funding.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 117, Folder 13 - Morale report : 1995**

**Title:** Morale report : 1995  
**Reference code:** UA-23, Box 117, Folder 13  
**Date:** 1995 (date of creation)  
**Scope and content:**  
File contains introduction and copy of Morale report from the Dalhousie University Libraries.  

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 161, Folder 15 - Questionnaires : 1952-1962**

**Title:** Questionnaires : 1952-1962  
**Reference code:** UA-23, Box 161, FOlder 15  
**Date:** 1952-1962 (date of creation)  
**Scope and content:**  
File contains various questionnaires completed by the Dalhousie University Libraries for the specified time period, usually for various organizations or departments within Dalhousie University.  

Physical description: 0.5 cm of textual records and graphic material

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**File: UA-23, Box 130, Folder 2 - Questionnaires : 1958-1965**

**Title:** Questionnaires : 1958-1965  
**Reference code:** UA-23, Box 130, Folder 2  
**Date:** 1958-1965 (date of creation)  
**Scope and content:**
File: UA-23, Box 130, Folder 3 - Questionnaires : 1966-1969

Title: Questionnaires : 1966-1969

Reference code: UA-23, Box 130, Folder 3

Date: 1966-1969 (date of creation)

Scope and content:

File contains various questionnaires completed by the Dalhousie University Libraries for the specified time period, usually for various organizations or departments within Dalhousie University.

Physical description: 1 cm of textual records

File: UA-23, Box 130, Folder 4 - Questionnaires : 1970-1981

Title: Questionnaires : 1970-1981

Reference code: UA-23, Box 130, Folder 4

Date: 1970-1981 (date of creation)

Scope and content:

File contains various questionnaires completed by the Dalhousie University Libraries for the specified time period, usually for various organizations or departments within Dalhousie University.

Physical description: 1 cm of textual records

File: UA-23, Box 130, Folder 5 - Questionnaires : 1982-1984

Title: Questionnaires : 1982-1984

Reference code: UA-23, Box 130, Folder 5

Date: 1982-1984 (date of creation)

Scope and content:
File contains various questionnaires completed by the Dalhousie University Libraries for the specified time period, usually for various organizations or departments within Dalhousie University.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 130, Folder 6 - Questionnaires : 1987

Title: Questionnaires : 1987
Reference code: UA-23, Box 130, Folder 6
Date: 1987 (date of creation)
Scope and content:

File contains various questionnaires completed by the Dalhousie University Libraries for the specified time period, usually for various organizations or departments within Dalhousie University.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 116, Folder 5 - Questionnaires : 1992

Title: Questionnaires : 1992
Reference code: UA-23, Box 116, Folder 5
Date: 1992 (date of creation)
Scope and content:


Physical description: 0.5 cm of textual records

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File: UA-23, Box 117, Folder 12 - Strategic plan : 1993

Title: Strategic plan : 1993
Reference code: UA-23, Box 117, Folder 12
Date: 1993 (date of creation)
Scope and content:

File contains reports and correspondence related to the University Libraries Strategic Plan.

Physical description: 0.25 cm of textual records
**File: UA-23, Box 140, Folder 3 - SUPERRUSH pilot**

**Title:** SUPERRUSH pilot  
**Reference code:** UA-23, Box 140, Folder 3  
**Date:** 1991 (date of creation)  
**Scope and content:**  
File contains completed questionnaires and correspondence for the SUPERRUSH project.  
**Physical description:** 1 cm of textual records

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**Series: Reviews**

**Title:** Reviews

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**File: UA-23, Box 91, Folder 4 - Administrative budget review : university libraries response**

**Title:** Administrative budget review : university libraries response  
**Reference code:** UA-23, Box 91, Folder 4  
**Date:** 15 October 1998 (date of creation)  
**Scope and content:**  
File contains one copy of university libraries response to "Administrative Budget Unit Review : Request for Information".  
**Physical description:** 0.25 cm of textual records

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**Subseries: Archives and Special Collections**

**Title:** Archives and Special Collections

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**File: UA-23, Box 87, Folder 3 - Correspondence : 1999**

**Title:** Correspondence : 1999  
**Reference code:** UA-23, Box 87, Folder 3  
**Date:** 1999 (date of creation)
Scope and content:

File contains correspondence and meeting minutes for the review of the special collections and archives.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 87, Folder 9 - Correspondence : submissions of support

Title: Correspondence : submissions of support
Reference code: UA-23, Box 87, Folder 9
Date: 1998-1999 (date of creation)

Scope and content:

File contains written submissions of support of the Dalhousie Archives and Special Collections to give an indication of the work done at the Archives and Special Collections.

Physical description: 1 cm of textual records

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File: UA-23, Box 87, Folder 5 - External review : full report

Title: External review : full report
Reference code: UA-23, Box 87, Folder 5
Date: 1999 (date of creation)

Scope and content:

File contains one copy of full report, by reviewers: David McKnight, Apollonia Steele and Charlotte Stewart.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 87, Folder 4 - External review : summary

Title: External review : summary
Reference code: UA-23, Box 87, Folder 4
Date: 2000 (date of creation)

Scope and content:
File contains a report of the Committee Examining the Recommendations of the Killam Library Archives and Special Collections: February 2000. Also includes the resumes of those selected for the external review team.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 87, Folder 2 - Overview of special collections and archives**

**Title:** Overview of special collections and archives  
**Reference code:** UA-23, Box 87, Folder 2  
**Date:** 1999 (date of creation)  
**Scope and content:**  
File contains one copy of an overview of the purpose, review, process and implementation of recommendations for the Special Collections and Archives review.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 87, Folder 8 - Proposed mandate and policies**

**Title:** Proposed mandate and policies  
**Reference code:** UA-23, Box 87, Folder 8  
**Date:** 1998 (date of creation)  
**Scope and content:**  
File contains one copy of the proposed mandate for collection access and preservation policies.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 87, Folder 7 - Self study : archives**

**Title:** Self study : archives  
**Reference code:** UA-23, Box 87, Folder 7  
**Date:** 1999 (date of creation)  
**Scope and content:**  
File contains one copy of the completed Self-Study report for the Archives.

**Physical description:** 0.5 cm of textual records
File: UA-23, Box 87, Folder 6 - Self study : special collections

Title: Self study : special collections
Reference code: UA-23, Box 87, Folder 6
Date: 1999 (date of creation)
Scope and content:
File contains one copy of the self study report completed by the Special Collections.

Physical description: 0.5 cm of textual records

Subseries: Cataloguing

Title: Cataloguing

File: UA-23, Box 138, Folder 4 - Report and correspondence : 1985

Title: Report and correspondence : 1985
Reference code: UA-23, Box 138, Folder 4
Date: 1985 (date of creation)
Scope and content:
File contains reports and correspondence for the department review of the Cataloguing department.

Physical description: 0.25 cm of textual records

Subseries: Circulation review

Title: Circulation review

File: UA-23, Box 144, Folder 11 ; Box 135, Folder 2 - Meeting minutes and correspondence : 1984-1989

Title: Meeting minutes and correspondence : 1984-1989
Reference code: UA-23, Box 144, Folder 11 ; Box 135, Folder 2
Date: 1984-1989 (date of creation)
Scope and content:
File contains review meeting minutes and correspondence for the Circulation review.

Physical description: 1 cm of textual records 2 folders

File: UA-23, Box 135, Folder 7 - Meeting minutes and correspondence : 1989
Title: Meeting minutes and correspondence : 1989
Reference code: UA-23, Box 135, Folder 7
Date: 1989 (date of creation)
Scope and content:
File contains review meeting minutes and correspondence for the Circulation review.
Physical description: 0.25 cm of textual records

File: UA-23, Box 135, Folder 3 - Meeting minutes and correspondence : 1990-1992
Title: Meeting minutes and correspondence : 1990-1992
Reference code: UA-23, Box 135, Folder 3
Date: 1990-1992 (date of creation)
Scope and content:
File contains meeting minutes and correspondence for the Circulation review.
Physical description: 0.25 cm of textual records

File: UA-23, Box 161, Folder 7 - Dalhousie University Library system review
Title: Dalhousie University Library system review
Reference code: UA-23, Box 161, Folder 7
Date: 1968-1969 (date of creation)
Scope and content:
File contains materials related to the Dalhousie University Libraries System Review.
Physical description: 0.25 cm of textual records
Subseries: Dalhousie university libraries service review

Title: Dalhousie university libraries service review

File: UA-23, Box 109, Folder 9 ; Box 168, Folder 3 - Correspondence : 1985-1987

Title: Correspondence : 1985-1987
Reference code: UA-23, Box 109, Folder 9 ; Box 168, Folder 3
Date: 1985-1987 (date of creation)
Scope and content:
File contains responses from departments on library service review reports and comments.

Physical description: 0.5 cm of textual records 2 folders

File: UA-23, Box 109, Folder 6 ; Box 109, Folder 7 - Library departments

Title: Library departments
Reference code: UA-23, Box 109, Folder 6 ; Box 109, Folder 7
Date: [19-] (date of creation)
Scope and content:
File contains service reviews for archives, map collection, IPA library, collections, order department. Also contains completed service review forms for information services, interlibrary loans, serials, cataloguing, circulation, technical services, sciences services (for various departments) and orientation.

Physical description: 3 cm of textual records

File: UA-23, Box 109, Folder 11 ; Box 168, Folder 2 - Preliminary report of the university library service review

Title: Preliminary report of the university library service review
Reference code: UA-23, Box 109, Folder 11 ; Box 168, Folder 2
Date: February 1987 (date of creation)
Scope and content:
File contains a preliminary report for the Service Review, report was intended for internal discussion only.
Physical description: 0.5 cm of textual records 2 folders


Title: Recommendations : 1986-1987
Reference code: UA-23, Box 109, Folder 9
Date: 1986-1987 (date of creation)
Scope and content:
   File contains recommendations and correspondence related to the University Library Service Review.

Physical description: 0.25 cm of textual records

File: UA-23, Box 83, Folder 10 - Recommendations : 1987

Title: Recommendations : 1987
Reference code: UA-23, Box 83, Folder 10
Date: July 1987 (date of creation)
Scope and content:
   File contains one printed copy of recommendations and handwritten copy of recommendations.

Physical description: 1 cm of textual records

File: UA-23, Box 109, Folder 10 ; Box 168, Folder 1 - Report of the university library services review

Title: Report of the university library services review
Reference code: UA-23, Box 109, Folder 10 ; Box 168, Folder 1
Date: July 1987 (date of creation)
Scope and content:
   File contains one copy of the Report of the University Library Service Review.

Physical description: 0.5 cm of textual records 2 folders

File: UA-23, Box 100, Folder 1 - Service review report : 1987
Title: Service review report : 1987
Reference code: UA-23, Box 100, Folder 1
Date: 1987 (date of creation)
Scope and content:

Physical description: 1 cm of textual records

File: UA-23, Box 100, Folder 2 - Special services response
Title: Special services response
Reference code: UA-23, Box 100, Folder 2
Date: 1987 (date of creation)
Scope and content:
File contains written responses from Karen Smith and Diane Landry about the service review and correspondence regarding the review.

Physical description: 0.25 cm of textual records

File: UA-23, Box 83, Folder 9 - University library service review report : 1987
Title: University library service review report : 1987
Reference code: UA-23, Box 83, Folder 9
Date: 1987 (date of creation)
Scope and content:
File contains two copies of the report, one with edits, and one without.

Physical description: 1 cm of textual records

Subseries: Government publications
Title: Government publications

File: UA-23, Box 136, Folder 20 - Correspondence : 1997
Title: Correspondence : 1997
Reference code: UA-23, Box 136, Folder 20
Date: 1997 (date of creation)
Scope and content:
File contains correspondence related to the Government Documents review.
Physical description: 0.5 cm of textual records

File: UA-23, Box 168, Folder 11 - Correspondence and documents
Title: Correspondence and documents
Reference code: UA-23, Box 168, Folder 11
Date: 1997 (date of creation)
Scope and content:
File contains documents and correspondence related to the Government documents review.
Physical description: 0.5 cm of textual records

File: UA-23, Box 91, Folder 5 ; Box 136, Folder 21 - Government publications review : Andrew Hubbertz
Title: Government publications review : Andrew Hubbertz
Reference code: UA-23, Box 91, Folder 5 ; Box 136, Folder 21
Date: March 1997 (date of creation)
Scope and content:
Physical description: 0.5 cm of textual records 2 folders

Subseries: Information services
Title: Information services

File: UA-23, Box 168, Folder 5 - Background and history
Title: Background and history
Reference code: UA-23, Box 168, Folder 5
Date: 1999 (date of creation)
Scope and content:
File contains documents which provide and background and history on the Dalhousie University Libraries information services
Physical description: 0.25 cm of textual records

File: UA-23, Box 166, Folder 9 ; Box 168, Folder 6 - Correspondence : 1998-2000
Title: Correspondence : 1998-2000
Reference code: UA-23, Box 166, Folder 9 ; Box 168, Folder 6
Date: 1998-2000 (date of creation)
Scope and content:
File contains correspondence related to the Information Services department for the Dalhousie University Libraries. A good portion of the materials is related to the review of the information services department.
Physical description: 0.5 cm of textual records 2 folders

File: UA-23, Box 100, Folder 18 - External review report
Title: External review report
Reference code: UA-23, Box 100, Folder 18
Date: 2005 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 168, Folder 4 - External reviewers team
Title: External reviewers team
Reference code: UA-23, Box 168, Folder 4
Date: 2005 (date of creation)
Scope and content:
File contains documents related to the external reviewer team, both reference and instructional services.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 87, Folder 1 - Review of the Killam library information services**

**Title:** Review of the Killam library information services

**Reference code:** UA-23, Box 87, Folder 1

**Date:** [20-] (date of creation)

**Scope and content:**

File contains one copy of the summary for the Review of the Killam Libraries Information Services with special emphasis upon references and instructional services.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 199, Folder 8 - Review of the Killam library information services: written submissions and benchmarking interviews**

**Title:** Review of the Killam library information services: written submissions and benchmarking interviews

**Reference code:** UA-23, Box 199, Folder 8

**Date:** [199-] (date of creation)

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 166, Folder 7 - Review of the Killam library information services: background**

**Title:** Review of the Killam library information services: background

**Reference code:** UA-23, Box 166, Folder 7

**Date:** [19-] (date of creation)

**Scope and content:**

File contains one copy of the background for the Review of the Killam Libraries Information Services with special emphasis upon references and instructional services.

**Physical description:** 0.25 cm of textual records
Subseries: Science services review

Title: Science services review

File: UA-23, Box 167, Folder 11 - Feasibility study

Title: Feasibility study
Reference code: UA-23, Box 167, Folder 11
Date: 1999 (date of creation)
Scope and content:
File contains a summary, request for input, correspondence and completed surveys for the feasibility study related to the science services review.

Physical description: 1 cm of textual records

File: UA-23, Box 168, Folder 7 ; Box 167, Folder 10 - Science services self-study

Title: Science services self-study
Reference code: UA-23, Box 168, Folder 7 ; Box 167, Folder 10
Date: December 1998 (date of creation)
Scope and content:
File contains one copy of the self-study from science services for review of the Killam libraries information services.

Physical description: 0.5 cm of textual records 2 folders

File: UA-23, Box 166, Folder 8 - Self study report

Title: Self study report
Reference code: UA-23, Box 166, Folder 8
Date: December 1998 (date of creation)
Scope and content:
File contains one copy of the Information Services department, Science Services self study report.
Physical description: 0.5 cm of textual records

File: UA-23, Box 122, Folder 12 - Interlibrary loans self study

Title: Interlibrary loans self study
Reference code: UA-23, Box 122, Folder 12
Date: February 1991 (date of creation)
Scope and content:
File contains two copies of the report.

Physical description: 1 cm of textual records

Subseries: Reviews

Title: Reviews

File: UA-23, Box 40, Folder 4 - Dalhousie university library website : 2004 [usability testing]

Title: Dalhousie university library website : 2004 [usability testing]
Reference code: UA-23, Box 40, Folder 4
Date: 2004 (date of creation)
Scope and content:
File contains materials related to the usability testing of the Dalhousie University Library website for 2004. This includes a draft copy of the usability survey and completed surveys on the usability of the libraries website.

Physical description: 1 cm of textual records

File: UA-23, Box 40, Folder 3 - Dalhousie university website review : 2004

Title: Dalhousie university website review : 2004
Reference code: UA-23, Box 40, Folder 3
Date: 2004 (date of creation)
Scope and content:
File contains materials related to the Dalhousie university website review for 2004. This includes the Dalhousie University Libraries Website Review: Report to TAG for 2004 and also correspondence related to the review.

Physical description: 0.5 cm of textual records

**Subseries: Sexton library review**

Title: Sexton library review

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**File: UA-23, Box 86, Folder 8 - Correspondence : 2005**

**Title:** Correspondence : 2005  
**Reference code:** UA-23, Box 86, Folder 8  
**Date:** 2005 (date of creation)  
**Scope and content:**  
File contains correspondence regarding the review of the Sexton Library which includes requests and responses to comments on the library and other correspondence related to the review.  

Physical description: 1.5 cm of textual records

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**File: UA-23, Box 102, Folder 12 - Correspondence : 2005-2006**

**Title:** Correspondence : 2005-2006  
**Reference code:** UA-23, Box 102, Folder 12  
**Date:** 2005-2006 (date of creation)  
**Scope and content:**  
File contains correspondence regarding the review of the Sexton library and the change in the organizational reporting structure.  

Physical description: 1 cm of textual records

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**File: UA-23, Box 102, Folder 13 - Correspondence : 2005-2006**

**Title:** Correspondence : 2005-2006  
**Reference code:** UA-23, Box 102, Folder 13
Date: 2005-2006 (date of creation)

Scope and content:

File contains correspondence related to Donna Richardson's grievance against Jane Duffy related to her performance and the review.

Physical description: 1 cm of textual records

Restrictions on access:

Correspondence is closed - refers to grievance between Donna Richardson and Jane Duffy.

Related material:

See also Box 102, Folder 12 for additional correspondence.

File: UA-23, Box 86, Folder 10 - External review

Title: External review

Reference code: UA-23, Box 86, Folder 10

Date: 2005 (date of creation)

Scope and content:

File contains the Sexton Library External Review report and also a letter of release for the external report.

Physical description: 0.25 cm of textual records

File: UA-23, Box 86, Folder 7 - Faculty response

Title: Faculty response

Reference code: UA-23, Box 86, Folder 7

Date: 2005 (date of creation)

Scope and content:

File contains one copy of the faculty response to the review of the Sexton library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 86, Folder 9 - Review of the Sexton design and technology library
Title: Review of the Sexton design and technology library

Reference code: UA-23, Box 86, Folder 9

Date: 2005 (date of creation)

Scope and content:

File contains one copy of the Review of the Sexton Design and Technology Library, within the context of the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 86, Folder 1 - Sexton design and technology library review : 2005

Title: Sexton design and technology library review : 2005

Reference code: UA-23, Box 86, Folder 1

Date: 2005 (date of creation)

Scope and content:


Physical description: 2 cm of textual records

Subseries: Technical services

Title: Technical services

File: UA-23, Box 132, Folder 19 - Correspondence : 1996-1998

Title: Correspondence : 1996-1998

Reference code: UA-23, Box 132, Folder 19

Date: 1996-1998 (date of creation)

Scope and content:

File contains correspondence regarding the Technical Services department review.

Physical description: 0.5 cm of textual records
Subseries: University Library Senate review : 1992

File: UA-23, Box 83, Folder 14 - Beckman associated library consultants inc. report

Title: Beckman associated library consultants inc. report
Reference code: UA-23, Box 83, Folder 14
Date: 17 February 1993 (date of creation)
Scope and content:

File contains one copy of the Dalhousie University Senate Review of the Dalhousie University Library System by Margaret Beckman of Beckman Associated Library Consultants Inc. This report was used in the final copy of the Senate report.

Physical description: 0.5 cm of textual records

File: UA-23, Box 82, Folder 13 ; Box 82, Folder 12 - Correspondence : 1993

Title: Correspondence : 1993
Reference code: UA-23, Box 82, Folder 13 ; Box 82, Folder 12
Date: 1993 (date of creation)
Scope and content:

File contains correspondence within the library and university in general related to the Senate Review of the Dalhousie University Libraries.
Physical description: 2 cm of textual records 2 folders

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**File: UA-23, Box 132, Folder 4 ; Box 84, Folder 1 - External review report : Graham Hill**

**Title:** External review report : Graham Hill  
**Reference code:** UA-23, Box 132, Folder 4 ; Box 84, Folder 1  
**Date:** March 1993 (date of creation)  
**Scope and content:**  
File contains two copies of report which would become appendix f in the final report. One copy os a draft and the other is the final.  
**Physical description:** 0.5 cm of textual records 2 folders

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**File: UA-23, Box 84, Folder 3 - External review report : Larry Winger**

**Title:** External review report : Larry Winger  
**Reference code:** UA-23, Box 84, Folder 3  
**Date:** June 1993 (date of creation)  
**Scope and content:**  
File contains two copies of the external reviewer report which would become appendix g in the final report.  
**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 132, Folder 6 ; Box 84, Folder 2 - External review report : Margaret Beckman**

**Title:** External review report : Margaret Beckman  
**Reference code:** UA-23, Box 132, Folder 6 ; Box 84, Folder 2  
**Date:** 17 February 1993 (date of creation)  
**Scope and content:**  
File contains one copy of report which would become appendix e in the final report.  
**Physical description:** 0.5 cm of textual records 2 folders
File: UA-23, Box 84, Folder 6 - Dalhousie University Libraries Strategic Initiatives

Title: Dalhousie University Libraries Strategic Initiatives
Reference code: UA-23, Box 84, Folder 6
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Libraries Strategic Initiatives.
Physical description: 0.25 cm of textual records

File: UA-23, Box 84, Folder 4 ; Box 132, Folder 2 - Response of faculty of law to senate review of university libraries

Title: Response of faculty of law to senate review of university libraries
Reference code: UA-23, Box 84, Folder 4 ; Box 132, Folder 2
Date: [19-] (date of creation)
Scope and content:
File contains cope copy of the Response of Faculty of Law to Senate Review of the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records 2 folders

File: UA-23, Box 84, Folder 5 - Response of the libraries to the Senate review

Title: Response of the libraries to the Senate review
Reference code: UA-23, Box 84, Folder 5
Date: 7 April 1994 (date of creation)
Scope and content:
File contains one copy of the Response of the Libraries to the Senate Review.
Physical description: 0.25 cm of textual records

File: UA-23, Box 83, Folder 17 - Senate review of the university libraries : final draft
Title: Senate review of the university libraries: final draft
Reference code: UA-23, Box 83, Folder 17
Date: 14 July 1993 (date of creation)
Scope and content:
File contains one copy of the Senate Review of the University Libraries: Final Draft.
Physical description: 1 cm of textual records

File: UA-23, Box 155, Folder 6; Box 132, Folder 5; Box 83, Folder 18 - Senate review of the university libraries: final report
Title: Senate review of the university libraries: final report
Reference code: UA-23, Box 155, Folder 6; Box 132, Folder 5; Box 83, Folder 18
Date: 3 August 1993 (date of creation)
Scope and content:
File contains two copies of the report, one copy has handwritten comments throughout.
Physical description: 3 cm of textual records 3 folders

File: UA-23, Box 83, Folder 11 - Strategic planning session: 1992
Title: Strategic planning session: 1992
Reference code: UA-23, Box 83, Folder 11
Date: 1992 (date of creation)
Scope and content:
File contains correspondence and documents related to the process of the Senate Review and documentation on the Dalhousie University Library. Materials include specific and special considerations for certain parts of the library.
Physical description: 1 cm of textual records

File: UA-23, Box 84, Folder 7 - Status of the senate review recommendations
Title: Status of the senate review recommendations
Reference code: UA-23, Box 84, Folder 7
Date: [19-] (date of creation)
Scope and content:

File contains one copy of the Status of Senate Review Recommendations for the Dalhousie University Libraries Senate Review.

Physical description: 0.25 cm of textual records

File: UA-23, Box 83, Folder 15 - Terms of reference and procedures for academic reviews

Title: Terms of reference and procedures for academic reviews
Reference code: UA-23, Box 83, Folder 15
Date: 1993 (date of creation)
Scope and content:

File contains the Senate Library Committee terms of reference and procedures for academic reviews, also includes copies of terms of reference and procedures from the university.

Physical description: 1 cm of textual records

File: UA-23, Box 83, Folder 16 - University libraries self-study and academic plan

Title: University libraries self-study and academic plan
Reference code: UA-23, Box 83, Folder 16
Date: November 1992 (date of creation)
Scope and content:

File contains one copy of the University Libraries Self-Study and Academic Plan which was written as part of the Senate Library Review.

Physical description: 1 cm of textual records

Subseries: W.K. Kellogg health sciences library review

Title: W.K. Kellogg health sciences library review

File: UA-23, Box 84, Folder 12 - Correspondence : 1988-1989

Title: Correspondence : 1988-1989
Reference code: UA-23, Box 84, Folder 12
Date: 1988-1989 (date of creation)

Scope and content:
File contains correspondence related to the Kellogg library review, including on the appointment of the committee.

Physical description: 1 cm of textual records

File: UA-23, Box 84, Folder 13 - Procedures for review
Title: Procedures for review
Reference code: UA-23, Box 84, Folder 13
Date: 1988-1989 (date of creation)

Scope and content:
File contains guidelines on the procedures for conducting a review on the Kellogg health sciences library and the regulations on appointing a committee.

Physical description: 0.25 cm of textual records

File: UA-23, Box 84, Folder 10 - Report of the external member : Vivian Ludwin
Title: Report of the external member : Vivian Ludwin
Reference code: UA-23, Box 84, Folder 10
Date: June 1989 (date of creation)

Scope and content:
File contains one copy of the Report of the External Member of the W.K. Kellogg Health Sciences Library Review Committee, by Vivian Ludwin.

Physical description: 0.5 cm of textual records

File: UA-23, Box 84, Folder 11 - Report on the Kellogg library : final
Title: Report on the Kellogg library : final
Reference code: UA-23, Box 84, Folder 11
Date: August 1989 (date of creation)

Scope and content:
File: UA-23, Box 84, Folder 14 - Statistical questionnaire

Title: Statistical questionnaire
Reference code: UA-23, Box 84, Folder 14
Date: [19-] (date of creation)
Scope and content:
File contains materials related to the Kellogg library questionnaires. This questionnaire evaluated the various departments in the Killam, this included the use and services moved, staffing, space allocations, hours, library holdings, expenditures and sources of funding.

Physical description: 0.5 cm of textual records

Series: Security

Title: Security
Date: 1982-1999 (date of creation)
Physical description: 8 cm of textual records


Title: Commissionaires log book : 1982-1983
Reference code: UA-23, Box 76, Folder 16
Date: January 1982-January 1983 (date of creation)
Scope and content:
File contains one bound copy of the commissionaires log book, all handwritten and dated.

Physical description: 1 cm of textual records

File: UA-23, Box 76, Folder 17 - Commissionaires log book : January to October 1983

Title: Commissionaires log book : January to October 1983
Reference code: UA-23, Box 76, Folder 17
Date: January 1983-October 1983 (date of creation)
Scope and content:
File contains one bound copy of the commissionaires log book, handwritten. Covers the duties and incidents which occurred at the Dalhousie University Library.
Physical description: 1 cm of textual records

File: UA-23, Box 84, Folder 9 - Commissionaires log book : October to December 1983
Title: Commissionaires log book : October to December 1983
Reference code: UA-23, Box 84, Folder 9
Date: October 1983 to December 1983 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 124, Folder 13 - Incident reports and correspondence : 1993-2000
Title: Incident reports and correspondence : 1993-2000
Reference code: UA-23, Box 124, Folder 13
Date: 1993-2000 (date of creation)
Scope and content:
File contains the incident report and correspondence for security of the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 124, Folder 14 - Incident reports and correspondence : 1992-1993
Title: Incident reports and correspondence : 1992-1993
Reference code: UA-23, Box 124, Folder 14
Date: 1992-1993 (date of creation)
Scope and content:
File contains the incident report and correspondence for security of the Dalhousie University Libraries.
File: UA-23, Box 124, Folder 15 ; Box 126, Folder 17 - Incident reports and correspondence : 1982-1986

Title: Incident reports and correspondence : 1982-1986
Reference code: UA-23, Box 124, Folder 15 ; Box 126, Folder 17
Date: 1982-1986 (date of creation)
Scope and content:
File contains the incident report and correspondence for security of the Dalhousie University Libraries.

Physical description: 2 cm of textual records 2 folders

File: UA-23, Box 126, Folder 9 - Incident reports and correspondence : 1997-1999

Title: Incident reports and correspondence : 1997-1999
Reference code: UA-23, Box 126, Folder 9
Date: 1997-1999 (date of creation)
Scope and content:
File contains automated completed automated surveys and associated correspondence.

Physical description: 1.5 cm of textual records

File: UA-23, Box 87, Folder 19 - Tiger patrol program

Title: Tiger patrol program
Reference code: UA-23, Box 87, Folder 19
Date: 1993-1994 (date of creation)
Scope and content:
File contains correspondence and materials related to proposed Tiger Patrol Program.

Physical description: 0.5 cm of textual records

Series: Administrative records of the Sexton Design and Technology Library
Title: Administrative records of the Sexton Design and Technology Library
Date: [19-] (date of creation)

Title: Budget : 1994-1998
Reference code: UA-23, Box 112, Folder 8
Date: 1994-1998 (date of creation)
Scope and content:
File contains several annual statistics for the budget for TUNS.
Physical description: 0.25 cm of textual records

Subseries: Correspondence
Title: Correspondence

File: UA-23, Box 112, Folder 5 - Amalgamation bulletin
Title: Amalgamation bulletin
Reference code: UA-23, Box 112, Folder 5
Date: 1996-1997 (date of creation)
Scope and content:
File contains copies of the amalgamation bulletin for 1996-1997 for TUNS and Dalhousie.
Physical description: 0.5 cm of textual records

Title: Annual reports : 1996-1997
Reference code: UA-23, Box 112, Folder 6
Date: 1996-1997 (date of creation)
Scope and content:
File contains annual reports from the TUNS library.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 112, Folder 3 - Correspondence : 1996**

**Title:** Correspondence : 1996

**Reference code:** UA-23, Box 112, Folder 3

**Date:** 1996 (date of creation)

**Scope and content:**

File contains correspondence for the Sexton library, the majority of the correspondence is related to the merger with Dalhousie.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 112, Folder 4 - Correspondence : 1997**

**Title:** Correspondence : 1997

**Reference code:** UA-23, Box 112, Folder 4

**Date:** 1997 (date of creation)

**Scope and content:**

File contains correspondence for the Sexton library, the majority of the correspondence is related to the merger with Dalhousie.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 128, Folder 14 ; Box 140, Folder 7 - Correspondence : 1997-1999**

**Title:** Correspondence : 1997-1999

**Reference code:** UA-23, Box 128, Folder 14 ; Box 140, Folder 7

**Date:** 1997-1999 (date of creation)

**Scope and content:**

File contains correspondence, including memorandums and attached documents, mostly regarding the integration to Dalhousie.

**Physical description:** 1.5 cm of textual records 2 folders
File: UA-23, Box 135, Folder 10 - Correspondence : 1999

Title: Correspondence : 1999
Reference code: UA-23, Box 135, Folder 10
Date: 1999 (date of creation)
Scope and content:
File contains correspondence, memorandums and attached documents for the DalTech/Sexton campus.
Physical description: 1 cm of textual records

File: UA-23, Box 112, Folder 7 - Meeting of presidents and managers of merging administrative units

Title: Meeting of presidents and managers of merging administrative units
Reference code: UA-23, Box 112, Folder 7
Date: 1997 (date of creation)
Scope and content:
File contains minutes from the meeting of presidents and managers of merging administrative units.
Physical description: 0.25 cm of textual records

File: UA-23, Box 101, Folder 7 - TUNS library research service brochure

Title: TUNS library research service brochure
Reference code: UA-23, Box 101, Folder 7
Date: 1998-1999 (date of creation)
Scope and content:
Physical description: 0.5 cm of textual records

Subseries: Sheriff hall

Title: Sheriff hall
File: UA-23, Box 160, Folder 16 - Catalogue of inventory

Title: Catalogue of inventory
Reference code: UA-23, Box 160, Folder 16
Date: 1923-1933 (date of creation)
Scope and content:
File contains several lists of catalogues of inventory for Sheriff Hall.
Physical description: 0.5 cm of textual records

Series: Space planning
Title: Space planning

File: UA-23, Box 163, Folder 7 - Atlantic provinces library association co-operative storage centre committee : final report

Title: Atlantic provinces library association co-operative storage centre committee : final report
Reference code: UA-23, Box 163, Folder 7
Date: 1978 (date of creation)
Scope and content:
File contains one copy of the final report.
Physical description: 1 cm of textual records

File: UA-23, Box 163, Folder 14 - Correspondence : moving the Kipling collection

Title: Correspondence : moving the Kipling collection
Reference code: UA-23, Box 163, Folder 14
Date: 1966 (date of creation)
Scope and content:
File contains materials related to the move of the Kipling collection in the Dalhousie University Libraries.
Physical description: 0.25 cm of textual records
File: UA-23, Box 163, Folder 1 - Correspondence : 1981-1982

Title: Correspondence : 1981-1982
Reference code: UA-23, Box 163, Folder 1
Date: 1981-1982 (date of creation)
Scope and content:
File contains correspondence related to the SPACE needs of the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 163, Folder 2 - Correspondence : 1983-1984

Title: Correspondence : 1983-1984
Reference code: UA-23, Box 163, Folder 2
Date: 1983-1984 (date of creation)
Scope and content:
File contains correspondence related to the SPACE needs of the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 163, Folder 3 - Correspondence : 1985-1987

Title: Correspondence : 1985-1987
Reference code: UA-23, Box 163, Folder 3
Date: 1985-1987 (date of creation)
Scope and content:
File contains correspondence related to the SPACE needs of the Dalhousie University Libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 163, Folder 4 - Correspondence : 1988-1989

Title: Correspondence : 1988-1989
Reference code: UA-23, Box 163, Folder 4
Date: 1988-1989 (date of creation)

Scope and content:

File contains correspondence related to the SPACE needs of the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 162, Folder 18 - Correspondence : 1990-1994

Title: Correspondence : 1990-1994

Reference code: UA-23, Box 162, Folder 18

Date: 1990-1994 (date of creation)

Scope and content:

File contains correspondence related to the SPACE needs of the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 163, Folder 8 - Fitting science into Killam : measurement and estimates

Title: Fitting science into Killam : measurement and estimates

Reference code: UA-23, Box 163, Folder 8

Date: February 1985 (date of creation)

Scope and content:

File contains one copy of report by Frederick James Kennedy.

Physical description: 0.25 cm of textual records


Title: Kellogg space requirement : 1997-2007

Reference code: UA-23, Box 95, Folder 18

Date: [19-] - [20-] (date of creation)

Scope and content:

File contains a draft copy and final copy of the report, as well as correspondence and studies on the space needs in the Kellogg library.
File: UA-23, Box 163, Folder 9 - Planning and implementation report

Title: Planning and implementation report
Reference code: UA-23, Box 163, Folder 9
Date: 26 March 1983 (date of creation)

Scope and content:
File contains one copy of the report from the Ad-Hoc Committee on SPACE, phase II, Planning and Implementation Report, includes two copies of the report with one being annotated.

Physical description: 0.25 cm of textual records

File: UA-23, Box 163, Folder 12 - Possible extensions of the second floor capacity in the Killam library

Title: Possible extensions of the second floor capacity in the Killam library
Reference code: UA-23, Box 163, Folder 12
Date: March 1986 (date of creation)

Scope and content:
File contains one copy of report by Frederick James Kennedy which is annotated.

Physical description: 0.25 cm of textual records

File: UA-23, Box 163, Folder 13 - Proposal space utilization study

Title: Proposal space utilization study
Reference code: UA-23, Box 163, Folder 13
Date: [19-] (date of creation)

Scope and content:
File contains one copy of the proposal submitted by ECS, Enviro-Consulting Services.

Physical description: 0.25 cm of textual records

File: UA-23, Box 163, Folder 11 - Report on Killam library SPACE program
Title: Report on Killam library SPACE program
Reference code: UA-23, Box 163, Folder 11
Date: 28 February 1989 (date of creation)
Scope and content:
File contains one copy of the report from the Killam Library SPACE program.
Physical description: 0.25 cm of textual records

File: UA-23, Box 162, Folder 17 - Space needs of the Killam and MacDonald libraries
Title: Space needs of the Killam and MacDonald libraries
Reference code: UA-23, Box 162, Folder 17
Date: August 1988 (date of creation)
Scope and content:
File contains one report regarding the space needs for the Killam and MacDonald libraries.
Physical description: 0.5 cm of textual records

File: UA-23, Box 163, Folder 6 - Space needs of the Killam and MacDonald libraries : draft
Title: Space needs of the Killam and MacDonald libraries : draft
Reference code: UA-23, Box 163, Folder 6
Date: June 1988 (date of creation)
Scope and content:
File contains one copy of the draft report.
Physical description: 0.5 cm of textual records

File: UA-23, Box 100, Folder 20 - Space needs of the Killam and MacDonald libraries : 1988-1998
Title: Space needs of the Killam and MacDonald libraries : 1988-1998
Reference code: UA-23, Box 100, Folder 20
Date: 1988 (date of creation)
Scope and content:

File contains one copy of the report on Space Needs for the Killam and MacDonald Libraries: 1988-1998, along with correspondence discussing the report.

Physical description: 1 cm of textual records

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**File: UA-23, Box 101, Folder 8 - Space planning status report**

**Title:** Space planning status report  
**Reference code:** UA-23, Box 101, Folder 8  
**Date:** March 1985 (date of creation)  
**Scope and content:**  
File contains one copy of status report on the space planning for the Dalhousie University Library.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 101, Folder 9 - Space program : draft**

**Title:** Space program : draft  
**Reference code:** UA-23, Box 101, Folder 9  
**Date:** 28 February 1989 (date of creation)  
**Scope and content:**  
File contains two copies of the draft report for the space program for the Dalhousie University Libraries.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 91, Folder 6 - Space utilization study : Studley campus**

**Title:** Space utilization study : Studley campus  
**Reference code:** UA-23, Box 91, Folder 6  
**Date:** 11 May 1982 (date of creation)  
**Scope and content:**  
File contains one copy of the Dalhousie University Space Utilization Study for Dalhousie University Studley Campus, by the Environmental Consulting Services Ltd.
File: UA-23, Box 85, Folder 1 - Space requirement for MacDonald and Killam library

Title: Space requirement for MacDonald and Killam library

Reference code: UA-23, Box 85, Folder 1

Date: 30 April 1982 (date of creation)

Scope and content:
File contains one copy of Space Requirements: MacDonald and Killam Libraries, a Survey by ECS- Environmental Consultant Services LTD.

Physical description: 1 cm of textual records

File: UA-23, Box 163, Folder 10 - Status report on SPACE planning

Title: Status report on SPACE planning

Reference code: UA-23, Box 163, Folder 10

Date: March 1985 (date of creation)

Physical description: 0.25 cm of textual records

File: UA-23, Box 78, Folder 1 - Status report on space planning: 1985

Title: Status report on space planning: 1985

Reference code: UA-23, Box 78, Folder 1

Date: March 1985 (date of creation)

Scope and content:
File contains one copy of the Status Report on Space Planning for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 44, Folder 8 - Utilization study on instructional space

Title: Utilization study on instructional space

Reference code: UA-23, Box 44, Folder 8
Date: February 2011 (date of creation)

Scope and content:

File contains two reports completed for the Dalhousie University Libraries, focusing on the instructional space needed for Dalhousie University Libraries, with a particular focus on the Sexton campus.

Physical description: 1 cm of textual records


Title: Through the Digital Looking Glass: A Study of Virtual Eversion in Architecture by Ricardo N. Rego - Thesis

Reference code: UA-23, Box 198, Folder 1

Date: ca. 2013 (date of creation)

Scope and content:

This CD contains the bases of the proposed renovation to the Killam Library written by Ricardo N. Rego as his Masters in Architecture Thesis.

Physical description: 1 compact disc

Series: Administrative records of the Sir James Dunn Law Library


Title: Administrative records of the Sir James Dunn Law Library

Date: [19-] (date of creation)

Subseries: Correspondence

Title: Correspondence

File: UA-23, Box 161, Folder 8 - Correspondence : 1964-1965

Title: Correspondence : 1964-1965

Reference code: UA-23, Box 161, Folder 8

Date: 1964-1965 (date of creation)
Scope and content:

File contains correspondence and related materials to the new law building.

Physical description: 0.25 cm of textual records

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**File: Saint Mary's University**

Title: Saint Mary's University

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**File: UA-23, Box 123, Folder 13 - Correspondence : 1967-1981**

Title: Correspondence : 1967-1981

Reference code: UA-23, Box 123, Folder 13

Date: 1967-1981 (date of creation)

Scope and content:

File contains correspondence between Dalhousie University and Saint Mary's University.

Physical description: 1 cm of textual records

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**Series: Statistics**

Title: Statistics

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**File: UA-23, Box 49, Folder 2 - AAULC statistical survey : 1979-1982**

Title: AAULC statistical survey : 1979-1982

Reference code: UA-23, Box 49, Folder 2

Date: 1979-1982 (date of creation)

Scope and content:

File contains statistical surveys for library holdings and staff positions, both completed completed surveys and correspondence.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 107, Folder 10 - Analysis of university library statistics**
Title: Analysis of university library statistics
Reference code: UA-23, Box 107, Folder 10
Date: 1988 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

File: UA-23, Box 105, Folder 5 - Bibliographic services : 1969-1970
Title: Bibliographic services : 1969-1970
Reference code: UA-23, Box 105, Folder 5
Date: 1969-1970 (date of creation)
Scope and content:
Physical description: 1 cm of textual records

File: UA-23, Box 105, Folder 4 - Bindery services statistics : 1969-1970
Title: Bindery services statistics : 1969-1970
Reference code: UA-23, Box 105, Folder 4
Date: 1969-1970 (date of creation)
Scope and content:
File contains monthly statistics for bindery services, which includes in-house and items sent away.
Physical description: 0.25 cm of textual records

Title: Biology library : 1966-1967
Reference code: UA-23, Box 104, Folder 14
Date: 1966-1967 (date of creation)
Scope and content:
File contains statistics for the biology library for 1966-1967, which includes a breakdown of undergrad, graduate, etc.

Physical description: 0.5 cm of textual records

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**Title:** Book receipts statistics : 1987-1990  
**Reference code:** UA-23, Box 106, Folder 12  
**Date:** 1987-1990 (date of creation)  
**Scope and content:**  
File contains annual statistics for Book receipts, orders, for 1987-1990 broken down into several main categories.  
**Physical description:** 0.25 cm of textual records

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**Title:** Breakdown of cataloguing statistics : 1989-1998  
**Reference code:** UA-23, Box 106, Folder 7  
**Date:** 1989-1998 (date of creation)  
**Scope and content:**  
**Physical description:** 0.25 cm of textual records

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**Subseries: CARL statistics**

**Title:** CARL statistics

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**File: UA-23, Box 49, Folder 7 - CARL : 1982-1983**

**Title:** CARL : 1982-1983  
**Reference code:** UA-23, Box 49, Folder 7  
**Date:** 1982-1983 (date of creation)  
**Scope and content:**
File contains correspondence and expenditures compiled by CARL.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 49, Folder 8 - CARL : 1983-1984**

**Title:** CARL : 1983-1984  
**Reference code:** UA-23, Box 49, Folder 8  
**Date:** 1983-1984 (date of creation)  
**Scope and content:**  
File contains correspondence and expenditures compiled by CARL.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 107, Folder 1 - CARL/ABRC statistics : 1993-1994**

**Title:** CARL/ABRC statistics : 1993-1994  
**Reference code:** UA-23, Box 107, Folder 1  
**Date:** 1993-1994 (date of creation)  
**Scope and content:**  

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 107, Folder 2 - CARL statistics for operating expenditures : 1961-1966**

**Title:** CARL statistics for operating expenditures : 1961-1966  
**Reference code:** UA-23, Box 107, Folder 2  
**Date:** 5 June 1974 (date of creation)  
**Scope and content:**  
File contains "Table I : Average Library and University Operating Expenditures for 1961-1966".

**Physical description:** 0.5 cm of textual records

Title: CARL statistics : 1980-1982
Reference code: UA-23, Box 49, Folder 6
Date: 1980-1982 (date of creation)
Scope and content:
File contains correspondence and expenditures compiled by CARL.

Physical description: 0.5 cm of textual records

File: UA-23, Box 102, Folder 5 - Cataloguing : 1953-1960

Title: Cataloguing : 1953-1960
Reference code: UA-23, Box 102, Folder 5
Date: 1953-1960 (date of creation)
Scope and content:
File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.

Physical description: 1 cm of textual records

File: UA-23, Box 106, Folder 6 - Cataloguing : April 1982-1987

Title: Cataloguing : April 1982-1987
Reference code: UA-23, Box 106, Folder 6
Date: April 1982 - 1987 (date of creation)
Scope and content:
File contains cataloguing statistics for 1993-1996, which includes volumes, micromaterials and non-print materials

Physical description: 1 cm of textual records

File: Cataloguing : April 1985 - March 1986

Title: Cataloguing : April 1985 - March 1986
Date: April 1985 - March 1986 (date of creation)
Scope and content:

File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.

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**File: UA-23, Box 89, Folder 4 - Cataloguing : April 1986 - March 1987**

**Title:** Cataloguing : April 1986 - March 1987

**Reference code:** UA-23, Box 89, Folder 4

**Date:** April 1986 - March 1987 (date of creation)

**Scope and content:**

File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.

**Physical description:** 2 cm of textual records

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**File: UA-23, Box 89, Folder 3 - Cataloguing : April 1987 - March 1988**

**Title:** Cataloguing : April 1987 - March 1988

**Reference code:** UA-23, Box 89, Folder 3

**Date:** April 1987 - March 1988 (date of creation)

**Scope and content:**

File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.

**Physical description:** 2 cm of textual records

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**File: UA-23, Box 106, Folder 5 - Cataloguing : 1988-1992**

**Title:** Cataloguing : 1988-1992

**Reference code:** UA-23, Box 106, Folder 5

**Date:** 1988-1992 (date of creation)

**Scope and content:**

File contains cataloguing statistics for 1993-1996, which includes volumes, micromaterials and non-print materials

**Physical description:** 1 cm of textual records
**File: UA-23, Box 89, Folder 2 - Cataloguing : April 1988 - March 1989**

**Title:** Cataloguing : April 1988 - March 1989  
**Reference code:** UA-23, Box 89, Folder 2  
**Date:** April 1988 - March 1989 (date of creation)  
**Scope and content:**  
File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.  
**Physical description:** 2 cm of textual records

**File: UA-23, Box 89, Folder 1 - Cataloguing : April 1989 - March 1990**

**Title:** Cataloguing : April 1989 - March 1990  
**Reference code:** UA-23, Box 89, Folder 1  
**Date:** April 1989 - March 1990 (date of creation)  
**Physical description:** 2 cm of textual records

**File: UA-23, Box 85, Folder 7 - Cataloguing : April 1990 - March 1991**

**Title:** Cataloguing : April 1990 - March 1991  
**Reference code:** UA-23, Box 85, Folder 7  
**Date:** April 1990 - March 1991 (date of creation)  
**Scope and content:**  
File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.  
**Physical description:** 1 cm of textual records

**File: UA-23, Box 85, Folder 6 - Cataloguing : April 1991 - March 1992**

**Title:** Cataloguing : April 1991 - March 1992  
**Reference code:** UA-23, Box 85, Folder 6  
**Date:** April 1991 - March 1992 (date of creation)  
**Scope and content:**
File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.

**Physical description:** 2 cm of textual records

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**File: UA-23, Box 85, Folder 5 - Cataloguing : 1992-1993**

**Title:** Cataloguing : 1992-1993  
**Reference code:** UA-23, Box 85, Folder 5  
**Date:** 1992-1993 (date of creation)  
**Scope and content:**  
File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.  

**Physical description:** 1.5 cm of textual records

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**File: UA-23, Box 106, Folder 4 - Cataloguing : 1993-1996**

**Title:** Cataloguing : 1993-1996  
**Reference code:** UA-23, Box 106, Folder 4  
**Date:** 1993-1996 (date of creation)  
**Scope and content:**  
File contains cataloguing statistics for 1993-1996, which includes volumes, micromaterials and non-print materials.  

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 85, Folder 4 - Cataloguing : April 1993 - March 1994**

**Title:** Cataloguing : April 1993 - March 1994  
**Reference code:** UA-23, Box 85, Folder 4  
**Date:** April 1993 - March 1994 (date of creation)  
**Scope and content:**  
File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.  

**Physical description:** 1.5 cm of textual records
**File: UA-23, Box 85, Folder 3 - Cataloguing : April 1994 - March 1995**

**Title:** Cataloguing : April 1994 - March 1995  
**Reference code:** UA-23, Box 85, Folder 3  
**Date:** April 1994 - March 1995 (date of creation)  
**Scope and content:**  
File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.  
**Physical description:** 1.5 cm of textual records

**File: UA-23, Box 85, Folder 2 - Cataloguing : April 1995 - March 1996**

**Title:** Cataloguing : April 1995 - March 1996  
**Reference code:** UA-23, Box 85, Folder 2  
**Date:** April 1995 - March 1996 (date of creation)  
**Scope and content:**  
File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.  
**Physical description:** 1.5 cm of textual records

**File: UA-23, Box 90, Folder 9 - Cataloguing statistics : April 1996 - December 1996**

**Title:** Cataloguing statistics : April 1996 - December 1996  
**Reference code:** UA-23, Box 90, Folder 9  
**Date:** April 1996 - December 1996 (date of creation)  
**Scope and content:**  
File contains monthly cataloguing department statistics forms, this form covers new books, new non-books, discards, recat and supplementary records. These categories are divided by DOC and Killam.  
**Physical description:** 1 cm of textual records

**File: UA-23, Box 90, Folder 10 - Cataloguing statistics : 1997**
Title: Cataloguing statistics : 1997
Reference code: UA-23, Box 90, Folder 10
Date: 1997 (date of creation)
Scope and content:
File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.

Physical description: 1 cm of textual records

File: UA-23, Box 90, Folder 11 - Cataloguing : 1998
Title: Cataloguing : 1998
Reference code: UA-23, Box 90, Folder 11
Date: 1998 (date of creation)
Scope and content:
File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.

Physical description: 1.5 cm of textual records

File: UA-23, Box 90, Folder 12 - Cataloguing : 1999
Title: Cataloguing : 1999
Reference code: UA-23, Box 90, Folder 12
Date: 1999 (date of creation)
Scope and content:
File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.

Physical description: 1.5 cm of textual records

File: UA-23, Box 90, Folder 13 - Cataloguing : 2000
Title: Cataloguing : 2000
Reference code: UA-23, Box 90, Folder 13
Date: 2000 (date of creation)
Scope and content:

File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.

Physical description: 1 cm of textual records

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File: UA-23, Box 49, Folder 1 ; Box 49, Folder 5 - Cataloguing : 2001

Title: Cataloguing : 2001

Reference code: UA-23, Box 49, Folder 1 ; Box 49, Folder 5

Date: 2001 (date of creation)

Scope and content:

File contains monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.

Physical description: 2 cm of textual records 2 folders

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File: UA-23, Box 49, Folder 4 - Cataloguing : 2001 forms

Title: Cataloguing : 2001 forms

Reference code: UA-23, Box 49, Folder 4

Date: 2001 (date of creation)

Scope and content:

File contains monthly cataloguing forms for monthly statistics for new materials added to the collections. These statistics are divided by department and separated by DOC and Killam and SCI and Killam.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 107, Folder 3 - CACUL survey statistics : 1964-1973

Title: CACUL survey statistics : 1964-1973

Reference code: UA-23, Box 107, Folder 3

Date: 1964-1973 (date of creation)

Scope and content:
File contains surveys for CACUL salary and budget for 1964-1973 with correspondence related to survey.

Physical description: 1 cm of textual records


Title: Chemistry library : 1966-1967
Reference code: UA-23, Box 104, Folder 15
Date: 1966-1967 (date of creation)
Scope and content:

File contains statistics for the chemistry library for 1966-1967, which includes a break down on which department borrowed a total amount of the materials used.

Physical description: 0.5 cm of textual records


Title: Collection statistics : 1974-1995
Reference code: UA-23, Box 106, Folder 16
Date: 1974-1995 (date of creation)
Scope and content:

File contains Collection statistics for paid and other collections added to the Dalhousie University Libraries for 1974-1995, there are some comparative breakdowns as well.

Physical description: 0.25 cm of textual records

File: UA-23, Box 106, Folder 10 - Correspondence for extended library hours : 1988-1989

Title: Correspondence for extended library hours : 1988-1989
Reference code: UA-23, Box 106, Folder 10
Date: 1988-1989 (date of creation)
Scope and content:

File contains correspondence related to the extended hours for the Killam and Kellogg library for regular and exam periods.
Title: Circulation : 1954-1960
Reference code: UA-23, Box 161, Folder 13
Date: 1954-1960 (date of creation)
Scope and content:
File contains the statistics for users from the Circulation department.

Physical description: 1.5 cm of textual records

Title: Circulation : 1990-1991
Reference code: UA-23, Box 134, Folder 11
Date: 1990-1991 (date of creation)
Scope and content:
File contains the statistics for users from the Circulation department.

Physical description: 0.5 cm of textual records

Title: Circulation : 1962-1966
Reference code: UA-23, Box 161, Folder 14
Date: 1962-1966 (date of creation)
Scope and content:
File contains the statistics for users from the Circulation department.

Physical description: 1 cm of textual records

File: UA-23, Box 162, Folder 19 - Dalhousie Gazette statistics : 1899-1901
Title: Dalhousie Gazette statistics : 1899-1901
Reference code: UA-23, Box 162, Folder 19
Date: 1899-1901 (date of creation)
Scope and content:
File contains printed summary of statistics from the Dalhousie University Gazette.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 100, Folder 23 - Data processing services statistics : 1972
Title: Data processing services statistics : 1972
Reference code: UA-23, Box 100, Folder 23
Date: 1972 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records

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File: UA-23, Box 119, Folder 2 - Dominion bureau of statistics reports : 1959-1971
Title: Dominion bureau of statistics reports : 1959-1971
Reference code: UA-23, Box 119, Folder 2
Date: 1959-1971 (date of creation)
Scope and content:
File contains various statistics reports for the Dominion Bureau of Statistics, Education Division.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 192, Folder 5 - Dominion bureau of statistics correspondence : 1961-1964
Title: Dominion bureau of statistics correspondence : 1961-1964
Reference code: UA-23, Box 192, Folder 5
Date: 1961-1964 (date of creation)
Scope and content:
File contains correspondence regarding the Dominion Bureau of Statistics in relation to the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 119, Folder 1 - Dominion bureau of statistics : 1955-1976**

**Title:** Dominion bureau of statistics : 1955-1976  
**Reference code:** UA-23, Box 119, Folder 1  
**Date:** 1955-1976 (date of creation)  
**Scope and content:**  
File contains various statistics for the Dominion Bureau of Statistics, Education Division.

**Physical description:** 2 cm of textual records

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**File: UA-23, Box 105, Folder 6 - End processing : 1969-1970**

**Title:** End processing : 1969-1970  
**Reference code:** UA-23, Box 105, Folder 6  
**Date:** 1969-1970 (date of creation)  
**Scope and content:**  

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 100, Folder 25 - End processing statistics : July 1971 - July 1972**

**Title:** End processing statistics : July 1971 - July 1972  
**Reference code:** UA-23, Box 100, Folder 25  
**Date:** July 1971 - July 1972 (date of creation)  
**Scope and content:**  

**Physical description:** 0.25 cm of textual records
File: UA-23, Box 106, Folder 8 - Extended Kellogg library hours statistics : 1989

Title: Extended Kellogg library hours statistics : 1989
Reference code: UA-23, Box 106, Folder 8
Date: 1989 (date of creation)
Scope and content:
File contains counts for the Kellogg library hours of patrons for extended library hours for 1989.
Physical description: 0.25 cm of textual records


Title: Extended Killam library hour statistics : 1989
Reference code: UA-23, Box 106, Folder 9
Date: 1989 (date of creation)
Scope and content:
File contains counts for the Killam library hours of patrons for extended library hours for 1989.
Physical description: 1 cm of textual records


Title: Government documents statistics : 2001-2002
Reference code: UA-23, Box 107, Folder 11
Date: 2001-2002 (date of creation)
Scope and content:
Physical description: 0.25 cm of textual records

File: UA-23, Box 106, Folder 19 - Information services statistics : 1972

Title: Information services statistics : 1972
Reference code: UA-23, Box 106, Folder 19
Date: 1972 (date of creation)
Scope and content:

File contains monthly statistics for Information Services department for 1972.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 106, Folder 19 - Information services statistics : 1987**

Title: Information services statistics : 1987

Reference code: UA-23, Box 106, Folder 19

Date: 1987 (date of creation)

Scope and content:

File contains monthly statistics for Information Services department for 1987, also contains related correspondence.

Physical description: 0.25 cm of textual records

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Title: Kellogg annual statistics : 1993-1996

Reference code: UA-23, Box 106, Folder 15

Date: 1993-1996 (date of creation)

Scope and content:

File contains the annual statistics for the Kellogg library for 1993-1996.

Physical description: 0.25 cm of textual records

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Title: Killam annual statistics : 1989-1996

Reference code: UA-23, Box 106, Folder 14

Date: 1989-1996 (date of creation)

Scope and content:


Physical description: 0.25 cm of textual records

Title: Killam library statistics : 1996-1997
Reference code: UA-23, Box 101, Folder 17
Date: 1998 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records


Title: Law school statistics : 1955-1956
Reference code: UA-23, Box 160, Folder 8
Date: 1955-1956 (date of creation)
Scope and content:
File contains a description of current holdings and statistics for the Dalhousie University Law School.

Physical description: 0.25 cm of textual records

File: UA-23, Box 119, Folder 4 - Librarians salaries pay research bureau : 1963-1981

Title: Librarians salaries pay research bureau : 1963-1981
Reference code: UA-23, Box 119, Folder 4
Date: 1963-1981 (date of creation)
Scope and content:
File contains completed surveys and correspondence from the bureau.

Physical description: 1 cm of textual records

File: UA-23, Box 121, Folder 7 - Librarians salaries pay research bureau : 1981-1982

Title: Librarians salaries pay research bureau : 1981-1982
Reference code: UA-23, Box 121, Folder 7
Date: 1981-1982 (date of creation)
Scope and content:
File contains completed surveys and correspondence from the bureau.

Physical description: 1 cm of textual records

Title: Librarians statistical report : 1970-1973
Reference code: UA-23, Box 130, Folder 13
Date: 1970-1973 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records

Title: Librarian's statistical report : 1973-1974
Reference code: UA-23, Box 174, Folder 3
Date: 1973-1974 (date of creation)
Scope and content:
File contains one copy of the statistical report.

Physical description: 0.25 cm of textual records

Title: Librarians statistical report : 1975-1976
Reference code: UA-23, Box 161, Folder 18
Date: 1975-1976 (date of creation)
Scope and content:
File contains one copy of the Librarians' Statistical Report.
Physical description: 0.25 cm of textual records

**File: UA-23, Box 100, Folder 26 - Mail statistics : 1971 - 1972**

**Title:** Mail statistics : 1971 - 1972  
**Reference code:** UA-23, Box 100, Folder 26  
**Date:** 1971-1972 (date of creation)  
**Scope and content:**  
File contains mail statistics for 1971-1972, statistics are broken down by month.  
**Physical description:** 0.25 cm of textual records

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**Title:** Math library : 1966-1967  
**Reference code:** UA-23, Box 104, Folder 18  
**Date:** 1966-1967 (date of creation)  
**Scope and content:**  
File contains statistics for the Math library, statistics are broken down by month.  
**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 160, Folder 9 - Medical-Dental library statistics : 1953-1955**

**Title:** Medical-Dental library statistics : 1953-1955  
**Reference code:** UA-23, Box 160, Folder 9  
**Date:** 1953-1955 (date of creation)  
**Scope and content:**  
File contains current holdings and statistics for the Medical Dental Library for the Dalhousie University Library.  
**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 106, Folder 3 - Novanet terminal statistics : 1993**

**Title:** Novanet terminal statistics : 1993
Reference code: UA-23, Box 106, Folder 3
Date: 1993 (date of creation)
Scope and content:
File contains statistics and correspondence about Novanet terminal use for 1993.

Physical description: 0.25 cm of textual records

Title: Order statistics: 1969-1970
Reference code: UA-23, Box 105, Folder 7
Date: 1969-1970 (date of creation)
Scope and content:
File contains month reports for order services, is broken down by month.

Physical description: 1 cm of textual records

File: UA-23, Box 106, Folder 1 ; Box 105, Folder 14 - Order services accessions statistics: 1991-1995
Title: Order services accessions statistics: 1991-1995
Reference code: UA-23, Box 106, Folder 1 ; Box 105, Folder 14
Date: 1991-1995 (date of creation)
Scope and content:
Files contain Order Services Accessions tally for Dalhousie University Library for 1991-1995, divided by month.

Physical description: 1 cm of textual records

Title: Order services accessions statistics: 1996-1998
Reference code: UA-23, Box 105, Folder 12
Date: 1996-1998 (date of creation)
Scope and content:

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 100, Folder 27 - Order services statistics : 1971-1972**

Title: Order services statistics : 1971-1972

Reference code: UA-23, Box 100, Folder 27

Date: 1971-1972 (date of creation)

Scope and content:

File contains Order Services statistics for 1971-1972, these statistics are divided by month.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 105, Folder 13 - Order services statistics : 1991-1995**

Title: Order services statistics : 1991-1995

Reference code: UA-23, Box 105, Folder 13

Date: 1991-1995 (date of creation)

Scope and content:

File contains the order services tally which is divided by month for 1991-1995.

Physical description: 1 cm of textual records

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**File: UA-23, Box 105, Folder 11 - Order services statistics : 1996-1998**

Title: Order services statistics : 1996-1998

Reference code: UA-23, Box 105, Folder 11

Date: 1996-1998 (date of creation)

Scope and content:

File contains the Dalhousie University Library order services tally, which is divided by month.

Physical description: 1 cm of textual records
File: UA-23, Box 105, Folder 10 - OPC statistics : 1990

Title: OPC statistics : 1990
Reference code: UA-23, Box 105, Folder 10
Date: January - May 1990 (date of creation)
Scope and content:
File contains OPC statistics for Dalhousie and all of the universities in the region, includes correspondence relating to the statistics.

Physical description: 1.5 cm of textual records


Title: OPC statistics : 1991-1992
Reference code: UA-23, Box 106, Folder 11
Date: 1991-1992 (date of creation)
Scope and content:

Physical description: 0.5 cm of textual records

File: UA-23, Box 106, Folder 2 - Public access terminals statistics : 1995

Title: Public access terminals statistics : 1995
Reference code: UA-23, Box 106, Folder 2
Date: 1995 (date of creation)
Scope and content:

Physical description: 0.5 cm of textual records


Title: Reference services : 1967-1970
Reference code: UA-23, Box 104, Folder 13
Date: 1967-1970 (date of creation)

Scope and content:
File contains monthly statistical reports for 1967-1970, includes a list of total questions, major reference questions and others.

Physical description: 1 cm of textual records

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File: UA-23, Box 90, Folder 6 - Selected CUDEC comparison statistics : 1983-1984

Title: Selected CUDEC comparison statistics : 1983-1984
Reference code: UA-23, Box 90, Folder 6
Date: 1983-1984 (date of creation)

Scope and content:
File contains one copy of report along with correspondence.

Physical description: 0.5 cm of textual records

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File: UA-23, Box 104, Folder 12 - Serials services : 1968-1969

Title: Serials services : 1968-1969
Reference code: UA-23, Box 104, Folder 12
Date: 1968-1969 (date of creation)

Scope and content:
File contains statistical monthly summary reports for 1968-1969, includes stats for receipts, claims and circulation.

Physical description: 1 cm of textual records

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File: UA-23, Box 102, Folder 4 - Statistics coordinating form : 1961-1965

Title: Statistics coordinating form : 1961-1965
Reference code: UA-23, Box 102, Folder 4
Date: 1961-1965 (date of creation)

Scope and content:
File: UA-23, Box 100, Folder 24 - Typing statistics : 1971-1972

Title: Typing statistics : 1971-1972
Reference code: UA-23, Box 100, Folder 24
Date: 1971-1972 (date of creation)
Scope and content:
   File contains statistics for typing services for 1971-1972, statistics are broken down by month.

Physical description: 0.25 cm of textual records


Title: Typing statistics : 1968-1969
Reference code: UA-23, Box 105, Folder 9
Date: 1968-1969 (date of creation)
Scope and content:
   File contains monthly summaries for the typing services department for 1968-1969.

Physical description: 0.25 cm of textual records

File: UA-23, Box 104, Folder 21 - Science services statistics : 1970

Title: Science services statistics : 1970
Reference code: UA-23, Box 104, Folder 21
Date: 1970 (date of creation)
Scope and content:
   File contains monthly summaries for the science services department, has a breakdown for the math, chemistry and biology departments for 1970.

Physical description: 1 cm of textual records

File: UA-23, Box 160, Folder 10 - School of nursing statistics

Title: School of nursing statistics
Reference code: UA-23, Box 160, Folder 10
Date: 1956 (date of creation)
Scope and content:
File contains current holdings and statistics for the School of Nursing.
Physical description: 0.25 cm of textual records

Title: Social sciences and humanities reference services statistics : 1991
Reference code: UA-23, Box 136, Folder 13
Date: 1991 (date of creation)
Scope and content:
File contains the Social Science and Humanities Reference Services monthly statistics.
Physical description: 0.25 cm of textual records

File: UA-23, Box 105, Folder 8 - Special collections : 1968-1969
Title: Special collections : 1968-1969
Reference code: UA-23, Box 105, Folder 8
Date: 1968-1969 (date of creation)
Scope and content:
File contains weekly statistics for Special Collections, includes rare books, archives, Kipling, Canadiana, museum objects, etc.
Physical description: 0.5 cm of textual records

File: UA-23, Box 160, Folder 6 - The statistics of growth : Dalhousie University Libraries
Title: The statistics of growth : Dalhousie University Libraries
Reference code: UA-23, Box 160, Folder 6
Date: 1962-1963 (date of creation)
Scope and content:
File contains one copy of report for the University Libraries.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 105, Folder 3 - Technical services statistics : 1970-1971**

**Title:** Technical services statistics : 1970-1971  
**Reference code:** UA-23, Box 105, Folder 3  
**Date:** 1970-1971 (date of creation)  
**Scope and content:**  
File contains the monthly statistics reports from Technical Services to Mrs. Cooke for 1970-1971 from either N. Stuart or David Honeywell.  

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 176, Folder 6 - Trends and statistics for college and resource libraries : 1952-1962**

**Title:** Trends and statistics for college and resource libraries : 1952-1962  
**Reference code:** UA-23, Box 176, Folder 6  
**Date:** 1952-1962 (date of creation)  
**Scope and content:**  
File contains reports, statistics and correspondence related to the trend, statistics for college and research libraries.  

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 106, Folder 13 - University library annual statistics : 1983-1989**

**Title:** University library annual statistics : 1983-1989  
**Reference code:** UA-23, Box 106, Folder 13  
**Date:** 1983-1989 (date of creation)  
**Scope and content:**  
File: UA-23, Box 49, Folder 3 - University library statistics

Title: University library statistics
Reference code: UA-23, Box 49, Folder 3
Date: 1983-1993 (date of creation)
Scope and content:
File contains various tables for university libraries of various categories for several libraries.

Physical description: 0.5 cm of textual records

Series: Student assistants

Title: Student assistants

File: UA-23, Box 195, Folder 16 - Correspondence and reports : 1959

Title: Correspondence and reports : 1959
Reference code: UA-23, Box 195, Folder 16
Date: 1959 (date of creation)
Scope and content:
File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 145, Folder 2 - Correspondence and reports : 1961-1963

Title: Correspondence and reports : 1961-1963
Reference code: UA-23, Box 145, Folder 2
Date: 1961-1963 (date of creation)
Scope and content:
File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.
File: UA-23, Box 148, Folder 6 - Correspondence and reports : 1968-1972

Title: Correspondence and reports : 1968-1972

Reference code: UA-23, Box 148, Folder 6

Date: 1968-1972 (date of creation)

Scope and content:

File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 148, Folder 7 - Correspondence and reports : 1981-1986

Title: Correspondence and reports : 1981-1986

Reference code: UA-23, Box 148, Folder 7

Date: 1981-1986 (date of creation)

Scope and content:

File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records

File: UA-23, Box 148, Folder 1 - Correspondence and reports : 1982-1983

Title: Correspondence and reports : 1982-1983

Reference code: UA-23, Box 148, Folder 1

Date: 1982-1983 (date of creation)

Scope and content:

File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records
File: UA-23, Box 148, Folder 2 - Correspondence and reports : 1984-1985

Title: Correspondence and reports : 1984-1985  
Reference code: UA-23, Box 148, Folder 2  
Date: 1984-1985 (date of creation)  
Scope and content:  
File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.  
Physical description: 0.25 cm of textual records

File: UA-23, Box 148, Folder 3 - Correspondence and reports : 1986-1987

Title: Correspondence and reports : 1986-1987  
Reference code: UA-23, Box 148, Folder 3  
Date: 1986-1987 (date of creation)  
Scope and content:  
File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.  
Physical description: 1 cm of textual records

File: UA-23, Box 148, Folder 4 - Correspondence and reports : 1988

Title: Correspondence and reports : 1988  
Reference code: UA-23, Box 148, Folder 4  
Date: 1988 (date of creation)  
Scope and content:  
File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.  
Physical description: 1 cm of textual records

File: UA-23, Box 148, Folder 5 - Correspondence and reports : 1989-1990

Title: Correspondence and reports : 1989-1990
Reference code: UA-23, Box 148, Folder 5
Date: 1989-1990 (date of creation)
Scope and content:

File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.

Physical description: 1.5 cm of textual records

File: UA-23, Box 147, Folder 10 - Correspondence and reports : 1991-1992
Title: Correspondence and reports : 1991-1992
Reference code: UA-23, Box 147, Folder 10
Date: 1991-1992 (date of creation)
Scope and content:

File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.

Physical description: 1 cm of textual records

File: UA-23, Box 147, Folder 9 - Correspondence and reports : 1993-1994
Title: Correspondence and reports : 1993-1994
Reference code: UA-23, Box 147, Folder 9
Date: 1993-1994 (date of creation)
Scope and content:

File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 147, Folder 11 - Correspondence and reports : 1995-1996
Title: Correspondence and reports : 1995-1996
Reference code: UA-23, Box 147, Folder 11
Date: 1995-1996 (date of creation)
Scope and content:
File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 147, Folder 12 ; Box 162, Folder 2 - Correspondence and reports : 1997-1999**

**Title:** Correspondence and reports : 1997-1999  
**Reference code:** UA-23, Box 147, Folder 12 ; Box 162, Folder 2  
**Date:** 1997-1999 (date of creation)  
**Scope and content:**  
File contains correspondence and reports related to the hiring and employment of student assistants at the Dalhousie University Libraries.  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 162, Folder 1 - List of students hired : 1969-1970**

**Title:** List of students hired : 1969-1970  
**Reference code:** UA-23, Box 162, Folder 1  
**Date:** 1969-1970 (date of creation)  
**Scope and content:**  
File contains a list of students hired for the Dalhousie University Libraries.  
**Physical description:** 0.5 cm of textual records

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**Series: Surveys**  
**Title:** Surveys

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**File: UA-23, Box 107, Folder 9 - American library association surveys : 1935-1947**  
**Title:** American library association surveys : 1935-1947  
**Reference code:** UA-23, Box 107, Folder 9
Date: 1935-1947 (date of creation)

Scope and content:
File contains the ALA statistical surveys and associated correspondence.

Physical description: 0.25 cm of textual records

File: UA-23, Box 119, Folder 10 - AUTOCODS health classes and other automated surveys

Title: AUTOCODS health classes and other automated surveys
Reference code: UA-23, Box 119, Folder 10
Date: 1982 (date of creation)
Scope and content:
File contains automated completed automated surveys and associated correspondence.

Physical description: 0.25 cm of textual records

File: UA-23, Box 119, Folder 11 - AUTOCODS : 1989

Title: AUTOCODS : 1989
Reference code: UA-23, Box 119, Folder 11
Date: 1989 (date of creation)
Scope and content:
File contains automated completed automated surveys and associated correspondence

Physical description: 1 cm of textual records

File: UA-23, Box 50, Folder 7 - AUTOCODS : 1984

Title: AUTOCODS : 1984
Reference code: UA-23, Box 50, Folder 7
Date: 1984 (date of creation)
Scope and content:
File contains automated completed automated surveys and associated correspondence

Physical description: 0.25 cm of textual records
**File: UA-23, Box 119, Folder 12 - AUTOCODS : 1988**

**Title:** AUTOCODS : 1988  
**Reference code:** UA-23, Box 119, Folder 12  
**Date:** 1988 (date of creation)  
**Scope and content:**  
File contains automated completed automated surveys and associated correspondence.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 125, Folder 13 - AUTOCODS : 1983-1984**

**Title:** AUTOCODS : 1983-1984  
**Reference code:** UA-23, Box 125, Folder 13  
**Date:** 1983-1984 (date of creation)  
**Scope and content:**  
File contains automated completed automated surveys and associated correspondence.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 107, Folder 8 - Canadian association of college and university library survey : 1982**

**Title:** Canadian association of college and university library survey : 1982  
**Reference code:** UA-23, Box 107, Folder 8  
**Date:** 1982 (date of creation)  
**Scope and content:**  
File contains correspondence and copy of the survey.

**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 129, Folder 5 - Circulation survey**

**Title:** Circulation survey  
**Reference code:** UA-23, Box 129, Folder 5
File: UA-23, Box 50, Folder 3 - Library binding survey : 1953-1957

Title: Library binding survey : 1953-1957
Reference code: UA-23, Box 50, Folder 3
Date: 1953-1957 (date of creation)
Scope and content:
File contains the library binding survey for 1953-1957.
Physical description: 1.5 cm of textual records

File: UA-23, Box 129, Folder 2 - Library services and collections

Title: Library services and collections
Reference code: UA-23, Box 129, Folder 2
Date: [19-] (date of creation)
Scope and content:
File contains completed surveys by faculty and staff provided by the library to evaluate services.
Physical description: 1 cm of textual records

File: UA-23, Box 129, Folder 4 - Library services and collections : 1969

Title: Library services and collections : 1969
Reference code: UA-23, Box 129, Folder 4
Date: 1969 (date of creation)
Scope and content:
File contains completed surveys by faculty and staff provided by the library to evaluate services.
Physical description: 0.5 cm of textual records
File: UA-23, Box 129, Folder 1 - Special collections survey

Title: Special collections survey
Reference code: UA-23, Box 129, Folder 1
Date: [19-] (date of creation)
Scope and content:
File contains completed surveys on what genre to add to the collection.
Physical description: 1.5 cm of textual records

File: UA-23, Box 129, Folder 3 - Summary of survey results: 1968-1969

Title: Summary of survey results: 1968-1969
Reference code: UA-23, Box 129, Folder 3
Date: 1968-1969 (date of creation)
Scope and content:
File contains a summary of results from surveys performed in the Dalhousie University Libraries for 1968-1969.
Physical description: 0.25 cm of textual records

Series: Travel
Title: Travel

File: UA-23, Box 88, Folder 1 - Correspondence: 1983

Title: Correspondence: 1983
Reference code: UA-23, Box 88, Folder 1
Date: 1983 (date of creation)
Scope and content:
File contains correspondence related to travel requests and guidelines for travelling and requesting funding for travel within the Dalhousie University libraries.
Physical description: 1 cm of textual records
File: UA-23, Box 87, Folder 20 - Travel policy and procedures

Title: Travel policy and procedures
Reference code: UA-23, Box 87, Folder 20
Date: April 1988 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University: Travel Policy and Procedures.

Physical description: 0.25 cm of textual records

File: UA-23, Box 87, Folder 22 - Travel request form

Title: Travel request form
Reference code: UA-23, Box 87, Folder 22
Date: 1983 (date of creation)
Scope and content:
File contains completed travel request forms for 1983.

Physical description: 1 cm of textual records

Series: UA-23, Box 117, Folder 17 - Weldon law library

Title: Weldon law library
Reference code: UA-23, Box 117, Folder 17
Date: 1970-1975 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 117, Folder 18 - Correspondence: 1985

Title: Correspondence: 1985
Reference code: UA-23, Box 117, Folder 18
Date: 1985 (date of creation)
Scope and content:
File contains correspondence and related documents to the Dalhousie Law Library fire and restoration.

**Physical description:** 1 cm of textual records

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**File: Correspondence : 1970-1975**

**Title:** Correspondence : 1970-1975

**Date:** 1970-1975 (date of creation)

**Scope and content:**

File contains correspondence and related documents to the Dalhousie Law Library fire and restoration.

**Physical description:** 0.25

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**File: UA-23, Box 117, Folder 20 - Correspondence : 1986-1987**

**Title:** Correspondence : 1986-1987

**Reference code:** UA-23, Box 117, Folder 20

**Date:** 1986-1987 (date of creation)

**Scope and content:**

File contains correspondence and related documents to the Dalhousie Law Library fire and restoration.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 118, Folder 3 - Law building insurance claim package**

**Title:** Law building insurance claim package

**Reference code:** UA-23, Box 118, Folder 3

**Date:** 17 July 1986 (date of creation)

**Scope and content:**

File contains one copy of the Law Building insurance claim package, for internal usage only.

**Physical description:** 1.5 cm of textual records

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**Restrictions on access:**
Materials are closed.

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**File: UA-23, Box 118, Folder 1 - Law rare book rehabilitation project**

**Title:** Law rare book rehabilitation project  
**Reference code:** UA-23, Box 118, Folder 1  
**Date:** 1986 (date of creation)  
**Scope and content:**  
**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 118, Folder 2 - Insurance : correspondence and reports**

**Title:** Insurance : correspondence and reports  
**Reference code:** UA-23, Box 118, Folder 2  
**Date:** 1985-1987 (date of creation)  
**Scope and content:**  
File contains correspondence and reports related to the Weldon law fire and insurance coverage.  
**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 117, Folder 19 - Report on the fire at the Weldon law library**

**Title:** Report on the fire at the Weldon law library  
**Reference code:** UA-23, Box 117, Folder 19  
**Date:** 1985 (date of creation)  
**Scope and content:**  
File contains one copy of report on fire.  
**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 171, Folder 6 - The recovery of books from the Dalhousie law library fire**

**Title:** The recovery of books from the Dalhousie law library fire
Reference code: UA-23, Box 171, Folder 6

Date: 16 August 1985 (date of creation)

Scope and content:

File contains one copy of the report, written by F.W. Matthews.

Physical description: 0.5 cm of textual records

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Series: Archives of the W.K. Kellogg Health Sciences Library


Title: Archives of the W.K. Kellogg Health Sciences Library

Date: 1927-1999 (date of creation)

Scope and content:

This series consists of material created by or about the W.K. Kellogg Health Sciences Library. Types of records include correspondence, accession books, meeting minutes, publications, slides, library statistics, journal subscriptions, budget papers and financial records.

Sub-series include Acquisitions and Holdings ; Administration ; Blue Prints ; Circulation ; Committees ; Correspondence ; Financial ; Medical Dental Library ; Meeting Minutes ; Publications and Reports ; Reference Material ; and Slides.

Physical description: 4 m of textual records and graphic material

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Subseries: Acquisitions and Holdings

Title: Acquisitions and Holdings

Date: 1927-1981 (date of creation)

Scope and content:

This sub-series consists of material relating to library accessions and holdings. Types of records include accession books and records, journal lists and subscriptions, and lists of recent acquisitions.

Physical description: 1 m of textual records

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File: UA-23, Box 24, Folder 1 - Accession book

Title: Accession book

Reference code: UA-23, Box 24, Folder 1

Date: May 25 1927 - September 5 1939 (date of creation)
Scope and content:

File contains one book.

Physical description: 5 cm of textual records

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**File: UA-23, Box 24, Folder 2 - Accession book**

**Title:** Accession book  
**Reference code:** UA-23, Box 24, Folder 2  
**Date:** September 7 1939 - May 23 1952 (date of creation)  
**Scope and content:**

File contains one book.

**Physical description:** 5 cm of textual records

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**File: UA-23, Box 24, Folder 3 - Accession book**

**Title:** Accession book  
**Reference code:** UA-23, Box 24, Folder 3  
**Date:** July 24 1952 - December 29 1959 (date of creation)  
**Scope and content:**

File contains one book.

**Physical description:** 5 cm of textual records

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**File: UA-23, Box 25, Folder 1 - Accession book**

**Title:** Accession book  
**Reference code:** UA-23, Box 25, Folder 1  
**Date:** September 1954 - November 1962 (date of creation)  
**Scope and content:**

File contains one book.

**Physical description:** 5 cm of textual records
File: UA-23, Box 25, Folder 2 - Accession records

Title: Accession records
Reference code: UA-23, Box 25, Folder 2
Date: January 1960 - December 1962 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 23, Folder 6 - Accession records

Title: Accession records
Reference code: UA-23, Box 23, Folder 6
Date: July - December 1960 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 42, Folder 18 - A Guide to the selection of materials for collections in community health sciences primary access points

Title: A Guide to the selection of materials for collections in community health sciences primary access points
Reference code: UA-23, Box 42, Folder 18
Date: 1974 (date of creation)
Physical description: 23 pages

File: UA-23, Box 47, Folder 21 - Development of medicine and basic sciences journal list

Title: Development of medicine and basic sciences journal list
Reference code: UA-23, Box 47, Folder 21
Date: [ca. 1963-1969] (date of creation)
Scope and content:
File also contains lists broken down into departments.
Physical description: 0.25 cm of textual records
File: UA-23, Box 43, Folder 5 - Health resource fund claim number 7 for library 2

Title: Health resource fund claim number 7 for library 2  
Reference code: UA-23, Box 43, Folder 5  
Date: 1967 (date of creation)  
Physical description: 0.25 cm of textual records

File: UA-23, Box 23, Folder 4 - Journal and serial subscriptions added

Title: Journal and serial subscriptions added  
Reference code: UA-23, Box 23, Folder 4  
Date: 1964-1965 (date of creation)  
Physical description: 3 pages

File: UA-23, Box 47, Folder 27 - Journal subscription list and reviews

Title: Journal subscription list and reviews  
Reference code: UA-23, Box 47, Folder 27  
Date: 1966, 1970 (date of creation)  
Physical description: 0.25 cm of textual records

File: UA-23, Box 48, Folder 3 - Library claims and health resource fund claim

Title: Library claims and health resource fund claim  
Reference code: UA-23, Box 48, Folder 3  
Date: 1970 (date of creation)  
Physical description: 4 pages

File: UA-23, Box 43, Folder 4 - Lists of journals and content statistics

Title: Lists of journals and content statistics  
Reference code: UA-23, Box 43, Folder 4  
Date: 1965 (date of creation)
File: UA-23, Box 48, Folder 6 - List of journals taken by the Health science library

Title: List of journals taken by the Health science library
Reference code: UA-23, Box 48, Folder 6
Date: 1972 (date of creation)
Scope and content:
File contains one book.

Physical description: 246 pages

File: UA-23, Box 23, Folders 1-2 - New material received

Title: New material received
Reference code: UA-23, Box 23, Folders 1-2
Date: 1968-1971 (date of creation)
Physical description: 5 cm of textual records

File: UA-23, Box 42, Folder 7 - Proposed acquisition policy for W.K. Kellogg Health Sciences Library

Title: Proposed acquisition policy for W.K. Kellogg Health Sciences Library
Reference code: UA-23, Box 42, Folder 7
Date: 1972 (date of creation)
Scope and content:
File contains policy submitted by M. Doreen E. Fraser, health sciences librarian. Includes two copies.
Physical description: 0.5 cm of textual records

File: UA-23, Box 21 - Selected lists of recent acquisitions

Title: Selected lists of recent acquisitions
Reference code: UA-23, Box 21
Date: 1968-1975 (date of creation)
Scope and content:

File contains Volume 4 Number 1 through 11; Volume 5 Number 7; Volume 5 Number 10; Volume 6 Number 1 through 12; Volume 7 Number 1 through 5; Volume 7 Number 7 through 19; Volume 8 Number 1; Volume 8 Number 3; Volume 8 Number 6 through 14; Volume 8 Number 18; Volume 8 Number 21; Volume 9 Number 3 through 19 and Volume 10 Number 1 through 14.

Physical description: 15 cm of textual records (4 folders)

File: UA-23, Box 22, Folders 1-3 - Selected lists of recent acquisitions
Title: Selected lists of recent acquisitions
Reference code: UA-23, Box 22, Folders 1-3
Date: 1975-1981 (date of creation)
Scope and content:

File contains Volume 10 Number 16; Volume 10 Number 18 through 21; Volume 11 Number 1 through 9; Volume 12 Number 1 through 11; Volume 13 Number 1 and Numbers 1 through 40 and Numbers 51 and 55. After Volume 13 issues dropped 'Volume' and started back at Number 1.

Physical description: 10 cm of textual records (3 folders)

File: UA-23, Box 23, Folder 3 - Selected lists of recent acquisitions at the nursing library
Title: Selected lists of recent acquisitions at the nursing library
Reference code: UA-23, Box 23, Folder 3
Date: 1968-1975 (date of creation)
Scope and content:

File contains Volume 1 Number 1 through 5; Volume 2 Number 9; Volume 3 Number 3, 4, 6, 7, 9 and 10; Volume 4 Number 4, 5, 7 and 8; Volume 5 Number 3 through 7; Volume 5 Number 11; Volume 6 Number 1, 3 through 7 and 9 through 11; Volume 7 Number 1 through 9; Volume 8 Numbers 1 through 6 and 10; and Volume 9 Number 1.

Physical description: 3 cm of textual records
**File: UA-23, Box 22, Folder 6 - Selected lists of recent acquisitions at the dental library**

**Title:** Selected lists of recent acquisitions at the dental library  
**Reference code:** UA-23, Box 22, Folder 6  
**Date:** 1972-1979 (date of creation)  
**Physical description:** 2 cm of textual records

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**File: UA-23, Box 22, Folder 5 - Selected lists of recent acquisitions at the pharmacy library**

**Title:** Selected lists of recent acquisitions at the pharmacy library  
**Reference code:** UA-23, Box 22, Folder 5  
**Date:** 1968-1976 (date of creation)  
**Scope and content:**  
File contains Volume 1 Number 1 through 3, 5 and 6; Volume 4 Number 4, 5, 7 and 8; Volume 5 Number 3 through 7; Volume 5 Number 11; Volume 6 Number 1, 3 through 5; Volume 6 Number 9; and Volume 8 Number 9.  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 22, Folder 4 - Selected lists of recent acquisitions at the physiotherapy library**

**Title:** Selected lists of recent acquisitions at the physiotherapy library  
**Reference code:** UA-23, Box 22, Folder 4  
**Date:** 1968-1974 (date of creation)  
**Scope and content:**  
File contains Volume 1 Number 1 through 3; Volume 1 Number 5; Volume 3 Number 6; Volume 4 Number 4 and 5; Volume 4 Number 7; Volume 5 Number 3; Volume 5 Number 5 through 7; Volume 6 Number 1 and 3 through 5 and 8 and 9.  
**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 26, Folder 9 - Subscriptions and order book**
Title: Serials title print-out, A-C, of the W. K. Kellogg Library
Reference code: UA-23, Box 201, Folder 1
Date: 1988 (date of creation)
Scope and content:
File consists of the serials title list beginning with the letters A-C, for the W. K. Kellogg Library, dated 1988. This print-off represented the last paper list produced for the library.
Physical description: 4.5 cm of textual records

File: MS-23, Box 201, Folder 2 - Serials title print-out, D-M, of the W. K. Kellogg Library
Title: Serials title print-out, D-M, of the W. K. Kellogg Library
Reference code: MS-23, Box 201, Folder 2
Date: 1988 (date of creation)
Scope and content:
File consists of the serials title list beginning with the letters M-D, for the W. K. Kellogg Library, dated 1988. This print-off represented the last paper list produced for the library.
Physical description: 4.5 cm of textual records

File: UA-23, Box 202, Folder 1 - Serials title print-out, N-Z, of the W. K. Kellogg Library
Title: Serials title print-out, N-Z, of the W. K. Kellogg Library
Reference code: UA-23, Box 202, Folder 1
Date: 1988 (date of creation)
Scope and content:
File consists of the serials title list beginning with the letters N-Z, for the W. K. Kellogg Library, dated 1988. This print-off represented the last paper list produced for the library.

**Physical description:** 4.5 cm of textual records

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**File: UA-23, Box 200, Folder 2 - Serials title holdings list, of the W. K. Kellogg Library**

**Title:** Serials title holdings list, of the W. K. Kellogg Library

**Reference code:** UA-23, Box 200, Folder 2

**Date:** 1975 (date of creation)

**Scope and content:**
File consists of the serials title list for the W. K. Kellogg Library, dated 1975.

**Physical description:** 4.5 cm of textual records

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**Subseries: Administration**

**Title:** Administration

**Date:** 1940-1992 (date of creation)

**Scope and content:**
This sub-series consists of general administrative related material. Types of records include staffing

**Physical description:** 9 cm of textual records

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**File: UA-23, Box 45, Folder 14 - Building inventory**

**Title:** Building inventory

**Reference code:** UA-23, Box 45, Folder 14

**Date:** 1940-1965 (date of creation)

**Scope and content:**
File contains estimate of collection value for insurance purposes, lists of equipment and furniture in the building and an inventory of journals.

**Physical description:** 1 cm of textual records
File: UA-23, Box 84, Folder 15 - Collection development policy

Title: Collection development policy
Reference code: UA-23, Box 84, Folder 15
Date: January 1988 (date of creation)
Scope and content:
File contains one copy of the collection development policy for the Kellogg library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 42, Folder 6 - Completed questionnaires for NSCLR and recently built medical libraries

Title: Completed questionnaires for NSCLR and recently built medical libraries
Reference code: UA-23, Box 42, Folder 6
Date: 1970-1971 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 47, Folder 15 - Draft guidelines of Kellogg - University relations, statistical questionnaire, regional services, acquisitions budget and similar documents

Title: Draft guidelines of Kellogg - University relations, statistical questionnaire, regional services, acquisitions budget and similar documents
Reference code: UA-23, Box 47, Folder 15
Date: 1982-1983 (date of creation)
Scope and content:
File also contains correspondence, staff cuts, and ACMC statistics.

Physical description: 0.5 cm of textual records

File: UA-23, Box 29, Folder 18 - Extension services

Title: Extension services
Reference code: UA-23, Box 29, Folder 18
File: UA-23, Box 45, Folder 11 - Gift foreign countries

Title: Gift foreign countries
Reference code: UA-23, Box 45, Folder 11
Date: 1969-1971 (date of creation)
Scope and content:
File contains list of materials selected to send to Ghana Medical School and Bolivia.
Physical description: 0.25 cm of textual records

File: UA-23, Box 43, Folder 6 - Floor plans of Kellogg library

Title: Floor plans of Kellogg library
Reference code: UA-23, Box 43, Folder 6
Date: [ca. 1967] (date of creation)
Physical description: 4 pages

File: UA-23, Box 47, Folder 1 - Funding, audiovisual equipment, circuit reader library and other university/library problems

Title: Funding, audiovisual equipment, circuit reader library and other university/library problems
Reference code: UA-23, Box 47, Folder 1
Date: 1983-1984 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 47, Folder 3 - Kellogg library committee, staffing, heath sciences librarian position and similar documents

Title: Kellogg library committee, staffing, heath sciences librarian position and similar documents
Reference code: UA-23, Box 47, Folder 3
Date: 1989-1992 (date of creation)
Scope and content:
File also contains a report on the W.K. Kellogg Heath Science Library review and a statistical profile.
Physical description: 0.25 cm of textual records

File: UA-23, Box 47, Folder 26 - Kellogg library five year projection report on tattle tape and library news
Title: Kellogg library five year projection report on tattle tape and library news
Reference code: UA-23, Box 47, Folder 26
Date: 1980-1981 (date of creation)
Scope and content:
File contains correspondence regarding theft, acquisitions budget and librarians’ salaries.
Physical description: 0.5 cm of textual records
Related material:
See Box 43, Folder 7 for similar documents.

File: UA-23, Box 47, Folder 24 - Library facilities
Title: Library facilities
Reference code: UA-23, Box 47, Folder 24
Date: 1964 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 42, Folder 16 - Library policies
Title: Library policies
Reference code: UA-23, Box 42, Folder 16
Date: 1971-1972 (date of creation)
Scope and content:
File contains information regarding who can borrow from library, policy and regulations.

Physical description: 0.25 cm of textual records

File: UA-23, Box 47, Folder 17 - List of Kellogg librarians, employment equity through affirmative action policy statement, announcement of appointment of Ms. J. Elizabeth Sutherland as Kellogg librarian

Title: List of Kellogg librarians, employment equity through affirmative action policy statement, announcement of appointment of Ms. J. Elizabeth Sutherland as Kellogg librarian

Reference code: UA-23, Box 47, Folder 17

Date: 1989-1990 (date of creation)

Scope and content:

File contains list of hiring committee.

Physical description: 14 pages

File: UA-23, Box 47, Folder 22 - Moving health science library into the Tupper building

Title: Moving health science library into the Tupper building

Reference code: UA-23, Box 47, Folder 22

Date: 1964-1967 (date of creation)

Scope and content:

File contains move plans and instructions, storage sheets and transferring books.

Physical description: 1 cm of textual records

Related material:

See Box 43, File 4 for similar documents.

File: UA-23, Box 48, Folder 1 - Moving into the Kellogg library and facility specifications

Title: Moving into the Kellogg library and facility specifications

Reference code: UA-23, Box 48, Folder 1
Date: 1967-1969 (date of creation)

Scope and content:

File contains furnishing and equipment list, correspondence about move and the facilities, moving schedules and plans, as well as the cost of the facilities.

Physical description: 3 cm of textual records

File: UA-23, Box 47, Folder 4 - Organizational chat and memos

Title: Organizational chat and memos
Reference code: UA-23, Box 47, Folder 4
Date: 1991-1992 (date of creation)

Scope and content:

File contains information regarding fee structure, comments on questionnaire of faculty attitudes towards library research and journal cancellations.

Physical description: 0.25 cm of textual records

File: UA-23, Box 102, Folder 10 ; Box 102, Folder 11 - Overdue notices and letters

Title: Overdue notices and letters
Reference code: UA-23, Box 102, Folder 10 ; Box 102, Folder 11
Date: [19-] (date of creation)

Scope and content:

Files contain several draft notices and letters for overdue materials.

Physical description: 0.5 cm of textual records

File: UA-23, Box 46, Folder 4 - Public services policy and regulations and access to library services

Title: Public services policy and regulations and access to library services
Reference code: UA-23, Box 46, Folder 4
Date: 1971-1972 (date of creation)

Physical description: 17 pages
File: UA-23, Box 47, Folder 9 - Requests for staffing

Title: Requests for staffing
Reference code: UA-23, Box 47, Folder 9
Date: 1969-1970 (date of creation)
Scope and content:
File contains request for library assistant II.

Physical description: 8 pages

File: UA-23, Box 42, Folder 14 - Results of student library evaluation

Title: Results of student library evaluation
Reference code: UA-23, Box 42, Folder 14
Date: 1970, 1972 (date of creation)
Scope and content:
File contains overall result, evaluations from dentistry and dental hygiene students, organizational chart of Kellogg system and two completed surveys.

Physical description: 0.25 cm of textual records

File: UA-23, Box 47, Folder 25 - Staffing

Title: Staffing
Reference code: UA-23, Box 47, Folder 25
Date: 1981-1982 (date of creation)
Scope and content:
File contains personnel classification list, problems with staff, hiring, list of full time staff, and reorganization of the Kellogg/University library relationship comments.

Physical description: 0.5 cm of textual records

Subseries: Annual reports

Title: Annual reports

Title: Annual reports : 1980-1988
Reference code: UA-23, Box 84, Folder 16
Date: 1980-1988 (date of creation)
Scope and content:

Physical description: 0.25 cm of textual records

File: UA-23, Box 112, Folder 12 - Annual reports : 1985-1987

Title: Annual reports : 1985-1987
Reference code: UA-23, Box 112, Folder 12
Date: 1985-1987 (date of creation)
Physical description: 0.5 cm of textual records


Title: Annual reports : 1987-1989
Reference code: UA-23, Box 112, Folder 17
Date: 1987-1989 (date of creation)
Scope and content:

Physical description: 0.5 cm of textual records

Subseries: Blue Prints

Title: Blue Prints
Date: 1938 (date of creation)
Scope and content:
This sub-series consists of blue prints of the Medical Dental Library.
Physical description: 2 architectural drawings

---

**File: UA-23, OS Box 1, Folder 1 - Medical dental library basement floor plans**

**Title:** Medical dental library basement floor plans  
**Reference code:** UA-23, OS Box 1, Folder 1  
**Date:** January 1938 (date of creation)  
**Physical description:** 1 architectural drawing

**Physical condition:**  
Blue print is 52 x 53 cm. Scale 1/3” = 1 [foot?]

---

**File: UA-23, OS Box 1, Folder 2 - Medical dental library ground floor plan**

**Title:** Medical dental library ground floor plan  
**Reference code:** UA-23, OS Box 1, Folder 2  
**Date:** January 1938 (date of creation)  
**Physical description:** 1 architectural drawing

**Physical condition:**  
Blue print is 52 x 53 cm. Scale 1/8” = 1 [foot].

---

**Subseries: Committees**

**Title:** Committees  
**Date:** 1959-1972 (date of creation)  
**Scope and content:**  
This sub-series consists of records related to committees associated with the library. Types of records include correspondence, meeting minutes, statistics, reports and similar documents.

**Physical description:** 9.25 cm of textual records

---

**File: UA-23, Box 27, Folder 2 - Associate Committee of Medical School Libraries correspondence**

**Title:** Associate Committee of Medical School Libraries correspondence
Reference code: UA-23, Box 27, Folder 2
Date: 1965-1972 (date of creation)
Scope and content:
File contains correspondence regarding establishing committee, title, other library reports of development and questionnaires. Dorreen E. Fraser, health science librarian was chairman of committee.

Physical description: 2 cm of textual records

---

File: UA-23, Box 27, Folder 1 - Associate Committee of Medical School Libraries meeting minutes
Title: Associate Committee of Medical School Libraries meeting minutes
Reference code: UA-23, Box 27, Folder 1
Date: 1964-1969 (date of creation)
Physical description: 1 cm of textual records

---

File: UA-23, Box 28, Folder 1 - Associate Committee of Medical School Libraries statistical questionnaire
Title: Associate Committee of Medical School Libraries statistical questionnaire
Reference code: UA-23, Box 28, Folder 1
Date: 1969-1970 (date of creation)
Physical description: 0.5 cm of textual records

Related material:
Related records in Box 27, Folder 3.

---

File: UA-23, Box 27, Folder 3 - Associate Committee of Medical School Libraries statistics
Title: Associate Committee of Medical School Libraries statistics
Reference code: UA-23, Box 27, Folder 3
Date: 1968-1969 (date of creation)
Scope and content:
File contains answered questionnaires from university libraries across Canada with a medical library.

**Physical description:** 2 cm of textual records

**Related material:**

Related records in Box 28, Folder 1.

---

**File: UA-23, Box 45, Folder 9 - Faculty of medicine library committee**

**Title:** Faculty of medicine library committee

**Reference code:** UA-23, Box 45, Folder 9

**Date:** 1970-1972 (date of creation)

**Scope and content:**

File contains annual report and minutes, summary of present borrowing and access privileges, and list of committees in library systems.

**Physical description:** 0.5 cm of textual records

---

**File: UA-23, Box 42, Folder 8 - Library committee reports**

**Title:** Library committee reports

**Reference code:** UA-23, Box 42, Folder 8

**Date:** 1962-1971 (date of creation)

**Physical description:** 1 cm of textual records

---

**File: UA-23, Box 42, Folder 13 - Library survey committee**

**Title:** Library survey committee

**Reference code:** UA-23, Box 42, Folder 13

**Date:** 1971 (date of creation)

**Scope and content:**

File contains survey committee report on the quinquennial review of W.K. Kellogg Health Sciences Library and report of the library survey committee to the faculty council.

**Physical description:** 0.25 cm of textual records
File: UA-23, Box 28, Folder 3 - Medical Library Committee meeting minutes

Title: Medical Library Committee meeting minutes
Reference code: UA-23, Box 28, Folder 3
Date: 1959 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 45, Folder 8 - W.K. Kellogg Health Sciences Library advisory committee

Title: W.K. Kellogg Health Sciences Library advisory committee
Reference code: UA-23, Box 45, Folder 8
Date: 1972 (date of creation)
Physical description: 1 cm of textual records

Subseries: Circulation

Title: Circulation
Date: 1966-1970 (date of creation)
Scope and content:
This sub-series consists of records related to circulation. Types of records include desk statistics of requests from patrons.
Physical description: 0.75 cm of textual records

File: UA-23, Box 43, Folder 1 - Desk statistics

Title: Desk statistics
Reference code: UA-23, Box 43, Folder 1
Date: 1966-1970 (date of creation)
Physical description: 0.5 cm of textual records

Related material:
See Box 42, Folder 10 for more statistics.
File: UA-23, Box 42, Folder 10 - Desk statistics

Title: Desk statistics
Reference code: UA-23, Box 42, Folder 10
Date: 1966-1970 (date of creation)
Physical description: 0.25 cm of textual records

Related material:
See Box 43, Folder 1 for raw data.

File: UA-23, Box 114, Folder 5 - Message record sheet : 1973

Title: Message record sheet : 1973
Reference code: UA-23, Box 114, Folder 5
Date: 1973 (date of creation)
Scope and content:
File contains message record sheets for the Kellogg library for circulation.

Physical description: 1 cm of textual records

File: UA-23, Box 114, Folder 6 - Message records sheet : 1972-1973

Title: Message records sheet : 1972-1973
Reference code: UA-23, Box 114, Folder 6
Date: 1972-1973 (date of creation)
Scope and content:
File contains message record sheets for the Kellogg library for circulation.

Physical description: 1 cm of textual records

Subseries: Correspondence

Title: Correspondence
Date: 1937-1999 (date of creation)
Scope and content:
This sub-series consists of correspondence from the Kellogg and Medical-Dental library. More correspondence can be found throughout the series.

**Physical description:** 12 cm of textual records

---

**File: UA-23, Box 46, Folder 18 - American Dental Association**

**Title:** American Dental Association  
**Reference code:** UA-23, Box 46, Folder 18  
**Date:** 1963-1967 (date of creation)  
**Scope and content:**  
File also contains a list of dental journal published.  
**Physical description:** 0.25 cm of textual records

---

**File: UA-23, Box 46, Folder 19 - American Medical Association**

**Title:** American Medical Association  
**Reference code:** UA-23, Box 46, Folder 19  
**Date:** 1961-1966 (date of creation)  
**Physical description:** 0.25 cm of textual records

---

**File: UA-23, Box 27, Folder 8 - A/V materials, senior staff issues and partnership between IBM and Dalhousie University**

**Title:** A/V materials, senior staff issues and partnership between IBM and Dalhousie University  
**Reference code:** UA-23, Box 27, Folder 8  
**Date:** 1985-1986 (date of creation)  
**Physical description:** 0.25 cm of textual records

---

**File: UA-23, Box 27, Folder 16 - Betty Sutherland**

**Title:** Betty Sutherland  
**Reference code:** UA-23, Box 27, Folder 16  
**Date:** 1996-1999 (date of creation)
Scope and content:
File contains email and regular correspondence to and from Betty Sutherland regarding rare
books, staffing, advertising, flood damage and more. File also includes space requirement
reports, Kellogg's role as a library and budget.

Physical description: 0.5 cm of textual records

File: UA-23, Box 46, Folder 20 - Betty Sutherland
Title: Betty Sutherland
Reference code: UA-23, Box 46, Folder 20
Date: 1994-1999 (date of creation)
Scope and content:
File contains correspondence regarding the estate of Doctor N. Barrie Coward, staffing, job
descriptions and impact of budget cuts.

Physical description: 0.25 cm of textual records

File: UA-23, Box 46, Folder 12 - Borrower permissions
Title: Borrower permissions
Reference code: UA-23, Box 46, Folder 12
Date: 1969-1972 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 47, Folder 2 - Budget and Kellogg library meeting minutes
Title: Budget and Kellogg library meeting minutes
Reference code: UA-23, Box 47, Folder 2
Date: 1992-1999 (date of creation)
Scope and content:
Files contains correspondence regarding conversion to MARC format, Victoria General
Hospital Medical Library account, and Kellogg operating budget. Also include issue #18 of the

Physical description: 1 cm of textual records
File: UA-23, Box 42, Folder 22 - Dean C. B. Stewart

Title: Dean C. B. Stewart
Reference code: UA-23, Box 42, Folder 22
Date: 1966-1970 (date of creation)
Scope and content:
File contains correspondence regarding book purchases, library committee, a report on the committee on committee, budgets, floor plans of the Kellogg and more.

Physical description: 0.25 cm of textual records

File: UA-23, Box 45, Folder 13 - Doctor Edwin Levittan

Title: Doctor Edwin Levittan
Reference code: UA-23, Box 45, Folder 13
Date: 1940-1946 (date of creation)
Scope and content:
File contains correspondence regarding book orders and borrowing.

Physical description: 1 cm of textual records

File: UA-23, Box 46, Folder 25 - Doctor J.A.R. Tibbles chairman of the library committee at the Children's hospital

Title: Doctor J.A.R. Tibbles chairman of the library committee at the Children's hospital
Reference code: UA-23, Box 46, Folder 25
Date: 1969 (date of creation)
Scope and content:
File contains correspondence regarding opening a library at the IWK.

Physical description: 4 pages

File: UA-23, Box 47, Folder 6 - Doctor William S. Huron director of health resources

Title: Doctor William S. Huron director of health resources
Reference code: UA-23, Box 47, Folder 6
Date: 1969 (date of creation)
Scope and content:
File contains correspondence regarding funding and grants. File also includes circulation statistics.

Physical description: 0.25 cm of textual records

File: UA-23, Box 27, Folder 8 - Editorial service fees
Title: Editorial service fees
Reference code: UA-23, Box 27, Folder 8
Date: December 22 1986 (date of creation)
Physical description: 2 pages

File: UA-23, Box 47, Folder 5 - General correspondence
Title: General correspondence
Reference code: UA-23, Box 47, Folder 5
Date: 1937-1961 (date of creation)
Scope and content:
File contains correspondence regarding book purchases, staff salaries, expenses of binding and books, book lists, the association between John Stewart and 'Stevenson', and a report from American Book Centre for war devastated libraries and more.

Physical description: 0.25 cm of textual records

File: UA-23, Box 45, Folder 10 - General correspondence
Title: General correspondence
Reference code: UA-23, Box 45, Folder 10
Date: 1966-1970 (date of creation)
Scope and content:
File contains correspondence regarding post inventory serials programme, mail delivery, closing procedures, noise reduction at circulation desk, and other library services and issues.
File: UA-23, Box 46, Folder 2 - Health research fund grant

Title: Health research fund grant
Reference code: UA-23, Box 46, Folder 2
Date: 1966-1967, 1970 (date of creation)
Physical description: 7 pages

File: UA-23, Box 46, Folder 14 - Hospital regional services Nova Scotia

Title: Hospital regional services Nova Scotia
Reference code: UA-23, Box 46, Folder 14
Date: 1970 (date of creation)
Scope and content:
File contains correspondence regarding hospital visits in the Sydney and surrounding area by Ruth Cordy.
Physical description: 0.25 cm of textual records

File: UA-23, Box 26, Folder 8 - Leslie T. Morton addressed to Margaret G. Cornell

Title: Leslie T. Morton addressed to Margaret G. Cornell
Reference code: UA-23, Box 26, Folder 8
Date: March 10 1941 (date of creation)
Scope and content:
File contains correspondence regarding holding off sending John Hopskins Hospital bulletins due to destruction from bombing during the war. Includes details of which libraries were hit.
Physical description: 2 pages

File: UA-23, Box 46, Folder 7 - Library privileges

Title: Library privileges
Reference code: UA-23, Box 46, Folder 7
Date: 1971 (date of creation)

Scope and content:

File contains correspondence regarding borrowing books, staff changes, lost items, food in library, staff member list and more.

Physical description: 0.25 cm of textual records

File: UA-23, Box 46, Folder 1 - Library's relationship with faculty of medicine departments

Title: Library's relationship with faculty of medicine departments
Reference code: UA-23, Box 46, Folder 1
Date: 1971 (date of creation)
Scope and content:

Addressed to Doctor C.E. VanRooyen

Physical description: 1 cm of textual records

File: UA-23, Box 47, Folder 16 - Maritime regional library services for the health sciences

Title: Maritime regional library services for the health sciences
Reference code: UA-23, Box 47, Folder 16
Date: 1967-1968 (date of creation)
Scope and content:

File contains a proposed Maritimes regional library service for the health science and discussions regarding the regional library services for therapists and nurses.

Physical description: 0.5 cm of textual records

File: UA-23, Box 27, Folder 6 - MacDougall Memorial library fund

Title: MacDougall Memorial library fund
Reference code: UA-23, Box 27, Folder 6
Date: 1940-1971 (date of creation)
Physical description: 1 cm of textual records
**File: UA-23, Box 48, Folder 5 - Medical school centennial library colloquium**

Title: Medical school centennial library colloquium  
Reference code: UA-23, Box 48, Folder 5  
Date: 1968 (date of creation)

Scope and content:  
File contains programme, invite list, newsletters, timeline of medical dental school, and other documents related to the centennial library colloquium.

Physical description: 2 cm of textual records

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**File: UA-23, Box 27, Folder 5 - Memos regarding various issues mostly library funding related**

Title: Memos regarding various issues mostly library funding related  
Reference code: UA-23, Box 27, Folder 5  
Date: 1984-1985 (date of creation)

Scope and content:  
File contains correspondence regarding audio-visual material, library funding for masters and health administration material. File also contains Kellogg Library Needs and Plans Report by Ann Manning and an annual report.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 46, Folder 9 - The National Library of Family Medicine**

Title: The National Library of Family Medicine  
Reference code: UA-23, Box 46, Folder 9  
Date: 1970 (date of creation)

Physical description: 4 pages

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**File: UA-23, Box 42, Folder 20 - Nursing library**

Title: Nursing library  
Reference code: UA-23, Box 42, Folder 20
Date: 1969 (date of creation)

Scope and content:

File contains correspondence regarding temporary housing of nursing library in the Kellogg library.

Physical description: 3 pages

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File: UA-23, Box 46, Folder 3 - Permission to borrow from the Kellogg library

Title: Permission to borrow from the Kellogg library
Reference code: UA-23, Box 46, Folder 3
Date: 1971-1972 (date of creation)
Physical description: 17 pages

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File: UA-23, Box 46, Folder 15 - Physiotheraphy

Title: Physiotheraphy
Reference code: UA-23, Box 46, Folder 15
Date: 1963-1969 (date of creation)
Scope and content:

File contains requests for physiotherapy related articles and books, services and access for physiotherapists.

Physical description: 0.25 cm of textual records

---

File: UA-23, Box 47, Folder 20 - Research funding from Medical Research Council

Title: Research funding from Medical Research Council
Reference code: UA-23, Box 47, Folder 20
Date: 1976 (date of creation)
Physical description: 4 pages

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File: UA-23, Box 45, Folder 6 - Staffing memos

Title: Staffing memos
References:

File: UA-23, Box 45, Folder 6

Reference code: UA-23, Box 45, Folder 6
Date: 1970-1971 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 42, Folder 21 - The Weisman exhibit of pre-Columbian medical sculpture

Title: The Weisman exhibit of pre-Columbian medical sculpture
Reference code: UA-23, Box 42, Folder 21
Date: 1967 (date of creation)
Scope and content:
File contains information about the exhibit and setting up at the Kellogg.
Physical description: 0.25 cm of textual records

File: UA-23, Box 46, Folder 16 - University library system committee

Title: University library system committee
Reference code: UA-23, Box 46, Folder 16
Date: 1968 (date of creation)
Scope and content:
File contains correspondence regarding faculty of medicine libraries. Also included are library policies, functions and report.
Physical description: 0.25 cm of textual records

File: UA-23, Box 112, Folder 14 - Correspondence : 1987

Title: Correspondence : 1987
Reference code: UA-23, Box 112, Folder 14
Date: 1987 (date of creation)
Scope and content:
File contains correspondence for the W.K. Kellogg Health Sciences Library, both internal and external correspondence.
Physical description: 1 cm of textual records
**File: UA-23, Box 112, Folder 15 - Correspondence : 1988**

**Title:** Correspondence : 1988  
**Reference code:** UA-23, Box 112, Folder 15  
**Date:** 1988 (date of creation)  
**Scope and content:**  
File contains correspondence for the W.K. Kellogg Health Sciences Library, both internal and external correspondence.  
**Physical description:** 1 cm of textual records

**File: UA-23, Box 112, Folder 16 - Correspondence : 1989**

**Title:** Correspondence : 1989  
**Reference code:** UA-23, Box 112, Folder 16  
**Date:** 1989 (date of creation)  
**Scope and content:**  
File contains correspondence for the W.K. Kellogg Health Sciences Library, both internal and external correspondence.  
**Physical description:** 0.25 cm of textual records

**Subseries: Financial**

**Title:** Financial  
**Date:** 1942-1981 (date of creation)  
**Scope and content:**  
This sub-series consists of financial records relating to the Kellogg library. Types of records include accounts ledgers, budget records and expenditures.  
**Physical description:** 11 cm of textual records

**File: UA-23, Box 26, Folder 5 - Accounts ledger**

**Title:** Accounts ledger
Reference code: UA-23, Box 26, Folder 5
Date: 1965-1968 (date of creation)
Scope and content:
   Ledger contains fines, petty cash, student wages, supplies costs and more.
Physical description: 1 cm of textual records

File: UA-23, Box 26, Folder 6 - Accounts ledger
Title: Accounts ledger
Reference code: UA-23, Box 26, Folder 6
Date: 1965-1968 (date of creation)
Scope and content:
   Ledger contains costs of equipment, administration, technical services and more.
Physical description: 1 cm of textual records

File: UA-23, Box 26, Folder 7 - Accounts ledger
Title: Accounts ledger
Reference code: UA-23, Box 26, Folder 7
Date: 1965-1967 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 43, Folder 3 - Budget
Title: Budget
Reference code: UA-23, Box 43, Folder 3
Date: 1965-1972 (date of creation)
Physical description: 0.25 cm of textual records
Related material:
   See Box 45, Folder 4 for similar documents.
File: UA-23, Box 45, Folder 1 - Budget correspondence

Title: Budget correspondence
Reference code: UA-23, Box 45, Folder 1
Date: 1964-1966 (date of creation)

Scope and content:
File contains information regarding staffing adjustments.

Physical description: 8 pages

File: UA-23, Box 43, Folder 7 - Budgets and salaries

Title: Budgets and salaries
Reference code: UA-23, Box 43, Folder 7
Date: 1981 (date of creation)

Physical description: 0.25 cm of textual records

File: UA-23, Box 46, Folder 11 - Budget sheets

Title: Budget sheets
Reference code: UA-23, Box 46, Folder 11
Date: 1970-1971 (date of creation)

Scope and content:
File also contains ledger sheets.

Physical description: 2 cm of textual records

File: UA-23, Box 25, Folder 4 - Correspondence, reports and review of the library's budget

Title: Correspondence, reports and review of the library's budget
Reference code: UA-23, Box 25, Folder 4
Date: 1966-1974 (date of creation)

Scope and content:
Files contains correspondence regarding change of position titles and salaries, budget reports and proposed budgets, reviews of budget and salaries, architects description of building and proposal to move dental collection to the Kellogg library.

**Physical description:** 1 cm of textual records

---

**File: UA-23, Box 46, Folder 21 - Expenditures**

**Title:** Expenditures

**Reference code:** UA-23, Box 46, Folder 21

**Date:** 1969-1970 (date of creation)

**Scope and content:**

File also contains a list of members of the standing committee in the faculty of medicine.

**Physical description:** 0.25 cm of textual records

---

**File: UA-23, Box 45, Folder 5 - Expenditures**

**Title:** Expenditures

**Reference code:** UA-23, Box 45, Folder 5

**Date:** 1942-1972 (date of creation)

**Physical description:** 2 cm of textual records

---

**File: UA-23, Box 45, Folder 4 - Expenditures and budget**

**Title:** Expenditures and budget

**Reference code:** UA-23, Box 45, Folder 4

**Date:** 1956-1972 (date of creation)

**Physical description:** 1 cm of textual records

**Related material:**

See Box 43, Folder 3 for similar documents.

---

**File: UA-23, Box 45, Folder 3 - Ledger**

**Title:** Ledger
Reference code: UA-23, Box 45, Folder 3
Date: 1970-1971 (date of creation)
Scope and content:
File contains pages from the medical, dental and pharmacy libraries.
Physical description: 1 cm of textual records

File: UA-23, Box 46, Folder 13 - MLA exchange
Title: MLA exchange
Reference code: UA-23, Box 46, Folder 13
Date: 1971 (date of creation)
Scope and content:
File contains memos of funds used for exchange.
Physical description: 0.25 cm of textual records

Subseries: UA-23, Box 27, Folder 10 - Medical Dental Library
Title: Medical Dental Library
Reference code: UA-23, Box 27, Folder 10
Date: 1912-1970 (date of creation)
Scope and content:
This sub-series consists of material created by or related to the Medical Dental library that existed prior to the Kellogg opening in the Tupper building. Types of material include annual reports, accession books, journal lists and library holdings, committee reports and minutes, borrowing statistics, financial records and correspondence.
Blue prints of medical dental library can be found in the sub-series 'Blue Prints'.
Physical description: 2 m of textual records

File: UA-23, Box 44, Folder 2 - Accession book
Title: Accession book
Reference code: UA-23, Box 44, Folder 2
Date: 1916-1919 (date of creation)
File: UA-23, Box 44, Folder 6 - Accession book

Title: Accession book
Reference code: UA-23, Box 44, Folder 6
Date: 1917-1954 (date of creation)
Scope and content:
File contains one book.

Physical description: 1 cm of textual records

Physical condition:
Spine in poor condition.

File: UA-23, Box 44, Folder 4 - Accession book

Title: Accession book
Reference code: UA-23, Box 44, Folder 4
Date: 1920-1924 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 44, Folder 3 - Accession book

Title: Accession book
Reference code: UA-23, Box 44, Folder 3
Date: 1924-1925 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 44, Folder 5 - Accession book

Title: Accession book
Reference code: UA-23, Box 44, Folder 5
Date: 1925-1927 (date of creation)
Scope and content:
File contains one book.

Physical description: 0.5 cm of textual records

---

**File: UA-23, Box 27, Folder 15 - Annual report and statement**

**Title:** Annual report and statement  
**Reference code:** UA-23, Box 27, Folder 15  
**Date:** 1931-1965 (date of creation)  
**Physical description:** 2 cm of textual records

---

**File: UA-23, Box 29, Folder 3 - Canadian Book Exchange Centre correspondence**

**Title:** Canadian Book Exchange Centre correspondence  
**Reference code:** UA-23, Box 29, Folder 3  
**Date:** 1949 (date of creation)  
**Scope and content:**  
File contains correspondence regarding sending donations for war devastated libraries and list of books sent.

**Physical description:** 0.25 cm of textual records

---

**File: UA-23, Box 29, Folder 2 - Catalogue of Scientific Periodicals correspondence**

**Title:** Catalogue of Scientific Periodicals correspondence  
**Reference code:** UA-23, Box 29, Folder 2  
**Date:** 1950-1952 (date of creation)  
**Scope and content:**  
File also contains union list of scientific periodicals.

**Physical description:** 0.25 cm of textual records

---

**File: UA-23, Box 29, Folder 16 - Books discarded**

**Title:** Books discarded  
**Reference code:** UA-23, Box 29, Folder 16
Date: 1952 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 44, Folder 1 - Books purchased

Title: Books purchased
Reference code: UA-23, Box 44, Folder 1
Date: 1929-1952 (date of creation)
Scope and content:
File contains one book.
Physical description: 1 cm of textual records

File: UA-23, Box 30, Folder 7 - Bookshelf Bindery Limited journal binding correspondence

Title: Bookshelf Bindery Limited journal binding correspondence
Reference code: UA-23, Box 30, Folder 7
Date: 1948-1959 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 27, Folder 12 - Brief history of medical library, war conditions use of library

Title: Brief history of medical library, war conditions use of library
Reference code: UA-23, Box 27, Folder 12
Date: 1938-1946 (date of creation)
Scope and content:
File contains brief history and a report for the years 1944-1945.
Physical description: 0.25 cm of textual records

File: UA-23, Box 29, Folder 1 - Business office correspondence

Title: Business office correspondence
File: UA-23, Box 29, Folder 1
Title: Correspondence regarding closures, subscriptions, an art exhibit, orders, and other related matters of the business office.
Reference code: UA-23, Box 29, Folder 1
Date: 1940-1960 (date of creation)
Scope and content:
- File contains correspondence regarding closures, subscriptions, an art exhibit, orders, and other related matters of the business office.
Physical description: 1.5 cm of textual records

File: UA-23, Box 30, Folder 8 - Canada Library Binding Company journal binding correspondence
Title: Canada Library Binding Company journal binding correspondence
Reference code: UA-23, Box 30, Folder 8
Date: 1947-1960 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 42, Folder 1 - Committee on medical school libraries brief to Royal Commission on Health Services
Title: Committee on medical school libraries brief to Royal Commission on Health Services
Reference code: UA-23, Box 42, Folder 1
Date: 1962 (date of creation)
Scope and content:
- File also contains correspondence.
Physical description: 0.25 cm of textual records
Related material:
- See Box 28, Folder 14 for similar documents.

File: UA-23, Box 41, Folder 20 - Committee on medical school libraries general correspondence
Title: Committee on medical school libraries general correspondence
Reference code: UA-23, Box 41, Folder 20
Date: 1961-1964 (date of creation)
Scope and content:

File also contains library budgets, member changes, notes on the statistical sheets, meeting minutes and more.

Physical description: 1 cm of textual records

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File: UA-23, Box 42, Folder 5 - Committee on medical school libraries Simon's report

Title: Committee on medical school libraries Simon's report
Reference code: UA-23, Box 42, Folder 5
Date: 1962-1963 (date of creation)
Scope and content:

File contains questionnaire.

Physical description: 0.25 cm of textual records

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File: UA-23, Box 42, Folder 3 - Committee on medical school libraries statistics

Title: Committee on medical school libraries statistics
Reference code: UA-23, Box 42, Folder 3
Date: 1959-1962 (date of creation)
Physical description: 1 cm of textual records

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File: UA-23, Box 42, Folder 4 - Committee on medical school libraries questionnaire

Title: Committee on medical school libraries questionnaire
Reference code: UA-23, Box 42, Folder 4
Date: 1963-1964 (date of creation)
Physical description: 0.25 cm of textual records

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File: UA-23, Box 42, Folder 2 - Committee on medical school libraries with basic list of journals

Title: Committee on medical school libraries with basic list of journals
Reference code: UA-23, Box 42, Folder 2
Date: 1963-1964 (date of creation)
Scope and content:
File contains lists of essential periodicals for university medical libraries and correspondence.

Physical description: 1 cm of textual records

File: UA-23, Box 29, Folder 11 - Correspondence from second hand book dealers
Title: Correspondence from second hand book dealers
Reference code: UA-23, Box 29, Folder 11
Date: 1938-1958 (date of creation)
Scope and content:
File also contains lists of old medical books for sale.

Physical description: 0.25 cm of textual records

File: UA-23, Box 29, Folder 14 - Correspondence regarding book orders
Title: Correspondence regarding book orders
Reference code: UA-23, Box 29, Folder 14
Date: 1937-1959 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 29, Folder 17 - Correspondence regarding exchange lists
Title: Correspondence regarding exchange lists
Reference code: UA-23, Box 29, Folder 17
Date: 1936, 1956 (date of creation)
Physical description: 4 pages

File: UA-23, Box 29, Folder 13 - Correspondence regarding gifts for the dental library
Title: Correspondence regarding gifts for the dental library
Reference code: UA-23, Box 29, Folder 13
Date: 1925-1959 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 29, Folder 9 - Dalhousie medical school survey

Title: Dalhousie medical school survey
Reference code: UA-23, Box 29, Folder 9
Date: 1957 (date of creation)
Physical description: 4 pages

File: UA-23, Box 29, Folder 10 - Dalhousie University faculty of medicine correspondence

Title: Dalhousie University faculty of medicine correspondence
Reference code: UA-23, Box 29, Folder 10
Date: 1938-1960 (date of creation)
Scope and content:
File contains correspondence regarding library and medical school's relationship along with maintenance issues, publications, salary increases, and more. File also contains lists of medical student and minutes of board of directors that refers to the medical faculty of 1863-1875.
Physical description: 1 cm of textual records
Related material:
See Box 28, Folder 9 for similar documents.

File: UA-23, Box 30, Folder 6 - Dental journals back issues correspondence

Title: Dental journals back issues correspondence
Reference code: UA-23, Box 30, Folder 6
Date: 1959-1962 (date of creation)
Physical description: 1 cm of textual records
File: UA-23, Box 41, Folder 2 - Dental journals subscriptions

Title: Dental journals subscriptions
Reference code: UA-23, Box 41, Folder 2
Date: 1956-1959 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 45, Folder 12 - Dental library committee

Title: Dental library committee
Reference code: UA-23, Box 45, Folder 12
Date: 1928-1968, 1970 (date of creation)
Scope and content:
File contains documentals regarding staffing, minutes, library catalogue for Canadian Dental Association, funds, Dominion Bureau of Statistics and inventory.
Physical description: 1 cm of textual records

File: UA-23, Box 29, Folder 12 - Dental library correspondence

Title: Dental library correspondence
Reference code: UA-23, Box 29, Folder 12
Date: 1948-1958 (date of creation)
Scope and content:
File contains correspondence regarding journals, books, lists of librarians of dental schools.
Physical description: 1 cm of textual records

Related material:
See Box 28, Folder 10 for Dominion Bureau of Statistics Survey on dental library.

File: UA-23, Box 28, Folder 10 - Dental library survey for the Dominion Bureau of Statistics

Title: Dental library survey for the Dominion Bureau of Statistics
Reference code: UA-23, Box 28, Folder 10
File: UA-23, Box 41, Folder 5 - Doctor J.D. Keith correspondence

Title: Doctor J.D. Keith correspondence
Reference code: UA-23, Box 41, Folder 5
Date: 1941-1945 (date of creation)

Scope and content:
File contains correspondence with Dr. J.D. Keith from the R.C.N. hospital at H.C.M.S. Cornwallis.

Physical description: 0.25 cm of textual records

Related material:
See Box 28, Folder 13 for similar documents.

File: UA-23, Box 28, Folder 13 - Doctor J.D. Keith correspondence

Title: Doctor J.D. Keith correspondence
Reference code: UA-23, Box 28, Folder 13
Date: 1945 (date of creation)

Scope and content:
File contains correspondence regarding books borrowed.

Physical description: 0.25 cm of textual records

Related material:
See Box 41, Folder 5 for similar documents.

File: UA-23, Box 29, Folder 19 - "F" correspondence

Title: "F" correspondence
Reference code: UA-23, Box 29, Folder 19
Date: 1936-1952 (date of creation)
Scope and content:
File contains correspondence from booksellers, McGill librarian, list of foundations and community trusts.

Physical description: 0.25 cm of textual records

**File: UA-23, Box 28, Folder 9 - Faculty of medicine student accommodations and reading assignments and basis for seminar discussions**

Title: Faculty of medicine student accommodations and reading assignments and basis for seminar discussions
Reference code: UA-23, Box 28, Folder 9
Date: 1938, 1951, 1953 (date of creation)
Scope and content:
File also contains newsletter from Department of Health in Newfoundland with vacancies.

Physical description: 8 pages

Related material:
See Box 29, Folder 10 for similar documents.

**File: UA-23, Box 29, Folder 20 - Film correspondence**

Title: Film correspondence
Reference code: UA-23, Box 29, Folder 20
Date: 1933-1956 (date of creation)
Scope and content:
File contains correspondence regarding films order and rented.

Physical description: 0.25 cm of textual records

**File: UA-23, Box 45, Folder 2 - Financial accounts**

Title: Financial accounts
**Reference code:** UA-23, Box 45, Folder 2  
**Date:** 1916-1935 (date of creation)  
**Physical description:** 1 cm of textual records

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**File: UA-23, Box 29, Folder 21 - Foreign publications correspondence**  
**Title:** Foreign publications correspondence  
**Reference code:** UA-23, Box 29, Folder 21  
**Date:** 1943-1947 (date of creation)  
**Scope and content:**  
File contains a list of journals discontinued during the war and journals from Germany and France.

**Physical description:** 0.25 cm of textual records

---

**File: UA-23, Box 29, Folder 22 - Gifts received correspondence**  
**Title:** Gifts received correspondence  
**Reference code:** UA-23, Box 29, Folder 22  
**Date:** 1933-1951 (date of creation)  
**Scope and content:**  
File contains lists of donors.

**Physical description:** 3 cm of textual records

**Related material:**  
See Box 28, 11 for donation lists, see also Box 30, Folder 1 for similar documents.

---

**File: UA-23, Box 30, Folder 1 - Gifts received correspondence**  
**Title:** Gifts received correspondence  
**Reference code:** UA-23, Box 30, Folder 1  
**Date:** 1951-1961 (date of creation)  
**Physical description:** 5 cm of textual records [2 folders]  
**Related material:**
Similar documents located in Box 29, Folder 22 and Box 30, Folder 1.

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**File: UA-23, Box 30, Folder 3 - "H" correspondence**

**Title:** "H" correspondence  
**Reference code:** UA-23, Box 30, Folder 3  
**Date:** 1942-1953 (date of creation)  
**Scope and content:**


**Physical description:** 9 pages

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**File: UA-23, Box 20, Folder 2 - H.K. Lewis and Company correspondence**

**Title:** H.K. Lewis and Company correspondence  
**Reference code:** UA-23, Box 20, Folder 2  
**Date:** 1935-1947 (date of creation)  
**Scope and content:**

File contains correspondence regarding orders including difficulties in receiving journal issues due to war time and difficulties receiving German publications due to being from enemy origin.  

**Physical description:** 1 cm of textual records

---

**File: UA-23, Box 41, Folder 6 - Henry Kimpton medical publisher and bookseller and H.R. Wahl dean of the school of medicine University of Kansas**

**Title:** Henry Kimpton medical publisher and bookseller and H.R. Wahl dean of the school of medicine University of Kansas  
**Reference code:** UA-23, Box 41, Folder 6  
**Date:** 1938-1939 (date of creation)  
**Scope and content:**

File contains correspondence regarding a book order and a gift to the University of Kansas School of Medicine.  

**Physical description:** 2 pages
File: UA-23, Box 27, Folder 10 - Historical data correspondence

**Title:** Historical data correspondence

**Reference code:** UA-23, Box 27, Folder 10

**Date:** 1964-1971 (date of creation)

**Scope and content:**

File contains correspondence regarding acquisitions and new librarian questions. Also included is What's what in the Dalhousie Medical Library information booklet.

**Physical description:** 7 pages

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File: UA-23, Box 27, Folder 11 - Historical data statistics

**Title:** Historical data statistics

**Reference code:** UA-23, Box 27, Folder 11

**Date:** [ca. 1960s] (date of creation)

**Scope and content:**

File contains raw data and historical notes regarding the medical college and libraries.

**Physical description:** 1 cm of textual records

---

File: UA-23, Box 30, Folder 4 - Inventory correspondence

**Title:** Inventory correspondence

**Reference code:** UA-23, Box 30, Folder 4

**Date:** 1923-1928 (date of creation)

**Scope and content:**

File contains fire insurance inventory and estimate of value of the medical library.

**Physical description:** 10 pages

**Related material:**

Similar documents located in Box 28, Folder 12.
File: UA-23, Box 28, Folder 11 - Inventory of medical books belonging to the estate of the late William Bruce Almon and list of donations

Title: Inventory of medical books belonging to the estate of the late William Bruce Almon and list of donations
Reference code: UA-23, Box 28, Folder 11
Date: [19--] (date of creation)
Physical description: 8 pages

Related material:
Similar documents located in Box 29, Folder 22 and Box 30, Folder 1.

File: UA-23, Box 41, Folder 19 - Journal check lists and recommendations from departments

Title: Journal check lists and recommendations from departments
Reference code: UA-23, Box 41, Folder 19
Date: 1963-1964 (date of creation)
Scope and content:
File also includes subject lists of journal indexed in Index Medicus.
Physical description: 1 cm of textual records

File: UA-23, Box 30, Folder 9 - Laflamme Freres journal binding correspondence

Title: Laflamme Freres journal binding correspondence
Reference code: UA-23, Box 30, Folder 9
Date: 1947-1958 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 41, Folder 8 - Library of Congress correspondence and card bills

Title: Library of Congress correspondence and card bills
Reference code: UA-23, Box 41, Folder 8
Date: 1938-1960 (date of creation)

Scope and content:

File also contains newslater from ALA round table on Library Service Abroad.

Physical description: 1 cm of textual records

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**File: UA-23, Box 28, Folder 15 - Library committee meeting minutes**

Title: Library committee meeting minutes

Reference code: UA-23, Box 28, Folder 15

Date: 1916-1917 (date of creation)

Scope and content:

File contains one book.

Physical description: 3 cm of textual records

Physical condition:

Spine in poor condition.

---

**File: UA-23, Box 28, Folder 16 - Library committee meeting minutes**

Title: Library committee meeting minutes

Reference code: UA-23, Box 28, Folder 16

Date: 1959-1966 (date of creation)

Physical description: 3 cm of textual records

---

**File: UA-23, Box 41, Folder 9 - Library maintance correspondence**

Title: Library maintance correspondence

Reference code: UA-23, Box 41, Folder 9

Date: 1956-1959 (date of creation)

Physical description: 1 cm of textual records

---

**File: UA-23, Box 47, Folder 10 - Library statistics**
Title: Library statistics  
Reference code: UA-23, Box 47, Folder 10  
Date: 1959-1962 (date of creation)  
Scope and content:  
File contains numbers of serials received and the amount of the budget for books and journals, and lists of journals added.  
Physical description: 8 pages  

---  

File: UA-23, Box 29, Folder 4 - List of discards and books withdrawn from library  
Title: List of discards and books withdrawn from library  
Reference code: UA-23, Box 29, Folder 4  
Date: 1950-1952 (date of creation)  
Scope and content:  
File contains lists of discarded books.  
Physical description: 0.25 cm of textual records  

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File: UA-23, Box 46, Folder 10 - List of periodicals cancelled and list of periodicals  
Title: List of periodicals cancelled and list of periodicals  
Reference code: UA-23, Box 46, Folder 10  
Date: 1926-1939 (date of creation)  
Scope and content:  
File contains list of equipment needed, back set journals needed, expenditures and book purchases.  
Physical description: 1 cm of textual records  

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File: UA-23, Box 43, Folder 2 - Lists of books, journals and holdings at the library  
Title: Lists of books, journals and holdings at the library
Reference code: UA-23, Box 43, Folder 2
Date: 1918-1929 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 29, Folder 15 - Lists of journal wants, book list and correspondence
Title: Lists of journal wants, book list and correspondence
Reference code: UA-23, Box 29, Folder 15
Date: 1938-1957 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 41, Folder 14 - "M" correspondence
Title: "M" correspondence
Reference code: UA-23, Box 41, Folder 14
Date: 1939-1959 (date of creation)
Scope and content:
File contains correspondence from Maritime School of Social Work regarding a library visit and tou, subscriptions, reference, maintenance, book orders and more.
Physical description: 0.25 cm of textual records

File: UA-23, Box 41, Folder 11 - MacDougall library fund books purchased correspondence
Title: MacDougall library fund books purchased correspondence
Reference code: UA-23, Box 41, Folder 11
Date: 1941-1958 (date of creation)
Scope and content:
File also includes cash statements.
Physical description: 1 cm of textual records
File: UA-23, Box 30, Folder 10 - Matheson and Blakeney journal binding correspondence

Title: Matheson and Blakeney journal binding correspondence
Reference code: UA-23, Box 30, Folder 10
Date: 1944-1949 (date of creation)
Scope and content:
File also contains correspondence from Garden Press
Physical description: 1 cm of textual records

File: UA-23, Box 59, Folder 11 - Medical and dental library guestbook

Title: Medical and dental library guestbook
Reference code: UA-23, Box 59, Folder 11
Date: 1939-1956 (date of creation)
Scope and content:
File contains one bound guestbook used for the Medical and Dental Library at Dalhousie University. This book contains signatures and in most cases the person's hometown.
Physical description: 1 cm of textual records

File: UA-23, Box 30, Folder 5 - Medical journal back issues correspondence

Title: Medical journal back issues correspondence
Reference code: UA-23, Box 30, Folder 5
Date: 1935-1961 (date of creation)
Scope and content:
File contains catalogue of medical periodicals from J.S. Conner and Company.
Physical description: 1 cm of textual records

File: UA-23, Box 41, Folder 12 - Medical libraries budgets correspondence

Title: Medical libraries budgets correspondence
Reference code: UA-23, Box 41, Folder 12
Date: 1956 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 41, Folder 13 - Medical Library Association

Title: Medical Library Association
Reference code: UA-23, Box 41, Folder 13
Date: 1951-1953 (date of creation)
Scope and content:
File also includes application of Medical Dental Library to association, association booklets, certification by-law and code.

Physical description: 0.25 cm of textual records

File: UA-23, Box 46, Folder 17 - Medical Library Association

Title: Medical Library Association
Reference code: UA-23, Box 46, Folder 17
Date: 1938-1942 (date of creation)
Scope and content:
File contains correspondence regarding ordering material from enemy countries and other association business.

Physical description: 0.25 cm of textual records

File: UA-23, Box 41, Folder 16 - Medical Library Association committee on criteria for medical school

Title: Medical Library Association committee on criteria for medical school
Reference code: UA-23, Box 41, Folder 16
Date: 1934-1952 (date of creation)
Scope and content:
File contains survey, correspondence, list of monographs and textbooks issued, and more.

Physical description: 0.25 cm of textual records
File: UA-23, Box 42, Folder 9 - Medical library committee correspondence

Title: Medical library committee correspondence
Reference code: UA-23, Box 42, Folder 9
Date: 1959-1963 (date of creation)
Scope and content:
   File also contains library hours, meetings, establishing a national medical library, hiring students, long term loans and more.

Physical description: 0.25 cm of textual records

File: UA-23, Box 27, Folder 14 - Medical library committee meeting minutes

Title: Medical library committee meeting minutes
Reference code: UA-23, Box 27, Folder 14
Date: 1959-1968 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 41, Folder 7 - Medical library committee meeting minutes and correspondence

Title: Medical library committee meeting minutes and correspondence
Reference code: UA-23, Box 41, Folder 7
Date: 1931-1958 (date of creation)
Scope and content:
   File contains correspondence and lists of recommended books, lists of committee members, subscription list and regulations.

Physical description: 1 cm of textual records

File: UA-23, Box 42, Folder 17 - Medical library fund

Title: Medical library fund
Reference code: UA-23, Box 42, Folder 17
Date: 1912-1913, 1935-1936 (date of creation)
File contains minutes of annual meeting for 1912 and correspondence thanking for donations.

**Physical description:** 0.5 cm of textual records

---

**File: UA-23, Box 46, Folder 23 - Medical library monetary donations**

**Title:** Medical library monetary donations

**Reference code:** UA-23, Box 46, Folder 23

**Date:** 1935-1936 (date of creation)

**Physical description:** 8 pages

---

**File: UA-23, Box 47, Folder 11 - The Medical-Dental library and teaching hospital library sources report summary**

**Title:** The Medical-Dental library and teaching hospital library sources report summary

**Reference code:** UA-23, Box 47, Folder 11

**Date:** 1966 (date of creation)

**Scope and content:**

File contains report on goals and needs of the Victoria General Hospital.

**Physical description:** 6 pages

---

**File: UA-23, Box 48, Folder 4 - Memos regarding library regulations, report of the committee of senate on proposed courses in optometry and medical library fund**

**Title:** Memos regarding library regulations, report of the committee of senate on proposed courses in optometry and medical library fund

**Reference code:** UA-23, Box 48, Folder 4

**Date:** 1922, 1936 (date of creation)

**Physical description:** 3 pages

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**File: UA-23, Box 41, Folder 3 - Moore-Cottrell journal subscriptions correspondence**

**Title:** Moore-Cottrell journal subscriptions correspondence
Reference code: UA-23, Box 41, Folder 3
Date: 1957-1960 (date of creation)
Physical description: 0.25 cm of textual records

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**File: UA-23, Box 47, Folder 23 - New library building**

**Title:** New library building

Reference code: UA-23, Box 47, Folder 23
Date: 1937-1940 (date of creation)

**Scope and content:**
File contains janitor's duties, equipment, furniture lists, lighting and catalogue cases.

Physical description: 0.25 cm of textual records

---

**File: UA-23, Box 29, Folder 5 - New serial titles to be added to Library of Congress**

**Title:** New serial titles to be added to Library of Congress

Reference code: UA-23, Box 29, Folder 5
Date: February 12, 1957 (date of creation)

Physical description: 1 page

---

**File: UA-23, Box 41, Folder 15 - Nova Scotia Medical Society**

**Title:** Nova Scotia Medical Society

Reference code: UA-23, Box 41, Folder 15
Date: 1939-1941 (date of creation)

**Scope and content:**
File contains list of new books, articles for bulletin, list of annual meeting and office bearers from 1854-1903.

Physical description: 5 pages

---

**File: UA-23, Box 41, Folder 10 - Out of town loans correspondence**
Title: Out of town loans correspondence  
Reference code: UA-23, Box 41, Folder 10  
Date: 1961 (date of creation)  
Physical description: 1 cm of textual records

File: UA-23, Box 41, Folder 17 - "P" correspondence  
Title: "P" correspondence  
Reference code: UA-23, Box 41, Folder 17  
Date: 1942-1946 (date of creation)  
Scope and content:  
File contains correspondence regarding postal service hours and rates, addressed to Miss Poole, Miss Prinkler regarding lists of serials.  
Physical description: 0.25 cm of textual records

File: UA-23, Box 46, Folder 24 - Paediatrics section  
Title: Paediatrics section  
Reference code: UA-23, Box 46, Folder 24  
Date: 1956 (date of creation)  
Physical description: 7 pages

File: UA-23, Box 30, Folder 11 - Phillips and Marshal binding correspondence  
Title: Phillips and Marshal binding correspondence  
Reference code: UA-23, Box 30, Folder 11  
Date: 1943-1960 (date of creation)  
Physical description: 0.5 cm of textual records

File: UA-23, Box 41, Folder 4 - Psychiatry journal subscriptions correspondence  
Title: Psychiatry journal subscriptions correspondence  
Reference code: UA-23, Box 41, Folder 4  
Date: 1954-1960 (date of creation)
File: UA-23, Box 29, Folder 7 - Recent accessions to the medical library

Title: Recent accessions to the medical library
Reference code: UA-23, Box 29, Folder 7
Date: 1954-1960 (date of creation)
Physical description: 0.5 cm of textual records

File: UA-23, Box 29, Folder 8 - Recreational reading project

Title: Recreational reading project
Reference code: UA-23, Box 29, Folder 8
Date: 1953-1954 (date of creation)
Scope and content:
   File contains reading list.
Physical description: 4 pages

File: UA-23, Box 46, Folder 22 - Report of Dalhousie Medical Dental Library

Title: Report of Dalhousie Medical Dental Library
Reference code: UA-23, Box 46, Folder 22
Date: 1951-1952 (date of creation)
Physical description: 2 pages

File: UA-23, Box 28, Folder 12 - Rough estimate of the value of the volumes acquired

Title: Rough estimate of the value of the volumes acquired
Reference code: UA-23, Box 28, Folder 12
Date: 1921-1923 (date of creation)
Physical description: 5 pages

Related material:
Similar documents located in Box 30, Folder 4.

**File: UA-23, Box 41, Folder 18 - Secretarial duties**

**Title:** Secretarial duties  
**Reference code:** UA-23, Box 41, Folder 18  
**Date:** [ca. 1966] (date of creation)  
**Scope and content:**  
File contains handbook of duties.  
**Physical description:** 1 cm of textual records

**File: UA-23, Box 41, Folder 1 - Skerry and Leonard binding correspondence**

**Title:** Skerry and Leonard binding correspondence  
**Reference code:** UA-23, Box 41, Folder 1  
**Date:** 1960 (date of creation)  
**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 27, Folder 13 - Staff meeting minutes**

**Title:** Staff meeting minutes  
**Reference code:** UA-23, Box 27, Folder 13  
**Date:** 1965-1966 (date of creation)  
**Physical description:** 0.25 cm of textual records

**File: UA-23, Box 48, Folder 2 - Statement concerning classification of the library's current book collection and organization of temporary library**

**Title:** Statement concerning classification of the library's current book collection and organization of temporary library  
**Reference code:** UA-23, Box 48, Folder 2  
**Date:** 1962, 1965 (date of creation)  
**Physical description:** 0.25 cm of textual records
File: UA-23, Box 28, Folder 14 - Statement by the Honourable Emmett M. Hall chairman of the Royal Commission on Health Services at the opening of the preliminary hearing of the commission

Title: Statement by the Honourable Emmett M. Hall chairman of the Royal Commission on Health Services at the opening of the preliminary hearing of the commission

Reference code: UA-23, Box 28, Folder 14

Date: 1962 (date of creation)

Scope and content:

File also contains guide regarding submission of breifs and apticipation in hearing.

Physical description: 0.25 cm of textual records

Related material:

See Box 42, Folder 1 for similar documents.

File: UA-23, Box 28, Folder 5 - Statistics of books borrowed

Title: Statistics of books borrowed

Reference code: UA-23, Box 28, Folder 5

Date: 1940-1948 (date of creation)

Physical description: 0.25 cm of textual records

Subseries: Meeting Minutes

Title: Meeting Minutes

Date: 1970-1999 (date of creation)

Scope and content:

This sub-series consists of meeting minutes of librarian meetings, KLMG meetings and division heads.

Physical description: 6.5 cm of textual records

File: UA-23, Box 25, Folder 5 - KLMG meeting minutes

Title: KLMG meeting minutes
Reference code: UA-23, Box 25, Folder 5
Date: January 1998 - December 1999 (date of creation)
Physical description: 2 cm of textual records

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**File: UA-23, Box 25, Folder 6 - KLMG meeting minutes**

Title: KLMG meeting minutes
Reference code: UA-23, Box 25, Folder 6
Date: January 1998 - December 1999 (date of creation)
Physical description: 1 cm of textual records

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**File: UA-23, Box 47, Folder 7 - KLMG meeting minutes**

Title: KLMG meeting minutes
Reference code: UA-23, Box 47, Folder 7
Date: 1998-1999 (date of creation)
Physical description: 0.25 cm of textual records

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**File: UA-23, Box 42, Folder 12 - Meeting of librarians minutes**

Title: Meeting of librarians minutes
Reference code: UA-23, Box 42, Folder 12
Date: 1972-1975 (date of creation)
Physical description: 0.25 cm of textual records

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**File: UA-23, Box 47, Folder 8 - Meeting of librarians minutes**

Title: Meeting of librarians minutes
Reference code: UA-23, Box 47, Folder 8
Date: 1973-1976 (date of creation)
Scope and content:
- File also contains questionnaire to librarians regarding acquisition lists and costs.
Physical description: 1 cm of textual records
File: UA-23, Box 42, Folder 11 - Meeting minutes of division heads

Title: Meeting minutes of division heads
Reference code: UA-23, Box 42, Folder 11
Date: 1970-1972 (date of creation)
Physical description: 2 cm of textual records

Subseries: Publications and Reports

Title: Publications and Reports
Date: 1963-1984 (date of creation)
Scope and content:
This sub-series consists of publications and reports produced by the library or about the library.
Physical description: 27 cm of textual records

File: UA-23, Box 47, Folder 14 - A brief on cost analysis of services provided by the W.K. Kellogg Health Sciences Library to the provinces of Nova Scotia, New Brunswick and Prince Edward Island

Title: A brief on cost analysis of services provided by the W.K. Kellogg Health Sciences Library to the provinces of Nova Scotia, New Brunswick and Prince Edward Island
Reference code: UA-23, Box 47, Folder 14
Date: 1980, 1982 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 45, Folder 7 - A Working manual for the library clerk IV

Title: A Working manual for the library clerk IV
Reference code: UA-23, Box 45, Folder 7
Date: 1971 (date of creation)
Physical description: 16 pages

File: UA-23, Box 26, Folder 1 - Annual reports
Title: Annual reports
Reference code: UA-23, Box 26, Folder 1
Date: 1964-1968 (date of creation)
Physical description: 2 cm of textual records

File: UA-23, Box 26, Folder 2 - Annual reports

Title: Annual reports
Reference code: UA-23, Box 26, Folder 2
Date: 1968-1974 (date of creation)
Physical description: 3 cm of textual records

File: UA-23, Box 47, Folder 13 - Annual reports

Title: Annual reports
Reference code: UA-23, Box 47, Folder 13
Date: 1980-1983 (date of creation)
Scope and content:
File contains three annual reports.
Physical description: 0.5 cm of textual records

File: UA-23, Box 46, Folder 26 - Annual reviews and reports on the health science library

Title: Annual reviews and reports on the health science library
Reference code: UA-23, Box 46, Folder 26
Date: 1980-1984 (date of creation)
Scope and content:
File contains statistical report, correspondence regarding committee appointments, librarian reappointment, questionnaire and more.
Physical description: 1 cm of textual records
File: UA-23, Box 42, Folder 15 - Dalhousie medical dental library a record of 99 years by M. Doreen E. Fraser

Title: Dalhousie medical dental library a record of 99 years by M. Doreen E. Fraser
Reference code: UA-23, Box 42, Folder 15
Date: 1967 (date of creation)
Scope and content:
  File contains two copies.
Physical description: 0.25 cm of textual records

File: UA-23, Box 46, Folder 6 - Dental library and faculty of health professional libraries annual reports

Title: Dental library and faculty of health professional libraries annual reports
Reference code: UA-23, Box 46, Folder 6
Date: 1967-1972 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 47, Folder 19 - Doctor J.D. Hatcher address to faculty

Title: Doctor J.D. Hatcher address to faculty
Reference code: UA-23, Box 47, Folder 19
Date: 1976 (date of creation)
Physical description: 10 pages

File: UA-23, Box 25, Folder 3 - First draft of Library support of medical education and research in Canada by B.V. Simon

Title: First draft of Library support of medical education and research in Canada by B.V. Simon
Reference code: UA-23, Box 25, Folder 3
Date: 1963 (date of creation)
Scope and content:
  File contains draft of report with comments regarding changes.
File: UA-23, Box 42, Folder 19 - The Herring gull post

Title: The Herring gull post
Reference code: UA-23, Box 42, Folder 19
Date: 1968-1973 (date of creation)
Scope and content:
Files contains estimate of book collection, informational bulletins and The Herring Gull Post from Volume 1 #1-4 and Volume 2 #1.

Physical description: 0.5 cm of textual records

File: UA-23, Box 25, Folder 6 - Information bulletin

Title: Information bulletin
Reference code: UA-23, Box 25, Folder 6
Date: 1969-1973 (date of creation)
Physical description: 2 cm of textual records

File: UA-23, Box 23, Folder 7 - Library handbooks

Title: Library handbooks
Reference code: UA-23, Box 23, Folder 7
Date: 1971-1972 (date of creation)
Scope and content:
Physical description: 3 cm of textual records

File: UA-23, Box 23, Folder 8 - Quinquennial and annual reports prepared by librarian

Title: Quinquennial and annual reports prepared by librarian
Reference code: UA-23, Box 23, Folder 8
Date: 1963-1968 (date of creation)
Scope and content:
File contains three annual reports and one quinquennial report.
Physical description: 2 cm of textual records

File: UA-23, Box 47, Folder 12 - Report concerning development programme for medical collection and expenditure of health resources fund grant.
Title: Report concerning development programme for medical collection and expenditure of health resources fund grant.
Reference code: UA-23, Box 47, Folder 12
Date: [ca. 1961-1968] (date of creation)
Physical description: 18 pages

File: UA-23, Box 47, Folder 18 - Report of the faculty council sub committee on pre-registration training
Title: Report of the faculty council sub committee on pre-registration training
Reference code: UA-23, Box 47, Folder 18
Date: 1976 (date of creation)
Physical description: 14 pages

File: UA-23, Box 26, Folder 3 - Source material and draft of annual report
Title: Source material and draft of annual report
Reference code: UA-23, Box 26, Folder 3
Date: 1966-1967 (date of creation)
Physical description: 2 cm of textual records

File: UA-23, Box 23, Folder 5 - Student library handbooks
Title: Student library handbooks
Reference code: UA-23, Box 23, Folder 5
Date: 1968-1970 (date of creation)
Scope and content:

File contains three handbooks.

Physical description: 2 cm of textual records

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**File: UA-23, Box 46, Folder 8 - Summary report highlights and annual report**

Title: Summary report highlights and annual report
Reference code: UA-23, Box 46, Folder 8
Date: 1964-1972 (date of creation)
Physical description: 1 cm of textual records

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**File: UA-23, Box 27, Folder 17 - Technical service reports**

Title: Technical service reports
Reference code: UA-23, Box 27, Folder 17
Date: 1967-1971 (date of creation)
Physical description: 0.25 cm of textual records

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**Subseries: Reference Material**

Title: Reference Material
Date: 1973 (date of creation)
Scope and content:

This sub-series contains reference material related to medical libraries.

Physical description: 14 pages

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**File: UA-23, Box 27, Folder 4 - Is special special? many question, some comments, few answers on evaluation of collection production of campus special libraries by Alan H. MacDonald**

Title: Is special special? many question, some comments, few answers on evaluation of collection production of campus special libraries by Alan H. MacDonald
Reference code: UA-23, Box 27, Folder 4
Date: 1973 (date of creation)
Physical description: 14 pages

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**File: UA-23, Box 200, Folder 1 - Reference material on the Halifax Infirmary**

**Title:** Reference material on the Halifax Infirmary  
**Reference code:** UA-23, Box 200, Folder 1  
**Date:** [19--] (date of creation)  
**Scope and content:**

File consists of two essays on the history of the Halifax Infirmary, Queen Street, Halifax, Nova Scotia. Includes one photograph of the exterior of the Halifax Infirmary (1960s?).

**Physical description:** 4 pages + 1 photograph : b& w ; 13 x 17.5 cm

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**File: UA-23, Box 202, Folder 2 - Reference material on the history of hospitals in the Halifax, N.S. area**

**Title:** Reference material on the history of hospitals in the Halifax, N.S. area  
**Reference code:** UA-23, Box 202, Folder 2  
**Date:** 1885-1950 (date of creation)  
**Scope and content:**

File consists of various reports on the history of hospitals in the Halifax, N.S. area, including the Victoria General Hospital and the Hospital for the Insane.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 202, Folder 3 - Certificates and awards of John Stewart, physician**

**Title:** Certificates and awards of John Stewart, physician  
**Reference code:** UA-23, Box 202, Folder 3  
**Date:** 1876-1927 (date of creation)  
**Scope and content:**

File consists of various certificates and awards of Dr. John Stewart. Includes certificates from Dr. Joseph Lister. Also includes a photograph of Joseph Lister.
Subseries: Slides

Title: Slides

Date: [ca. 1967-1968] (date of creation)

Scope and content:

This sub-series consists of slides of the interior of the Kellogg library.

Physical description: 6 photographs

File: UA-23, Box 26, Folder 4 - Interior of Kellogg Library

Title: Interior of Kellogg Library

Reference code: UA-23, Box 26, Folder 4

Date: [ca. 1967-1968] (date of creation)

Scope and content:

Photographic slides of stacks, circulation desk, work stations, a meeting room and back offices at the W.K. Kellogg Health Sciences Library.

Physical description: 6 photographs. - 6 photographs : col. slides ; 35 mm

Subseries: UA-23.2015-044 - Medical memorabilia

Title: Medical memorabilia

Reference code: UA-23.2015-044

File: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 1 - Three syringes and tick tweezers

Title: Three syringes and tick tweezers

Reference code: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 1

Date: [194-] (date of creation)

Scope and content:

File consists of: three syringes; and tick tweezers with brochure.
Item: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 2 - Catheter in a wooden box

Title: Catheter in a wooden box

Reference code: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 2

Date: [194-] (date of creation)

Scope and content:

Files consists of two 18 cm long catheter tubes; and a wooden box.

Physical description: 2 -18 cm tubes + wooden box (10.5 x 31 x 5 cm)

Item: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 3 - Instruments Regimental Medical Pannier

Title: Instruments Regimental Medical Pannier

Reference code: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 3

Date: [194-] (date of creation)

Scope and content:

Files consists of: scissors, hemostats, suture needles; suture thread; a metal box; and a syringe in a canvas roll. The medical kit was part of the medical supplies issued by the British military during World War II.

Item: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 4 - Brass medical briefcase with five compartments

Title: Brass medical briefcase with five compartments

Reference code: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 4

Date: [194-?] (date of creation)

Scope and content:

Files consists of one hinged brass medical briefcase, divided horizontally; one side is further divided into four equal compartments. The cover is domed; there are two brass latches; one
lock latch without a lock and an adjustable brass handle on the cover. The inside bottom of the satchel is lined with green felt. Inscribed with the monogram M.G.H.

Physical description: 1 briefcase: 24.5 x 38 x 7 cm (4 compartments: 20.5 x 9.5 x 2 + 1 compartment: 20.5 x 38.7 x 5 cm); 2 latches + 1 lock latch (no lock); + 1 adjustable brass handle

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**Item: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 5 - Electrical volt meter**

**Title:** Electrical volt meter

**Reference code:** UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 5

**Date:** [194-] (date of creation)

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**Item: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 6 - Galvanometer in wooden box**

**Title:** Galvanometer in wooden box

**Reference code:** UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 6

**Date:** [194-] (date of creation)

**Physical description:** 1 wooden box: 19 x 19 x 14.5 cm

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**Item: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 7 - Bronze proof (coin)**

**Title:** Bronze proof (coin)

**Reference code:** UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 7

**Date:** [194-] (date of creation)

**Scope and content:**

File consists of a bronze proof (coin) with an etching of Aesculapius, God of Healing.

**Physical description:** 1 wooden box: 19 x 19 x 14.5 cm

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**Item: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 8 - Hand written medical dictionary**

**Title:** Hand written medical dictionary

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Reference code: UA-23.2015-044, Dalhousie Memorabilia, Box 5, Item 8
Date: [19--?] (date of creation)
Scope and content:
File consists of a medical dictionary, hand written on leaves of stacked paper, held together with a set of strings. The leaves are held together with rigid, ornate, orange colored, board covers, inscribed with line drawings. The dictionary is part of "The Casey A. Wood Medical Collection of Sinhalese Materia Medica"
Physical description: Multiple leaves ; 5 x 22 x 2 cm

Series: University of King's college
Title: University of King's college

Title: Agreement : 1991-1997
Reference code: UA-23, Box 123, Folder 2
Date: 1991-1997 (date of creation)
Scope and content:
File contains correspondence and attached documents regarding the agreements between Dalhousie and King's regarding the usage of the library.
Physical description: 0.5 cm of textual records

Series: University Library
Title: University Library

File: UA-23, Box 130, Folder 12 - Annual review : 1968-1969
Title: Annual review : 1968-1969
Reference code: UA-23, Box 130, Folder 12
Date: 1968-1969 (date of creation)
Scope and content:
File contains the annual reviews for the Dalhousie University Libraries.
File: UA-23, Box 152, Folder 14 - A declaratory statement and a proposal

Title: A declaratory statement and a proposal
Reference code: UA-23, Box 152, Folder 14
Date: 24 May 1965 (date of creation)

Scope and content:
File contains two copies of the declaratory statement and proposal for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

Subseries: Accessions

Title: Accessions
Date: 1887-1953 (date of creation)

Scope and content:
This file consists of a list of books added to the Dalhousie College Library from November 1887 to April 1908.

Physical description: 1.5 cm.


Title: Accession book : 1951-1953
Reference code: UA-23, Box 152, Folder 13
Date: 1951-1953 (date of creation)

Scope and content:
File contains one bound volume which contains the Dalhousie University Libraries accessions for 1951-1953.

Physical description: 0.5 cm of textual records

File: Accession ledgers : 1908-1920
**File: Box 43, Folder 8 - List of Books added to the Dalhousie College Library**

Title: List of Books added to the Dalhousie College Library  
Reference code: Box 43, Folder 8  
Date: 1887-1908 (date of creation)

**Subseries: Acquisitions**

Title: Acquisitions

**File: UA-23, Box 57, Folder 5 - Newspapers**

Title: Newspapers  
Reference code: UA-23, Box 57, Folder 5  
Date: 1931 (date of creation)  
Physical description: 0.25 cm of textual records

**File: UA-23, Box 157, Folder 11 - Arts library deposit receipts : 1903-1925**

Title: Arts library deposit receipts : 1903-1925  
Reference code: UA-23, Box 157, Folder 11  
Date: 1903-1925 (date of creation)  
Scope and content:  
File contains one bound volume of the Arts Library deposit receipts for the University Libraries.

Physical description: 1.5 cm of textual records

Physical condition:  
Binding is fragile.

**Subseries: Bindery**
Title: Bindery

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**File: UA-23, Box 126, Folder 14 - Correspondence and reports : 1961-1963**

**Title:** Correspondence and reports : 1961-1963  
**Reference code:** UA-23, Box 126, Folder 14  
**Date:** 1961-1963 (date of creation)  
**Scope and content:**  
File contains correspondence and reports for the bindery department.  
**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 127, Folder 3 - Correspondence and reports : 1979-1981**

**Title:** Correspondence and reports : 1979-1981  
**Reference code:** UA-23, Box 127, Folder 3  
**Date:** 1979-1981 (date of creation)  
**Scope and content:**  
File contains correspondence and reports for the bindery department.  
**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 126, Folder 15 - Correspondence and reports : 1981-1982**

**Title:** Correspondence and reports : 1981-1982  
**Reference code:** UA-23, Box 126, Folder 15  
**Date:** 1981-1982 (date of creation)  
**Scope and content:**  
File contains correspondence and reports for the bindery department.  
**Physical description:** 0.25 cm of textual records

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**File: UA-23, Box 126, Folder 16 - Correspondence and reports : 1983-1984**

**Title:** Correspondence and reports : 1983-1984
Reference code: UA-23, Box 126, Folder 16
Date: 1983-1984 (date of creation)
Scope and content:
File contains correspondence and reports for the bindery department.

Physical description: 0.5 cm of textual records

File: UA-23, Box 127, Folder 1 - Correspondence and reports : 1985-1987
Title: Correspondence and reports : 1985-1987
Reference code: UA-23, Box 127, Folder 1
Date: 1985-1987 (date of creation)
Scope and content:
File contains correspondence and reports for the bindery department.

Physical description: 0.25 cm of textual records

Title: Monthly reports : 1969-1971
Reference code: UA-23, Box 195, Folder 4
Date: 1969-1971 (date of creation)
Scope and content:
File contains the monthly reports for the Bindery department.

Physical description: 0.25 cm of textual records

Title: Statistics : 1971-1972
Reference code: UA-23, Box 127, Folder 3
Date: 1971-1972 (date of creation)
Scope and content:
File contains statistics for the Bindery department.

Physical description: 0.25 cm of textual records
Subseries: Book dealers

Title: Book dealers

File: UA-23, Box 121, Folder 13 - Correspondence: 1958-1971

Title: Correspondence: 1958-1971
Reference code: UA-23, Box 121, Folder 13
Date: 1958-1971 (date of creation)
Scope and content:
File contains correspondence with book dealers regarding orders and availability of items and services.
Physical description: 1 cm of textual records

File: UA-23, Box 160, Folder 18 - Catalogue of zoological department

Title: Catalogue of zoological department
Reference code: UA-23, Box 160, Folder 18
Date: 1900 (date of creation)
Scope and content:
File contains one copy of report prepared by Dr. A. Halliday.
Physical description: 0.25 cm of textual records

File: UA-23, Box 136, Folder 2 - Christmas cards

Title: Christmas cards
Reference code: UA-23, Box 136, Folder 2
Date: [19-] (date of creation)
Scope and content:
File contains several Christmas cards for the Dalhousie University Libraries.
Physical description: 0.5 cm of textual records
Subseries: UA-23, Box 58, Folder 5 - Correspondence: Senate and Board of Governors [18-]

Title: Correspondence: Senate and Board of Governors [18-]
Reference code: UA-23, Box 58, Folder 5
Date: [18-] (date of creation)
Scope and content:

File contains correspondence related to the foundations of the Dalhousie University Library. Materials include one photocopied letter from the Board of Governors (original dated 1840) regarding the materials requested for the library for Dalhousie College and a letter from the Senate dated 1868 regarding fees required from students for usage of the library. File also contains one library ticket dated the session of 1883-1884.

Physical description: 0.25 cm of textual records

Subseries: Correspondence

Title: Correspondence

File: UA-23, Box 58, Folder 4 - Correspondence : 1899-1900

Title: Correspondence : 1899-1900
Reference code: UA-23, Box 58, Folder 4
Date: 1899-1900 (date of creation)
Scope and content:

File contains correspondence between the University Librarian, MacMechan, to internal and external individuals.

Physical description: 0.5 cm of textual records

File: UA-23, Box 191, Folder 5 - Correspondence : 1953-1955

Title: Correspondence : 1953-1955
Reference code: UA-23, Box 191, Folder 5
Date: 1953-1955 (date of creation)
Scope and content:
File contains correspondence to and from the University Librarian.

**Physical description**: 1 cm of textual records

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**File: UA-23, Box 191, Folder 6 - Correspondence : 1956**

**Title**: Correspondence : 1956  
**Reference code**: UA-23, Box 191, Folder 6  
**Date**: 1956 (date of creation)  
**Scope and content**:  
File contains correspondence to and from the University Librarian.  

**Physical description**: 1 cm of textual records

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**File: UA-23, Box 191, Folder 7 - Correspondence : 1958**

**Title**: Correspondence : 1958  
**Reference code**: UA-23, Box 191, Folder 7  
**Date**: 1958 (date of creation)  
**Scope and content**:  
File contains correspondence to and from the University Librarian.  

**Physical description**: 1 cm of textual records

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**File: UA-23, Box 59, Folder 10 - Correspondence : 1958-1959**

**Title**: Correspondence : 1958-1959  
**Reference code**: UA-23, Box 59, Folder 10  
**Date**: 1958-1959 (date of creation)  
**Scope and content**:  
File contains correspondence to and from the University Librarian (Douglas H. Lochhead) for 1958-1959.  

**Physical description**: 0.5 cm of textual records
File: UA-23, Box 187, Folder 4 - Correspondence : 1963-1967

Title: Correspondence : 1963-1967
Reference code: UA-23, Box 187, Folder 4
Date: 1963-1967 (date of creation)
Scope and content:
   File contains correspondence between the University Librarian and Vice President of Finance and Administration.

Physical description: 0.5 cm of textual records

File: UA-23, Box 187, Folder 5 - Correspondence : 1960

Title: Correspondence : 1960
Reference code: UA-23, Box 187, Folder 5
Date: 1960 (date of creation)
Scope and content:
   File contains correspondence to and from the University Librarian (Douglas H. Lochhead) for 1960.

Physical description: 2 cm of textual records

File: UA-23, Box 188, Folder 19 ; Box 189, Folder 1 - Correspondence : 1962

Title: Correspondence : 1962
Reference code: UA-23, Box 188, Folder 19 ; Box 189, Folder 1
Date: 1962 (date of creation)
Scope and content:
   File contains correspondence to and from the University Librarian (Wilkinson) for 1962.

Physical description: 3 cm of textual records 2 folders

File: UA-23, Box 189, Folder 2 - Correspondence : 1963

Title: Correspondence : 1963
Reference code: UA-23, Box 189, Folder 2
Date: 1963 (date of creation)

Scope and content:

File contains correspondence to and from the University Librarian (Wilkinson) for 1963.

Physical description: 2 cm of textual records

File: UA-23, Box 189, Folder 3 ; Box 189, Folder 4 - Correspondence : 1964

Title: Correspondence : 1964

Reference code: UA-23, Box 189, Folder 3 ; Box 189, Folder 4

Date: 1964 (date of creation)

Scope and content:

File contains correspondence to and from the University Librarian (Wilkinson) for 1964.

Physical description: 3 cm of textual records 2 folders

File: UA-23, Box 189, Folder 5 ; Box 189, Folder 6 - Correspondence : 1965

Title: Correspondence : 1965

Reference code: UA-23, Box 189, Folder 5 ; Box 189, Folder 6

Date: 1965 (date of creation)

Scope and content:

File contains correspondence to and from the University Librarian (Wilkinson and Dorothy Cook as acting University Librarian) for 1965.

Physical description: 3 cm of textual records 2 folders

File: UA-23, Box 189, Folder 7 - Correspondence : 1966

Title: Correspondence : 1966

Reference code: UA-23, Box 189, Folder 7

Date: 1966 (date of creation)

Scope and content:

File contains correspondence to and from the University Librarian for 1966.

Physical description: 2 cm of textual records
File: UA-23, Box 190, Folder 1 ; Box 190, Folder 2 - Correspondence : 1967

Title: Correspondence : 1967
Reference code: UA-23, Box 190, Folder 1 ; Box 190, Folder 2
Date: 1967 (date of creation)
Scope and content:
File contains correspondence to and from the University Librarian for 1967.

Physical description: 3 cm of textual records 2 folders

File: UA-23, Box 190, Folder 3 - Correspondence : 1968

Title: Correspondence : 1968
Reference code: UA-23, Box 190, Folder 3
Date: 1968 (date of creation)
Scope and content:
File contains correspondence to and from the University Librarian for 1968.

Physical description: 2 cm of textual records

File: UA-23, Box 190, Folder 4 - Correspondence : 1969

Title: Correspondence : 1969
Reference code: UA-23, Box 190, Folder 4
Date: 1969 (date of creation)
Scope and content:
File contains correspondence to and from the University Librarian for 1969.

Physical description: 2 cm of textual records

File: UA-23, Box 190, Folder 6 - Correspondence : 1970

Title: Correspondence : 1970
Reference code: UA-23, Box 190, Folder 6
Date: 1970 (date of creation)

Scope and content:
File contains correspondence to and from the University Librarian for 1970.

Physical description: 1.5 cm of textual records

File: UA-23, Box 190, Folder 7 - Correspondence : 1971-1974

Title: Correspondence : 1971-1974
Reference code: UA-23, Box 190, Folder 7
Date: 1971-1974 (date of creation)
Scope and content:
File contains correspondence to and from the University Librarian for 1971-1974.

Physical description: 1 cm of textual records

File: UA-23, Box 190, Folder 8 - Correspondence : 1975-1979

Title: Correspondence : 1975-1979
Reference code: UA-23, Box 190, Folder 8
Date: 1975-1979 (date of creation)
Scope and content:
File contains correspondence to and from the University Librarian for 1975-1979.

Physical description: 0.5 cm of textual records

File: UA-23, Box 191, Folder 11 - Correspondence : 2001-2006

Title: Correspondence : 2001-2006
Reference code: UA-23, Box 191, Folder 11
Date: 2001-2006 (date of creation)
Scope and content:
File contains correspondence to and from the University Librarian.

Physical description: 2 cm of textual records
File: UA-23, Box 188, Folder 2 - Correspondence : search for vice-president for research and planning

Title: Correspondence : search for vice-president for research and planning
Reference code: UA-23, Box 188, Folder 2
Date: 1966 (date of creation)
Scope and content:
File contains correspondence between the University Librarian related to the search and development for the vice-president for research and planning.

Physical description: 0.25 cm of textual records

File: UA-23, Box 188, Folder 3 - Correspondence : Queen's University

Title: Correspondence : Queen's University
Reference code: UA-23, Box 188, Folder 3
Date: 1962-1965 (date of creation)
Scope and content:
File contains correspondence between from the University Librarian and President regarding Queen's University.

Physical description: 0.25 cm of textual records

File: UA-23, Box 188, Folder 4 - Correspondence : University of British Columbia

Title: Correspondence : University of British Columbia
Reference code: UA-23, Box 188, Folder 4
Date: 1964-1969 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and the University of British Columbia library school.

Physical description: 0.25 cm of textual records
File: UA-23, Box 188, Folder 5 - Correspondence : University of Waterloo

Title: Correspondence : University of Waterloo
Reference code: UA-23, Box 188, Folder 5
Date: 1962-1970 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and the University of Waterloo.

Physical description: 0.25 cm of textual records

File: UA-23, Box 186, Folder 10 - Cost of service to external users : 1986

Title: Cost of service to external users : 1986
Reference code: UA-23, Box 186, Folder 10
Date: 1986 (date of creation)
Scope and content:
File contains correspondence and supporting documents for the cost of library services to external users.

Physical description: 1 cm of textual records

File: UA-23, Box 160, Folder 19 - Contents of museum of the MacDonald Memorial Library

Title: Contents of museum of the MacDonald Memorial Library
Reference code: UA-23, Box 160, Folder 19
Date: 1965 (date of creation)
Scope and content:
File contains one copy of the contents of the museum located in the MacDonald Memorial Library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 193, Folder 25 - Dalhousians in the service

Title: Dalhousians in the service
Reference code: UA-23, Box 193, Folder 25
Date: [19-] (date of creation)
Scope and content:
File contains one copy of the list of students in the service.
Physical description: 0.25 cm of textual records

Subseries: Feedback

Title: Feedback

File: UA-23, Box 80, Folder 7 ; Box 80, Folder 8 - Comments, complaints and suggestions : 1975
Title: Comments, complaints and suggestions : 1975
Reference code: UA-23, Box 80, Folder 7 ; Box 80, Folder 8
Date: 1975 (date of creation)
Scope and content:
Files contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.
Physical description: 2 cm of textual records 2 folders

File: UA-23, Box 80, Folder 9 ; Box 80, Folder 11 ; Box 80, Folder 10 - Comments, complaints and suggestions : 1976
Title: Comments, complaints and suggestions : 1976
Reference code: UA-23, Box 80, Folder 9 ; Box 80, Folder 11 ; Box 80, Folder 10
Date: 1976 (date of creation)
Scope and content:
Files contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff. Most of the cards were not dated but were kept in an envelope which was marked 1976.
Physical description: 4.5 cm of textual records 3 folders
File: UA-23, Box 81, Folder 1 - Comments, complaints and suggestions : March 1977

Title: Comments, complaints and suggestions : March 1977
Reference code: UA-23, Box 81, Folder 1
Date: 1977 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff. Originally in an envelope marked with the date cards were reposted.
Physical description: 1 cm of textual records

File: UA-23, Box 81, Folder 4 ; Box 81, Folder 2 - Comments, complaints and suggestions : August 1977

Title: Comments, complaints and suggestions : August 1977
Reference code: UA-23, Box 81, Folder 4 ; Box 81, Folder 2
Date: 1977 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff. Originally in an envelope marked with the date which cards were reposted.
Physical description: 2 cm of textual records 2 folders

File: UA-23, Box 81, Folder 5 - Comments, complaints and suggestions : September 1977

Title: Comments, complaints and suggestions : September 1977
Reference code: UA-23, Box 81, Folder 5
Date: 1977 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff. Originally in an envelope marked with the date cards were reposted.
Physical description: 1 cm of textual records

File: UA-23, Box 81, Folder 6 ; Box 81, Folder 4 ; Box 81, Folder 3 - Comments, complaints and suggestions : October 1977

Title: Comments, complaints and suggestions : October 1977
Reference code: UA-23, Box 81, Folder 6 ; Box 81, Folder 4 ; Box 81, Folder 3
Date: 1977 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff. Originally in an envelope marked with the date cards were reposted.

Physical description: 3 cm of textual records 3 folders

File: UA-23, Box 81, Folder 7 - Comments, complaints and suggestions : January 1978

Title: Comments, complaints and suggestions : January 1978
Reference code: UA-23, Box 81, Folder 7
Date: 1978 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff. Originally in an envelope marked with the date cards were reposted.

Physical description: 1 cm of textual records

File: UA-23, Box 81, Folder 8 - Comments, complaints and suggestions : March 1978

Title: Comments, complaints and suggestions : March 1978
Reference code: UA-23, Box 81, Folder 8
Date: March 1978 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff. Originally in an envelope marked with the date cards were reposted.

Physical description: 1 cm of textual records

File: UA-23, Box 81, Folder 9 - Comments, complaints and suggestions : July 1978

Title: Comments, complaints and suggestions : July 1978
Reference code: UA-23, Box 81, Folder 9
Date: 1978 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff. Originally in an envelope marked with the date cards were reposted.
Physical description: 1 cm of textual records

File: UA-23, Box 81, Folder 10 - Comments, complaints and suggestions : November 1978

Title: Comments, complaints and suggestions : November 1978
Reference code: UA-23, Box 81, Folder 10
Date: 1978 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff. Originally in an envelope marked with the date cards were reposted.
Physical description: 1 cm of textual records

File: UA-23, Box 82, Folder 1 - Comments, complaints and suggestions : December 1978

Title: Comments, complaints and suggestions : December 1978
Reference code: UA-23, Box 82, Folder 1
Date: 1978 (date of creation)

Scope and content:

File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff. Originally in an envelope marked with the date cards were reposted.

Physical description: 1 cm of textual records

File: UA-23, Box 82, Folder 3 - Comments, complaints and suggestions : January to February 1979

Title: Comments, complaints and suggestions : January to February 1979

Reference code: UA-23, Box 82, Folder 3

Date: 1979 (date of creation)

Scope and content:

File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.

Physical description: 1 cm of textual records

File: UA-23, Box 82, Folder 4 - Comments, complaints and suggestions : February to March 1979

Title: Comments, complaints and suggestions : February to March 1979

Reference code: UA-23, Box 82, Folder 4

Date: 1979 (date of creation)

Scope and content:

File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.

Physical description: 0.5 cm of textual records

File: UA-23, Box 82, Folder 5 - Comments, complaints and suggestions : April 1979

Title: Comments, complaints and suggestions : April 1979

Reference code: UA-23, Box 82, Folder 5

Date: 1979 (date of creation)

Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.

**Physical description:** 0.5 cm of textual records

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**File: UA-23, Box 82, Folder 6 - Comments, complaints and suggestions : May to September 1979**

**Title:** Comments, complaints and suggestions : May to September 1979

**Reference code:** UA-23, Box 82, Folder 6

**Date:** 1979 (date of creation)

**Scope and content:**

File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 82, Folder 7 - Comments, complaints and suggestions : October 1979**

**Title:** Comments, complaints and suggestions : October 1979

**Reference code:** UA-23, Box 82, Folder 7

**Date:** 1979 (date of creation)

**Scope and content:**

File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.

**Physical description:** 1 cm of textual records

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**File: UA-23, Box 82, Folder 8 - Comments, complaints and suggestions : December 1979**

**Title:** Comments, complaints and suggestions : December 1979

**Reference code:** UA-23, Box 82, Folder 8

**Date:** 1979 (date of creation)

**Scope and content:**
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.

Physical description: 1 cm of textual records

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File: UA-23, Box 82, Folder 9 - Comments, complaints and suggestions : January 1980

Title: Comments, complaints and suggestions : January 1980
Reference code: UA-23, Box 82, Folder 9
Date: 1980 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.
Physical description: 1 cm of textual records

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File: UA-23, Box 82, Folder 10 - Comments, complaints and suggestions : February 1980

Title: Comments, complaints and suggestions : February 1980
Reference code: UA-23, Box 82, Folder 10
Date: 1980 (date of creation)
Physical description: 0.5 cm of textual records

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File: UA-23, Box 82, Folder 11 - Comments, complaints and suggestions : March 1980

Title: Comments, complaints and suggestions : March 1980
Reference code: UA-23, Box 82, Folder 11
Date: 1980 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.
Physical description: 1 cm of textual records
File: UA-23, Box 82, Folder 12 - Comments, complaints and suggestions : April 1980

Title: Comments, complaints and suggestions : April 1980
Reference code: UA-23, Box 82, Folder 12
Date: 1980 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.
Physical description: 1 cm of textual records

File: UA-23, Box 83, Folder 1 - Comments, complaints and suggestions : May 1980

Title: Comments, complaints and suggestions : May 1980
Reference code: UA-23, Box 83, Folder 1
Date: 1980 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.
Physical description: 0.25 cm of textual records

File: UA-23, Box 83, Folder 2 - Comments, complaints and suggestions : July 1980

Title: Comments, complaints and suggestions : July 1980
Reference code: UA-23, Box 83, Folder 2
Date: 1980 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.
Physical description: 0.5 cm of textual records
File: UA-23, Box 83, Folder 3 - Comments, complaints and suggestions: September 1980

Title: Comments, complaints and suggestions: September 1980
Reference code: UA-23, Box 83, Folder 3
Date: 1980 (date of creation)
Scope and content:

File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.

Physical description: 0.5 cm of textual records

File: UA-23, Box 83, Folder 4 - Comments, complaints and feedback: October 1980

Title: Comments, complaints and feedback: October 1980
Reference code: UA-23, Box 83, Folder 4
Date: 1980 (date of creation)
Scope and content:

File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.

Physical description: 0.5 cm of textual records

File: UA-23, Box 83, Folder 5 - Comments, complaints and feedback: November 1980

Title: Comments, complaints and feedback: November 1980
Reference code: UA-23, Box 83, Folder 5
Date: 1980 (date of creation)
Scope and content:

File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.

Physical description: 1 cm of textual records
File: UA-23, Box 83, Folder 6 - Comments, complaints and feedback : December 1980

Title: Comments, complaints and feedback : December 1980
Reference code: UA-23, Box 83, Folder 6
Date: 1980 (date of creation)
Physical description: 1 cm of textual records

File: UA-23, Box 83, Folder 7 - Comments, complaints and feedback : April to July 1981

Title: Comments, complaints and feedback : April to July 1981
Reference code: UA-23, Box 83, Folder 7
Date: 1981 (date of creation)
Scope and content:
File contains comments, complaints and suggestions from patrons, faculty and students along with typed responses from the library staff.

Physical description: 1 cm of textual records

File: UA-23, Box 82, Folder 2 - Serials survey : 1978

Title: Serials survey : 1978
Reference code: UA-23, Box 82, Folder 2
Date: 1978 (date of creation)
Scope and content:
File contains materials related to the Serials Survey for the Dalhousie University Libraries for 1978. These materials include what was referred to as the "current serials survey for January - April 1978" which surveyed the popularity of circulation, there were 44 against and 63 for. Also contained a note which read "Ana : please file with the old complaint cards (keep for 1 yr).

Physical description: 1 cm of textual records

File: UA-23, Box 104, Folder 20 - Correspondence : 1970

Title: Correspondence : 1970
Reference code: UA-23, Box 104, Folder 20

Date: 1970 (date of creation)

Scope and content:
File contains official correspondence related to feedback from library patrons, these include comments, complaints and suggestions.

Physical description: 0.25 cm of textual records

File: UA-23, Box 125, Folder 16 - Comments, complaints and suggestions: October 1981 to November 1981

Title: Comments, complaints and suggestions: October 1981 to November 1981
Reference code: UA-23, Box 125, Folder 16
Date: October 1981 to November 1981 (date of creation)

Scope and content:
File contains copies of comments, complaints and suggestions for the Dalhousie University Libraries for 1981, includes the comment card along with the typed response.

Physical description: 1 cm of textual records

File: UA-23, Box 100, Folder 15 - International centre for ocean development

Title: International centre for ocean development
Reference code: UA-23, Box 100, Folder 15
Date: 1986 (date of creation)

Scope and content:
File contains correspondence and agreements between Dalhousie and the ICOD for the development and maintenance of their library.

Physical description: 0.25 cm of textual records

File: UA-23, Box 195, Folder 13 - Inventory for Dalhousie university

Title: Inventory for Dalhousie university
Reference code: UA-23, Box 195, Folder 13
Date: 1948, 1961 and 1967 (date of creation)
Scope and content:

File contains an inventory for the Dalhousie University Libraries, a count of the books.

Physical description: 0.25 cm of textual records

Subseries: Ledgers

Title: Ledgers

File: UA-23, Box 60, Folder 2 - Accession book : volume one

Title: Accession book : volume one
Reference code: UA-23, Box 60, Folder 2
Date: 1908-1920 (date of creation)
Scope and content:

File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

File: UA-23, Box 60, Volume 3 - Accession book : volume two

Title: Accession book : volume two
Reference code: UA-23, Box 60, Volume 3
Date: 1920-1924 (date of creation)
Scope and content:

File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

File: UA-23, Box 61, Folder 1 - Accession book : volume three

Title: Accession book : volume three
Reference code: UA-23, Box 61, Folder 1
Date: 1924-1928 (date of creation)

Scope and content:

File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

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File: UA-23, Box 61, Folder 2 - Accession book : volume four

Title: Accession book : volume four

Reference code: UA-23, Box 61, Folder 2

Date: 1928-1931 (date of creation)

Scope and content:

File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

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File: UA-23, Box 61, Folder 3 - Accession book : volume five

Title: Accession book : volume five

Reference code: UA-23, Box 61, Folder 3

Date: 1931-1932 (date of creation)

Scope and content:

File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

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File: UA-23, Box 62, Folder 1 - Accession book : volume six

Title: Accession book : volume six

Reference code: UA-23, Box 62, Folder 1

Date: 1932-1933 (date of creation)
Scope and content:

File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

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File: UA-23, Box 62, Folder 2 - Accession book : volume seven

Title: Accession book : volume seven
Reference code: UA-23, Box 62, Folder 2
Date: 1933-1936 (date of creation)
Scope and content:

File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

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File: UA-23, Box 62, Folder 3 - Accession book : volume eight

Title: Accession book : volume eight
Reference code: UA-23, Box 62, Folder 3
Date: 1933-1935 (date of creation)
Scope and content:

File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

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File: UA-23, Box 63, Folder 1 - Accession book : volume nine

Title: Accession book : volume nine
Reference code: UA-23, Box 63, Folder 1
Date: 1935-1937 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

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**File: UA-23, Box 63, Volume 2 - Accession book : volume ten**

**Title:** Accession book : volume ten  
**Reference code:** UA-23, Box 63, Volume 2  
**Date:** 1936-1945 (date of creation)  
**Scope and content:**  
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.  
**Physical description:** 4 cm of textual records

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**File: UA-23, Box 63, Folder 3 - Accession book : volume eleven**

**Title:** Accession book : volume eleven  
**Reference code:** UA-23, Box 63, Folder 3  
**Date:** 1937-1940 (date of creation)  
**Scope and content:**  
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.  
**Physical description:** 4 cm of textual records

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**File: UA-23, Box 64, Folder 1 - Accession book : volume twelve**

**Title:** Accession book : volume twelve  
**Reference code:** UA-23, Box 64, Folder 1  
**Date:** 1940-1943 (date of creation)  
**Scope and content:**
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

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**File: UA-23, Box 64, Folder 2 - Accession book : volume thirteen**

**Title:** Accession book : volume thirteen  
**Reference code:** UA-23, Box 64, Folder 2  
**Date:** 1943-1946 (date of creation)  
**Scope and content:**  
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

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**File: UA-23, Box 64, Folder 3 - Accession book : volume fourteen**

**Title:** Accession book : volume fourteen  
**Reference code:** UA-23, Box 64, Folder 3  
**Date:** 1946-1949 (date of creation)  
**Scope and content:**  
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 4 cm of textual records

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**File: UA-23, Box 65, Folder 1 - Accession book : volume fifteen**

**Title:** Accession book : volume fifteen  
**Reference code:** UA-23, Box 65, Folder 1  
**Date:** 1948-1950 (date of creation)  
**Scope and content:**
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published, year published, pages, binding, source, cost and any remarks regarding the volume.

**Physical description:** 4 cm of textual records

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**File: UA-23, Box 65, Folder 2 - Accession book : volume sixteen**

**Title:** Accession book : volume sixteen  
**Reference code:** UA-23, Box 65, Folder 2  
**Date:** 1950-1951 (date of creation)  
**Scope and content:**  
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published, year published, pages, binding, source, cost and any remarks regarding the volume.

**Physical description:** 4 cm of textual records

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**File: UA-23, Box 65, Folder 3 - Accession book : volume seventeen**

**Title:** Accession book : volume seventeen  
**Reference code:** UA-23, Box 65, Folder 3  
**Date:** January 1952 - March 1954 (date of creation)  
**Physical description:** 4 cm of textual records

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**File: UA-23, Box 66, Folder 1 - Accession book : volume eighteen**

**Title:** Accession book : volume eighteen  
**Reference code:** UA-23, Box 66, Folder 1  
**Date:** 8 March 1954 - 6 February 1956 (date of creation)  
**Scope and content:**  
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published, year published, pages, binding, source, cost and any remarks regarding the volume.

**Physical description:** 5 cm of textual records
File: UA-23, Box 66, Folder 2 - Accession book : volume nineteen

Title: Accession book : volume nineteen
Reference code: UA-23, Box 66, Folder 2
Date: 13 February 1956 - 23 January 1958 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.
Physical description: 5 cm of textual records

File: UA-23, Box 67, Folder 1 - Accession book : volume twenty

Title: Accession book : volume twenty
Reference code: UA-23, Box 67, Folder 1
Date: 23 January 1958 - 17 July 1959 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.
Physical description: 5 cm of textual records

File: UA-23, Box 67, Folder 2 - Accession book : volume twenty-two

Title: Accession book : volume twenty-two
Reference code: UA-23, Box 67, Folder 2
Date: 17 July 1959 - 22 March 1961 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.
Physical description: 5 cm of textual records
File: UA-23, Box 68, Folder 1 - Accession book : volume twenty-three

Title: Accession book : volume twenty-three
Reference code: UA-23, Box 68, Folder 1
Date: 22 March 1961-28 June 1961 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.
Physical description: 3 cm of textual records

File: UA-23, Box 68, Folder 3 - Accession book : 1928-1934

Title: Accession book : 1928-1934
Reference code: UA-23, Box 68, Folder 3
Date: 26 December 1928- 2 October 1934 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.
Physical description: 1 cm of textual records

File: UA-23, Box 68, Folder 4 - Accession book : 1934-1944

Title: Accession book : 1934-1944
Reference code: UA-23, Box 68, Folder 4
Date: 7 November 1934 - 4 January 1944 (date of creation)
Scope and content:
File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.
Physical description: 1 cm of textual records

Title: Accession book : 1944-1951

Reference code: UA-23, Box 68, Folder 5

Date: 4 January 1944 - 25 November 1951 (date of creation)

Scope and content:

File contains one copy of the Dalhousie University Library Condensed Accession Book which contains a listing of books accession. Each accession contains the authors name, title, place published year published, pages, binding, source, cost and any remarks regarding the volume.

Physical description: 1 cm of textual records

File: UA-23, Box 60, Folder 1 - Catalogue : Dalhousie college library

Title: Catalogue : Dalhousie college library

Reference code: UA-23, Box 60, Folder 1

Date: [18-] (date of creation)

Scope and content:

File contains one bound copy of the Catalogue for the Dalhousie College Library, ledger is not dated and contains a listing of volumes. Volume also originally contained a letter dated 27 October 1840 regarding the need of the college of a library.

Physical description: 1.5 cm of textual records. - Ledger is in fair shape, the binding is coming apart.

File: UA-23, Box 68, Folder 2 - John James Stewart collection ledger

Title: John James Stewart collection ledger

Reference code: UA-23, Box 68, Folder 2

Date: [19-] (date of creation)

Scope and content:

File contains one bound ledger with a book list from number 1 to 1840 for the John James Stewart collection. List contains the number, author and title.

Physical description: 1.5 cm of textual records
File: UA-23, Box 69, Folders 3-6; Box 70, Folders 1-5; Box 71, Folder 1 - Library ledger

Title: Library ledger
Reference code: UA-23, Box 69, Folders 3-6; Box 70, Folders 1-5; Box 71, Folder 1
Date: 1919-1948 (date of creation)
Scope and content:

File contains pages from ledger for book orders. Books were divided by subject and then for each order there is the date of order, author, title of book, volume number, place of origin, date of receipt, accession date, accession number, catalogue number, catalogue price, purchase price, other expenses and final cost. Orders are divided by category and then by subject. Not every line is filled in for every order. Ledger was originally bound in large volume but was broken up to be accessioned, bindings were deaccessioned.

Physical description: 18 cm of textual records (10 file folders)

File: UA-23, Box 71, Folders 2-5; Box 72, Folders 1-4 - Library ledger

Title: Library ledger
Reference code: UA-23, Box 71, Folders 2-5; Box 72, Folders 1-4
Date: 1949-1959 (date of creation)
Scope and content:

File contains pages from ledger for book orders. Books were divided by subject and then for each order there is the date of order, author, title of book, volume number, place of origin, date of receipt, accession date, accession number, catalogue number, catalogue price, purchase price, other expenses and final cost. Not every line is filled in for every order. UA-23, Box 71, Folder 2 also includes a listing of endowment funds.

Physical description: 16 cm of textual records (8 folders)

File: UA-23, Box 72, Folder 5 - Library ledger : 1966-1970

Title: Library ledger : 1966-1970
Reference code: UA-23, Box 72, Folder 5
Date: 1966-1970 (date of creation)
Scope and content:
File contains the bound edition of the Medical Dental Library Committee meeting minutes for 1966 to 1970. The entire ledger was not used, only a portion was filled.

**Physical description:** 3 cm of textual records

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**File: UA-23, Box 69, Folders 1-2 - Order ledger**

**Title:** Order ledger

**Reference code:** UA-23, Box 69, Folders 1-2

**Date:** 1960-1961 (date of creation)

**Scope and content:**

File contains pages from ledger for book orders from 1960-1961. Books were divided by subject and then for each order there is the date of order, author, title of book, volume number, place of origin, date of receipt, accession date, accession number, catalogue number, catalogue price, purchase price, other expenses and final cost. Not every line is filled in for every order.

**Physical description:** 4 cm of textual records (2 folders)

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**File: UA-23, Box 152, Folder 12 - Library crests**

**Title:** Library crests

**Reference code:** UA-23, Box 152, Folder 12

**Date:** [19-] (date of creation)

**Scope and content:**

File contains the library crests for various universities including the Dalhousie University Libraries.

**Physical description:** 0.25 cm of textual records

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**Subseries: Library orientation**

**Title:** Library orientation

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**File: UA-23, Box 115, Folder 10 - Library orientation and instruction self study**

**Title:** Library orientation and instruction self study

**Reference code:** UA-23, Box 115, Folder 10
Date: December 1990 (date of creation)

Scope and content:

File contains one copy of report submitted by Pat Lutley, Fran Nowakoriski and Bill Owen.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 166, Folder 3 - Monthly reports : 1968-1977**

Title: Monthly reports : 1968-1977

Reference code: UA-23, Box 166, Folder 3

Date: 1968-1977 (date of creation)

Scope and content:

File contains monthly reports and attachments for the Library Orientation department of the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

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**Subseries: UA-23, Box 100, Folder 10 - Library orientation and instruction : 1985-1986**

Title: Library orientation and instruction : 1985-1986

Reference code: UA-23, Box 100, Folder 10

Date: June 1986 (date of creation)

Scope and content:

File contains one copy of the annual report for Library Orientation and Instruction 1985-1986 which was submitted by Jane Archibald.

Physical description: 0.25 cm of textual records

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**Subseries: Selection services**

Title: Selection services

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**File: UA-23, Box 125, Folder 6 - Monthly reports : 1973**

Title: Monthly reports : 1973
Reference code: UA-23, Box 125, Folder 6

Date: 1973 (date of creation)

Scope and content:

File contains the monthly reports for Selection Services, plus additional documents stapled on.

Physical description: 0.5 cm of textual records

Physical condition:

Paper is delicate- onion paper.

Subseries: Photos

Title: Photos

File: UA-23, Box 194, Folder 005 - CLCP readings open mike

Title: CLCP readings open mike

Reference code: UA-23, Box 194, Folder 005

Date: [20-] (date of creation)

Scope and content:

Box contains photographs from Public Relations Photograph - CLCP Readings Open Mike.

Physical description: 1 cm of textual records 17 b&w photos, 4x6

File: UA-23, Box 137, Folder 18 - University library Annual reports : 1982-1984

Title: University library Annual reports : 1982-1984

Reference code: UA-23, Box 137, Folder 18

Date: 1982-1984 (date of creation)

Scope and content:

File contains the annual reports for the Dalhousie University cataloguing department.

Physical description: 0.5 cm of textual records

File: UA-23, Box 174, Folder 8 - University library correspondence : 1896-1955
Title: University library correspondence: 1896-1955
Reference code: UA-23, Box 174, Folder 8
Date: 1896-1955 (date of creation)
Scope and content:
   File contains correspondence related to the University Library buildings.
Physical description: 0.25 cm of textual records

Series: University Librarian
Title: University Librarian

Title: Annual report: 1960-1961
Reference code: UA-23, Box 116, Folder 7
Date: 1960-1961 (date of creation)
Scope and content:
   File contains the annual report of the University Librarian for 1960-1961.
Physical description: 0.25 cm of textual records

Title: Annual report: 1961-1962
Reference code: UA-23, Box 116, Folder 8
Date: 1961-1962 (date of creation)
Scope and content:
   File contains one copy of report.
Physical description: 0.25 cm of textual records

Title: Annual report: 1981-1982

Title: Annual report : 1967-1970
Reference code: UA-23, Box 130, Folder 11
Date: 1967-1970 (date of creation)
Scope and content:
File contains the University Librarians annual reports for 1967-1970
Physical description: 0.25 cm of textual records

File: UA-23, Box 84, Folder 8 - Committee to review the position of the Dalhousie university librarian

Title: Committee to review the position of the Dalhousie university librarian
Reference code: UA-23, Box 84, Folder 8
Date: 1995 (date of creation)
Scope and content:
File contains report, minutes and correspondence related to the review of the Dalhousie University Librarian, William Birdsall related to the renewal of contract.
Physical description: 1 cm of textual records

File: UA-23, Box 193, Folder 2 ; Box 192, Folder 2 - Correspondence : 1930-1939

Title: Correspondence : 1930-1939
Reference code: UA-23, Box 193, Folder 2 ; Box 192, Folder 2
Date: 1930-1939 (date of creation)
Scope and content:
File contains correspondence from and to the University Librarian for the Dalhousie University Libraries.

Physical description: 2.5 cm of textual records 2 folders

**File: UA-23, Box 187, Folder 7 - Correspondence : 1950-1955**

Title: Correspondence : 1950-1955

Reference code: UA-23, Box 187, Folder 7

Date: 1950-1955 (date of creation)

Scope and content:

File contains correspondence from and to the University Librarian (Wilkinson) for the Dalhousie University Libraries

Physical description: 1 cm of textual records

**File: UA-23, Box 187, Folder 8 - Correspondence : 1957**

Title: Correspondence : 1957

Reference code: UA-23, Box 187, Folder 8

Date: 1957 (date of creation)

Scope and content:

File contains correspondence from and to the University Librarian (Wilkinson) for the Dalhousie University Libraries

Physical description: 2 cm of textual records

**File: UA-23, Box 192, Folder 1 - Correspondence : 1959**

Title: Correspondence : 1959

Reference code: UA-23, Box 192, Folder 1

Date: 1959 (date of creation)

Scope and content:

File contains correspondence from and to the University Librarian (Wilkinson) for the Dalhousie University Libraries

Physical description: 1.5 cm of textual records
File: UA-23, Box 187, Folder 3 - Correspondence : 1961

Title: Correspondence : 1961
Reference code: UA-23, Box 187, Folder 3
Date: 1961 (date of creation)
Scope and content:
File contains correspondence from and to the University Librarian (Wilkinson) for the Dalhousie University Libraries.

Physical description: 3 cm of textual records

Physical condition:
Paper is delicate- onion paper.

File: UA-23, Box 195, Folder 7 - Correspondence : 1960-1969

Title: Correspondence : 1960-1969
Reference code: UA-23, Box 195, Folder 7
Date: 1960-1969 (date of creation)
Scope and content:
File contains correspondence from and to the University Librarian (Wilkinson) for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 191, Folder 14 - Correspondence : 1980-1989

Title: Correspondence : 1980-1989
Reference code: UA-23, Box 191, Folder 14
Date: 1980-1989 (date of creation)
Scope and content:
File contains correspondence from and to the University Librarian for the Dalhousie University Libraries.

Physical description: 0.25 cm of textual records
File: UA-23, Box 191, Folder 13 - Correspondence : 1990-1999

Title: Correspondence : 1990-1999
Reference code: UA-23, Box 191, Folder 13
Date: 1990-1999 (date of creation)
Scope and content:
File contains correspondence from and to the University Librarian for the Dalhousie University Libraries.

Physical description: 0.5 cm of textual records

File: UA-23, Box 196, Folder 6 - General correspondence : 1938-1951

Title: General correspondence : 1938-1951
Reference code: UA-23, Box 196, Folder 6
Date: 1938-1951 (date of creation)
Scope and content:
File contains general correspondence for the University Librarian for 1938-1951.

Physical description: 1 cm of textual records

File: UA-23, Box 130, Folder 13 - Preliminary report of the university librarian : 1961

Title: Preliminary report of the university librarian : 1961
Reference code: UA-23, Box 130, Folder 13
Date: 1961 (date of creation)
Scope and content:
File contains a draft and a preliminary report of the University Librarian.

Physical description: 0.25 cm of textual records

File: UA-23, Box 152, Folder 15 - Report of the University Librarian : 1954-1959

Title: Report of the University Librarian : 1954-1959
Reference code: UA-23, Box 152, Folder 15
Date: 1954-1959 (date of creation)

Scope and content:

File contains one edited copy of the Report of the University Librarian.

Physical description: 0.25 cm of textual records

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**File: UA-23, Box 193, Folder 20 - Search for directors of libraries**

Title: Search for directors of libraries

Reference code: UA-23, Box 193, Folder 20

Date: 1967-1968 (date of creation)

Scope and content:

File contains correspondence and reports related to the search for directors of libraries.

Physical description: 0.5 cm of textual records

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**File: UA-23, Box 130, Folder 14 - University Librarians statistical report : 1974-1976**

Title: University Librarians statistical report : 1974-1976

Reference code: UA-23, Box 130, Folder 14

Date: 1974-1976 (date of creation)

Physical description: 0.5 cm of textual records

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**Series: Assistant librarian**

Title: Assistant librarian

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**File: UA-23, Box 135, Folder 11 - Correspondence : 1971-1972**

Title: Correspondence : 1971-1972

Reference code: UA-23, Box 135, Folder 11

Date: 1971-1972 (date of creation)

Scope and content:

File contains correspondence to and from the Dalhousie University Assistant Librarian.
Physical description: 0.25 cm of textual records

Series: University museum
Title: University museum

File: UA-23, Box 195, Folder 6 - Treasure room
Title: Treasure room
Reference code: UA-23, Box 195, Folder 6
Date: 1953-1956 (date of creation)
Scope and content:
File contains materials related to the Treasure room in the Museum, including correspondence.
Physical description: 0.25 cm of textual records

File: UA-23, Box 57, Folder 10 - University museum: inventory 1900-1926
Title: University museum: inventory 1900-1926
Reference code: UA-23, Box 57, Folder 10
Date: 1900-1926 (date of creation)
Scope and content:
File contains materials related to the University Museum. This includes lists, catalogues and inventories of pictures and books contained at the museum. Some lists are handwritten, while others are typed and edited.
Physical description: 1 cm of textual records

Series: Virtual Canadian union catalogue
Title: Virtual Canadian union catalogue
Date: 1997-1998 (date of creation)
Physical description: 0.25 cm of textual records

File: UA-23, Box 123, Folder 1 - Correspondence: 1997-1998
Title: Correspondence : 1997-1998
Reference code: UA-23, Box 123, Folder 1
Date: 1997-1998 (date of creation)
Scope and content:
File contains correspondence related to the Virtual Canadian Union catalogue.
Physical description: 0.25 cm of textual records

Series: Vice President
Title: Vice President

File: Finance and administration correspondence
Title: Finance and administration correspondence

File: UA-23, Box 116, Folder 17 - Correspondence : 1981-1982
Title: Correspondence : 1981-1982
Reference code: UA-23, Box 116, Folder 17
Date: 1981-1982 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Finance and Administration.
Physical description: 0.25 cm of textual records

File: UA-23, Box 120, Folder 1 - Correspondence : 1982-1983
Title: Correspondence : 1982-1983
Reference code: UA-23, Box 120, Folder 1
Date: 1982-1983 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Finance and Administration.
Physical description: 0.25 cm of textual records

File: UA-23, Box 116, Folder 14 - Correspondence : 1990-1993

Title: Correspondence : 1990-1993
Reference code: UA-23, Box 116, Folder 14
Date: 1990-1993 (date of creation)
Scope and content:

File contains correspondence between the University Librarian and Vice President of Finance and Administration.

Physical description: 0.25 cm of textual records

File: UA-23, Box 113, Folder 5 - Correspondence : 1995

Title: Correspondence : 1995
Reference code: UA-23, Box 113, Folder 5
Date: 1995 (date of creation)
Scope and content:

File contains correspondence between the University Librarian and Vice President of Finance and Administration.

Physical description: 0.25 cm of textual records

Subseries: Academic and provost

Title: Academic and provost

File: UA-23, Box 131, Folder 11 - Correspondence : 1998-1999

Title: Correspondence : 1998-1999
Reference code: UA-23, Box 131, Folder 11
Date: 1998-1999 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Academic and Provost.

Physical description: 1 cm of textual records

**Subseries: University services**

Title: University services

**File: UA-23, Box 116, Folder 16 - Correspondence : 1974-1978**

Title: Correspondence : 1974-1978
Reference code: UA-23, Box 116, Folder 16
Date: 1974-1978 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of University Services.

Physical description: 1 cm of textual records

**Subseries: Finance and development**

Title: Finance and development

**File: UA-23, Box 117, Folder 2 - Correspondence : 1985-1986**

Title: Correspondence : 1985-1986
Reference code: UA-23, Box 117, Folder 2
Date: 1985-1986 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Finance and Development.

Physical description: 0.25 cm of textual records
File: UA-23, Box 120, Folder 16 - Correspondence : 1984-1985

Title: Correspondence : 1984-1985
Reference code: UA-23, Box 120, Folder 16
Date: 1984-1985 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Finance and Development.

Physical description: 0.25 cm of textual records

File: Academic and research correspondence

Title: Academic and research correspondence

File: UA-23, Box 113, Folder 6 - Correspondence : 1995

Title: Correspondence : 1995
Reference code: UA-23, Box 113, Folder 6
Date: 1995 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Academic and Research.

Physical description: 0.25 cm of textual records

File: UA-23, Box 116, Folder 15 - Correspondence : 1993-1994

Title: Correspondence : 1993-1994
Reference code: UA-23, Box 116, Folder 15
Date: 1993-1994 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Academic and Research.

Physical description: 0.25 cm of textual records
File: UA-23, Box 117, Folder 1 - Correspondence : 1981-1982

Title: Correspondence : 1981-1982
Reference code: UA-23, Box 117, Folder 1
Date: 1981-1982 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Academic and Research. Includes contract between Dalhousie and TUNS- correspondence, memos and attached documents.
Physical description: 0.5 cm of textual records

File: UA-23, Box 120, Folder 1 - Correspondence : 1982-1983

Title: Correspondence : 1982-1983
Reference code: UA-23, Box 120, Folder 1
Date: 1982-1983 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Academic and Research.
Physical description: 0.25 cm of textual records

File: UA-23, Box 120, Folder 15 - Correspondence : 1984-1985

Title: Correspondence : 1984-1985
Reference code: UA-23, Box 120, Folder 15
Date: 1984-1985 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Academic and Research.
Physical description: 0.25 cm of textual records

File: UA-23, Box 117, Folder 3 - Correspondence : 1985-1986
Title: Correspondence : 1985-1986
Reference code: UA-23, Box 117, Folder 3
Date: 1985-1986 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Academic and Research.
Physical description: 0.25 cm of textual records

File: UA-23, Box 136, Folder 5 - Correspondence : 1990-1991
Title: Correspondence : 1990-1991
Reference code: UA-23, Box 136, Folder 5
Date: 1990-1991 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Academic and Research.
Physical description: 0.5 cm of textual records

File: UA-23, Box 186, Folder 16 - Correspondence : 1990-1993
Title: Correspondence : 1990-1993
Reference code: UA-23, Box 186, Folder 16
Date: 1990-1993 (date of creation)
Scope and content:
File contains correspondence between the University Librarian and Vice President of Academic and Research.
Physical description: 0.25 cm of textual records